

**SYLLABUS STRUCTURE
FOR
DIPLOMA IN
PARAMEDICAL & HEALTH
ADMINISTRATION**

SHIVAJI UNIVERSITY, KOLHAPUR



“A⁺⁺” Accredited by
NAAC(2021) with
CGPA 3.52

**B.Voc in PARAMEDICAL & HEALTH
ADMINISTRATION**

Syllabus

For

B. Voc. Part-I (Diploma)

DIPLOMA IN PARAMEDICAL & HEALTH ADMINISTRATION

(To be implemented from Academic Year 2022-2023 onwards)

As per National Education Policy 2020

SHIVAJI UNIVERSITY, KOLHAPUR
PROPOSED STRUCTURE AND SYLLABUS (SEMESTER PATTERN)

**Bachelor of Vocation (B. Voc.) Diploma in PARAMEDICAL & HEALTH
ADMINISTRATION Part I –2022-2023**

1. TITLE:B. Voc. PartI(**Diploma inPARAMEDICAL & HEALTH ADMINISTRATION**)
Syllabus (Semester Pattern)

2. YEAR OF IMPLEMENTATION : Syllabus will be implemented from **2022-2023**

3. DURATION:B. Voc. Part I, II and III (Three Years)

B. Voc. Part I - Diploma (First Year)

B. Voc. Part II - Advanced Diploma (Second Year)

B. Voc. Part III – Degree (Third Year)

4. PATTERN OF EXAMINATION – Semester Pattern

- Theory Examination – At the end of semester as per Shivaji University Rules

- Practical Examination–

- i) In the 1st, 3rd and 5th semester of B. Voc. there will be internal assessment of practical record, related report submission and project reports.
- ii) In the second semester of B. Voc. I there will be internal practical examination.
- iii) In the 4th and 6th semester of B. Voc. There will be external practical examination at the end of the semester.

5. MEDIUM OF INSTRUCTION : English /Marathi

6. STRUCTURE OF COURSE : B. Voc. Part – I, II and III

Two Semester Per Year

Two General Papers per year / semester

Three Vocational Papers per Year / Semester

Three Practical papers per Year / Semester

One Project / Industry Visit/ Study Tour / Survey

7. SCHEME OF EXAMINATION – A) THEORY–

- The theory examination shall be at the end of the eachsemester.
- All the general theory papers shall carry 40 marks and all the vocational theory papers shall carry 50marks.
- Evaluation of the performance of the students in theory shall be on the basisof semester examination as mentioned above.

- Question paper will be set in the view of entire syllabus preferably covering each unit of the syllabus.
- Nature of question paper for Theory examination (excluding Business Communication paper)–
 - i. There will be seven questions carrying equal marks.
 - ii. Students will have to solve any five questions.
 - Q. No. 1 : Short answer type question with internal choice (Two out of Three)
 - Q. No. 2 to Q. No. 6 : Long answer type questions
 - Q. No. 7 : Short Notes with internal choice (Two out of Three)

B) PRACTICAL

Evaluation of the performance of the students in practical shall be on the basis of semester examination (Internal assessment at the end of I, III and IV and V Semester and external examination at the end of IV and VI semester as mentioned separately in each paper.

STANDARD OF PASSING –

As per the guidelines and rules of B. Voc. (Attached separately – Annexure I)

8. STRUCTURE OF THE COURSE

9. B. Voc. Part I ((Diploma in PARAMEDICAL & HEALTH ADMINISTRATION))

Semester – I

Sr.No.	Paper No.	Title	Theory/Practical /Project	Marks (450)	Theory	Practical
1.	I	Business Communication –I	Theory/practical	50	40	10
2.	II	Health Education Part- I	Theory / Practical	50	40	10
3.	III	Community health nursing	Theory	50	50	-
4.	IV	Need of first aid	Theory	50	50	-
5.	V	Primary medical care	Theory	50	50	-
6.	VI	Laboratory Work Paper No. IV	Practical	50	-	50
7.	VII	Laboratory Work Paper No. IV	Practical	50	-	50
8.	VIII	Laboratory Work Paper No. V	Practical	50	-	50
9.	IX	Project	Project	50	-	50

