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 दुरध्वनी (ईपीएबीएक्स) २६०९००० (अभ्यास मंडळे विभाग– २६०९०९४)

 फॅक्स : ००९१-०२३१-२६९१५३३ व २६९२३३३.e-mail:bos@unishivaji.ac.in

Estd. 1962 'A++' Accredited by NAAC (2021) With CGPA 3.52

#### Ref./SU/BOS/Com & Mgt./

To,

Date:  $0 \ 2 \ JUL \ 2022$ No  $0 \ 0 \ 3 \ 4$ 

The Principal All Affiliated (Commerce & Management) Colleges/ Institutions, Shivaji University, Kolhapur

#### Subject : Regarding syllabi of B. Com. Part-III Hospitality Management (Sem. V & VI) Choice Based Credit System (CBCS) degree programme under the Faculty of Commerce & Management.

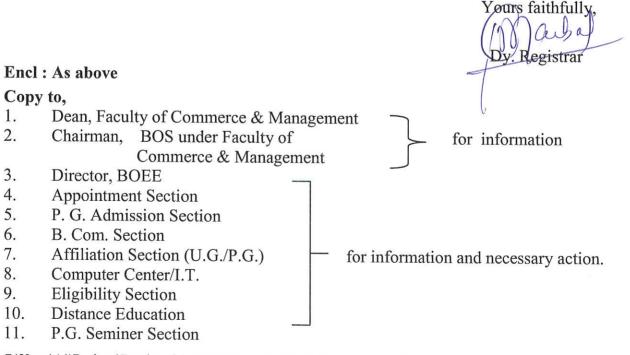
Sir/Madam,

With reference to the subject mentioned above, I am directed to inform you that the University authorities have accepted and granted approval to the revised syllabi of **B. Com. Part-III Hospitality Management (Sem. V & VI)** Choice Based Credit System (CBCS) under the Faculty of Commerce & Management.

This syllabi shall be implemented from the academic **year 2022-2023** onwards. A soft copy containing the syllabus is attached herewith and it is also available on university website <u>www.unishivaji.ac.in</u> (Online Syllabus).

You are therefore, requested to bring this to the notice of all Students and Teachers concerned.

Thanking you,



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# Shivaji University, Kolhapur Faculty of Commerce and Management BOS in Management

# B.Com. III Hospitality Management

S	Semester -V		Semester -VI	
Course code Course (subject)		Course code	Course (subject)	
	Cor	e course		
CC-C1	Hospitality Law	CC-C5	Fundamental of Taxation	
CC-C2	Hospitality Supervision	CC-C6	Convention Management	
	& Training Skills			
CC-C3	Professional Practices in	CC-C7	Contemporary Issues in	
	Hospitality Management		Hospitality	
CC-C4	Event and Conference	CC-C8	Revenue Management	
	Management			
	Discipline S	Specific Electiv	e	
DSE-A1	Travel Management	DSE-A3	Special Events Marketing	
DSE-A2	Field visit /Report	DSE-A4	Project -major	
	(mini project)			
Compuls	ory Civic Course (CCC)/S	kill Enhanceme	nt Course (Compulsory)	
CCC-2 Constitution of India		SEC-II	Any one from- Interview &	
	and Local Self		Personal Presentation	
	Government (non-		Skill/Entrepreneurship	
	Credit)		Development Skill/Travel &	
			Tourism/ E-Banking &	
			Financial Services/RTI &	
			Human Right Education	
			(HRE),IPR & Patents	

#### **SYLLABUS**

# B.Com. Hospitality Management Syllabus

# Program Outcomes:

	PO's
PO1	Ability to articulate, illustrates, analyze, and apply the knowledge of principles and frameworks of hospitality management to the solutions of real business issues.
PO2	Undertakes task, functions, duties and activities in the operation of the hotels, restaurants, travel, government and non-government agencies in accordance with the competency standards.
PO3	Analyses situation, identifies problems, formulates solutions and implements corrective and/or mitigating measures and action management into foodservice and lodging operations.
PO4	Ability to conduct investigation of multidimensional business problems using research based knowledge and research methods to arrive at data driven decisions
PO5	Ability to effectively communicate in technology facilitated environments, especially in the business context and with society at large.
PO6	Ability to identify entrepreneurial opportunities and leverage managerial & leadership skills for founding, leading & managing start-

	ups as well as professionalizing and growing family businesses.		
PO7	Practice professional ethics, provide leadership, demonstrate		
	personal and global responsibility, and work effectively as a team member		

### CC-C1 Hospitality Law

Semester V	Course	Hospitality Law CC-C1
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities		Course Outcomes
CCB101	<b>REMEMBERI NG</b>	1.	RECALL and REPRODUCE the various types,
			oflaw
CCB102	UNDERSTANDING	2.	UNDERSTAND various legislation on business
			organization and several international law
			issues
CCB103	APPLYING	3.	APPLY relevant laws related to tourism and
			hospitality sectors
CCB104	ANALYSING	4.	EXAMINE the ethical issues in tourism and
			hospitality sectors
CCB105	EVALUATING	5.	EVALUATE which impact the entry and exit
	CREATRING		formalities

