Revised Syllabus For
M.Com. Part-II
(As per U.G.C. model curriculum)

Introduced from June 2004 and Onwards
(Subject to the modifications will be made from time to time)

Note: For related ordinances, rules & regulations please
download from the Online Syllabus website viz.
www.unishivaji.ac.in

NB **: For Guide lines of the Scheme of M.Com. Part–II, Paper – IV
(Research Methodology & Project work) please refer the last page
of the syllabus.
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*Introduces from June, 2003*

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NB ** : For Guide lines of the Scheme of M.Com. Part–II, Paper – IV [a to k]
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(N.B.: - Equivalence be considered in respective paper only.)
Shivaji University, Kolhapur
Revised Syllabus For
Master of Commerce (M.Com) Part II
Introduced from June, 2004 and onwards
(Subsequent to the modifications will be made from time to time)

Compulsory Paper III

1. Management Accounting

Objectives: This Course provides the students an understanding of the application of accounting techniques for management.

Course Input:


UNIT 3: Working Capital – Meaning, Significance and determinates of working capital, planning of working capital requirement, sources & application of working capital, working capital forecasting, funds flow and cash flow statement.

UNIT 4: Absorption and Marginal Costing, - Meaning, Difference between absorption & marginal costing, Applications of marginal and differential costing as a tool for decision making – make or buy decision, change of product sales mix, Break-even analysis, shut down decision.

UNIT 5: Budgeting for Profit Planning and Control, Meaning of budget & budgetary control, objectives, merits & limitations, types of budgets – Production, sales, Cash, fixed & flexible budgeting, Capital budgeting, performances budgeting responsibility accounting.


UNIT 7: Reporting to Management and management Information System(MIS), Meaning of reports, essentials of ideal report, Meaning and Characteristics of M.I.S.

Reference Books


Distribution of Marks

Theory : 40 Marks.
Practical Problem: 60 Marks.

Nature of Question Paper

Instructions :-
1. Question No.1 & Q. No. 2 Compulsory.
2. Attempt any Three Questions From Q. No. 3 to 7.

Q. No.1 – A) Choose correct Alternation given below 10 Marks
       B) Fill the blanks 5 Marks
       C) True or False 5 Marks

Q. No.2- A) Broad Question 10 Marks
          B) Broad Question 10 Marks
          OR
          Short Notes (Any Four out of Six) 20 Marks

Q. No.3 Problem 20 Marks
Q. No.4 Problem 20 Marks
Q. No.5 Problem 20 Marks
Q. No.6 Problem 20 Marks
Q. No.7 Problem 20 Marks

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004
Compulsory Paper IV

2. Business Finance

Credit Rating: Meaning – Need – Credit Rating Agencies in India – Methodology of Credit Rating.

Books Recommended:
1) Essentials of Business Finance – Dr.R.M. Shrivastav
2) Business Finance – Dr. P.V. Kulkarni
3) Corporation Finance – S.C. Kuchal
4) Investment and Securities Market in India – V.A. Avdhani
5) Corporate Financial Policy – Guthmann and Dougall
6) Readings in Indian Financial Services – Digvijay
7) Corporate Finance – Brealey, Richard A. & Steward C Myers
8) Stock Exchange and Investment - Raghunathan
9) Stock Exchange Trading in India – Gupta L.C.
10) Capital Issues, SEBI and Listing – Chandratre K.R.
11) Corporate Mergers, Amalgamations & Take over – Verma J.C.
12) Corporate Restructuring and Indian Perspective – Mattoo P.K.
13) Financial Services in India – M.A. Kohok

Nature of Question Paper with scheme of marking:

Q. 1 Objective type questions 20 marks
   a. Multiple choice 10 marks
   b. Fill in the blanks 5 marks
   c. True or False 5 marks

Q. 2 Essay type questions OR Essay type Questions 16 marks
Q. 3 Essay type questions OR Essay type Questions 16 marks
Q. 4 Essay type questions OR Essay type Questions 16 marks
Q. 5 Short questions (Answer Two out of four) 16 marks
Q. 6 Short Notes (Four out of Six) 16 Marks

Note: 15 Periods should be allotted to each unit.
B+
Revised Syllabus M.Com.Part-II-2004

Group a :– Paper III

3. Advanced Accountancy

Objective :–

To gain the understanding of costing concepts and procedure in cost ascertainment system.

Course Inputs :-

   10 Hours
   10 Hours
   20 Hours
   20 Hours
   20 Hours
   20 Hours
7. Reconciliation of cost and Financial accounts. 
   10 Hours
8. Integral systems of Accounting. 
   10 Hours

Reference Books

1. Cost Accounting –Methods and Practice- B K Bhar
2. Cost Accounting – Jain and Narang
3. Cost Accounting - Jawahar Lal
4. Cost Accounting – S N Maheshwari

Distribution of Marks –

1. Theory : 40 Marks.
2. Practical Problem : 60 Marks.

Nature of Question Paper

Instruction :-

A) Q. No.1 & Q. No.2 Compulsory.
B) Attempt any Three Question from Q. No.3 to 7.

Q. No.1. 

a) Choose correct alternative given below 10 Marks
b) Fill in the Blanks 5 Marks
c) Ture or False 5 Marks

Q. No.2. 

(A) Broad Question 10 Marks 
(B) Broad Question 10 Marks
OR

Short notes (Any Four out of Six) 20 Marks

Q. No.3. Problem 20 Marks
Q. No.4. Problem 20 Marks
Q. No.5. Problem 20 Marks
Q. No.6. Problem 20 Marks
Q. No.7. Problem 20 Marks

★★★★★ B+

Revised Syllabus M.Com. Part-II-2004
Group a : Paper IV.
4. Research Methodology and Project Work
(ADVANCED ACCOUNTANCY)

Course Objectives : To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs :

Section I
1. Research : Meaning, Objectives, Types of research, Methods of research – Survey Method and Case Study Method.
2. Research Design: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. Data Collection: Meaning, Method of Data Collection, Analysis and Interpretation of Data.

Section II

Project Reports :
- All Students should prepare the project report on any one of the following areas.
  • Financial Statements Analysis
  • Accounts of Professionals
  • Accounts of sole Trader, Partnership, Company and cooperative societies
  • Funds Managements
  • Cost sheet
  • Issue of Materials
  • Stores Accounting
  • Inventory Control System
  • B.E.P Analysis
  • Auditing Practices in firms companies co-operative societies Banks
  • Internal Check
  • Audit Report
  • Any suitable Area.

