



SHIVAJI UNIVERSITY, KOLHAPUR-416004, MAHARASHTRA

PHONE - EPABS-0091-0231-2609000 FAX NO. -0091-0231-2691533 & 0091-0231-2692333

शिवाजी विद्यापीठ, कोल्हापूर-416 004 महाराष्ट्र University WEBSITE : www.unishivaji.ac.in

Estd : 1962

NAAC 'A' Grade

Dr. R. V. Gurav

Director, Students' Development

Phone – (0231) 2609175

Email: dsw@unishivaji.ac.in

संदर्भ क्र. शिवाजी वि/विद्यार्थी विकास/2017-18/65

दिनांक : 02/01/2018

प्रति,

मा. प्राचार्य,

सर्व संलग्न महाविद्यालये

**विषय :- सन 2017-2018 या वर्षाकरिता महाविद्यालयातील स्टुडन्ट्स
कौन्सिलची स्थापना करण्याबाबत.**

महोदय/महोदया,

येत्या काही दिवसात महाराष्ट्र सार्वजनिक विद्यापीठ कायदा, 2016 कलम 99, 147 (2) (एल) व महाराष्ट्र शासन अध्यादेश क्र. 28 दि. 28/11/2017 तसेच संबंधित विधिनियमानुसार सन 2017-2018 या वर्षाकरिता आपल्या महाविद्यालयाचे स्टुडन्ट्स कौन्सिल (महाविद्यालय विद्यार्थी मंडळ) स्थापन करावयाचे आहे. त्यानुसार आपल्या महाविद्यालयाच्या स्टुडन्ट्स कौन्सिलवर खालीलप्रमाणे सदस्य नियुक्त करावयाचे आहेत.

1. प्राचार्य – सभापती
2. प्राचार्यांनी नियुक्त केलेला एक अधिव्याख्याता
3. राष्ट्रीय छात्रसेनेचा पदभार सांभाळणारा शिक्षक (सिनियर डिप्टीजन एन. सी. सी. ऑफिसर)
4. राष्ट्रीय सेवा योजनेतील कार्यक्रम अधिकारी.
5. महाविद्यालयात पूर्णवेळ शिकत असलेला व मागील वर्षाच्या परीक्षेत सर्वाधिक गुण प्राप्त केलेला प्रत्येक वर्गातील एक विद्यार्थी (प्राचार्य नियुक्त)

वर्ग या संज्ञेच्या स्पष्टीकरणार्थ उदाहरणे :

- | | | |
|--|--------------------|--------------------|
| 1. बी. ए. भाग – 1 | बी. ए. भाग – 2 | बी. ए. भाग – 3 |
| एम. ए. भाग – 1 | एम. ए. भाग – 2 | |
| 2. बी. एस्सी. भाग – 1 | बी. एस्सी. भाग – 2 | बी. एस्सी. भाग – 3 |
| एम. एस्सी भाग – 1 | एम. एस्सी भाग – 2 | |
| 3. एफ. ई., एस. ई., टी. ई., बी. ई., इत्यादी. | | |
| 6. संचालक, क्रिडा व शारीरिक शिक्षण (असल्यास) | | |
| 7. खालील नमूद केलेल्या उपक्रमातील प्रत्येकी एक याप्रमाणे त्या – त्या उपक्रमास विशेष प्राविण्य प्राप्त केलेला (प्राचार्यनियुक्त) विद्यार्थी – प्रतिनिधी | | |
| 1. क्रिडा. | | |
| 2. राष्ट्रीय सेवा योजना (एन. एस. एस) आणि प्रौढ शिक्षण. | | |
| 3. राष्ट्रीय छात्रसेना (एन. सी. सी) | | |
| 4. सांस्कृतिक कार्ये | | |
| 8. प्राचार्यांनी नियुक्त केलेल्या दोन विद्यार्थींनी प्रतिनिधी | | |

- 2 -

महाराष्ट्र सार्वजनिक विद्यापीठ कायदा 2016 कलम 99, 147 (2) (एल) व महाराष्ट्र शासन अध्यादेश क्र. 28 नुसार स्टुडंट्स कौन्सिलवर प्रत्येकी एक याप्रमाणे निवडण्यात येणाऱ्या उपरोक्त (7) व (8) प्रमाणे सहा विद्यार्थ्यांपैकी किमान दोन विद्यार्थी अनुसूचित जाती (SC), किंवा अनुसूचित जमाती (ST), किंवा विमुक्त जाती (Denotified Tribes), किंवा भटक्या जाती (Nomadic Tribes), किंवा इतर मागासवर्गीय (OBC), यांपैकी असले पाहिजेत. याची कृपया नोंद घ्यावी.