Chapter	Content	Sessions	
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1.Basic Concepts of Law	Definition of Law, Kinds of Law, Sources of Indian Law, Preamble to the Indian Constitution, Fundamental Rights and Fundamental Duties, Importance of Laws in Tourism and Hospitality, Economic Issues, Political Issues and Social Significance of Tourism and Hospitality <b>Practical:</b> a. Visit nearest Court and make a report on it b. meet to advocate those are practicing regarding	10 05
	tourism and hospitality	
2. Laws of Contact and Laws of Obligations	<b>Theory:</b> Basic Concepts of Contract, Requisites and Stages of Contract, Types of Contracts for Tourism and Hospitality Industry, Basic Concepts of Obligation, Elements and Sources of Obligation, Sources of Damages and Kinds of Negligence	10
	<b>Practical:</b> a. Prepare report on damage b. Collect various contract documents and understand their contents	05
<b>3</b> Legal Perspective	<b>Theory:</b> Laws Relating to Hotel Premises, Laws related to Planning & Designing International Regulations for Hotels & Guests, International Laws for Food Safety, Quality & Security	10
	<ul><li>Practical:</li><li>a) .Visit to a hotel and make report on their illegal activity</li><li>b) Prepare food safety report of any hotel</li></ul>	05
4. The Tourism Act of 2009	<b>Theory:</b> Rules and Regulations of Tourism Act, 2009 Department of Tourism and Its Attached Agencies	10

Government Agencies Involved in Tourism Business	
Ethical Issues in Tourism and Hospitality Industry	
The Global Code of Ethics for Tourism (GCET)	
Ethics in the Hospitality Industry, Ethical Problems	
in Tourism and Hospitality	
Practical:	05
a) Know about tourism act, 2009	
b) Report on ethical problems in tourism and	
hospitality	

Books	1. Hospitality Law: Managing Legal I ssues in the Hospitality
	Industry Hardcover – Import, 28 March 2008 by Stephen C. Barth
	2. Hospitality Law: Managing Legal I ssues in the Hospitality Industry,
	5th Edition, Stephen C. Barth and Diana S Barber
	3. Understanding Hospitality Law, Fifth Edition Textbook and
	Answer Sheet by Jack P. Jefferies

Q#	Cognitive Abilities	Internal Options	Mark
Q#	(COs)		
Q.1	REMEMBERI NG	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

### CC-C2 HOSPITALITY SUPERVISION & TRAINING SKILLS

Semester V	Course	Hospitality Supervision & Training Skills CC-C2
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes	
CCB101	REMEMBERI NG	1. RECALL and REPRODUCE the concepts of	
		supervision skills	
CCB102	UNDERSTANDING	2. UNDERSTAND the concept of technical skills	
CCB103	APPLYING	3. APPLY communication process for developing	
		hospitality business	
CCB104	ANALYSING	4. EXAMINE the habits of an active listener	
CCB105	EVALUATING	5. EVALUATE the skills regarding hospitality	
	CREATRING	industry	

Chapter	Content	Sessions
1. Supervision	Meaning of Supervision, Scope and nature of	10
	supervision, The supervisor's distinct roles: An	

Skills	operational role, A leadership role, A communication role, The supervisor's skills checklist: Technical, Human, Conceptual, The supervisor's competency self-assessment inventory, The supervisor's image	
	<b>Practical:</b> a. Interview with a leader and make report	05
	b Make a list of supervisor's competency and self-assessment	
2. SUPERVI SOR AS A POWERFUL COMMUNI CATOR	Generating enthusiasm using two-way communication, Leveraging the power of positive attitude in your team, Maintaining an atmosphere of trust and cooperation, Developing the habits of an active listener, Using body language for impact, Building rapport with the team – 'The Mirroring Technique', Writing professional and accurate E- mails, Providing proper orientation and positive discipline	10
	<ul> <li>Practical:</li> <li>a. Dealing with guests at the hospitality desk</li> <li>(enhancing the interpersonal skill)</li> <li>b. prepare various e-mail formats related with tourist</li> </ul>	05
3 Training Skills	Theory: Importance of Training & Development in the Hospitality Industry, need for training in hospitality, Training and employee satisfaction, Employee development and staff performanceReasons behind training hospitality skills,	10
	<b>Practical:</b> a) Visit to a training centre and list of various methods of training with their advantages	05

	and disadvantages b) Prepare report on one of the training programme	
4. Elements of Training skills	<b>Theory:</b> Elements of hospitality skill training, need of interpersonal skills in hospitality industry, Skills and Characteristics of Successful Hospitality Employees Company Culture, Developing and Training Talent, Problem Solving and Service, Safety and Security	10
	<ul> <li>Practical:</li> <li>a) Know about training talent and prepare a development plan</li> <li>b) Prepare report on problem solving skill</li> </ul>	05

