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| <br>Estd. 1962<br>"A++" Accredited by<br>NAAC (2021)<br>With CGPA 3.52 | <b>SHIVAJI UNIVERSITY, KOLHAPUR 416 004, MAHARASHTRA</b><br><b>CENTRE FOR DISTANCE AND ONLINE EDUCATION</b><br><b>PHONE : – 2609105, 2609451, 2609452</b><br>www.unishivaji.ac.in, e-mail-cde@unishivaji.ac.in<br><b>शिवाजी विद्यापीठ, कोल्हापूर ४१६००४, महाराष्ट्र</b><br><b>दूरशिक्षण व ऑनलाईन शिक्षण केंद्र</b><br>दूरध्वनी – ईपीएबीएक्स – २६०९१०५, २६०९४५१, २६०९४५२<br>www.unishivaji.ac.in, e-mail : cde@unishivaji.ac.in |  |  |
| Ref. No. SU/CDOE/ 233                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                | Date : 09 APR 2026                                                                  |                                                                                     |

To,  
The Head/ Principal/Director  
Departments /Affiliated Colleges / Recognised Institutes  
Shivaji University, Kolhapur.

Subject: Request for Submission of Research Proposal.

Respected Sir/Madam,

This is to inform you that, Shivaji University, Kolhapur has decided to undertake a research project on behalf of the Centre for Distance and Online Education. In this regard, we kindly request the Teaching Faculty / Coordinators and Officers of Departments, Affiliated Colleges and Recognised Institutes to submit research proposal on or before 30<sup>th</sup> April, 2026. The hard copy of the proposal should be sent to the following address:

**The Director**

**Centre for Distance and Online Education**

**Shivaji University, Kolhapur**

**Vidyanagar – 416004**

Additionally, a soft copy of the proposal should be sent via email to [cde@unishivaji.ac.in](mailto:cde@unishivaji.ac.in)

You are requested to bring this Notification to the attention of all concerned. Thank you for your time and consideration.

Yours sincerely,



Director

Centre for Distance and Online Education  
Shivaji University, Kolhapur

|                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                            |                                                                                                                             |
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| Ref. No. SU/CDOE/ 230                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                           | Date: 07 APR 2026                                                                                          |                                                                                                                             |

## NOTIFICATION

Shivaji University, Kolhapur has been decided to undertake research projects on behalf of Centre for Distance and Online Education. It is requested to Coordinators, Officers, Teaching Staff of Centre for Distance and Online Education, Departments and Affiliated Colleges of Shivaji University, Kolhapur may submit their project. Aspirants should submit their research proposal at Centre for Distance and Online Education **on or before 30<sup>th</sup> April 2026**. A research grant will be given to the research project approved after the scrutiny of the proposal.

### List of Expected Research Proposals (Theme Area/Research Area)

1. Development of Distance Education System/Programmes
2. New Methods in Distance Education
3. Communication Technology
4. Development and Production of Learning Packages
5. Evaluation System
6. Quality Assurance Mechanism
7. Programme Evaluation
8. Tracer Studies
9. Students Issues and Retention
10. Learning Management Systems for Distance Education
11. Students Expectations Regarding Digital Learning
12. Use of Different OER's by the Distance Education
13. Awareness on Digital Learning
14. Students Satisfactions Regarding Online Services
15. Online Evaluation System
16. Administration and Management of Open and Distance Education
17. SIM Writing Editing and Evaluation
18. Androgogical Practices for Distance Education
19. Placement for Distance Learner
20. Women Empowerment Through Distance Education
21. Cloud Computing
22. Personalised Learning
23. Gamification and Game-Based Learning
24. Micro Learning and Bit-Sized Learning
25. AI and Machine Learning
26. Virtual and Augmented Reality
27. Learning Analytics and Data Mining
28. Mental Health and Well Being
29. Accessibility, Equity, Diversity and Inclusion
30. Faculty Training and Support
31. Faculty Development and Mentorship

32. Accreditation and Recognition
33. Standardisation and Benchmarking
34. Culture and Linguistic Diversity
35. Student Engagement and Motivation
36. Use of AI in Distance Education
37. E-Content Development Tools for Distance learner
38. Digital Divide
39. NEP 2020 and Online Education Platform
40. Indian Knowledge System
41. Any other research area related to Distance and Online Education (Commerce and Management, Science and Technology, Humanities and Multidisciplinary studies).