1. B. Voc. Part I**2. (Diploma inPARAMEDICAL & HEALTH ADMINISTRATION)****Semester – II**

Sr No.	Paper No.	Title	Theory/Practical/ Project	Marks (Total)	Theory	Practical
10	X	Business Communication - II	Theory /Practical	50	40	10
11	XI	Health Education Part- II	Theory /Practical	50	40	10
12	XII	Community Health Nursing part II	Theory	50	50	-
13	XIII	Nutrition	Theory	50	50	-
14	XIV	Mental health care	Theory	50	50	-
15	XV	Laboratory Work Paper No. XII	Practical	50	-	50
16	XVI	Laboratory Work Paper No. XIII	Practical	50	-	50
17	XVII	Laboratory Work Paper No. XIV	Practical	50	-	50
18	XVIII	Industrial Visit /Study Tour	Practical	50	-	50

SCHEME OF TEACHING :**B. Voc. Part I (Diploma inPARAMEDICAL & HEALTH ADMINISTRATION)****Semester – I**

Sr No.	Paper No.	Title	Distribution of workload		
			Theory	Practical	Total
1	I	Business Communication - I	4	2	6
2	II	Health Education Part- I	4	2	6
3	III	Community health nursing	4	-	4
4	IV	Need of first aid	4	-	4
5	V	Primary medical care	4	-	4
6	VI	Laboratory Work Paper No. III	-	4	4
7	VII	Laboratory Work Paper No. IV	-	4	4
8	VIII	Laboratory Work Paper No. V	-	4	4
9	IX	Project	-	-	-
			20	16	36

B. Voc. Part I (Diploma inPARAMEDICAL & HEALTH ADMINISTRATION)**Semester – II**

Sr No.	Paper No.	Title	Distribution of workload		
			Theory	Practical	Total
10	X	Business Communication - II	4	2	6
11	XI	Health Education Part- II	4	2	6
12	XII	Community Health Nursing part II	4	-	4
13	XIII	Nutrition	4	-	4
14	XIV	Mental health care	4	-	4
15	XV	Laboratory Work Paper No. XII	-	4	4
16	XVI	Laboratory Work	-	4	4

		Paper No. XIII			
17	XVII	Laboratory Work Paper No. XIV	-	4	4
18	XVIII	Industrial Visit /Study Tour	-	-	-
			20	16	36

Eligibility for Admission : 10 + 2 from any faculty or equivalent Diploma / Advanced Diploma in any related stream.

Eligibility for Faculty :

- 1) M.Sc. Nursing
- 2) B.Sc. Nursing
- 3) GNM
- 4) ANM
- 5) Doctor from any branch or Specialty (BHMS, BAMS, MBBS)
- 6) PGDMLT

Eligibility for Lab Assistant : Graduation with related field

Staffing Pattern

Teaching : In the 1st year of B. Voc. – One FullTime
one C. H. B. for Business Communication

Lab. Assistant : For 1st Year of B. Voc. – 1 PartTime
For 2nd and 3rd Year (Inclusive of 1st Year) of B. Voc. – 1 Full Time

Paper – I: Business Communication-I
Total Workload: 06 lectures per week of 60 mins.
Distribution of Workload:

Theory: 04 lectures per week

Practical: 02 lectures per week per batch of 20 students

Units Prescribed for Theory: 40 Marks.

Unit 1: Use of English in Business Environment

Topics:

Business Vocabulary: Vocabulary for banking, marketing and for maintaining public relations

What is a sentence?

Elements of a sentence

Types of sentence: Simple, compound, complex

Unit 2: Writing a Letter of Application and CV/ Resume

Topics:

Structure of a letter of application for various posts CV/ Resume and its essentials

Unit 3: Presenting Information/Data

Topics:

Presenting information/data using graphics like tables, pie charts, tree diagrams, bar diagrams, graphs, flow charts

Unit 4: Interview Technique

Topics:

Dos and don'ts of an interview

Preparing for an interview

Presenting documents

Language used in an interview

Practical: Based on the theory units 10 Marks.