Books	1. Supervisor's Training Guide: The How-To Book for New and
	Experienced Supervisors Kindle Edition by Joyce Karne
	2. Awesome Supervisory Skills: Seven Lessons for Young,
	First-Time Managers Kindle Edition by Tarnara Murrey

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERI NG	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10

Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10
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### CC-C3 PROFESSIONAL PRACTICES IN HOSPITALITY MANAGEMENT

Semester V	Course	Professional	Practices	in	Hospitality
		ManagementCO	C-C3		
4 Credits	L:T:P: 3:0:1	Core course			

CO#	Cognitive Abilities	Course Outcomes
CCB101	REMEMBERING	1. RECALL and REPRODUCE the various
		Concepts of professional practices in
		Hospitality Management
CCB102	UNDERSTANDING	2. UNDERSTAND myths about discipline and
		time management
CCB103	APPLYING	3. APPLY performance evaluation system in
		hospitality sectors
CCB104	ANALYSING	4. EXAMINE the work team efficiency in
		hospitality sectors
CCB105	EVALUATING	5. EVALUATE conflict management procedure

CREATRING	
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Chapter	Content	Sessions	
1. Introduction	Concept of Professional Practices, importance of professionalism in hospitality management, Hospitality Practices,opportunities for professional development in the hospitality industry, professional development and applied ethics, Institute of Hospitality; management standards		
	Practical:         a. know the organization structure of hospitality         institute         b. prepare list of management standards given by         Institute of Hospitality		
2. Myths About discipline and Time Management	Theory:10Myths about Discipline; Positive Reinforcement;10Progressive Discipline; When to Take Disciplinary10Action; Managing the Disciplinary Process, Myths10ntConcerning Time Management; Time Analysis; TimeManagement Tools; Delegation10		
	<b>Practical:</b> a. Make a list of myths about discipline b. make a list of myths about time management c. prepare a time analysis report of hospitality manager	05	
3. Work Team and Conflict	<b>Theory:</b> Types of Work Teams; Building an Effective Team; Stages of Team Development; The Supervisor as Team Leader; Special Work Team Concerns; The Future of Work Teams, Conflict; Sources of Conflict; Types of Conflict; Outcomes of Conflict; Conflict Management Styles; Tips for Negotiating Conflicts	10	

	Practical:	05
	A .Visit to any team leader and take interview	
	B make report on any conflict and their negotiating	
4.	Benefits of Performance Evaluation; Obstacles to	10
4. Performance	Effective Performance Evaluation; Common	
Evaluation	Performance Evaluation Errors; Approaches to	
	Performance Evaluations; Steps in the Performance	
	Evaluation Process; Coaching Overview; Informal	
	Coaching; Formal Coaching	
	Practical:	05
	a) Know about performance evaluation and list of	
	obstacles facing manager	
	b) Prepare report on evaluation process of any hotel	

Books	(1) Cockburn-Wootten, C. Critically Unpacking Professionalism in
	Hospitality: Knowledge, Meaningful Work and Dignity. Hospitality &
	<i>Society</i> <b>2012</b> , <i>2</i> (2), 215–230.
	(2) Gebbels, M.; Pantelidis, I. S.; Goss-Turner, S. Towards a
	Personology of a Hospitality Professional. Hospitality &
	Society <b>2019</b> , 9 (2), 215–236.
	(3) Lammers, J. C.; Garcia, M. A. Exploring the Concept of "Profession"
	for Organizational Communication Research: Institutional Influences
	in a Veterinary Organization. Management Communication
	<i>Quarterly</i> <b>2009</b> , <i>22</i> (3), 357–384.
	(4) Cockburn-Wootten, C.; McIntosh, A. J.; Smith, K.; Jefferies, S.
	Communicating across Tourism Silos for Inclusive Sustainable
	Partnerships. Journal of Sustainable Tourism <b>2018</b> , 26 (9), 1483-
	1498.

Q#	Cognitive Abilities	Internal Options Marl		
	(COs)	Internal Options	Mark	
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10	
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10	
Q.3	APPLYI NG	Answer 3 (a) or 3 (b) (10 marks)	10	
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10	
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10	

# **CC-C4 Event and Conference Management**

Semester V	Course	Event and Conference ManagementCC-C4
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes
CCB101	REMEMBERING	<ol> <li>RECALL and REPRODUCE knowledge and competencies required to assess the quality and success of special events.</li> </ol>
CCB102	UNDERSTANDING	2. UNDERSTAND techniques and strategies required to plan successful special events.
CCB103	APPLYING	3. APPLY special Structure for conducting various event
CCB104	ANALYSING	4. EXAMINE plan for successfully organization of conference and events
CCB105	EVALUATING	5. EVALUATE feedback of various events and