Distribution of Marks :
1. Section I : 50 Marks.
2. Section II : 50 Marks.
Group a: Paper IV.
Research Methodology and Project Work
(ADVANCED ACCOUNTANCY)

Nature of Question Paper
Section I

Q. No.1. Objective types (Multiple choice) 10 Marks

Q. No.2
A) Broad Question 5 Marks 10 Marks
B) Broad Question 5 Marks

OR
A) Broad Question 5 Marks
B) Broad Question 5 Marks

Q. No.3. Broad Question 15 Marks

OR
Broad Question 15 Marks

Q. No.4. Short Notes (Any Two out of Four) 15 Marks

Section II (50 Marks)

• Project Report 30 Marks
• Viva 20 Marks

Reference Books:
2. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
4. Research Methodology in Social Sciences – P.C. Tripathi

★★★★★ B+

Revised Syllabus M.Com. Part-II-2004

Group b: Paper – III

5. Advanced Costing

Course Objectives: The Objective of this course is to help the students in understanding the conceptual frame work of Financial Management.

Course Inputs:
2. Capital Budgeting: Nature of Investment Decisions, Investment evaluation criteria- Net present value, Internal Rate of Return, Profitability Index, Payback Period, Accounting Rate of Return, NPV and IRR comparison, Capital Rationing, Risk Analysis in Capital Budgeting.
3. **Management of Working Capital**: Meaning, Significance and types of working capital, Change in working capital, Operating cycle period and estimation of working capital requirements, Financing of working capital Source and Application of working capital, Dimension of working capital management.

4. **Cost of Capital**: Meaning and Significance of cost of capital, Calculation of cost of debt, Preference capital, Capital structure, Determining capital structure in practice, Debt Equity Ratio, Capital Gearing Ratio.

5. **Operating and Financial Leverage**: Meaning, Concept, Measurement of leverages, Effects of Operating and financial leverage on Profit, Analyzing alternate financial plans, Combined financial and operating leverage.


8. **Evaluation and Decision Making**: Make or Buy, Repairs or Renew, Now or Later, Sale or Retain, Export or Local sale, Retain or Replace, Shut down or Continue, Expand or Contract.

**Division of Periods**: 15 Periods Each Unit.

**Distribution of Marks**:

1. **Theory**: 60 Marks.
2. **Practical Problems**: 40 Marks.

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**Group b : Paper – III**

**5. Advanced Costing**

**Nature of Question Paper**

1. **Q. 1, 2, And 3 are Compulsory.**
2. **Attempt any two Questions from Question 4 to 7.**

Q. No.1.
A) Choose correct alternative given below. 10 Marks
B) Fill in the blanks. 5 Marks
C) True or False. 5 Marks

Q. No.2.
A) Broad Question. 10 Marks
B) Broad Question.
   OR
   A) Broad Question. 10 Marks
   B) Broad Question. 10 Marks

Q.No.3.
Broad Question.
   OR
   Short Notes.(Any Four out of Six) 20 Marks

Q. No.4. Problem. 20 Marks
Q. No.5. Problem. 20 Marks
Q. No.6. Problem. 20 Marks
Q. No.7. Problem. 20 Marks
Revised Syllabus M.Com. Part-II-2004

Group b : – Paper IV.

6. Research Methodology and Project Work
(Advanced Costing)

Course Objectives : To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs :

Section I

1. Research : Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. Research Design: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. Data Collection: Meaning, Method of Data Collection, Analysis and Interpretation of Data.

Section II

Project Reports :

All Students should prepare the project report on any one of the following cases

- Cost Ascertainment
- Cost Structure
- Cost Control
- Cost benefit Analysis
- B.E.P. Analysis
- Budgetary Control
- Preparation of Budget
- Service Cost
- Cost Management
- Cost and Productivity Management
- Reconciliation of Cost and Financial Accounts
- Inventory Control System
- Any Suitable Area Coming under the Tittles of Costing

Distribution of Marks :

1. Section I : 50 Marks.
2. Section II : 50 Marks.
Group b : – Paper IV.
Research Methodology and Project Work
(Advanced Costing)

Nature of Question Paper
Section I

Q. No.1. Objective type (Multiple choice) 10 Marks

Q. No.2
A) Broad Question 5 Marks 10 Marks
B) Broad Question 5 Marks
OR
(A) Broad Question 5 Marks
(B) Broad Question 5 Marks

Q. No.3. Broad Question 15 Marks
OR
Broad Question 15 Marks

Q. No.4. Short Notes (Any Two out of Four) 15 Marks

Section II (50 Marks)

- Project Report 30 Marks
- Viva 20 Marks

Reference Books: Paper III and IV

1. Cost Accounting – Methods & Practice: B K BHAR
5. Van Horne, James C - Financial Management & Policy, Prentice Hall, Delhi
7. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
9. Research Methodology in Social Sciences – P.C. Tripathi

★★★★★ B+
Course Objectives: -
This course aims at imparting basic knowledge about Wealth Tax and major Indirect Taxes.

Course Inputs :-

1. **Wealth Tax Act.**
   1. Definition (Sec.2)
   2. Charge of Wealth Tax.
   3. Deemed Wealth
   4. Exemptions.
   6. Assessment & Penalties.
   7. Valuation of Asset.

2. **The Bombay Sales Tax Act, 1959**
   1. Definitions (Sec.2)
   2. Incidence & Leavy of Tax.
   3. Types of the Taxes (Sec.5,7,8,9,15IA).
   4. Authorization .Permit
   5. Schedules – A,B,CI,CI.I.
   6. Set-off (under rule 41D,42D,44D,45)
   7. Returns (Sec.32),Penalties (Sec.36,37),offences prosecution (Sec.63)
   8. Apeales (Sec.55,56)
   9. Assessment (Sec.33),Rectification (Sec.32),Reassessment (Sec35)
   10. Sales Tax Authorities.

3. **The Central Sales Tax Act, 1956 :-**
   1. Definitions (Sec.2)
   2. Sale & Purchases in the course of inter state sale (Sec.3)
   3. Sale or Purchases out side state (Sec.4)
   4. Sale or Purchases of goods in the course of import or export (Sec.5)
   5. Liability to pay Tax (Sec.6)
   6. Exempted inter state sale [Sec.6(2),6A]
   7. Registration (Sec.7) & Cancellation of Registration.
   8. Rates of Taxes(Sec.8)
   9. Forms – C,D,E-I,E-II,F.
   10. Penalties (Sec.10)
4. Central Excise
2. Important terms and definitions under the Central Excise Act.
3. Classification and valuation
5. CENVAT
6. Assessment and appellate procedure under Central Excise.

5. Service Tax:
1. Important terms and Definitions
2. Taxable service
3. Exemption
4. Procedure for filling of returns
5. Payment of Taxes
6. Assessments
7. Appeals
8. Service Tax Authorities
9. Penalties and Prosecution

6. Customs:
1. Scope, Nature & types of Custom duty
2. Important terms
3. Clearance procedure –
   • For Home Consumption,
   • For Ware Housing,
   • For Re-export.