Proposals should be submitted as per the attached application form for the above subjects.

  
Registrar



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With CGPA 3.52

## **SHIVAJI UNIVERSITY, KOLHAPUR** **Centre for Distance and Online Education**

### **Rules for Award of Research Grant**

Rules for Award of Research Grant to University Teachers/ College Teachers/  
University Officers Co-ordinators.

- 1) The University may provide financial assistance up to Rs.1,00,000/- and it will be depending on Research scope and area.
  - i. 50% of the amount at the time of sanction on receiving an application from the researchers for the same addressed to the Director, Centre for Distance Education, Shivaji University, Kolhapur.
  - ii. Remaining 50% of the amount will be released after completion of project, publication or acceptance of the research paper and submission of final Bill.
- 2) Teachers seeking research support under this scheme are required to submit a fully worked out research proposal through proper channel, and such proposals will be accepted and screened by the Research Grant Committee. Principal Investigator (PI) should submit the research proposal through proper channel along with forwarding letter (Annexure IV).
- 3) Duration of the research project will be six months. If PI fails to submit the research report within the stipulated period of time, he/she has to apply for extension of additional period of three months and the decision regarding extension will be made by Centre for Distance and Online Education.
- 4) Along with research report, it is mandatory to PI to submit similarity report to avoid plagiarism.
- 5) Research report shall be in A4 size page. The text of the report shall be in 12 font size, main heading in 16 font size and sub-headings in 14 font size, line spacing with 1.5. Times New Roman and Unicode should be the font type. The APA style should be followed for reference citations.
- 6) Research can be done in Marathi/Hindi/English Language.

- 7) After completion of the first project funded by Centre for Distance and Online Education, the PI can apply for second Project only after a gap of one year.
- 8) College Teachers/University Teachers/ University officers/ Co-ordinators, teachers and officers of Centre for Distance and Online Education can apply for the project who are pursuing or completed Ph.D.
- 9) The teachers, who have been sanctioned the grant under this scheme; will require to submit a work done report, in duplicate along with 2 copies of the typed and bound Research Report, immediately after the tenure of the scheme is concluded, for which an undertaking in the prescribed proforma (copy enclosed) will be given by the teacher concerned on a stamp paper of Rs. 100/- duly countersigned by the respective Director/Principal/Head of the Department along with the details of the date of implementation of the project, from which the period of one month will be counted.
- 10) Since the tenure of the project will be of a period of six months, the payment against the bills of expenditure received from the teachers will be effected annual budgetary provisions immediately after the bills are received and without considering the specific annual component of the provision.

### **Outcome of the Research:**

- 1) The PI should publish at least one research paper based on his/her research project, in the reputed journal as per UGC norms of publication.
- 2) Acknowledgement of the Centre for Distance and Online Education grant should be mentioned in every paper related to the project funded / sponsored by Centre for Distance and Online Education.
- 3) It is mandatory for the Principal Investigator (PI), Co-Principal Investigator (Co-PI), or researcher to attend or present a research paper on any topic or on selected theme for project at a state, national or international level conference, seminar or similar academic event. However, preference should be given to attending or presenting the research paper in the departments/ schools/centres within the Shivaji University, Kolhapur campus.

## Indicative Guidelines for Preparing a Research Proposal for a Research Project

1. **Discipline of the Project:**
2. **Title:** The title of the project should be concise (with sub-title, if any) reflecting the scope of the investigation.
3. **Statement of the problem:** The problem to be investigated should be clearly contextualized in the theoretical framework of the discipline.
4. **Objective of the Study:** The broad aim of the project emphasizing the overall thrust of the proposed investigation should be clearly mentioned.
5. **Review of Literature:** The problem identified should be logically linked to other studies on the theme in the literature delineating the need for the present investigation.
6. **Conceptual Framework:** The concepts to be used, their relevance and applicability to the study and their operationalization should be indicated.
7. **Research Questions:** The research questions to be answered / addressed need to be unequivocally stated.
8. **Research Methodology:**
  - a) Coverage: the proposal should clearly indicate the universe of the study, sampling frame, sampling methods, sampling size, units of observation, etc.
  - b) Data Collection: the proposal should indicate sources of data, types of data, tools and techniques for collection of various categories of proposed data.
  - c) Data Analysis: if should indicate the statistical techniques, if any, proposed to be used in data processing, specific packages for data analysis, content analysis, indices/scaling techniques proposed to be used etc.
9. **Implications:** the proposal should state whether this research would bring forth any implications for policy making either for the region concerned or the country, any methodological innovations or contribute to theory building.
10. **References:** the proposal should include a list of references mentioned in the text along with other important recent additions to the literature on the theme. The references should indicate the author, title, publisher and year of publication.