CREATRING	creating a blue print conference

Chapter	Content	Sessions
1.INTRODUCTION	Definition of Events, Objectives, Classification of Events, Categories, Types of Events, Benefits of Events, Event Management Strategy, Objectives of Event Management, Role of Creativity, Event Committee, The Big Event Committee Structure, Coordination among Committees, Functions of Event Management	10
	<ul> <li>Practical:</li> <li>a. Prepare report on one of the event which is organized by you</li> <li>b. prepare event organization structure</li> <li>c. prepare a list of functions of any event</li> </ul>	05
2. EVENT PLANNI NG and EVENT MARKETI NG	Theory: Aim of event, Develop a mission, Establish Objectives, Preparing event proposal, Use of planning tools, Protocols, Dress codes, staging, staffing Leadership, Traits and characteristics, Nature of Marketing, Process of marketing, Marketing mix, Sponsorship Image, Branding, Advertising Publicity and Public relations	10
	<b>Practical:</b> a. Prepare plan of any event b. Prepare a small advertise for event c. Practical applications of the event	05

	Theory:	10
<b>3</b> EVENT LEADERSHIP &	Leadership skills, Managing team, Group	
COMMUNICATION	development, Managing meetings, Written	
	communications, Verbal communications	
	EVENT SAFETY AND SECURITY: Security,	
	Occupational safety, Crowed management	
	Major risks and emergency planning, Incident	
	reporting, emergency procedures	
	BASIC EVENT ACCOUNTING :Budget, break-	
	even point, cash flow analysis, Profit & loss	
	statement, balance sheet, panic payments,	
	financial control system	
	Practical:	05
	a Visit to any event and find out leadership	
	qualities of event manager	
	b. Prepare layout of event	
	c. Prepare a balance sheet of any event	
<b>4</b> . CONFERENCE	Theory:-	10
MANAGEMENT	About conference management Industry,	
	Planning conference, Job Responsibilities of	
	conference management, company, congruence	
	arrangements, budgeting, Live Show Flow,	
	Creating Blue Print, Designing conference Plan,	
	Understanding technical requirements.	
	Practical:	05
	a. Know about Conference Management	
	industry	
	b. Creating a blueprint of conference	
	c. Organize any conference and design	
	conference plan and technical requirement	

Books	1. Davidson, R. and Rogers, T. (2015) Marketing destinations and

	venues for conferences, conventions and business events: a
	convention and event perspective. Oxford: Butterworth-
	Heinemann
2.	Goldblatt, J. J. and Goldblatt, J. (2011) Special events: a new generation and the next frontier. 6th ed. Hoboken, N.J.: Wiley.
3.	Masterman, G. (2009) Strategic sports event management. 2nd ed., Olympic ed. Amsterdam: Butterworth-Heinemann.
4.	Shone, A. and Parry, B. (2013) Successful event management: a practical handbook. 4th ed. Andover: Cengage Learning.
5.	Smith, A. (2012) Events and urban regeneration: the strategic use of events to revitalise cities. London: Routledge.
6.	Taylor, P. and Torkildsen, G. (2011) Torkildsen's sport and leisure management. 6th ed. London: Routledge.
7.	Watt, D. C. (1998) Event management in leisure and tourism. Harlow: Addison Wesley Longman.
8.	Yeoman, I. (2004) Festival and events management: an international arts and culture perspective. Amsterdam: Elsevier Butterworth-Heinemann

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

### **DSE-A1 TRAVEL MANAGEMENT**

Semester V	Course	Travel ManagementDSE-A1
4 Credits	L:T:P: 3:0:1	Discipline Specific Elective

CO#	Cognitive Abilities	Course Outcomes
CCB101	REMEMBERI NG	1. RECALL and REPRODUCE the various types,
		of Tourist
CCB102	UNDERSTANDING	2. UNDERSTAND various forms of tourism
CCB103	APPLYING	3. APPLY Motivation strategies for travel
CCB104	ANALYSING	4. EXAMINE of Impacts of tourism at the
		destination.
CCB105	EVALUATING	5. EVALUATE role of travel agencies in tourism
	CREATRING	and creating healthy atmosphere

Chapter	Content	Sessions

	Theory	10
1. INTRODUCTION	Definition of Travel, Concepts, Historical	
	development. Types of tourists: tourist,	
	traveler, excursionists; Forms of tourism:	
	inbound, outbound, domestic and international.	
	Nature and forms of Travel, Tourism System:	
	Nature, Characteristics and components of	
	tourism industry. Push-pull factors in Tourism.	
	Practical:	05
	a. prepare a list of tourists visited in a	
	particular destination with specific period	
	b. visit to any travel agency and understand	
	their working	
2. MOTIVATION	Theory:	10
FOR TRAVEL	Basic Travel Motivations, Sociology Of Tourism	
	, Role Of State In Promoting Social Tourism ,	
	Social Significance Of Travel , Evolution Of	
	Demand , Factors Influencing The Growth Of	
	Tourism	
	Practical:	05
	a. Prepare report on role of government on	
	travel sector	
	b. Prepare report on factor affecting traveling	
3	Theory:	10
ORGANIZATIONS	Need & factors, National Tourist Organizations,	
INTOURISM	Role and functions of Important Tourism	
	Organizations: WTO, IATA, PATA, TAAI,	
	WTTC. Seasonality & tourism, Impacts of	
	tourism at the destination. Its impact: socio-	
	cultural, environmental and economic, Factors	
	affecting the future of tourism business,	
	Sociology of tourism.	