Reference Books:

- Sethi, Anjanee & Bhavana Adhikari. *Business Communication*. New Delhi: Tata McGrawHill
- Tickoo, Champa & Jaya Sasikumar. *Writing with a Purpose*. New York: OUP, 1979.
- Sonie, Subhash C. *Mastering the Art of Effective Business Communication*. New Delhi: Student
- Aid Publication, 2008.
- Herekar, Praksh. *Business*

Communication. Pune:
Mehta
Publications,
2007.

- Herekar,
Praksh.
*Principals of
Business
Communication*. Pune:
Mehta
Publications,
2003.

- Rai, Urmila & S. M. Rai. *Business Communication*. Himalaya Publishing House, 2007.
 - Pradhan, N. S. *Business Communication*. Mumbai: Himalaya Publishing House, 2005.
 - Pardeshi, P. C. *Managerial Communication*. Pune: Nirali Prakashan, 2008.
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Pattern of a Question Paper
B. Voc. Part-I
Business Communication-I
Semester –I Paper: I

Time: 2 hours

Total Marks: 40

Q. 1 Do as directed. Question items on **Unit 1** to be asked.

10

(10 out 12)

Q. 2 Write a letter of application.

10

OR

Draft a CV/ Resume for a particular post.

Q. 3 Present a given information or data using a table/ chart/ pie diagram, etc.

10

(Any one diagram to be drawn.)

Q. 4 Fill in the blanks in the given interview.

10

Practical Evaluation: 10 Marks

Oral and Presentation based on the units prescribed.

Bachelor of Vocation (B. Voc.) Part I - Sem. I

Paper – II:

Health Education Part- I

Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory 40 + Practical 10)

Practical : 2 lectures/week/batch

Unit 1 Health Education

Preface

What's is health education

Aims of health education

Scope of health education

Importance of health education

Unit 2 Basic principal in health education

Interested

Participation in health educational programs

Known to known

Comprehension , Rein for cement

Unit 3 Approaches used in health education

Individual approach towards health education

Group approach towards health education

Mass approach towards health education

Planning of health educational activities

Unit 4 Teaching learning process

The teaching & learning process

Characteristics of learning process

Methods of learning process

Characteristics of learning

Reference Book List:

- Health promotion
- Clinical Nursing
- Medical Surgical Nursing
- Fundamentals of Nursing
- Community Health care
- Easy anm

Bachelor of Vocation (B.Voc.) Part I – Sem I

Paper III

Community health nursing I

Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1. Nursing and nurse

Definition of nurse
Aim and objective
Qualities of good nurse
Health promotion
Elements of health

Unit 2. Concept of health

Health promotion
Health changing concepts
Human health
Philosophy of health
Health effects
Individual physical examination

Unit 3. Community health practices

National health programs
The concept of health
Health habits
Features of health
Levels of behaviour

Unit 4. Home visit

Method of home visits
Disadvantages of home home visit
The purpose of the home visit
Kit bag
Home visits evaluation

Reference Book:

Community health
Anatomy
Easy ANM
Community Health Nursing

Bachelor of Vocation (B.Voc.) Part I – Sem I

Paper IV Need of first aid

Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1. First aid

Definition of first aid

- Principal of first aid
- Mobilisation of resources
- Drugs used at supplies

Unit 2 Bandages

Definition of bandage

- Types of bandage
- Principal of bandage
- Rules of bandage

Unit 3 Minor injuries and ailments

Foreign bodies

- Foreign body in the eye
- Foreign body in nose
- Foreign body in the ear
- Foreign body in the air way
- Health education and referral

Unit 4 Fractures

- Skeletal system and different bones
- Types of fractures
- Definition of fractures
- Axial skeletal
- Appendicle skeletal

Reference Book :

First Aid by St John Ambulance St Andrew's First Aid
Osteology Authors: Tim D. White, Michael T. Black

Pieter A. Folkens

Easy ANMsarajmomine

Biradevdevkate

Anatomy

1. Atlas of Human Anatomy, Professional Edition, 7th Edition. The first anatomy book in our list ...
2. Ross & Wilson Anatomy and Physiology in Health and Illness, 13th Edition. This anatomy and ...
3. Clinical Anatomy: Applied Anatomy for Students and Junior Doctors, 14th Edition. This ...
4. Gray's Anatomy for Students, 4th Edition.