1. तरी वरीलप्रमाणे आपल्या महाविद्यालयाच्या स्टुडंट्स कौन्सिलवर नियुक्त करावयाच्या सदस्यांची नावे निश्चित करण्यासाठी आपण योग्य ती कार्यवाही सुरु करावी. ही विनंती.
2. महाराष्ट्र सार्वजनिक विद्यापीठ कायदा, 2016 कलम 99, 147 (2) (एल) व विधिनियम एस (446) नुसार महाविद्यालयातील स्टुडंट्स कौन्सिल स्थापन झाल्याचे घोषित करण्यासाठी निश्चित केलेल्या तारखेला सर्व महाविद्यालयातून प्राचार्यांनी आपआपल्या महाविद्यालयात स्टुडंट्स कौन्सिल स्थापन झाल्याची घोषणा त्यावरील नामनिर्देशनासहीत करावी. त्यानंतर मा. कुलगुरुंनी निश्चित केलेल्या तारखेस स्टुडंट्स कौन्सिलच्या सचिव पदासाठी सर्व महाविद्यालयातून निवडणूका आयोजित करावयाच्या आहेत.
3. स्टुडंट्स कौन्सिलवरील सदस्यांच्या नियुक्त्या कशा केल्या जाणार आहेत. या संदर्भातील माहिती आपण आपल्या महाविद्यालयातील विद्यार्थ्यांना द्यावी. ही विनंती.
4. अभियांत्रिकी, वैद्यकीय वगैरे व्यावसायिक महाविद्यालयातून प्रवेश प्रक्रिया पूर्ण न झालेले वर्ग वगळून इतर वर्गातील सदस्य नियुक्ती करावी व स्टुडंट्स कौन्सिल स्थापन करावे, ही विनंती.

कळावे.

आपला विश्वासू,



संचालक
विद्यार्थी विकास

Scale/Distribution of marks used for the recommendation of two lady students to be nominated by PVC/VC/Principals as per statute Maharashtra Public University Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017

- | | | |
|----|---------------------|--|
| 1. | Academic | - percentage of preceding year/10 |
| 2. | N.S.S | - 2 yr completion – 5
Special Camp – 3
Participation in National Camp – 2 |
| 3. | N.C.C | - R.D. Parade – 5
'A' Certificate – 2
'B, C' Certificate – 3
Other Camp – 1 |
| 4. | Cultural Activities | - National level – 5
State level – 3
Zonal/Interzonal – 2 |
| 5. | Sports | - International/National – 5
State – 3
Zonal/Interzonal – 2 |

**Member
Scrutiny Committee**

Principal

Scale/Distribution of marks used for the recommendation of two lady students to be nominated by PVC/VC/Principals as per statute Maharashtra Public University Act 2016, 99, 147 (2) (6); Maharashtra Ordinance No. XXVIII of 2017

1. Academic - percentage of preceding year/10
2. N.S.S - 2 yr completion – 5
Special Camp – 3
Participation National Camp – 2
3. N.C.C - R.D. Parade – 5
'A' Certificate – 2
'B, C' Certificate – 3
Other Camp – 1
4. Cultural Activities - National level – 5
State level – 3
Zonal/Interzonal – 2
5. Sports - International/National – 5
State – 3
Zonal/Interzonal – 2

DSD

**Member
Scrutiny Committee**

Hon. Pro-Vice - Chancellor

Hon. Vice – Chancellor

शिवाजी विद्यापीठ, कोल्हापूर

संदर्भ क्र. शिवाजी वि. / विद्यार्थीविकास / 63

दिनांक : 02 / 01 / 2018

मा. प्राचार्य / प्रमुख,
सर्व संलग्न महाविद्यालये व पदव्युत्तर शिक्षण अधिविभाग,
कोल्हापूर.

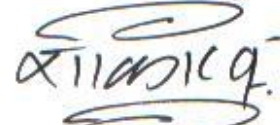
विषय : विद्यार्थी मंडळाच्या सदस्यांनी राजकीय कृती कार्यक्रमापासून अलिप्त राहण्यासंदर्भात.

महोदय / महोदया,

महाराष्ट्र सार्वजनिक विद्यापीठ कायदा 2016, कलम 99, 147 (2) (एल) व महाराष्ट्र शासन अध्यादेश क्रं 28 दि. 28/11/2017 तसेच संबंधित विधीनियम नुसार i) विद्यापीठ विद्यार्थी मंडळ, ii) विद्यापीठ पदव्युत्तर अधिविभाग विद्यार्थी मंडळ व iii) प्रत्येक महाविद्यालयाचे विद्यार्थी मंडळ यापैकी कोणत्याही मंडळाच्या सदस्याने राजकीय कृती कार्यक्रमात सहभागी होऊ नये असे बंधन आहे. हे बंधन या मंडळासाठी उमेदवार विद्यार्थ्यांच्या लक्षात आणून देणे आणि त्या अर्थाचे प्रतिज्ञापत्र त्यांचेकडून लिहून घेणे आवश्यक आहे. यासंदर्भात आपण कृपया खालील कार्यवाही करावी, अशी विनंती आहे.