	Practical:	05
	c) Visit to any travel organization and make a	
	small visit report on it	
	d) Creating a success report of any	
	organisation	
4. ROLE OF	Theory:	10
TRAVEL AGENCY	The Organization Of Travel , The Grand	
INTOURISM	Circular Travel , Introduction Of Railway &	
	Hotel Coupons , The American Express Company	
	, Introduction Of Air Travel , Profile Of	
	Modern Travel Agency ,Setting Up Of A Travel	
	Agency , Organization Of Travel , Need For	
	Legislation , The Tour Operator , Group	
	Inclusive Tours	
	Practical:	05
	a. Know about role of travel agency in tourism	
	b. Prepare report on air travel	
	c. Understand the functions of tour operator	

Books	1. A.K.Bhatia, International Tourism Management	
	2. A.K.Bhatia, Tourism Development – Principles & Practices	
	3. K.K.Kamra & M.Chand, Basics of Tourism	
	4. P. N. Sethi, Successful Tourism Management	
	5. Tourism Management, Dr. Shubhada Marathe	
	6. Jagmohan Negi, Tourism & Travel : Concepts & Principles	

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10

Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

### **CC-C5 Fundamentals of Taxation**

Semester VI	Course	Fundamentals of Taxation CC-C5
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes
CCB101	<b>REMEMBERI NG</b>	1. RECALL and REPRODUCE the various
		concepts of tax
CCB102	UNDERSTANDING	2. UNDERSTAND the tax laws and their
		procedure in India
CCB103	APPLYING	3. APPLY related tax forhospitality sectors
CCB104	ANALYSING	4. EXAMINE registration procedure of GST in
		hospitality sectors
CCB105	EVALUATING	5. EVALUATE the collection of related tax and
	CREATRING	creating a proper mechanism

Chapter	Content	Sessions

	Theory:	10
1.INTRODUCTION	Indian Tax System, direct and indirect taxes,	
	The structure and scope of Indian Income Tax	
	Act, concepts and definitions under the Act,	
	Agricultural Income, Assesse, Assessment	
	year, Income, previous year, person, residential	
	status, Tax liability, scope and total income.	
	Practical:	05
	a. Dealing with tax payer and understand their	
	tax liability	
	b. Understand various concept related to	
	Income tax and prepare a note on it	
2. HEADS OF	Theory:	10
INCOME	Salaries, Income from House property, Profit,	
	Gains from business and Profession, Capital	
	gains and Income from other sources.	
	Computation of total income & Tax liability of	
	an individual, Deduction from gross total	
	income. Assessment of firm.	
	Practical:	05
	a. Prepare a computation of total income of any	
	hotel	
	b. Prepare report on income from business	
3 INTRODUCTION	Theory:	10
TO GST	Meaning- Evolution of Goods and Services Tax-	
	Structure of GST: CGST, SGST,UTGST&	
	IGST- Benefits of implementing GST.Levy and	
	Collection of Tax- Rates of GST- Time of	
	Supply of Goods- Manner of claiming input tax	
	credit in different situations- Tax Invoice -	
	Credit Notes,	

	Practical:	05
	a) Visit to income tax office or GST office	
	and know their working	
	b) Prepare layout of GST Rates	
4.	Theory:	10
4. REGISTRATION	Registration – Persons Liable for	
AND PAYMENT OF	RegistrationCompulsory Registration- Deemed	
ТАХ	Registration- GSTIN and its	
	structureAssessment and Audit- Assessment -	
	meaning- Types of - Assessment - Self	
	Assessment - Provisional Assessment- Scrutiny	
	Assessment;Audit- Search and	
	SeizureDemands and Recovery. Appeals-	
	Appellate Authorities - Powers- Procedure for	
	appeal- Appeal to High Court- Offences and	
	Penalties.	
	Practical:	05
	a. Know about Registration procedure of GST	
	b. Know aboutGST Assessment and Audit	

Books	1. Sinhanai V.K. : Students guide to I ncome Tax : Taxman, Delhi.
	2. Prasad, Bhagwati : I ncome Tax Law & Practice; Wiley Publication,
	New Delhi.
	3. Mehrotra H.C. : Income Tax Law & Accounts; Sahitya Bhavan, Agra.
	4. Diinker Pagare : Income Tax Law and Practice; Sultan Chand & Sons,
	New Delhi.
	5. Girish Ahuja and Ravi Gupta : Systematic approach to income tax;
	Sahitya Bhavan Publication, New Delhi.
	6. Chandra Mahesh and Shukla D.C. : Income Tax Law & Practice;
	Pragati Publications, New Delhi.