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper V
Primary medical care

Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1; Types of drug used in nursing care

Different types of medicine
Classification of drugs
Forms of drugs
and characteristics policies and regulation

Unit 2: Administration of drug

Routes of Administration of drugs
Principals of injection
Observation of Administration of drugs
Recording of drug

Unit 3: Drugs used in minor ailments

Furazolidone use & side effects of
use & side effects of Domperidone
use & side effects of Chloroquine
use & side effects of Paracetamol
use & side effects of Cotrimoxazole

Unit 4 Common emergency drugs

deriphylline
magnesium sulphate
injection oxytocin
petosine
I V Fluids DNS NS D5 RL

Reference Book :

First Aid

Anatomy:

Atlas of Human Anatomy, Professional Edition, 7th Edition.

Ross & Wilson Anatomy and Physiology in Health and Illness, 13th Edition. ...

Clinical Anatomy: Applied Anatomy for Students and Junior Doctors, 14th Edition.

Gray's Anatomy for Students, 4th Edition.

Easy ANM

Drugs Book

Primary Medical Care

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper VI
Laboratory Work Paper.III

Total Marks : 50

Practical : 4 lectures / week/Batch

Practical -



Beds :

Bed-making is the act of arranging the bedsheets and other bedding on a bed, to prepare it for use. It is a household chore, but is also performed in establishments including hospitals.



Seen B P :

- Blood pressure is the force of blood against the arteries. An individual should maintain a normal blood pressure from 90 – 120 / 60 – 80 mm Hg
- Procedure to measuring blood pressure



Home visits :

Chief complaint or a specific, reasonable, and medical necessity is required for each visit Visit will be regarded as a social visit unless medical record clearly documents medical necessity for every visit Service/visit must be medically reasonable and necessary and not for physician or qualified NPP convenience

Reference Book :

First Aid

Anatomy

Easy ANM

Community health nursing

Practical handbook of physiology

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper VII
Laboratory Work PaperIV

Total Marks : 50

Practical : 4 lectures / week/Batch

Practical -

- **Mouth care:**

1. Gently brush your teeth on all sides with a soft-bristle brush and fluoride toothpaste Use small circular motions and short back-and-forth strokes.
2. Brush carefully and gently along your gum line.
3. Lightly brush your tongue or use a tongue scraper to help keep your mouth clean.
4. Clean between your teeth with dental floss, prethreadedflossers, a water flosser, or a similar product. Rinse after you floss.

- **Hair care:**

Shampoo: Wash the hair with shampoo as often as needed. This will typically be when the hair becomes oily, which can...

Condition: A person should use a conditioner after each shampoo. Concentrate the conditioner on the tips of the hair.

Dry: People can either wrap their hair in a towel and let it air dry or use a blow-dryer on the lowest setting. Using a...

Brush: Brush the hair when it is damp using a..

Reference Book :

COMMUNITY HEALTH NURSING

S. BHAGYA LAKSHMI

HEALTH PROMOTION

M. I. MOMIN

PRIMARY HEALTH CARE

M. I. MOMIN

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper VIII
Laboratory Work Paper V

Total Marks : 50

Practical : 4 lectures /week/Batch

Practical -



Seen Temperature

Normal human body-temperature (normo thermia, euthermia) is the typical temperature range found in humans. The normal human body temperature range is typically stated as 36.5–37 °C (97.7–98.6 °...



Seen pulse

How Can You Measure Your Pulse Rate? You can feel the fluttering of your pulse in your –. Wrist. Crook of the elbow. The top portion of the foot. The side of the neck. Gently feel the pulse and count the number of times it throbs in a minute. Now you know what heart or pulse rate is and what is the usual benchmark for a normal heart rate, ...



Nail care

nail care in the **nursing** interventions classification, a **nursing** intervention defined as promotion of clean, neat, attractive nails and prevention of skin lesions related to improper care of nails.



Drug oral exam

Dosage & Calculation Quiz for Oral Liquid Drugs Nursing Students This dosage and calculation quiz is to help you solve drug calculation for drugs that are prepared in the liquid form. It will test your knowledge on how to convert ounces to milliliters, teaspoons to milliliters using the pharmacy dispensed dose.