NOTE: -
Theory = 60 Marks.
Practical Problems = 40 Marks.

Group C : Paper III
Taxation

Nature of Question Paper
1. Q. 1, 2, And 3 are Compulsory.
2. Attempt any two Question from Question 4 to 7.

Q. No.1.  
A) Choose correct alternative given below.  
B) Fill in the blanks.  
C) True or False.
Q. No.2.  A) Broad Question.  10 Marks
   B) Broad Question.  10 Marks
   OR
   A) Broad Question.  10 Marks
   B) Broad Question.  10 Marks

Q. No.3.  Broad Question.  20 Marks
   OR
   Short Notes.(Any Four out of Six)  20 Marks

Q. No.4.  Problem.  20 Marks
Q. No.5.  Problem.  20 Marks
Q. No.6.  Problem.  20 Marks
Q. No.7.  Problem.  20 Marks

Reference Books: -
- Indirect Taxes: V.S.Datey (Taxmann)
- Vinod Singhania: Direct Taxes (Taxmann)
- Indirect Taxes Mode Easy: Prof. N.S.Govidan, C.Sitarman&co.Pvt.Ltd
- The Bombay Sales Tax Act: Mahendra Jain, Laxs Times, Mumbai
- The Bombay Sales Tax Act: By Shantilal Shaha
- Service Tax Practice Made Easy: Avdesh Oza & Shrikant Oza, The Tax Publisher Jodhpue.

★★★★★ B+

Revised Syllabus M.Com Part-II-2004
Group c: Paper IV
8. Research Methodology and Project Work
   (Taxation)

Course Objectives: To Provide basic research knowledge on formulation, appraisal, financing, administration and control of projects.

Course Inputs:
   Section I
1. Research: Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. Research Design: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. Data Collection: Meaning, Method of Data Collection, Analysis and Interpretation of Data.
Section II

Project Reports:

All Students should prepare the project report on any one of the following areas.

- Taxation of Co-operative Societies (Income Tax)
- Taxation of Charitable Trust / Societies (Income Tax)
- Taxation of Private / Public Ltd. Co. (Income Tax)
- Taxation of Partnership Firm and HUF (Income Tax)
- Tax Planning for individuals (Income Tax)
- Taxation (BST & CST) for Manufacturers
- Sales tax benefits under Packages Schemes of incentives, 1993
- Wealth tax of individual
- Approval under section 80G and section 35A under Income Tax Act
- Excise procedure applicable to Decentralized Textile Sector
- Central Excise as applicable to Small Scale Industries
- Service Tax applicable to Professional
- Taxation aspects for an Exporter – Excise, customs & Income Tax
- Taxation of Non-Residents

Reference Books

1. Singhania V.K.- Student guide to Income Tax, Taxman, Delhi.
6. Research Methodology in Management Dr. V.P. Michael, Himalaya Publication House New Delhi.
8. Research Methodology in Social Sciences – P.C. Tripathi

Distribution of Marks:
1. Section I : 50 Marks.
2. Section II : 50 Marks.

Group c : - Paper IV

Research Methodology and Project Work
(Taxation)

Nature of Question Paper

Section I

Q. No.1. Objective types (Multiple choice) 10 Marks
Q. No.2 A) Broad Question 5 Marks 10 Marks
B) Broad Question 5 Marks
★★★★★ B+

Revised Syllabus M.Com Part-II-2004
Group: d - PAPER. III

9. ADVANCED BANKING AND FINANCIAL SYSTEM
(Modern Banking)

Periods

1. **Introduction to Merchant Banking:**
   Meaning, Functions and importance of Merchant Banking- Recent trends in Merchant Banking in India - SEBI- role and functions. (15)

2. **Leasing:**
   Concept of leasing and its classification - Legal aspects and tax aspects of leasing - Progress of leasing - Lease evaluation - Advantages and disadvantages of leasing. (15)

3. **Hire Purchase:**
   Meaning and characteristics of hire purchase,- Legal and tax aspects,- Accounting aspects- Financial aspects. (15)

4. **Factoring Services:**
   Concept and types of factoring - Potentiality for factoring in India.- Mechanics and operations of factoring- Venture capital. (15)

5. **Mutual Funds and Credit Cards in India:**
   Definition, Types of mutual funds - Other funds-Their progress in India - Response of NRI, to mutual funds - Present status of mutual funds.

   Performance of credit card business in India- ATM- Debit cards Vs credit cards- Agricultural credit cards. (20)

6. Banking system in U.K -Commercial Banking and Central Banking (20)
7. Banking system in U.S.A-Commercial Banking and Central Banking. (10)
8. Banking system in Japan-Commercial Banking and Central Banking. (20)
References:
1) Deokock, M.H. - Central Banking
2) Sayers, R.S. - Modern Banking.
3) Hawtrey, R.G.- The Art of Central Banking.
4) Davar, S.K- Law & Practice of Banking.
5) Avadhani, V.A - Marketing of financial services.
6) R.B.I. Reports.
7) Basu, S.K. - Central Banking in the Emerging countries.
8) Beckhart, B.H. - Banking System.
9) Shekhar, K.C. - Banking Theory & Practice.

Group: d - PAPER. III

ADVANCED BANKING AND FINANCIAL SYSTEM
(Modern Banking)

NATURE OF QUESTION PAPER

Instructions: 1) Answer all question,
2) Figures to the right indicate full Marks.

Q.1  A) Tick mark the correct alternative given below:-
     10 Sentences - 10 Marks.

B) Fill in the blank with proper words.
   5 Sentences - 5 Marks.

C) State whether the following statements are true or false:
   5 sentences - 5 Marks

Q.2  Give Short answers to the following questions
     (16)

A) _________________________________________________ 8

B) _________________________________________________ 8

OR

A) _________________________________________________ 8

B) _________________________________________________ 8

Q.3  Write short Notes ( any four Out of six) (16)

Q.4  Broad Question____________________________________ (16)

OR

Broad Question____________________________________

Q.5  Broad Question____________________________________ (16)

OR

Broad Question____________________________________

Q.6  Broad Question____________________________________ (16)

OR

Broad Question____________________________________

★★★★★ B+
Revised Syllabus M.Com.Part-II-2004

Group: d - PAPER. IV

10. Research Methodology
(ADVANCED BANKING AND FINANCIAL SYSTEM)

Section-I

| Unit-1: | Meaning.-Basic Principles-Objectives and significance of Research-Motivation in Research-Research and Scientific attitude-Research in Business Economics, Banking and Statistics. (10) |
| Unit-3: | **Research Design**: Defining research Problem- Research design, its meaning and need, Features of good research design- Types of research design. (10) |
| Unit-4: | **Testing of Hypothesis**: Null, Simple, Composite and Alternative hypotheses - Testing of hypothesis- Tools and techniques of research- Methods of data collection-Observation, Interview, Questionnaire-Frequency distribution-Analysis of data by average, dispersion, correlation and regression methods. |

SECTION - II

| Unit -5: | Submission of Project Report. (60) |

Every student who has taken admission to the M. Com. Course has to prepare a project report and submit to the concerned institution/ College. The project report should includes the following points.