11. **Personnel:** it should indicate number and category of personnel needed for various tasks, their qualifications and the man-months needed with adequate justification. This requirement can be fulfilled by hiring services as per the University rules.
12. **Budget:** it should indicate the cost of personnel, travel (no of days and places with justification), data processing, stationery and printing, books, journals, equipment, contingency and any other items.

## Applicant Details for Research Project

**Name of the applicant:**

1) Subject Area:

2) Faculty / Discipline:

3) Area of Specialization:

4) a. Project PI/ Coordinator:

|      |                                |  |
|------|--------------------------------|--|
| i.   | Name                           |  |
| ii.  | Sex                            |  |
| iii. | Date of Birth                  |  |
| iv.  | Designation                    |  |
| v.   | <b>Permanent Address :</b>     |  |
|      | Mobile Number                  |  |
|      | Email id                       |  |
| vi.  | <b>Office Address :</b>        |  |
|      | Mobile Number                  |  |
|      | Email id                       |  |
| vii. | Date of Joining in the Service |  |

b. Qualification Details:

| Sr.No. | Course/Degree | Subject | Class/Grade | University/Board | Year of Passing |
|--------|---------------|---------|-------------|------------------|-----------------|
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |

5) a. Co-coordinator (If any):

|      |                           |  |
|------|---------------------------|--|
| i.   | Name                      |  |
| ii.  | Sex                       |  |
| iii. | Date of Birth             |  |
| iv.  | Designation               |  |
| v.   | <b>Permanent Address:</b> |  |
|      | Mobile Number             |  |
|      | Email id                  |  |
| vi.  | <b>Office Address :</b>   |  |
|      | Mobile Number             |  |
|      | Email id                  |  |

|      |                                |  |
|------|--------------------------------|--|
| vii. | Date of Joining in the Service |  |
|------|--------------------------------|--|

## b. Qualification Details:

| Sr.No. | Course/Degree | Subject | Class/Grade | University/Board | Year of Passing |
|--------|---------------|---------|-------------|------------------|-----------------|
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |
|        |               |         |             |                  |                 |

## 6) Teaching and Research Experience of PI/ Coordinator:

|    |                                          |                                             |
|----|------------------------------------------|---------------------------------------------|
| a. | Teaching Experience                      |                                             |
| b. | Research Experience                      |                                             |
| c. | Publications (List)                      | (Separate sheet to be attached) Annexure-II |
|    | i) Papers Published / Accepted/ In Press |                                             |
|    | ii) Book Published                       | (Separate sheet to be attached) Annexure-II |
|    | iii) Book Chapter Written                | (Separate sheet to be attached) Annexure-II |
|    | iv) Book Edited                          | (Separate sheet to be attached) Annexure-II |

## 7) Details of the Project/ Scheme Completed or Ongoing:

| Name of the Project | Year | Total Infrastructural facilities obtained | Agency | Started | Completed |
|---------------------|------|-------------------------------------------|--------|---------|-----------|
|                     |      |                                           |        |         |           |
|                     |      |                                           |        |         |           |

## Format for Submission of Proposal for Research Project

### 1) Proposed Project Details:

|                                          |                                              |
|------------------------------------------|----------------------------------------------|
| Name of the project:                     |                                              |
| Expected Commencement:                   |                                              |
| Duration:                                |                                              |
| Relevance of the Project:                |                                              |
| Project Objectives:                      |                                              |
| Project Outcome:                         |                                              |
| Abstract of the Project (In 1500 words): | (Separate sheet to be attached) Annexure-III |