N.B. : (Provisions of Law shall be applicable that exists immediately one year proceeding the year of examination)

#### Nature of Question Paper as Per the CO's

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

#### Semester VI

#### CC-C6 CONVENTION MANAGEMENT

Semester VI	Course	Convention ManagementCC-C6
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes
CCB101	<b>REMEMBERI NG</b>	1. RECALL and REPRODUCE the business
		components of convention
CCB102	<b>UNDERSTANDI NG</b>	2. UNDERSTAND various types of meeting
CCB103	APPLYING	3. APPLY various plan for organizing meetings,
		exhibitions and conferences
CCB104	ANALYSING	4. EXAMINE the facilities required for
		organizing various events
CCB105	EVALUATING	5. EVALUATE the various avenues made
	CREATRING	available for events and creating healthy
		atmosphere

Chapter	Content	Sessions
<b>1.</b> Introduction <b>Theory:</b> Meaning and definitions, Significance of convention, Business components of Convention, History and Growth of meetings and Convention and exhibitions, types of meeting, conducting meetings, Agenda and minutes		10
	<b>Practical:</b> a. prepare agenda of meeting b. prepare minutes of any meeting c. prepare list of components ofconvention	05
2. CONVENTION CENTRE	Theory:NConvention Centre Locations · Types of Convention Centres · Facilities, Site selection: Selecting the right convention center · Factors for the site selection · Site selection process · Site requirements · Types of facilities, hosting different events	
	<b>Practical:</b> a. Prepare report on convention centre b. Prepare report on site selecting for convention c. Prepare a report on facilities required for convention centre	05
<b>3</b> ORGANI ZI NG A CONFERENCE	Theory:Registration,SeatingArrangements,Documentation,Interpretingpressrelation,Computer Graphics,Teleconferencing,RecordingandPublishingProceedings,Interpretationandlanguage.InterpretationInterpretationInterpretation	10
	Practical: e) Organize a small conference and prepare a report	05

	f) Prepare layout of conferenceHall	
<b>4</b> . EXHIBITION MANAGEMENT	<b>Theory:</b> Exhibitions Industry, requirement of exhibitions, Job Responsibilities of exhibition organizer, exhibition arrangements, exhibition budgeting, Understanding exhibition Customer, Understanding exhibition Flow, exhibition safety, Creating Blue Print, Designing exhibition Plan, Understanding	10
	entertainment requirements, Celebrity management in exhibition.	
	<ul> <li>Practical:</li> <li>a) Organize a small exhibitions and prepare report on it</li> <li>b) Create exhibition layout</li> </ul>	05

Books	1. Conference Management: an introduction to conference and
	convention management Kindle Edition by Anton Shane
	2. Event Planning by Judy Allen
	3. Convention Management and Service, Ninth Edition
	Coursebook by Milton T. Astroff,
	4. Consumer psychology of tourism, hospitality, and
	leisure by edited by A. G. Woodside
	5. Convention tourism : international research and industry
	perspectives by Karin Weber, Kye-Sung Chon, editors
	6. Benchmarking in tourism and hospitality industries: the
	selection of benchmarking partners by Karl W. Wober
	7. Focuses on the management technique of "benchmarking" to
	evaluate internal strength and weakness of an organization.
	Benchmarking is also used to evaluate the comparative
	advantages of industry competitors.
	8. Event planning: ethics and etiquette by Judy Allen.

Q#	Cognitive Abilities	Internal Ontions	Mark
Q#	(COs)	Internal Options	IVIAL K
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYI NG	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

#### CC-C7 CONTEMPORARY ISSUES IN HOSPITALITY

Semester VI	Course	Contemporary Issues in Hospitality-Cc-C7
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes
CCB101	<b>REMEMBERI NG</b>	1. RECALL and REPRODUCE various issues in
		hospitality industry
CCB102	<b>UNDERSTANDI NG</b>	2. UNDERSTAND various current issues
CCB103	APPLYING	3. APPLY various plans and strategies for solving
		the issues
CCB104	ANALYSING	4. EXAMINE the solutions used for solving
		issues
CCB105	EVALUATING	5. EVALUATE the environmental norms and
	CREATRING	regulations of various countries and create a
		proper layout for travelling

Chapter	Content	Sessions
1.INTRODUCTION	Theory: Scale, scope and diversity of Hospitality, Organizational Structure of hospitality management, Contemporary issues is hospitality, Changes in last 20 years, Current trends, Current issues: garbage disposal, quality services to the customers, maintaining the flora and fauna of the area, culture heritages, respect the sentiments of the local areas residents' community, socials environment issues	10
	<ul> <li>Practical:</li> <li>a. prepare report on scope of hospitality industry in I ndia</li> <li>b. prepare a list of current issues of your nearest destination</li> <li>c. prepare report on respect the sentiments</li> <li>of the local areas residents community</li> <li>regarding destination</li> </ul>	05
2. MAJOR ISSUES	Theory:Major Issues Facing the Hospitality Industryin 2021: Implementation of Technology,Reputation Management, Retaining andAttracting Employees, EnvironmentallyFriendly Practices, Personalizing CustomersExperience, Loyalty Programs, CustomerExpectations from hospitality industry,Government support to hospitality industry	10
	<b>Practical:</b> a. Prepare report on major issues facing the hospitality industry in 2022	05