1) Specification of research proposal (objects, Scope, limitations.)
2) Data Collection.
3) Analysis of data.
4) Presentation of data.
5) Findings and suggestions.
6) Report writing.

Reference Book:

8) Ryan Joiner and Ryan: Handbook of Minitab.
Group: d - PAPER. IV

Research Methodology
(ADVANCED BANKING AND FINANCIAL SYSTEM)

Nature of Question Paper

SECTION I

Q.1 Tick mark the correct sentences given below (10)
Ten Sentences (10 marks)

Q.2 Short answer questions (10)
A. ______________________ 5
B. ______________________ 5

OR

Q.2 Short answer questions (10)
A. ______________________ 5
B. ______________________ 5

Q.3 Broad answer questions (15)

OR

Q.3 Broad answer questions (15)

Q.4 Write Short Notes (Any Three out of Five) (15)

SECTION II

Project Report (30)
Presentation of Project (20)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group: e- PAPER. III

(Cooperative Structure in India.)

Unit 1 Introduction – Cooperation and rural development meaning- Scope and significance – Role of Cooperation in rural development – Importance of rural development in Economic development through cooperatives. [15 – Periods]

Unit 2 Cooperative Structure – Cooperative Structure in India – Cooperative leadership Cooperative democracy- policy making and planning decision making and its implementation in Cooperatives. [20- Period]

Unit 3 Cooperative farming – meaning – Characteristics- Types – process problems and measures – Importance of Cooperative farming in rural development. [15 – Periods]
Unit 4 Cooperative Credit – need – Classification – Structure of cooperative credit in India primary Agricultural Cooperative credit societies (PACs) District central Cooperative banks – (DCCs) State Cooperative bank – (Apex bank) National Bank for Agriculture and Rural development (NABARD) their Progress Problems and measures. [25- Periods]

Unit 5 Cooperative Processing – Role of Cooperative processing societies in rural development – sugar cooperatives – cooperative Spinning mills – Dairy Cooperatives – fruits and vegetables Cooperatives – Their progress problems and measures. [20- Periods]

Unit 6 Cooperative marketing – meaning, features – structure and role of cooperative marketing – Their progress – problems – measures and prospects [20 – Periods]

Unit 7 A) Urban Cooperative banks – Structure, functions – Progress – Problems – measures and prospects


Unit 8 Globalizations and Cooperative movement New Economic policy- its impact on Agricultural and Non- Agricultural Cooperatives - Role of government in cooperative movement in new area. [15 – periods ]

- **Reference Books**

1) Mukki. H.R – Cooperation in India
4) Dubhashi. P.R. – “Principles and Philosophy of Cooperation” – Pune
10) Kamat G.S . – “Marketing the Cooperative way”.
12) Mathur. B.L – “Rural development and Cooperation”.
13) Dwivedi R.C. – “Democracy in Cooperative movement an Indian Profile”
Group: e- PAPER. III

Cooperation and Rural Development.

(Cooperative Structure in India.)

Nature of Question Paper.

Instructions:
1] Answer all Questions
2] Figures to the right indicates full marks.

Q. 1 A] Tick mark the correct alternative given below.
10 sentences – 10 marks (10)
B] Fill in the blanks with proper words.
5 Sentences – 5 marks (5)
C] State whether the following statements are true or false?
5 sentences – 5 marks (5)

Q. 2 Give short answers to the following question
(16)
A] __________________________ 8 marks
B] __________________________ 8 marks

OR
A] __________________________ 8 marks
B] __________________________ 8 marks.

Q. 3 Write short notes on any four out of six
(16)
Q. 4 Broad question
(16)

OR
Broad question
(16)

Q. 5 Broad question
(16)

OR
Broad question
(16)

Q. 6 Broad question
(16)

OR
Broad question
(16)
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Group: e - Paper – IV

12. Research Methodology and Project Work
   (Co-operation and Rural Development)

Section I

Unit – 1  Meaning- basic principles – objectives – and significance of research –
   motivation in research – Research and scientific attitude – Research in Business
   Economics, Banking, and statistics.
   [ 10 – Periods ]

Unit- 2  types of Research – Descriptive – Analytical – Applied – Fundamental –
   Qualitative – Quantitative – Conceptual – Empirical research- case study and
   survey method.
   [ 10 – Periods ]

Unit – 3  Research Design – defining research – problem – research design its meaning-
   need – Features of good research design – Types of research design.
   [10 – Periods]

Unit – 4  Hypothesis – null – simple – composite and alternative Hypothesis – Testing of
   hypothesis- Tools and Techniques of research – Methods of data collection –
   observation – Interview – Questionnaire – frequency distribution – Analysis of
   data by using Averages – dispersion – Correlation and regression methods.
   (30 – Periods)

Section II

Submission of project Report ;

Regular M.Com. Students should prepare and submit a project report paper No III Entitled –
Cooperative structure in India. To the concerned institution / College where researcher is
admitted. The project report should include following points.

1. Specification of research proposal.
   ( Object, Scope, limitations )
2. Data collection.
3. Analysis of data.
4. Presentation of data.
5. Findings and suggestions
Note: 1 For Regular students: section I carries 50 marks and section II (Submission of project) carries 50 marks out of these 30 marks are reserved for preparation of project and 20 marks for its presentation. For regular students submission of projects is compulsory and he has to appear university theory examination of 50 marks based or the syllabus of section – I only

Reference. Books

8. Royan Jolner and Ryan – “Handbook of minitab”.
9. Marijia j Norusis – “Spss for windows professional sta. SPSS”. Inc, Chicago, Illionosis

Group: e - Paper – IV
Research Methodology and Project Work
(Co-operation and Rural Development)

Nature of question paper

Instructions: 1 Answer all questions
2 Figures to the right indicate full marks

Q. 1 Tick mark [X] the correct alternative given below.
10 – Sentences –10 marks

Q. 2 Give short answer to the following questions
A] _____________________ 5 marks
B] _____________________ 5 marks
OR
A] _____________________ 5 marks
B] _____________________ 5 marks

Q. 3 Write short notes (on any Three out of Five)

Q. 4 Broad question

OR

Broad question

★★★★★ B+
13. Business Administration
(International Business)


4) World Trade Organisation (WTO) : Establishment of WTO - Functions of WTO - Organisational Structure of WTO - WTO and Anti-Dumping Measures - India and WTO.


