

**Shivaji University,  
Vidyanagar, Kolhapur- 416004**

**Department: - School of Nanoscience and Biotechnology**

**Dept. Outward No. SU/SNST/179**

**Date: 29/08/2025**

To, -----

**Subject:** Request to send the quotations for **Photography Service** during International conference event.

Dear Sir/Madam,

The department organizing International Conference on “Pioneering Science and Progress: Nanotechnology for Sustainable Developments (ICPSP-NSD 2025)” during 11<sup>th</sup> to 13<sup>th</sup> September, 2025. During this event, we are going to hire the photography service. The details photography service required for 3 days are outlined in following table.

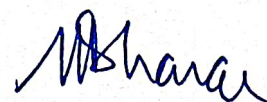
**Photography service**

<b>Sr. No.</b>	<b>DESCRIPTION</b>	<b>QTY</b>
1.	<b>Photography service</b> <ul style="list-style-type: none"><li>Photography have to do during the all event from the early morning of 11-09-2025 to 13-09-2025.</li><li>All the necessary setup required for photography should be bring by photographer.</li><li>The Size of printed photo copy is 6” x 4”.</li><li>Albums with well-arranged Photo copies.</li></ul>	<b>Quantity of PHOTO COPY At actual as per requirement.</b>  <b>Approximate 300*</b>  <b>(*QTY may Vary by ±70 Nos)</b>

So, kindly request you to send the quotations for **Photography service** as per the terms/requirement mentioned above **including Service, Photoprint, Album and other charges** up to **03/09/2025**. Quotation Cover must be sealed and superscripted “**Quotations for Photography Service**” and bear the address of Director, School of Nanoscience and Biotechnology, Shivaji University, Kolhapur.

Thanking you.

Yours Faithfully,



**I/C Director**  
**Prof. (Dr.) K. K. Sharma**  
**I/C. Director,**  
**School of Nanoscience & Biotechnology**  
**Shivaji University, Kolhapur-416004**



## TERMS AND CONDITIONS

- 1) While providing service and photo copy vendor should be take care about item's description and its quality.
- 2) The price quoted may be as indicated below in clause (a) for Outstation firms and (b) for local firms.
  - a) F.O.R. Destination/dispatching station by goods/passenger train.
  - b) For free delivery at the **School of Nanoscience and Biotechnology, Shivaji University Kolhapur 416004.**
- 3) Your rates are assumed to include Service, Material and all the Charges unless separately stated.
- 4) The rate of sales Tax, GST, CST, and excise duty may be indicated wherever chargeable, in the absence of which it will be deemed that no taxes are payable by us.
- 5) **The service to be provide during all the 3 Days as and when required.**
- 6) Your offer should be kept open for at least 2 months from the date of opening of the Quotation/Tender.
- 7) Each quotation is to be submitted in the form of TWO closed envelops, that is the Technical bid documents and the financial bid document should be enclosed in separate envelopes. The Quotation should include technical documents like GST Certificate, Firm Registration, PAN card etc. The cover must be sealed and superscripted "**Quotations for Photography Service**" Your No. -----, Date ----- closing date **03/09/2025.** on the both envelops the address of the **Director of the School of Nanoscience and Biotechnology** Also the **Name, Address and contact number of vendor** should be mentioned.
- 8) Items quantity (Number of photo copies) may be varied. So billing amount is applicable for the at actual quantities of Photo copies.
- 9) Department reserves to all rights to change or cancel the quotation without assigning reason.