

**Shivaji University,  
Vidyanagar, Kolhapur- 416004  
Department/ Section- School of Nanoscience and Biotechnology**

No. SU/SNST/ 61

Date: 29/02/2024

To, -----

**Subject: Call for quotations for the supply of Digital Media Dispenser.**

Dear Sir/Madam,

We are going to purchase a **Digital Media Dispenser** in the School of Nanoscience and Biotechnology, Shivaji University, Kolhapur as per the following specifications.

**Name of instruments: Digital Media Dispenser**

Sr. No.	Technical Specifications	Qty.
1.	<ul style="list-style-type: none"><li>• Dispensing Volume: 20 mL</li><li>• Position of Dispensing: Bottle top dispensers</li><li>• System: Automated and Digital</li><li>• Screen: TFT</li><li>• Color of glass cylinder: white and brown</li><li>• Serial dispensing capacity: 9000 times</li><li>• Motor function: Standard stepper mode</li><li>• Autoclave suitability: Yes (Heat or Liquid)</li><li>• Instruments: 0.1 mL</li><li>• Precision: 0.01 mL</li></ul>	01

So, kindly request you to send the quotations for **Digital Media Dispenser** as per the specifications including supply, installation, commissioning and other charges **up to 07/03/2024**. Quotation Cover **must be sealed and superscripted "Quotation for Digital Media Dispenser"** and bear the address of Director, School of Nanoscience and Biotechnology, Shivaji University, Kolhapur.

Thanking you.

Yours sincerely,

  
Director

**Prof. (Dr.) K. K. Shesha**  
(1/c) Director  
School of Nanoscience & Technology  
Shivaji University, Kolhapur-416 004



## TERMS AND CONDITIONS

- 1) While indicating the make of a product, the name of the manufacture may be clearly specified to enable us to consider your offer and expedite orders. Supplies are to be made in the manufacture's pickings only; Your quotation should accordingly be adjusted to the nearest size of the original packing of the Manufactures.
- 2) The price quoted may be as indicated below in clause (a) for Outstation firms and (b) local firms.
  - a) F.O.R. Destination / dispatching station by goods/passenger train.
  - b) For free delivery at the department **School of Nanoscience and Biotechnology, Shivaji University Kolhapur – 416004.**
- 3) Your rates are assumed to include packing and forwarding charges, unless separately stated. The goods should be insured against theft, loss or breakage during transit and insurance charges should not exceed 3% of the cost of materials supplied.
- 4) The rate of sales Tax, GST, CST, and excise duty may be clearly indicated wherever chargeable, in the absence of which it will be deemed that no taxes are payable by us.
- 5) A.P Form for sales Tax concession will be sent to you after execution of order for claiming concession in payment of sales Tax in the Maharashtra state.
- 6)
  - a) Specific information in required as to whether the items have been offered ex-stock or will have to be imported, as also how much time will be requiring for delivery after placing of the order.
  - b) Your offer should be kept open for at least 2 months from the date of opening of the Quotation/Tender.
- 7) Each quotation is to be enclosed in a double cover. **The outer cover must be sealed and superscripted "Quotation for Digital Media Dispenser"** Your No.----- Date----- closing date **07/03/2024**. Also, the outer cover the address of I/C Director of the **School of Nanoscience and Biotechnology** Department.
- 8) Offers made on conditions like "subjects to prior sale" Subject to availability of stores" taxes as applicable' or with similar other vague conditions are liable to ignored.
- 9) In the case of supply order for the scientific equipment/apparatus/Glassware/Chemicals, the date of delivery should be strictly adhered to, otherwise the supply order is liable to be cancelled.
- 10) Performance security: on receipt of notification of award from the university, the vendor shall furnish the performance security at 3% of the cost of the instrument to be ordered in the form of DD in favor of The Finance and Account officer, Shivaji University, Kolhapur or in the form of Bank Guarantee or in another form which acceptable to the university.