Reference Books :

Group : f - Paper III
Business Administration
(International Business)
Nature of Question Paper

Q.1 Objective Type question
   A) Multiple choice --- 10 Marks
   B) Fill in the blanks --- 5 Marks
   C) True or False --- 5 Marks

Q.2 Short Answer (2, out of 3) 16

Q.3 Essay Type question
   OR
   Essay Type question

Q.4 Essay Type question
   OR
   Essay Type question

Q.5 Essay Type question
   OR
   Essay Type question

Q.6 Short Notes (4, out of 6) 16
   Total 100

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : f Paper IV
14. Research Methodology and Project Work
   (Business Administration)
   SECTION I 50 Marks

1. Research: Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. Research Design: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. Data Collection: Meaning, Method of Data Collection, Analysis and Interpretation of Data.
SECTION - II  

50 Marks

Project Report  
Viva  
Topics for Project Reports  
1. Study on various topics on Marketing  
2. Study on various topics in finance  
3. Study on various topics in H.R.M.  
4. Study on Organisation Structure  
5. Study on Motivation

List of books recommended

3. Goode and Hatt; Methods in Social Research,  
5. Tondon B.C.; Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979  

Group : f Paper IV  
Research Methodology and Project Work  
(Business Administration)  
Nature of question paper  

Instructions:  
1. Answer all questions  
2. Figures to the right indicate full marks

Q. 1 Tick mark the correct alternative given below.  
10 – Sentences -10 marks

Q. 2 Give short answer to the following questions  
10 marks

A] ________________ 5 marks  
B] ________________ 5 marks  

OR

A] ________________ 5 marks  
B] ________________ 5 marks

Q. 3 Write short notes (on any Three out of Five)  
(15)

Q. 4 Broad question  
(15)

OR

Broad question

★★★★★ B+
Revised Syllabus M.Com. Part-II-2004

Group: g - Paper III

15. Secretarial Practice
(Company Administration)

1. Company Administration – Special features of company administration-Directors, Managing Director, Manager and Auditor – qualifications, appointment, term, remuneration, power, duties and liabilities, restriction on power and position.

   Periods - 20

2. Share capital – Difference between share and stock, Kinds of shares, Guidelines for issue of shares, Issue of shares at premium/discount, allotment of shares, Initial Public Offer (IPO) right issue, bonus shares, transfer and transmission of shares and debentures, Restructuring of share capital

   Periods - 20

3. Winding up of Companies – Meaning, Winding up V/s dissolution, modes of winding up, winding up by the tribunal - Voluntary winding up, Appointment of official liquidator, powers and duties of official liquidator, Provisions applicable to every mode of winding up.

   Periods - 20

4. Corporate Governance – Concept, need role of Board of Directors, Accountant, Auditor and Secretary in Corporate Governance. Corporate Governance in India.

   Periods - 20


   Periods - 20


Group: g - Paper III

Secretarial Practice
(Company Administration)

Nature of Question Paper and distribution of marks

1. Objective type question 20 Marks

2. Short answer type question  
   (a) &  (b) or (a) & (b) 16 Marks

3. Short notes any four out of 6 16 Marks

4. Long Answer type questions  
   3 questions (internal option) of  
   16 marks each 48 Marks

   ------------------

   100 Marks
List of books recommended

2. Nafees Baig – Company Law and Secretarial Practice – Sterling publication Pvt Ltd., New Delhi
3. N.D.Kopoor – Corporate Law and secretarial Practice – Sultan chand and sons New Delhi
4. A.Ramaiya – Guide to Companies Act
5. Shukla and Gulshan – Principles of Company Law
6. S.M.Shah – Lectures on Company Law

BARE ACTS
1. The Competition Act, 2002
2. Foreign Exchange Management Act 1999
3. The Securities and Exchange Board of India Act 1992
4. The Securities Contracts (Regulation) Act 1956
5. The Companies Act, 1956 as amended up to date

★★★★★ B+

Revised Syllabus M.Com Part-II-2004
Group : g - Paper IV
16. Research Methodology and Project work (Secretarial Practice)

SECTION I 50 Marks

1. Research : Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. Research Design: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. Data Collection: Meaning, Method of Data Collection, Analysis and Interpretation of Data.

SECTION II 50 Marks

Project on any of the following areas or any other areas related to company administration and secretarial Practice

1. Formation of a Company
2. Membership pattern
3. Capital Structure
4. Dividend Policy
5. Bonus shares
Group: g - Paper IV
Research Methodology and Project work
(Secretarial Practice)
Nature of Question Paper and Distribution of marks for Paper IV

Nature of question paper

Instructions: 1. Answer all questions
2. Figures to the right indicate full marks

Mark: 50

Time: 2 Hour

Q. 1 Tick mark the correct alternative given below.

10 – Sentences –10 marks

Q. 2 Give short answer to the following questions

A] __________________ 5 marks
B] __________________ 5 marks

OR

A] __________________ 5 marks
B] __________________ 5 marks

Q. 3 Write short notes (on any Three out of Five)

Q. 4 Broad question

OR

Broad question

List of books recommended

3. Goode and Hatt: Methods in Social Research,
5. Tondon B.C.: Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979
Revised Syllabus M.Com.Part-II-2004

Group - h : Paper : III

17. Small Business and Entrepreneurship Management
Project Management for Small Enterprise.

1. Introduction to Project Management - Concept of Project - Classification of projects - Project Life Cycle Phases - Conception, definition, planning and organisation, implementation and project clean up phase.

2. Project Manager - Role and responsibilities - Qualities of Project Manager - Project Manager as a profession.


5. Project Coordination and Control - Need for coordination - Importance of meetings and Communication - Project monitoring - Process of monitoring - Project Control - Steps in Control tasks lists - Progress report - follow-up.

6. Incentives and subsidies - Meaning and Objectives - Central and State incentives and subsidies - Tax concessions, Marketing and export assistance - Technical assistance.

7. Project Financing - Meaning - Assessment of financial needs, long term, medium term and short term - Institutions providing finance to small enterprise - Financial planning and Control for small enterprises.


Reference Books

5. S. Choudhari, “Project Management”, Tata Mcgraw Hill.
6. Government Publications on SSI.
7. Prasanna Chandra, “Project Planning and Control”, Tata-Mcgraw Hill,
Group - h : Paper : III
Small Business and Entrepreneurship Management
Project Management for Small Enterprise.