1. प्रत्येक उमेदवार आणि नियुक्त विद्यार्थ्याकडून भरून घेण्याच्या प्रतिज्ञापत्राचा नमुना सोबत जोडला आहे.
2. प्राचार्यांनी आपल्या महाविद्यालयाच्या विद्यार्थी मंडळाच्या निवडीपूर्वी पात्र असणा-या सर्वच विद्यार्थ्यांकडून सदर प्रतिज्ञापत्र भरून घ्यावे.
3. विद्यापीठ विद्यार्थी मंडळाच्या सदस्यत्व निवडीसाठी आपल्या महाविद्यालयातील विद्यार्थी मंडळाच्या सचिवांची शिफारस करीत असतांना त्यांचे नांव, प्रमाणपत्रे याबरोबरच त्याचे प्रतिज्ञापत्र देखील संचालक, विद्यार्थी विकास, शिवाजी विद्यापीठ, कोल्हापूर यांचेकडे पाठवून द्यावे. इतर सदस्यांची प्रतिज्ञापत्रे आपलेकडेच ठेवून घ्यावीत.
4. विद्यापीठ अधिविभागप्रमुखांनी आपल्या अधिविभागातील शैक्षणिक गुणवत्ताप्राप्त विद्यार्थ्यांच्या नावांची तसेच विद्यार्थींनी प्रतिनिधीसाठीच्या नावांची शिफारस करतेवेळीच हे प्रतिज्ञापत्र संबंधित विद्यार्थी / विद्यार्थीनीकडून भरून घेऊन ते संचालक, विद्यार्थी विकास, शिवाजी विद्यापीठ, कोल्हापूर यांना सादर करावे.
5. विद्यार्थी मंडळाच्या सदस्यांनी राजकीय कृती कार्यक्रमापासून अलिप्त राहणे हे कायद्याने बंधनकारक असल्याची बाब सर्व विद्यार्थ्यांच्या निदर्शनास आणावी. ही विनंती.

आपला विश्वासू,



संचालक
विद्यार्थी विकास

सोबत : वरीलप्रमाणे

PROFORMA

To,

Date:

Sir/ Madam,

I understand that I am eligible to be nominated on,

- i) The Students' Council of University Departments and/ or,
- ii) The Students' Council of the Institution/College and/ or,
- iii) The Students' Council of University

to be formed under the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017 (28/11/2017) and Statutes S. 442 to S. 467.

In this connection, I have no hesitation in giving consent, if nominated on the aforesaid Students' Council. Further, I assure you that I will work to the best of my abilities on the Students' Council and will not engage myself in any political activities as a member of the Students 'Council, during the tenure of my nomination.

Countersignature of the
Director/Principal/Head
as the case may be

Signature of the Student
(To be signed in front of the
Director/Principal/Head as the
case may be)



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शिवाजी विद्यापीठ, कोल्हापूर-416 004 महाराष्ट्र University WEBSITE : www.unishivaji.ac.in

Estd : 1962
NAAC 'A' Grade

Dr. R. V. Gurav
Director, Students' Development
Phone – (0231) 2609175
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संदर्भक्रं. शिवाजीवि/विद्यार्थीविकास/66

दि. 02/01/2018

प्रति,

मा. प्राचार्य,
सर्व संलग्न महाविद्यालये,
शिवाजी विद्यापीठ, कोल्हापूर.

विषय :- सन 2017-18 महाविद्यालयीन विद्यार्थी मंडळाचे नामनिर्देशन करणेबाबत.

महोदय/महोदया,

उपरोक्त विषयान्वये, सन 2017-18 महाविद्यालयीन विद्यार्थी मंडळाचे नामनिर्देशन करीत असताना सदर विद्यार्थी वरच्या वर्गात जात असताना तो ATKT नसावा तसेच त्याचे त्यावर्षातील अंतिम सत्राचे गुणपत्रक हे पास असावे. तरी सदर बाबीची नोंद घ्यावी.