	b. Prepare report on how the attracting	
	employees, guides	
	c. Prepare a report on facilities required for	
	destination from government	
3Contemporary	Theory:	10
Issues in the Hotel	Shortage of skilled manpower, global emerging	
Industry	markets, technology and social media,	
	unavailability of capital, evolving customer	
	expectations among others, increased demand	
	and low customer satisfaction, increased costs	
	of operations and high level and intensity of	
	competition., environment and food safety	
	Practical:	05
	a. Prepare a report on contemporary issues	
	in the nearest hotel	
	b. Give the solution about such problem	
	facing by hotel	
4 THE TOURISM	Theory:	10
4. THE TOURISM	Theory:Tourismbusinesses,Lackofproper	10
	-	10
INDUSTRY:	Tourism businesses, Lack of proper	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, ,seasonal	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, ,seasonal dependence , security and cross border	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, ,seasonal dependence , security and cross border regulations. The globalizing contemporary	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, ,seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues using appropriate methods and resources.	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, ,seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues using appropriate methods and resources. Impact of contemporary issue on hospitality	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues using appropriate methods and resources. Impact of contemporary issue on hospitality industry,Understand how the travel and	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues using appropriate methods and resources. Impact of contemporary issue on hospitality industry,Understand how the travel and tourism sector responds to change,Develop strategies:Forming a powerful coalition,Creating Change Vision,Communicating	10
INDUSTRY: CONTEMPORARY	Tourism businesses, Lack of proper infrastructure,Service level,Taxation,Lack of Differentiation,travel marketing, seasonal dependence , security and cross border regulations. The globalizing contemporary tourism industry, Contemporary drivers of globalization, Analyze different current issues using appropriate methods and resources. Impact of contemporary issue on hospitality industry,Understand how the travel and tourism sector responds to change,Develop strategies:Forming a powerful	10

Practical:	05	5
a. Prepare a report on conter	nporary issues in	
the nearest tourist destina	tion	
b. Give the solution about such	n problem facing	
by this destination		

Books	1. Contemporary issues in tourism development By Richard W.
	Butler, Douglas G. Pearce
	<ol> <li>Contemporary Hospitality and Tourism Management Issues in China and India By Stephen Ball, Susan Horner, Kevin Nield</li> <li>Travel And Tourism Management: Contemporary Issues &amp; Trends Hardcover - 1 January 2008by Anil Gupta Deepak Raj Gupta</li> <li>Current Issues in Hospitality and Tourism by A. Zainal, S.M. Radzi, R. Hashim, C.T. Chik, R. Abu</li> </ol>

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10

Q.5 EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10
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### **CC-C8REVENUE MANAGEMENT**

Semester VI Course		Revenue Management CC-C8
4 Credits	L:T:P: 3:0:1	Core course

CO#	Cognitive Abilities	Course Outcomes
CCB101	<b>REMEMBERI NG</b>	1. RECALL and REPRODUCE the Concept of
		Revenue Management
CCB102	UNDERSTANDING	2. UNDERSTAND principles of revenue
		Management
CCB103	APPLYING	3. APPLY the Expected Marginal Revenue with
		differential pricing in Hospitality business
CCB104	ANALYSING	4. EXAMINE revenue Management challenges
		and find the solution
CCB105	EVALUATING	5. EVALUATE common complicating factors
	CREATRING	related to revenue in hospitality business

Chapter	Content	Sessions
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1. INTRODUCTION:	Meaning, Definitions, History, Main concepts, Importance and Process of Revenue Management, Benefits and Prospects of Revenue Management ,The 10 principles of Revenue Management, The Revenue Manager in the Hospitality Industry –The Revenue Manager Position , The Revenue Management Team , Ethical Aspects of Revenue Management	10
	<ul> <li>Practical:</li> <li>a. understand the prospects of revenue</li> <li>Management</li> <li>b. prepare a list of ethical aspects of revenue</li> <li>management</li> <li>c Prepare report on revenue management team</li> </ul>	05
2. MARKETTheory:SEGMENTMarket Segmentation and its importance inPRICINGRevenue Management , Yieldable and NonYieldable segments , Meaning of DifferentialPricing , Limits to Differential Pricing ,Application of Differential Pricing, Estimating		10
	Expected Revenue, Applying the Expected Marginal Revenue, Hotel Revenue Management Tool	
Practical:a. Do the market survey of nearest marketb. prepare a list of tools for hotel revenumanagementc. Practical applications of differential pricing		05
3 REVENUETheory:MANAGEMENTDemandForecastingChallenges,TheCHALLENGES BYImportance/Benefits of Forecasting Demand,.EstimatingUnconstrainedDemand,No-ShowINDUSTRYForecasting, Estimating Low Levels of Demand,		10

	Demand Forecasts and Strategic Pricing, Measurable Influences on Demand Human Intervention in the Forecasting Process, Challenges of managing Hard Constraints and Soft constraints	
	Practical:	05
	<ul> <li>a) Do the SWOC analysis of nearest market for understanding demand forecasting</li> </ul>	
b) Prepare layout of strategic pricing		
4. COMMON	Theory:	10
COMPLICATING	Network Effects, Multiple Unit Orders,	
FACTORS	Marginal Cost Considerations, Ancillary Revenue and profit Considerations , Reflecting Subjective Value , Multiple Rate Categories, Multiple Product Categories, Ability To Fine Tune Capacity, Sell-Up Potential, Spill Recapture Potential	
	Practical:	05
a) Know about common complicating factors		
	b) Prepare report on profit consideration	