Nature of question paper

Section - I Mark s
Q.1. Objective questions 20
   A) Multiples Choice 10 questions
   B) Fill in the blanks 5 questions
   C) True or False - 5 question

Section-II
(Attempt any five questions)

Q2. A) Short answer 8
    B) Short answer 8

Q.3. A) Short answer 8
    B) Short answer 8

Q.4. Essay Type 16
Q.5. Essay Type 16
Q.6. Essay Type 16
Q.7. Essay Type 16
Q.8 Short Notes (any three) 16

★ ★ ★ ★ ★ B+

Revised Syllabus M.Com.Part-II-2004
Group : h : Paper IV

18. Research Methodology and Project Work
(Small Business & Entrepreneurship Management)

SECTION I 50 Marks

1. **Research**: Meaning, Objectives, Types of research, Methods of research – Survey Method and case study method.
2. **Research Design**: Meaning and Objectives, Characteristics of good research design, Components of the research design.
3. **Data Collection**: Meaning, Method of Data Collection, Analysis and Interpretation of Data.
SECTION II  

50 Marks

Project Report  
Viva  
Topics for Project Reports

1. Problems of Small Scale Industries  
2. Sickness in S.S.I.  
3. Study of Marketing Problems  
4. Study of financial Problems  
5. Study of H.R.M.

List of books recommended

2. George A. Lundberg, Social Research, Longmans, Green and Company New York  
3. Goode and Hatt; Methods in Social Research,  
5. Tondon B.C.; Research Methodology in Social Research Chaitanya Publishing House; Allahabad 1979  

Group : h : Paper IV  
Research Methodology and Project Work  
(Small Business & Enterpreneurship Management)

Nature of question paper  

Time : 2 Hours  

Instructions:  
1. Answer all questions  
2. Figures to the right indicate full marks  

Mark : 50

Q. 1 Tick mark the correct alternative given below.
10 – Sentences –10 marks

Q. 2 Give short answer to the following questions

A] ________________ 5 marks  
B] ________________ 5 marks

OR

A] ________________ 5 marks  
B] ________________ 5 marks

Q. 3 Write short notes (on any Three out of Five)  

Q. 4 Broad question  

OR

Broad question  

★★★★★ B+
Revised Syllabus M.Com. Part-II-2004

Group : i - Paper - III

19. Organized Markets & Transport

1) Legislation Pertaining to Regulated Market :

2) Co-operative Marketing :
   Need – organisational Structure – Conditions of membership of Co-operative marketing imitation – Working – Growth & Development – Co-operative Development Corporation its function – Role of SBI in developing Co-operative marketing  

3) Management of Co-operative Marketing Institutions
   Need – Functions of marketing Department – Grading & Standardization – Statulisry Regulations of Markets & Marketing Practices – Training of Marketing Personal  

4) State Trading Corporation – Need – Objectives – Organisation – Scope Functions  


Books Recommended

1) Stock Exchange & Investment – Raghunathan.
2) Investment & securities Market in India – V. A. Avdhave
3) Principles and practice of marketing in India by Dr. C. B. Memoria & R. L. Joshi
5) Agricultural Marketing :- Perspectives and issues edited by J. P. Singh & Subhas Garg.

Group : i - Paper - III

Organized Markets & Transport

Nature of Question Paper

<table>
<thead>
<tr>
<th>Q. 1</th>
<th>Objective Type Question</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>A) Multiple Choice</td>
<td>– 10 marks</td>
<td></td>
</tr>
<tr>
<td>B) Fill in the blanks</td>
<td>– 5 marks</td>
<td></td>
</tr>
<tr>
<td>C) True or False</td>
<td>– 5 marks</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Q. 2</th>
<th>Short answers (Two out of Four )</th>
<th>Marks</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Q. 3</th>
<th>Essay Type Question</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>OR</td>
<td>Essay Type Question</td>
<td></td>
</tr>
</tbody>
</table>
Q. 4 Essay Type Question (16)
   OR Essay Type Question
Q. 5 Essay Type Question (16)
   OR Essay Type Question
Q. 6 Short Notes (Four out of Six) (16)

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004

Group : i - Paper IV

20. RESEARCH METHODOLOGY AND PROJECT WORK
   (Organised Markets and Transport)

Section - I 50 Marks

UNIT I : INTRODUCTION :
   Research :- Meaning Nature Objectives Types Research Methodology : Meaning,
   Scope, Importance Motivation in Research. Selection of Research Topic
   Formulation of Synopsis – Research in Marketing & Transport

UNIT II : RESEARCH DESIGN :
   Identification of research problem – Formulation of Hypothesis – Testing
   hypothesis – Contents of Research Design. Features of good research design
   sampling.

UNIT III : SOURCES AND COLLECTION OF DATA :
   Primary Data and Secondary Data:
   Questionnaire, Interview, Schedules, Internet, Observation Library Reference Field
   Visits Documentation

UNIT IV : ANALYSIS AND INTERPRFTATION OF DATA:
   Processing and analysis of data - Classification – editing – Coding – Tabulation of
   data – Interpretation of data – Diagrammatic Presentation – Use of Computer in
   research – Statistical analysis – Generalisation – Conclusions and Suggestions.

UNIT V : Report Writing : Elements, Characteristics of good report
Section - II

PROJECT WORK

1. Project report 30 Marks
2. Viva 20 Marks

Suggested areas of Project Work:
1) Trends in Rural Marketing.
2) Service Marketing.
3) Marketing of Agricultural Products.
4) Pricing of Agricultural products.
5) Problems of Market Committee.
6) Public Distribution System.
7) Study of Transport Cost.
8) Consumer Education.
9) Advertising Technique.
10) Advertising Technique.
12) Survey of Effective Advertisement.
13) Marketing of Industrial Products.
14) Modern Concepts of Marketing.
16) Marketing Information System.
17) Recent Trends in Transportation.
18) Modern Techniques in Organised Markets.
19) Strategies in Marketing.
20) After Sales Services.
21) Consumer Movement.
22) Buyer’s Behavior.
24) Effective Marketing Communication.
26) Social Impacts of Advertising.
27) Ethics in Advertising.
28) Salesmanship.
29) Marketing Management.
30) Transport Management.
31) Competition between two modes of transport.

List of Books Recommended for Study:

2. Research Methodology – C. R. Basotia, K. K. Sharma
   Mangal Deep Publications, Jaipur
10. Methodology in Research in Social Sciences : Dr. O. R. Krishnamurthi.
12- la’kks/ku i/nrh & nqq- dk- Lakr-
13- la’kks/ku i/nrh & jk- uk- ?kksVkJGs-
14- lkekftd la’kks/ku i/nrh & izk- MkW- foYdhlu o MkW- HkkaMkJdj-

**Group : i - Paper IV**

**RESEARCH METHODOLOGY AND PROJECT WORK**

(Organised Markets and Transport)

**Nature of Question Paper**

<table>
<thead>
<tr>
<th>Section – I</th>
<th>(50 Marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q.No.1.</td>
<td>Objective Type (Multiple Choice )</td>
</tr>
<tr>
<td>Q.No.2.</td>
<td>Broad Question.</td>
</tr>
<tr>
<td>OR</td>
<td>a)Broad Question.</td>
</tr>
<tr>
<td></td>
<td>b)Broad Question.</td>
</tr>
<tr>
<td>Q. No.3.</td>
<td>Broad Question.</td>
</tr>
<tr>
<td>OR</td>
<td>Broad Question.</td>
</tr>
<tr>
<td>Q. No.4.</td>
<td>Short Notes.(Two out of Four)</td>
</tr>
</tbody>
</table>

**Section – II (50 Marks)**

| A) Project report | 30 Marks |
| B) Viva | 20 Marks |

★★★★★ B+

**Revised Syllabus M.Com.Part-II-2004**

**Group : j : Paper III**

**21. INSURANCE**

(General Insurance.)