कळावे,

आपला विश्वासू

संचालक
विद्यार्थी विकास



SHIVAJI UNIVERSITY, KOLHAPUR-416004, MAHARASHTRA

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संदर्भ क्र. शिवाजी वि./विद्यार्थी विकास/2017-18/95

दिनांक : 03/01/2018

प्रति,

मा. प्राचार्य
सर्व संलग्न महाविद्यालये

विषय : महाराष्ट्र सार्वजनिक विद्यापीठ कायदा 2016, कलम 99, 147 (2) (एल) व महाराष्ट्र शासन अध्यादेश क्र. 28 दि. 28/11/2017 व या संदर्भातील विधि नियम एस (446) नुसार विद्यापीठाच्या व्यवस्थापन परिषदेने निश्चित केलेल्या तारखेस सन 2017-2018 या वर्षाकरिता प्रत्येक संलग्न महाविद्यालयात विद्यार्थी मंडळ स्थापन झाल्याची घोषणा करण्याबाबत.

संदर्भ : या कार्यालयाचे जा.क्र. शिवाजी वि./विद्यार्थी विकास/2017-18/65
दिनांक 02/01/2018 चे परिपत्रक.

महोदय / महोदया,

उपरोक्त विषय संदर्भातील दिनांक 02/01/2018 चे पत्र कृपया पहावे या संदर्भात आपणास कळविण्यात येते की, महाराष्ट्र सार्वजनिक विद्यापीठ कायदा 2016, कलम 99, 147 (2) (एल) व महाराष्ट्र शासन अध्यादेश क्र. 28 दि. 28/11/2017 व या संदर्भातील विधि नियम एस (446) नुसार विद्यापीठाच्या व्यवस्थापन परिषदेच्या वतीने मा. कुलगुरुंच्या आदेशानुसार महाविद्यालयातील विद्यार्थी मंडळ स्थापन झाल्याची घोषणा करण्यासाठी दिनांक **15 जानेवारी, 2018** ही तारीख निश्चित केली आहे. महाविद्यालयाचे विद्यार्थी मंडळ स्थापन करीत असताना **30 सप्टेंबर, 2017** पुर्वी प्रवेश घेतलेल्या विद्यार्थ्यांचाच प्रतिनिधी म्हणून निवडताना विचार करावा. तरी विधिनियमानुसार आपल्या महाविद्यालयाच्या विद्यार्थी मंडळावर ज्या सदस्यांची आपण नियुक्ती करणार आहात, त्या सर्व विद्यार्थी मंडळ सदस्यांच्या नावाचा (मा. प्राचार्य, प्राध्यापक व विद्यार्थी/विद्यार्थीनी) उल्लेख करुन आपल्या महाविद्यालयाचे विद्यार्थी मंडळ स्थापन झाल्याची घोषणा आपण दिनांक **15 जानेवारी, 2018** रोजी करावी, ही विनंती. या विद्यार्थी मंडळाचे कार्याध्यक्ष (चेअरमन) प्राचार्य असल्याने त्यांच्या नावाचाही उल्लेख विद्यार्थी मंडळाच्या घोषणा परिपत्रकावर (यादीत) करणे आवश्यक आहे याची नोंद घ्यावी.

आपल्या महाविद्यालयाचे विद्यार्थी मंडळ स्थापन झाल्याची घोषणा आपण ज्या परिपत्रकाद्वारे करणार आहात ते परिपत्रक आपण आपल्या महाविद्यालयाच्या नोटीस बोर्डावर लावण्याची व्यवस्था करावी या परिपत्रकावर कार्याध्यक्ष, प्राध्यापक सदस्य व विद्यार्थी/विद्यार्थीनी सदस्यांची नावे (आडनाव प्रथम लिहून) लिहिलेली असावीत कोणत्याही सदस्यांचे संक्षिप्त नांव (Initial) लिहू नयेत. विद्यार्थी/विद्यार्थीनींच्या नावासमोर कंसात त्यांच्या वर्गाचा उल्लेख करावा. या परिपत्रकावर प्राचार्यांनी स्वाक्षरी करुन दिनांक **15 जानेवारी, 2018** या तारखेचा उल्लेख करुन त्या दिवशी ते परिपत्रक किती वाजता नोटीस बोर्डावर लावण्यात आले, ती वेळ परिपत्रकावर नोंदवावी.

... 2

आपल्या महाविद्यालय विद्यार्थी मंडळावर ज्या विद्यार्थी / विद्यार्थीनी सदस्यांची नियुक्ती होईल व त्यापैकी ज्यांना या मंडळावर काम करणे शक्य नाही अशा विद्यार्थी / विद्यार्थीनी सदस्यास विद्यार्थी मंडळाच्या सदस्यत्वाचा राजिनामा द्यावयाचा असेल तर विधिनियम एस (448) प्रमाणे परिपत्रकावर नमुद केलेल्या वेळेपासून 24 तासांच्या आत अशा सदस्यास राजिनामा देता येतो. यासाठी दिनांक **15 जानेवारी, 2018** रोजी महाविद्यालयाचे विद्यार्थी मंडळ किती वाजता स्थापन झाले ही वेळ नमुद करणे आवश्यक आहे.

