



SHIVAJI UNIVERSITY, KOLHAPUR-416 004. MAHARASHTRA

PHONE : EPABX-2609000 website- [www.unishivaji.ac.in](http://www.unishivaji.ac.in)

FAX 0091-0231-2691533 & 0091-0231-2692333 – BOS - 2609094

शिवाजी विद्यापीठ, कोल्हापूर – 416004.

दुरध्वनी (ईपीएबीएक्स) २६०९००० (अभ्यास मंडळे विभाग— २६०९०९४)

फॅक्स : ००९१-०२३१-२६९१५३३ व २६९२३३३. e-mail: bos@unishivaji.ac.in

Ref../SU/BOS/Com & Mgt./

Date : 24/06/2020

Outward No. :

24 JUN 2020

No 1319

To,

The Principal  
All Affiliated MBA Colleges/Institutions,  
Shivaji University, Kolhapur

**Subject : Regarding Open Book Examination Rules of MBA Choice Based Credit System (CBCS) degree programme under the Faculty of Commerce & Management.**

Sir/Madam,

With reference to the subject mentioned above, I am directed to inform you that the University authorities have accepted and granted approval to the Open Book Examination Rules of MBA Choice Based Credit System (CBCS) under the Faculty of Commerce & Management.

This Rules shall be implemented from the academic year 2020-2021. A soft copy containing the rules is attached herewith and it is also available on university website [www.unishivaji.ac.in](http://www.unishivaji.ac.in) (Student-Online Syllabus).

You are therefore, requested to bring this to the notice of all Students and Teachers concerned.

Thanking you,

Yours faithfully,

  
Dr. Registrar

**Encl : As above**

**Copy to,**

- |   |   |                                       |
|---|---|---------------------------------------|
| 1. I/c Dean, Faculty of Commerce & Management | } | for information                       |
| 2. Chairman, Board of Studies                 |   |                                       |
| 3. Director, BOEE                             | } | for information and necessary action. |
| 4. Appointment Section                        |   |                                       |
| 5. P. G. Admission Section                    |   |                                       |
| 6. O. E. 1 Section                            |   |                                       |
| 7. Affiliation Section (U.G./P.G.)            |   |                                       |
| 8. Computer Center/I.T.                       |   |                                       |
| 9. Eligibility Section                        |   |                                       |
| 10. Distance Education                        |   |                                       |
| 11. P.G. Seminar Section                      |   |                                       |

# **Shivaji University Kolhapur**

## **MBA (CBCS) Electives papers**

### **Open book examination Rules to be implemented from the academic year 2020-2021.**

#### **Open Book Examination Rules:**

1. Students are allowed to carry two to four references books mentioned in the university syllabus of respective course. OR relevant reference books endorsed by the Director/Principal of Institute. The book might have of any edition number is allowed. (A letter of endorsement is to be issued by Director/Principal)
2. The books shall contain only pages mentioned in the index of a book. Any additional page(s) will be treated as unfair practice and will be panelized as per rules of university.
3. The pages of book shall only contain original printed text. The text in handwriting or additional printed sticking will be treated as unfair practice and will be panelized as per rules of university.
4. Exchanges of books between students are not permitted in the exam hall after the commencement of examination.
5. At the beginning of answer book student has to write the name of books, author(s), publisher and edition number to be refereed.
6. Books have to be used for the purpose of support to take managerial decisions. However the text from the books is not to be re-produced in the answer sheet.
7. Additional reference books at institution/college/department for the respective courses may be permitted after due permission of Chairman BOS in management. Such list is to be made available by university on the web site a month before the commencement of examination.
8. The text books, notes and any such printed, hand written or electronic store material is strictly prohibited.
9. Using a book for examination is mandatory.
10. Marking or writing anything in the book at the examination is not allowed and treated as unfair practice and will be panelized as per rules of university.
11. The nature of question paper for Open Book Examination is already detailed in the syllabus.
12. The books from the library can be issued in advance and students are also allowed to carry their own copy of book if possible.

#### **Other Regulations:**

Examiners should assess minimum 20 and maximum 40 answer books per day for open book examination.

The remuneration for assessing the answer books of open book examination should be decided by the examination authority of university.