1. **Fire Insurance:**

Origin –Nature and basic principles applied – physical and moral hjazards, hazards relating to industries. fire Insurance contract- Policy conditions and warranties – the law relating to fire insurance contract – Kinds of policies – over insurance and under insurance – calculation of premiums – Fire insurance claims – Procedure of taking fire policy and claim settlement.

2. **Marine Insurance:**

Origin – nature and basic principles – perils marine policy and its types – Policy conditions and institute clauses – warranties – Marine losses – Marine Insurance Act and
it’s main features – Treatment of claims against carriers and third parties – procedure of taking marine policy and claim settlement.

3. **Motor Insurance.**

Basic principles – classification of risks – procedure of taking policy – Claims, their investigation and settlement.

4. **Liability Insurance:**

Nature – the basic principles and practice of insurance, as applied to; Employers liability and public Liability Insurance, product Liability Insurance and Fidelity Guarantee and continence insurance – their different types of risks – legal definitions, inquiries and investigations, claims and their settlement.

5. **Agricultural Insurance:**


6. **Social security and other miscellaneous Insurance:**

Social security insurance – meaning, need for social security- social security measures- Other miscellaneous Insurance such as Engineering insurance, contractor’s All Risk, Aviation and other Miscellaneous business – Claims and their settlement

7. **Documentation in General insurance:**

Important documents used in General Insurance such as Proposal form, cover Note, Policy, certificate of Insurance, Renewal notice etc., Their importance, implications and drafting.

8. **General insurance Business in India:**

Public and Private Sector General insurance Companies in India – Their performance, problems and prospects

**Recommended Books:**

1. Picard – Elements of insurance law
2. Sharm M.N. – Insurance Principles and Practice
4. M. Arif khan – Insurance
5. Batten and Dinsdale – Motor Insurance
8. Elements of insurance : R.P.Malkhotra
Group : j : Paper III
INSURANCE
(General Insurance.)

Nature of Question Paper

Q.1. **Objective Type**

- (a) Multiple Choice : 10 items- 10 Marks
- (b) Fill in the Blanks : 5 items- 5 Marks
- (c) Any other : 5 items- 5 Marks

Q.2. **Short Answer Questions**
(Solve any two out of three) 16 Marks

Q.3. Essay type Question **OR** Essay type Question 16 Marks
Q.4. Essay type Question **OR** Essay type Question 16 Marks
Q.5. Essay type Question **OR** Essay type Question 16 Marks
Q.6. Write short notes on (any four out of six) 16 Marks

**Period Allotment**

1. Fire Insurance : 20 Periods
3. Motor insurance : 5 Periods
4. Liability Insurance : 10 Periods
5. Agricultural Insurance : 15 Periods
6. Social Security and other Miss., Insurance : 20 Periods
7. Documentation in G.I. : 10 Periods
8. General Insurance Business in India : 20 Periods

★★★★★ B+

Revised Syllabus M.Com.Part-II-2004
Group : j - Paper IV
22. Research Methodology and Project Work (Insurance)

1. **Meaning and objectives of Research:**
Research in insurance and allied areas covered – Research as an aid to decision making in insurance and allied fields – Types and methods of Research.

2. **Research Process :**
Formulation of Research problem – components _ Development of Hypothesis.

3. **Designing the research Work:**
Research design – meaning, importance, important concepts- factors determining choice of the design – Types, and Steps in Research Design.

4. **Data Collection**
   Internal and External sources of data- types of data-methods of data collection – observation, surrey and its types – problems of sampling Designing Questionnaire

5. **Report Writing**: 
   Types, Format, Contents, style, Documentation and bibliography

**Books Recommended**

1. W.J.Goode and P.K.Hatt – Methods in Social research
2. P.L.Bhandarkar – Methodology and Techniques of Social Research
3. V.P.Michanel -Communication and Research for management
4. Kerlinger F.N.- Foundation of Behavioural Research
5. Bajapai S.R.- Methods of Social Survey and Research

**Group : j - Paper IV**

Research Methodology and Project Work  
*(Insurance)*

**Nature of Question Paper**

(A) Theory Paper : 50 Marks  
(B) Project Report : 50 Marks

**Nature of Question Paper**

<table>
<thead>
<tr>
<th>Section I</th>
<th>(50 Marks)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q1.</td>
<td>Marks</td>
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<tr>
<td>Objective Type Question Multiple Choice</td>
<td>10</td>
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<tr>
<td>Q2.</td>
<td>10</td>
</tr>
<tr>
<td>Broad Question OR</td>
<td></td>
</tr>
<tr>
<td>a) Broad Question</td>
<td></td>
</tr>
<tr>
<td>b) Broad Question</td>
<td></td>
</tr>
<tr>
<td>Q3.</td>
<td>15</td>
</tr>
<tr>
<td>Broad Question OR</td>
<td></td>
</tr>
<tr>
<td>Broad Question</td>
<td></td>
</tr>
<tr>
<td>Q4.</td>
<td>15</td>
</tr>
<tr>
<td>Short Notes (Two out of Four )</td>
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</table>

**Section II**

<table>
<thead>
<tr>
<th>Marks</th>
</tr>
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<tbody>
<tr>
<td>30 Marks</td>
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<tr>
<td>20 Marks</td>
</tr>
</tbody>
</table>

⭐⭐⭐⭐⭐ B+
Revised Syllabus M.Com.Part-II-2004

Group : k - Paper III

23. ADVANCED STATISTICS
(Industrial Statistics and Demography)

**Unit 1 :-** Introduction to Statistical Quality control Chance causes, assignable causes, Process Control, Product Control. Construction of control Chart, Statistical basis of control Limits of Control chart and uses of control chart. Natural tolerance limits and specification limits.

**Unit 2 :-** Control Charts for Variables : control chart for mean (x chart) and Range (R-Chart). Derivation of Control Limits of x & R charts when Standards are given and standards are not given. Concept of group Control chart. Numerical examples.