विशेष सूचना

महाविद्यालय विद्यार्थी मंडळावर

1. शैक्षणिक गुणवत्ता
2. राष्ट्रीय सेवा योजना (एन.एस.एस.) आणि प्रौढ शिक्षण
3. राष्ट्रीय छात्र सेना (एन.सी.सी.)
4. सांस्कृतिक कार्यक्रम
5. क्रीडा आणि
6. प्राचार्य नियुक्त विद्यार्थीनी प्रतिनिधी

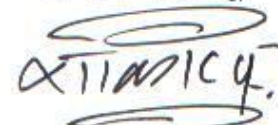
यापैकी कोणत्याही बाबीमधून प्रतिनिधींची निवड करताना तो किंवा ती विद्यार्थी अथवा विद्यार्थीनी हे -

1. त्याच वर्गात पुनःप्रवेशित (रिपीटर) असू नयेत
2. मागील वर्गात नापास परंतु पुढील वर्गात प्रवेश करण्यास परवानगी (ए.टी.के.टी) दिलेले असू नयेत. तसेच
3. त्याच विद्याशाखेतील सम वर्गात किंवा त्याच अथवा इतर विद्या शाखेतील खालच्या वर्गात प्रवेश घेतलेले असू नयेत याची काळजी घ्यावी

त्यासाठी आपण विद्यार्थी अथवा विद्यार्थीनीचे लगतच्या वर्षाचे मूळ गुणपत्रक पाहूनच त्यांची निवड करावी. तसेच क्र 2, 3, 4, 5 व 6 प्रमाणे नियुक्त केलेल्या विद्यार्थी किंवा विद्यार्थीनीपैकी किमान दोन विद्यार्थी किंवा विद्यार्थीनी हे शेडयूल कार्ड किंवा शेडयूल ट्राईब किंवा डी. नोटीफाईड ट्राईब्स (विमुक्त जाती) किंवा नोमॅंडीक ट्राईब्स किंवा अदर बॅकवर्ड क्लासेस यापैकी असलेच पाहिजेत, याची कृपया नोंद घ्यावी.

वरील प्रमाणे परिपत्रकाद्वारे आपल्या महाविद्यालयाचे विद्यार्थी मंडळ स्थापन झाल्याचे घोषित केल्यावर आपण त्या परिपत्रकाची एक प्रत तात्काळ या कार्यालयास पाठवून द्यावी, ही विनंती.

आपला विश्वासू



संचालक
विद्यार्थी विकास



SHIVAJI UNIVERSITY, KOLHAPUR-416004, MAHARASHTRA

PHONE - EPABS-0091-0231-2609000 FAX NO. -0091-0231-2691533 & 0091-0231-2692333

शिवाजी विद्यापीठ, कोल्हापूर-४१६ ००४ महाराष्ट्र University WEBSITE : www.unishivaji.ac.in

Estd : 1962

NAAC 'A' Grade

Dr. R. V. Gurav

Director, Students' Development

Phone – (0231) 2609175

Email: dsw@unishivaji.ac.in

SU/DSD/2017-18/135

Date : 04/01/2018

The Principals of
all the affiliated Colleges.

- Sub: - Election of "**Secretary**" of each of the College Students' Council from amongst its student members as per the relevant statutes framed under the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (i); Maharashtra Ordinance No. XXVIII of 2017

Ref: - This office letter Nos. SU/DSD/60 dated 2nd January, 2018 regarding the formation of College Students' Councils.

Sir/Madam,

With reference to the subject mentioned above, I am to invite your kind attention to this office letters cited as above and to request you to declare the Students' Council of your College, duly formed on **Monday 15th January, 2018** at the time convenient to you. Then you should send the names and the other information of the Students' Council members to this office immediately after its official formation.

Further, I am to inform you that the election to the post of "**Secretary**" of each of the College Students' Council shall be held at a meeting to be convened by the Principal on **Wednesday 24th January, 2018**. The time of the meeting to be held on **Wednesday 24th January, 2018** is to be fixed by the Principal himself/herself and conduct the aforesaid election as per the relevant Statutes (S. 442 to S. 467)

Election Procedure to be followed:

- As regards the election to the post of "**Secretary**" of the College Students' Council, I am to request you to send the meeting-notice to all the members of the College Students' Council on **Wednesday 17th January, 2018** positively.

As the meeting of the College Students' Council is to be convened by the Principal or his/her nominee with a notice of eight clear days, you should either deliver the meeting-notice to the members of the College Students' Council by hand on

or send the same on their registered address by Post (Under Certificate of Posting) on the same day i.e. on **Wednesday 17th January, 2018**.