Reference Book :

COMMUNITY HEALTH NURSING

S. BHAGYA LAKSHMI

HEALTH CENTRE MANAGEMENT

M. I. MOMIN

MICROBIOLOGY FOR NURSES

PARIERA

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper IX
Project

Internal Practical evolution 50 Marks

- i) Submission of practical record book = 20 Marks
- ii) Submission of visit report = 15 Marks
- iii) Viva-voce = 15 Marks

SEM - II

Bachelor of Vocation (B.Voc.) Part I – Sem II
Paper X
English For Business Communication- II

Total Workload : 06 lectures per week of 60 mins.

Distribution of Workload :

Theory : 04 lectures per week

Practical: 02 lectures per week per batch of 20 students

Units Prescribed for Theory: 40 Marks.

Unit 5 : Group Discussion

Topics:

Preparing for a Group Discussion

Initiating a Discussion

Eliciting Opinions, Views, etc.

Expressing Agreement/ Disagreement

Making Suggestions; Accepting and Declining Suggestion Summing up.

Unit 6 : Business Correspondence

Topics:

Writing Memos, e-mails, complaints, inquiries, etc.

Inviting Quotations

Placing Orders, Tenders, etc.

Unit 7 : English for Negotiation

Topics:

Business Negotiations

Agenda for Negotiation

Stages of Negotiation

Unit 8 : English for Marketing

Topics:

Describing/ Explaining a Product/ Service

Promotion of a Product

Dealing/ bargaining with Customers

Marketing a Product/ Service: Using Pamphlets, Hoardings, Advertisement, Public Function/ Festival

Practical: Based on the theory units 10 Marks.

Reference Books :

“Business Communication -.Herekar, Praksh Mehta Publications 2007.

“Principals of Business Communication” -Herekar, Praksh Mehta Publications 2003

" Group Discussions.”-Stephen Quiller John, David.2002

" Managerial Communication. "-Pardeshi, P. C.NiraliPrakashan2008

Bachelor of Vocation (B.Voc.) Part I– Sem II
Paper XI
Health Education Part- II

Total Workload: 06 lectures per week of 60 mins.

Theory :4 lectures / week

Practical :2 lectures / week / batch

Total Marks : 50 (Theory 40 + Practical 10)

Unit 1 Communication Skills

Concept of communication
Key Elements of Communication
Channels of communication
Types of communication

Unit 2 Audio Visual aids

Novelty, attraction, Appeal etc.
Characteristics of Audio Aids
Purposes of Audio – Visual Aids
Limitations of audio Visual

Unit 3 Practical Application of Audio- Visual Aids in health programme

Collecting picture & using them
Using humorous pictures
Creating a poster
Making dolls out of paper bags with the help of cardboard

Unit 4 Motivation

Principles of motivation
Innate motives, acquired motives
Classification of motives
Physiological derives, social motives,

Practical :

- Practical Application of Audio- Visual Aids
- Making dolls out of paper bags
- Creating a poster

Reference Book List :

- 1) Easy ANM
- 2) Health promotion
- 3) Clinical Nursing
- 4) Medical Surgical Nursing
- 5) Critical Care Nursing
- 6) Fundamentals of Nursing

Bachelor of Vocation (B.Voc.) Part I– Sem II
Paper XII
Community Health Nursing part II
Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1 Health team

Team concept
function of the health team
Role of the health team
Role and responsibilities of ANW / FHW
Code of ethics of nurse

Unit 2 Structure of community

Family cycle
Types of family
Community
Structure
Basic needs
Body mind relation

Unit 3 Dynamic of community

Dynamics of social change
Interaction between different social groups in the village
Traditions , customs and their influence on health
Social stratification ;influence of class caste and race on health and practices
Family and marriages

Unit 4 Community need assessment

Scope for community assessment
Methods of social survey
Survey
Principles of social survey
Method of data collection

Reference;

- 1) Easy ANM
- 2) Community health care
- 3) Handbook of nursing care
- 4) Health promotion

Bachelor of Vocation (B.Voc.) Part I– Sem II
Paper XIII
Nutrition

Total Workload: 06 lectures per week of 60 mins.