Books	1. Hayes and Miller, Revenue Management of the Hospitality
	Industry, John Wiley
	2. e-book located at <a href="http://www.xotels.com/en/revenue-">http://www.xotels.com/en/revenue-</a>
	management-solution
	3. Kimberly A. Tranter, Trevor Stuart-Hill, Juston Parker,
	(2009), An Introduction to Revenue Management for the
	Hospitality Industry, Pearson Prentice Hall
	4. Robert G. Cross, (1998), Revenue Management, Broadway
	Books, New York
	5. Jatashankar Tewari , Hotel Front Office Operations and

Management, Oxford

### Nature of Question Paper as Per the CO's

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDI NG	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10

#### Semester VI

#### DSE-A3 SPECIAL EVENTS MARKETING

Semester VI Course		Special Events Marketing DSE-A3
4 Credits	L:T:P: 3:0:1	Discipline Specific Elective

CO#	Cognitive Abilities	Course Outcomes
CCB101	REMEMBERI NG	1. RECALL and REPRODUCE the various events
		in hospitality business
CCB102	UNDERSTANDING	2. UNDERSTAND various Special events related
		to hospitality
CCB103	APPLYING	3. APPLY relevant procedure to conduct various
		events
CCB104	ANALYSING	4. EXAMINE the various requirements for
		successive event management
CCB105	EVALUATING	5. EVALUATE job responsibilities for conducting
	CREATRING	special events and creating a blue print of
		such activities

Chapter	Content	Sessions
1. INTRODUCTION:	Understanding marketing of events, events as a marketing tool, events within the marketing mix, advantages of events to the brand marketer, matching event traits with the personality of your company, ways to improve event marketing experiences, scope of event marketing activities. The Evolution of Event Marketing, Consumer Socialization in the Twentieth Century, Need for Event Marketing Strategy, Strategies for Stakeholders, Internal Event Marketing, Event Strategy Formulation, SWOT Analysis, The Why, Who, When, Where & What	10
	of Event Marketing <b>Practical:</b> a. prepare a report on how dealing with the customer b. do the SWOT analysis of any event	05
<b>2</b> SPECI AL EVENTS	<b>Theory:</b> What are special events? Reasons for special events? Categories of special events, The players in special events, Tips for producing special events.Why Wedding Planner Required, Job Responsibilities of Wedding Planner, Skills required for wedding planner, Career as wedding Planner. Understanding Rituals and Customer, Understanding Wedding Flow, Creating Blue Print, Designing Wedding Plan, Understanding entertainment requirements, Celebrity management in wedding, Points to note down, Date & Time of Wedding ceremonies, Venue address and venue no's,	10

	Practical:	05
	a. Prepare idle planner for wedding ceremony	
	b. Create a blue print of wedding ceremony	
	c. Make a list of entertainment requirement	
3 LIVE EVENTS	Theory:LiveentertainmentShowIndustry,	10
	Understanding the requirement of live shows,	
	Planning Live Show, Job Responsibilities of Live	
	Show Planner. Live Show arrangements,	
	budgeting, live Show Flow, Creating Blue Print,	
	Designing Live Show Plan, Understanding	
	technical requirements, Celebrity management in	
	Live Show.	
	Practical:	05
	a) Prepare a plan for any live show	
	b) Create a blue print of live show	
4. CORPORATE	Theory:	10
EVENTS	Corporate Events, planning corporate event, Job	
	Responsibilities of corporate event organizer,	
	arrangements, budgeting, Understanding	
	Customer, Understanding Flow, safety, Creating	
	Blue Print, Designing Plan, Understanding	
	entertainment requirements, Celebrity	
	management in corporate events, Understanding	
	need of entertainment in corporate events.e-	
	event marketing	
	Practical:	05
	a) Prepare a plan for corporate event such as	
	Product launching	
	b) Create a blue print of corporate event	

Books	1. Spe	ecial events	:	twenty-first	century	global	event
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management by Joe Goldblatt ; Julia Schiptsova,
contributing editor
2. Event planning : the ultimate guide to successful
meetings, corporate events, fundraising galas,
conferences, conventions, incentives and other special
events by Judy Allen

Q#	Cognitive Abilities (COs)	Internal Options	Mark
Q.1	REMEMBERING	Answer any 5 out of 8 (2 marks each)	10
Q.2	UNDERSTANDING	Answer any 2 out of 3 (5 marks each)	10
Q.3	APPLYING	Answer 3 (a) or 3 (b) (10 marks)	10
Q.4	ANALYSING	Answer 4 (a) or 4 (b) (10 marks)	10
Q.5	EVALUATING	Answer 5 (a) or 5 (b) (10 marks)	10