If you fail to send the meeting-notice as stated above on **Wednesday 17th January, 2018**, itself, the meeting will be held illegal. Hence you are requested to look into the matter personally and oblige.

- A tentative format (Draft) of the meeting notice to be sent to the members concerned, is enclosed for your ready reference as Appendix A. One copy of the meeting notice may be displayed on the College notice board on **Wednesday 17th January, 2018**.

- c) Please note that you should NOT DECLARE the election time schedule and the Electoral Roll in the meeting notice. The election time schedule and the Electoral Roll shall be declared by you in the meeting on **Wednesday 24th January, 2018** at the time fixed by you.
- d) As the election of the Secretary of the College Students' Council is to be held from amongst the students members of the Council, the names of the student members only shall be included in the Electoral Roll. (Here, Electoral Roll means the list of students members of the College Students' Council wherein serial numbers starting from NO. 1, 2, 3 and so on are given to each of the student members of the Students' Council.) These serial numbers shall be used by them while filling in the information in the Nomination form of the candidate concerned.
- e) The Principal/teachers are not permitted to vote in the above election. Hence, their names shall not be incorporated in the aforesaid Electoral Roll.

The election of the Secretary of the College Students' Council shall be conducted by the Principal or his nominee in the meeting to be held on **Wednesday 24th January, 2018** as follows :

Procedure

i) After having given instructions to the student members regarding the election procedure to be followed for the election in the beginning of the meeting the action indicated in the R.H.S. should be taken.

ii) Time limit for receiving nomination papers from the candidates (refer S.449 (i))

iii) Time of scrutiny of the nomination papers of the candidates (Refer S.449 (ii))

iv) Time limit for withdrawal of candidature from the election (refer S.(449) (iii)).

v) Time when notification of valid nomination papers of candidates is to be notified (refer S.449 (x)).

vi) Time for keeping the ballot-box open (i.e. time period during which the voting is to be done (Refer S.449 (v)).

Action to be taken

i) The Election time schedule and the Electoral Roll shall be declared (i.e. displayed on the Notice Board in the meeting room) while meeting is in session. The Principal/his nominee must put the date and time on the election time schedule and also on the Electoral Roll, displayed on the notice board and issue the election notice to the student members present in the meeting.

ii) Time AM./PM. (time mentioned here should be one hour after the time specified on the Electoral Roll and Time Schedule of the meeting as referred in (i) above.)

iii) Immediately after the time limit specified at (ii) above is over.

iv) Time AM./PM. (The time specified should be one hour after the time specified at (ii) is over).

v) Immediately after the time specified at (iv) above is over.

vi) Time from AM./PM. to a.m./p.m. (any suitable time of duration of half an hour is to be mentioned here).

After the voting is over, the ballot box should be opened for counting of votes. Two scrutineers are to be appointed before voting starts. The scrutineers shall be from amongst voters. They shall remain present at the place and time the result of the election is over. The scrutineers shall sign the result sheet. As per S.449 (vi) the Principal shall send the name of the elected Secretary in the given Proforma to the Director of Students' Development, Shivaji University, Kolhapur immediately after the election.

Further, I am to add that while fixing up the time for holding the aforesaid election you should take into account the duration of time that you would require for completing all the formalities as laid down in the procedure as per Statute S.449 (i.e. from (i) to (vi) as cited above), and for getting the voting papers Cyclostyled. **You should, therefore, keep the notice of election ready duly stenciled well in advance with the blank spaces therein to be filled in by you afterwards with the figures indicating the various time limit** which would depend upon the time fixed by you for holding the aforesaid election.

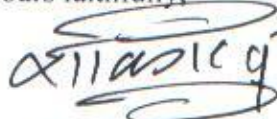
The specimen copies of Meeting Notice, Notice of Election Nomination Form and Voting paper are sent herewith for your information.

I have also to request you to send the particulars of the Secretary of the College Students' Council to this office in the enclosed proforma, so as to reach this office on or before **Thursday 1st February, 2018**. Please note that, the names received after **Thursday 1st February, 2018** will not be considered for nomination in the University Students' Council.

Once again, I request you to look into the matter personally in conducting the aforesaid election and send the information of the elected Secretary by hand on or before **Thursday 1st February, 2018**. With his/her qualifying certificates in **attested Xerox copies** of the same and the declaration of the elected Secretary regarding not engage in any Political activities as member of the Council during the tenure of his/her nomination.

Thanking you,

Yours faithfully,



Director of Students' Development,
SHIVAJI UNIVERSITY, KOLHAPUR.