Theory : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1 Essential nutrients

Essential nutrients

Introduction to nutrition

 Normal requirement of nutrition at different ages

 Types of diet

 Vitamins

Unit 2 Nutritional deficiencies and correction

Properties of Carbohydrates

 Properties of Fats

 Properties of Proteins

 Properties of Vitamins

 Nutritional anemia in women

Unit 3 Balance diet

 Definition diet planning

 A balanced diet for mothers

 The benefits of breastfeeding

 The benefits of breastfeeding for the mother

Unit 4 Malnutrition and nutritional assessment

 Malnutrition

 Types of Malnutrition

 Causes of Malnutrition

 Food fast taboos customs and their influence on health

Reference books:

1) Easy ANM

2) Health promotion

3) Nutrition

4) Biochemistry

Bachelor of Vocation (B.Voc.) Part I– Sem II

Paper XIV

Mental health care

Total Workload: 06 lectures per week of 60 mins.

Marks. **Theory** : 4 lectures/ week

Total Marks : 50 (Theory)

Unit 1 Mental health

Concept of mental health
Body mind relationship
Factors influencing on mental health
Characteristics of mentally healthy person

Unit 2 Maladjustment

Definition of maladjustment
Features of mal adjusted individual
Common causes of maladjustment
Community therapy

Unit 3 Mental illness

Abnormal behavior
To identify abnormal behavior
Types of mental illnesses and treatments
Organic / function / psychosis

Unit 4 Old age care

Physical and psychological changes
Older persons needs and health problems
Home care for the older persons
Rehabilitation of the elderly

Referencebooks :

Mental Health
Anatomy & Physiology
Nutrition
Community health nursing
Health pramotion

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper XV
Laboratory Work Paper XII

Total Marks :50

Practical :4 lectures / week /Batch

Practical -

Nutrition oral exam

Nutrition is nourishment or energy that is obtained from food consumed or the process of consuming the proper amount of nourishment and energy. An example of nutrition is **the nutrients found in fruits and vegetables**. An example of nutrition is eating a healthy diet.

Visit of community health [home visits]

A home visit is considered as the backbone of community health service. A home visit is **a family –nurse contact which allows the health worker to assess the home and family situation in order to provide the necessary nursing care and health-related activities.**

Reference books :

Clinical Nursing Procedures
Anatomy & Physiology
Nutrition
Community health nursing
Health promotion

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper XVI
Laboratory Work Paper XIII

Total Marks :50

Practical :4 lectures / week /Batch

Practical -

1) Visits of old age care :

Here are 11 nursing care plans(NCP) and nursing diagnosis for geriatric nursing or nursing care of the elderly (older adult):

1. Risk for Falls 2. **Impaired** Gas Exchange 3. **Hypothermia** 4. Disturbed Sleep Pattern 5. Constipation 6. Adult Failure to Thrive 7. Risk for Aspiration 8. Risk for Deficient Fluid Volume 9. Risk for Injury 10. Risk for Infect

2) Hospital work 1 :

- A hospital community case worker, also sometimes referred to as a medical case worker or case manager, plays an important role in the delivery of services to patients and their families
- A correctional facility is an environment where many people are housed in close proximity. Here, community health nurses often work to limit the spread of communicable disease. They run educational programs for inmates and staff, implement infectious disease control protocols, and work closely with state and local health departments.

Reference books :

Clinical Nursing Procedures
Paediatric
Community health nursing
Psychology

Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper XVII
Laboratory Work Paper XIV

Total Marks :50

Practical :4 lectures / week /Batch

Practical -

1) Hospital work 2 :

- Here are 5 examples of organizations and facilities that rely on community health nurses: 1. Community health centers In this setting, a community health nurse may work directly with members of the community to address their medical needs.
- Typically, a nursing case study contains three main categories, such as the items below. 1. The Status of a Patient In this section, you will provide the patient's information, such as medical history, and give the current patient's diagnosis, condition, and treatment. Always remember to write down all the relevant information about the patient

Visits of community kitchen :

- Community food assessments are one approach to grounding your approaches in the geographies and constituencies to be targeted. Fitting a community assessment into some phase of project planning is an increasingly integral aspect of Community Food Projects.