### 2) Financial Assistance Required: (As per requirement changes to be made)

| Item                                                                  | Estimated Expenditure (Rs.) |
|-----------------------------------------------------------------------|-----------------------------|
| <b>A) Non-Recurring Component:</b><br>(Up to 70% of the Project cost) |                             |
| i. Equipment :                                                        |                             |
| ii. Books / Journals                                                  |                             |
| <b>B) Recurring Component :</b>                                       |                             |
| i. Hiring Component                                                   |                             |
| ii. Field Work and Travel                                             |                             |
| iii. Chemicals and glassware                                          |                             |
| iv. Contingency (Including special needs)                             |                             |
| Total (Rupees)                                                        |                             |

\*Justification for the purchase of the equipment be provided.

### 3) Institutional and Departmental facilities available for the proposed project.(Give in Details):

- Work :
- Equipment :

### 4) Any other information which the PI/ coordinator may like to give in support of this proposal which may be helpful in evaluating.

To certify that :

a. General physical facilities, such a furniture / space etc., are available in the Department /school/centre etc.

b. I/We shall abide by the rules governing the scheme in case assistance is provided to me/ us from the University for the above project.

c. I/We shall complete the project within the stipulated period. If I/ we fail to do so and if the University is not satisfied with the progress of the project, the University may terminate the project immediately and ask for the refund of the amount received by me/us.

d. The above Research project is not funded by any other agency.

Name and signature

a) PI/ Coordinator

b) Co coordinator

c) Principle/ Head / Director/ Coordinator of the University Department / School/ Centre

(Signature with Seal)

## Forwarding Letter

(By Head of the Institution/Registrar in a University)

To,  
The Director,  
Centre for Distance and Online Education,  
Shivaji University,  
Kolhapur 416 004.

The .....(name of organization) forwards application of (Name of the (Name of the applicant)..... for the Centre for Distance and Online Education, Research Project entitled.....With an undertaking that this organization agrees to administer and manage the Centre for Distance and Online Education's Grant, provide basic required infrastructure facilities, make available all its research facilities such as library, laboratory and other equipment and provide the material and managerial assistance for the project.

If the Principal Investigator (PI) leaves the institution to join another institution, or seeks to withdraw from the project due to any circumstances, the decision regarding the transfer / continuation/ cancelation of the project shall rest solely with the Centre for Distance and Online Education.

The institution, however, shall continue to be responsible for submitting the audited statement of accounts and utilization certificate for the grant received by it, for this purpose.

**Signature**

**Place:**

**(Seal)**

**Date:**

## UNDERTAKING REQUIRED TO BE SIGNED BY THE APPLICANT

Rules for the Award of Research Grant to University Teachers/College Teachers/ Officers of the University/Co-coordinators.

1. I hereby undertake to submit on the completion of the work, a detailed report of the investigation for which the grant has been made to me, a detailed statement of accounts (supported by vouchers, wherever possible) showing how the amount of the grant was actually spent and a paper ready for press, embodying the results of the investigations carried out with the help of the grant received from the University for publication, if approved, in the University Journal. In the said Paper-IV undertake to acknowledge the assistance received from the Centre for Distance and Online Education, Shivaji University.
2. I further undertake to supplement additional amount of funds from my own resources, if necessary.
3. In the event of my failure to fulfill any of the conditions of this undertaking or such rules governing the award of research grants as laid down by the Centre for Distance and Online Education, Shivaji University, Kolhapur, I agree to refund whatever amount of the grant received from the University.

**Signature**

**(Name in Block Letters)**

**Designation**

**Institution**

**Place:**

**Date:**

Certified that Prof./ Dr./ Shri./ Smt.....is working in substantive post and that he/she will be given all necessary facilities to carry on his/her research project. All grants received from the Centre for Distance and Online Education, Shivaji University, Kolhapur will be utilized for the project concerned.

**Place:**

**Date:**

**Seal**

Registrar of the University/  
Head of the Department/  
Principal of the College

## **Declaration**

If any of the above Information provided by me is proved to be incorrect my project may be cancelled and I will be responsible to refund whole amount of grants.

**Place:**

**Date:**

**Signature of the Principal Investigator (PI)**