NOTE :

1. The Principals concerned are requested to quote the correct date of holding the election in the Notice of Election and Voting Papers to be issued to the student members in the meeting on _____
2. The notice of meeting is to be displayed on the college Notice Board at the time specified above, and the copies of the notice of meeting are to be sent to the members concerned on _____ by Post under UPC (Under Certificate of Posting).
3. A tentative draft of the meeting notice (See Appendix A).
4. A Copy of the Election Notice to be issued to the student members in the meeting is enclosed (See Appendix B).
5. A copy of the nomination form is enclosed (See Appendix C).
6. A Copy of the Voting paper is enclosed (See Appendix D).
7. Name, address for correspondence, class and other information of the elected Secretary to sent to the Director, Students' Development, Shivaji University, Kolhapur in the Proforma, enclosed as Appendix E.
8. Please note that the declaration of the elected Student for the Secretary regarding not **engage in any political activities as a member of the Council during the tenure of his/her nomination**, is to be sent to the Director, Students' Development, Shivaji University, Kolhapur in the Proforma, enclosed as Appendix 'F'.

Appendix - A

Under Certificate Posting

(Name of the College)

Notice of Meeting of the College Students' Council

A meeting of all the members of the College Students' Council will be held at -----

----- a.m./p.m. (Time is to be mentioned here convenient to
the College)

You are requested to attend the meeting.

Date :

Place :

(Seal of College)

(Signature of Principal)

To,

All the members of the College Students' Council

Agenda of the Meeting

1. The election of the Secretary of the College Students' Council will be held from amongst its student members as per the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017 by ballot, according to the system of proportional representation of single transferable vote at the meeting as per S.449 and other relevant statute. The election time schedule and the Electoral Roll will be declared in the meeting statute itself.
2. Any other item with the kind permission of the Chair.

SHIVAJI UNIVERSITY, KOLHAPUR

Election of Secretary of the College Students' Council from amongst the Student members of the College.

(Write name of the College) -----

NOTICE OF ELECTION

It is hereby notified for information of all the student members of the College Students' Council, the election of '**Secretary**' of the College Students' Council will be held by ballot at a meeting to be held on the **Wednesday 24th January, 2018**. from _____ to _____ in the College Room NO. _____ (Duration of keeping ballot box open to be fixed by the Principal which is half an hour.)

In accordance with Statute S.449 (i) nominations are to be submitted to the Principal of the College, or his/her nominee on **Wednesday 24th January, 2018**. before _____ i.e. within one hour after the declaration of Electoral Roll and election time schedule. Nominations shall be in the prescribed form and shall be dated and signed by any two electors and shall contain the names in full, addresses and designations if any, of the signatories i.e. the Proposer and Secunder and of the candidate nominated. No person shall be nominated as a candidate for election unless he/she signifies his/her consent on the nomination paper. No person shall either propose or second his/her own nomination. A nomination paper which does not comply with all the requirements as laid down above in this respect, including the declaration to be signed by him/her in respect to the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017, shall be rejected.

The Principal or his/her nominee shall scrutinise the nomination papers and ascertain their validity in accordance with the Statute S.449 (ii) immediately after the time limit of submitting nomination paper is over on. Candidates or their agents duly authorised by them in writing on their behalf will be entitled to be present at such scrutiny.

In accordance with the Statute S.449 (iii), it shall be open to the candidate to withdraw from the election provided he/she sends to the Principal so as to reach him before _____ a.m./p.m. (i.e. before the end of one hour from closing time fixed for submitting nomination Papers) an intimation of withdrawal in writing signed by the candidate and attested by a teacher.

A list of the contesting candidates validly nominated for the election will be displayed on the Notice Board in the meeting hall for information of the electors soon after the expiry of the time of withdrawal of nominations is over and in any case before the time fixed for holding the election.

If the election is contested, Voting Papers will be issued to the members present during the period of half an hour from _ _ _ a.m./p.m. to _ _ _ _ a.m./p.m. on Members coming after the specified time will not receive voting papers.

Copies of nomination forms and list of the student members of the Students' Council will be supplied on request in the meeting hall.

By Order,

Date : Principal of the College.

To,

All the students members of
the College Students' Council

NOTE :

The notice of election duly signed by the Principal of the College or his nominee shall be displayed on the Notice Board in the Meeting Hall and also issued to the student members concerned in the meeting hall.

SHIVAJI UNIVERSITY, KOLHAPUR.

NOMINATION FORM

Name of the Authority/Body Post/
Office to which the Candidate desires to
contest election

* Name of the Group/Class/ Authority/
Body, etc. represented

Name of the Constituency

Name of Candidate

Sr. No. in the Electoral Roll

Designation of the Candidate (If any)

Address of the Candidate

Name of the Proposer

Sr. No. in the Electoral Roll

Designation of the Proposer (if any)

Address of the Proposer

Signature of the Proposer

Date :

Name of the Secunder

Sr.No. in the Electoral Roll

Designation of the Secunder (if any)

Address of the Secunder

Signature of the Secunder

Date :

CANDIDATE'S CONSENT

I hereby given my consent of the above mentioned nomination.