Reference books :

Clinical Nursing Procedures
Paediatric
Community health nursing
Psychology

Paper –IX :Project Work
Bachelor of Vocation (B.Voc.) Part I – Sem I
Paper XVIII
Project

Internal Practical evaluation 50 Marks

- iv) Submission of practical record book = 20 Marks
- v) Submission of visit report = 15 Marks
- vi) Viva-voce = 15 Marks

Annexure I

Standard of passing:

- A. For B.Voc. programme total credits shall be 180 with 30 credits for each semester. There shall be 12 credits for theory and 18 credits for practical per semester.
- B. Subject wise credits are mentioned in the concerned syllabus of every B.Voc. Program.
- C. The standard of passing shall be 35 % where the student will have to score 18 marks out of 50, 14 marks out of 40 and 4 marks out of 10.
- D. Rules for ATKT are mentioned below:
 - I. Internal examination will be compulsory for all students. If the student is absent/fail in the internal examination then he/she will have to clear the internal examination. However ATKT rules will be followed in respect of theory and practical papers only. Then the student is allowed to keep term in the third fifth semester even if he/she has failed in the three or less than three heads (i.e. theory and practical) of passing each semester. However he/she shall have to clear all the papers of semester I & II before taking admission to the fifth semester.
 - II. In the B.Voc. Part II, every student has to complete internship of concerned industry.

Award of degree:

- B.Voc.is a six semester integrated course spread over the period of 3 years. The course of B.Voc. will be 3 years integrated course commencing from the years as mentioned below:
 - a. B.Voc. Part – I : Semester I & II – Diploma
 - b. B.Voc. Part – II : Semester III & IV – Advanced diploma
 - c. B.Voc. Part- III: Semester V & VI – B.Voc. Degree
- The candidate may take exit after one year of successful completion of the course. After successful completion of one year (Semester I & II) the candidate will get Diploma. After successful completion of two years (Semester III & IV), the candidate will get Advanced Diploma. The students those who have completed the entire three years (Semester V & VI) integrated course shall be awarded B.Voc. Degree programme, inclusive of Diploma and Advanced Diploma.
- The candidate admitted for direct second year or third year will get Class (First/Second/Pass class) as per their performance for B.Voc.

Scheme of mark:**Grading chart:****A. Grading Chart of 100 points:**

Sr.No.	Marks obtained	Numerical grade (Grade Point)	CGPA	Letter Grade
1	Absent	0 (Zero)	-	-
2	0-34	0 (Zero)	0.0 – 4.99	F (Fail)
3	35- 44	5	4.50 – 5.49	C (Satisfactory)
4	45-54	6	5.50 – 6.49	B (Average)
5	55-64	7	6.50 – 7.49	B+ (Good)
6	65-74	8	7.50 – 8.49	A (Very Good)
7	75-84	9	8.50 – 9.49	A+ (Excellent)
8	85 - 100	10	9.50 – 10.00	O (Outstanding)

B. Grading chart of 50 points:

Sr. No.	Marks Obtained	Numerical grade (Grade point)	CGPA	Letter grade
1	Absent	0 (Zero)	-	-
2	0 -17	0 (Zero)	0.0 – 4.99	F (Fail)
3	18-22	5	4.50 – 5.49	C (Satisfactory)
4	23-27	6	5.50 – 6.49	B (Average)
5	28-32	7	6.50 – 7.49	B+ (Good)
6	33-37	8	7.50 – 8.49	A (Very Good)
7	38-42	9	8.50 – 9.49	A+ (Excellent)
8	43-50	10	9.50 – 10.00	O (Outstanding)

Note:

- i. Marks obtained ≥ 0.5 shall be rounded off to next higher digit.
- ii. The SGPA & CGPA shall be rounded off to 2 decimal points.
- iii. Marks obtained in 50 marks or 200 marks paper shall be converted to 100 marks.

Calculation of SGPA & CGPA**1. Semester Grade Point Average (SGPA)**

$$\text{SGPA} = \frac{\sum(\text{Course Credits X Grade Points Obtained}) \text{ of a semester}}{\sum(\text{course credits}) \text{ of respective semester}}$$

2. Cumulative Grade Point Average (CGPA)

$$\text{CGPA} = \frac{\sum(\text{Total Credits Of A Semester X SGPA Of Respective Semester}) \text{ of all semesters}}{\sum(\text{Total Course Credits}) \text{ of all semester}}$$