**Unit 3 :-** Control Chart for Attributes : control chart for number of defectives, Cd-Chart for variable and fixed sample size, derivation of control limits When standards are given and standards are not given. Control chart for fraction defectives (P-chart), Derivation of control limits when standards are given and standards are not given. Control chart for number of defects per unit (c-chart), situations where c chart is useful, derivation of control limits when standards are given and standards are not given. Numerical Examples based on np, P and C charts.

**Unit 4 :-** Basic Concepts of Acceptance Sampling : Definition and Concept of Producer’s risk, consumer’s risk, AQL, LTPD, AOQ, AOQL, ASN, ATI and OC curve. Interpretation of AOQ, ASN and OC curves.


**Unit 7 :-** Life Table and Fertility Rates : Assumptions, Description and Construction of Life table. Uses of Life Table. Fertility Rates: Specific fertility rate, Total fertility rate with merits and demerits. Numerical Examples.


**Books Recommended :**

1. E.L. Grant : Statistical Quality Control
2. Duncan A.J. : Quality control and Industrial Statistics
5. Speigiman : Emography
7. Cox P.R.: Demography
8. Benjamin: Elements of Vital Statistics

**Group: k - Paper III**

**ADVANCED STATISTICS**

*(Industrial Statistics and Demography)*

**Nature of Question Paper**

Q. 1 Objective Type

a) Fill in the blanks (5- Sentences) (5)
b) State True / False (5- Sentences) (5)
c) Multiple Choices (10 Statements) (10)

Q. 2 A] Short answer questions (8) (16)
B] Short answer questions (8)

OR

Q. 2 A] Short answer questions (8) (16)
B] Short answer questions (8)

Q. 3 A] Short answer questions (8) (16)
B] Short answer questions (8)

OR

Q. 3 A] Short answer questions (8) (16)
B] Short answer questions (8)

Q. 4 Broad Answer Question (16)

OR

Q. 4 Broad Answer Question (16)

Q. 5 Write Short Note Any Two of the following (16)

A)
B)
C)
D)

Q. 6 Broad Answer Question (16)

OR

Broad Answer Question (16)

★★★★★ B+
Revised Syllabus M.Com. Part-II-2004

Group – k - Paper – IV
24. Research Methodology and Project Work
(ADVANCED STATISTICS)

Section - I
Unit 1: Meaning, basic principals, objectives and significance of Research. Motivation in research, Research and Scientific attitude, Research in economics and Commerce.

Unit 2: Type of research, Descriptive, Analytical, Applied, Fundamental, Qualitative, Quantitative, Conceptual, Empirical, Case Study and Survey method research.

Unit 3: Research Design : Defining research Problem, research design : its meaning need, features of good research design, types of research design.


SECTION-II

Submission of Project Report :

Every Student who has taken admission to the M.Com. Course regularly has to prepare a project report and submit to the concerned institution/college in which researcher in admitted. The Project report generally includes the following points –

1) Specification of Research Proposal (Object, Scope, Limitations)
2) Data collection
3) Analysis of Data
4) Presentation of Data
5) Findings and Suggestions
6) Report Writing

Note: For regular students : Section I carries 50 Marks and Section II(Submission of Project Report) carries 50 Marks, Out of these 30 marks are reserved for preparation of Project and 20 marks for its presentation. For regular students submission of Projects is compulsory and he/she has to appear University Theory Examination of 50 marks based on the Syllabus of Section I only.

Proposed Topics for project Work :

A Student prepare a Project on any topic by using any or some of the following statistical techniques. Sampling Techniques, Design of Experiment, S.Q.C., Time Series, Index Numbers, O.R. Technique, Demography, Test of Significance, fitting of Statistical distributions etc.

Reference Book :

1. Ackott Russell L . The Design of Social Research, University of Chicago press

Group – k - Paper – IV

24. Research Methodology and Project Work
(ADVANCED STATISTICS)

Nature of Question Paper

<table>
<thead>
<tr>
<th>Q.1</th>
<th>Tick mark the correct alternative given below Ten Sentences</th>
<th>(10)</th>
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<tbody>
<tr>
<td>Q.2</td>
<td>Short answer questions</td>
<td>(10)</td>
</tr>
<tr>
<td></td>
<td>A._______________________________________________________5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B._______________________________________________________5</td>
<td></td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q.2</td>
<td>Short answer questions</td>
<td>(10)</td>
</tr>
<tr>
<td></td>
<td>A._______________________________________________________5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>B._______________________________________________________5</td>
<td></td>
</tr>
<tr>
<td>Q.3</td>
<td>Broad answer questions</td>
<td>(15)</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Q.3</td>
<td>Broad answer questions</td>
<td>(15)</td>
</tr>
<tr>
<td>Q.4</td>
<td>Write Short Notes (Any Three out of Five)</td>
<td>(15)</td>
</tr>
</tbody>
</table>

SECTION II

Project Report (30)
Presentation of Project (20)

★★★★★ B+

Note : For related ordinances, rules & regulations please download from the Online Syllabus website viz. www.unishivaji.ac.in
NB ** : For Guide lines of the Scheme of M.Com. Part–II, Paper – IV [ a to k] (Research Methodology & Project work) please refer the last page of the syllabus.

Guidelines for Regular Students

1) Distribution of Marks
   A) Research Methodology
      (Theory Examination) --------- 50 Marks
   B) Project Work
      --------- 50 Marks

2) Theory Examination of Research Methodology will be conducted by the University at the end of the academic year.

   Duration of this Paper will be two hours.

3) The Division of 50 Marks of Project Work will be as follows ;

   Project report writing --------- 30 Marks
   
   Project Viva Voce -------------- 20 Marks

4) Viva-Voce will be conducted at the end of the academic year but before the commencement of theory examination. It will be conducted by the Internal & External Examiners appointed by the University.

5) 50 Marks of Project Work will be given by Internal & External Examiners and the average of these marks will be taken as final marks.

6) Project Work will be done by the student individually.

7) The Project report shall consist at least typed 50 Pages.

8) Two Copies of typed Project Reports should be submitted through the concerned college up to 1st March of the year concerned.

   Contd-----

9) Students are required to prepare the Project Report based on the field work and studying the current trends in commerce & Management under the guidance of the Project Guide.

10) The Project Report contents at least following aspects.

    A) Objectives of the Project
B) Tools used for collection of Data

C) Observations, findings, & conclusions

D) Suggestions.

11) All recognised P.G. Teachers under commerce faculty are eligible to work as Project Guide.

12) The Responsibility of the Project Work will be shared by all P.G. Teachers in Proportion.

**Guidelines for External Students**

1) External students will have to appear only for theory paper of Research Methodology for 50 Marks.

2) The marks obtained by the students out of 50 in this paper will be converted into 100 marks.

*M.Com.Part-II Syllabus-04/birje*

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