Place :

Date :

(Signature of the Candidate)

P.T.O.

* Wherever applicable

@ Each candidate consisting the post of Secretary of the College Students' Council shall have to sign the 'declaration' as indicated below. **The nomination of the candidate who does not sign such declaration, will be treated as INVALID by the Principal/his/her nominee in the Scrutiny.**

@ DECLARATION OF CANDIDATE

1. I hereby declare on oath that the information given by me in the Nomination Form is true and correct, and
2. that my candidature is governed by the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017 which is reproduced below :

SECTION - 44 :

"A person shall be disqualified for being a member of any of the authorities of University, if he -

- a) is of unsound mind and stands so declared by a competent court;
- b) is an undischarged insolvent;
- c) has been convicted of any offence involving moral turpitude;
- d) is conducting or engaging himself in private tuition's or private coaching classes;
- e) has been punished for indulging in or promoting unfair practices in the conduct of any examination in any form anywhere.

Signature of the Candidate

SHIVAJI UNIVERSITY, KOLHAPUR**VOTING PAPER**

Election of Secretary of the College Students' Council from amongst its Student members of
~~Student's Council of~~ the Students' Council of the College -----
 -----.

(Name of the College)

Date of Election:

Time : From ----- to -----

(Half an hour duration)

Name of the Candidates	Order of Preference

(Note : 1) Each elector shall have one transferable vote.

2) An elector in recording his vote :

- a) Must place on his/her voting paper the figure 1 opposite the name of the candidate for whom he/she votes in the Column of 'Order of Preference'.
- b) May in addition, indicate the order of his/her choice or preference for as many other candidates as he/she pleases by placing against, their respective names and figures 2,3,4 and so on in consecutive numerical order.

PROFORMA

To,

Date:

Sir/ Madam,

I understand that I am eligible to be nominated on,

- i) The Students' Council of University Departments and/ or,
- ii) The Students' Council of the Institution/College and/ or,
- iii) The Students' Council of University

to be formed under the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (f); Maharashtra Ordinance No. XXVIII of 2017 (28/11/2017) and Statues S. 442 to S. 467.

In this connection, I have no hesitation in giving consent, if nominated on the aforesaid Students' Council. Further, I assure you that I will work to the best of my abilities on the Students' Council and will not engage myself in any political activities as a member of the Students 'Council, during the tenure of my nomination.

Countersignature of the
Director/Principal/Head
as the case may be

Signature of the Student
(To be signed in front of the
Director/Principal/Head as the
case may be)

SHIVAJI UNIVERSITY, KOLHAPUR.

Proforma giving particulars of each of the College Students' Council who is elected from amongst the student members of the Students' Council of the College -----

Taluka----- Dist.----- on **Wednesday 24th January, 2018.** (Please write name of the College) as per relevant Statutes framed under the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (b); and Maharashtra Ordinance No. XXVIII of 2017

1	2	3	4	5	6	7	8	9	10
Name of Secretary (Block letters starting with Surname) & his/her Address of Correspondence	In which Class he/she was studying in 2017-2018.	In which Class he/she was studying in 2016-2017.	Which Exam. he/she Passed in April / May 2017. Write total marks obtained by him/her out of max. marks.	Date of Birth & Age	Date & time of Election	Under which category he/she is nominated by you on College Students Council 1. Academic Merit 2. NSS etc. 3. NCC 4. Cultural Activities 5. Sports	Whether he/she belongs to Scheduled Caste/Scheduled Tribe, Other Backward Classes, Please, mention details & attach original Caste Certificate got from appropriate authority	His/her Permanent address	Additional Achievement if any

*Column 7 : Please, attach all the Certificates in original in support of his/her achievements (Use separate sheet for stating his/her achievements) Certified that the aforesaid election to the post of Secretary of this College Students' Council was held on **Wednesday 24th January, 2018.** the time mentioned above as per relevant Statutes of the aforesaid election and the student concerned has given declaration in connection with under the provisions of Maharashtra Public Universities Act 2016, 99, 147 (2) (b); and Maharashtra Ordinance No. XXVIII of 2017 disqualification's to become authority member. The information given above in respect of the student is personally verified by me and that it is correct. I have enclosed all the original certificates. I recommend h

is/her case for nomination on the University Students' Council under category _____.

(Write either SC/ST/OBC/two girl students/General Seats)

Date : Wednesday 24th January, 2018
Place :

**Signature of the Principal
and Seal of College**