

Students' Council

(Under Section 40 of the Act)

S.442. (1) For purpose of this statute 'Class' means a body of the students undergoing a course of instructions leading to a University Examination in a faculty e.g. Classes in the faculties of -

i) Arts

ii) Science

iii) Engineering & Technology etc. shall be as under:

i) B.A.Part-I, B.A.Part-II, B.A.Part-III, M.A.Part-I and M.A.Part-II.

ii) B.Sc. Part I, B.Sc. Part II, B.Sc. Part III, M.Sc. Part I and M.Sc. Part II.

iii) F.E., S.E., T.E. and B.E. etc.

S.443 1. For the purpose of forming the University Department Students' Council under the provision of Section 40 (2) (a) (v) of the Act, the term University Department means a Post-graduate department situated on the main campus at and P. G. Centre.

2. (i) To form the University Department Students' Council under the provision of Section 40 (2) (a) (v) of the Act, the Vice-Chancellor shall nominate one student from each University Department, who has secured the highest number of marks at the preceding degree examination of a faculty and has been engaged in full-time Post-graduate studies in a University department of the same subject which he/she had offered as a special subject at the degree examination of the same faculty.

(ii) If two or more students in a class have the same no. of highest marks, then the Pro-Vice-Chancellor or his/her nominee may choose one of them for inclusion in the University Department Students' Council by lot.

3. The Pro-Vice-Chancellor shall nominate two lady students of the University Department Students' Council on the basis of their over all performance in various items covering:

i) academic merit in the preceding year,

ii) participation in National Service Scheme and Adult Education Programme,

iii) participation in National Cadet Corps

- iv) Cultural activities, etc., and
- v) Sports.

If there is no P.V.C., the V. C. shall nominate two Lady Students.

4. The University Department Students' Council as per Section 40 (2) (a) shall be declared, duly formed by the Director of Students' Welfare on the approval of the Vice-Chancellor on the date fixed by the Management Council.

S.444.

1. (i) The Principal shall nominate one student from every class on the Students' Council of the College under the provision of Section 40 (2) (b) (v) of the Act, who has secured the highest number of marks in the H.S.C. Board/University examinations or any other equivalent examination held in the immediately preceding year.

- (ii) If two or more students in a class have the same no. of highest marks, then the principal or his/her nominee may choose one of them for inclusion the College Students' Council by lot.

2. The Principal shall nominate four other student members under Section 40 (2) (b) (vii) one from each of the four activities namely;

- i) Sports;
- ii) National Service Scheme and Adult Education;
- iii) National Cadet Corps; and
- iv) Cultural activities,

on the Students' Council on the basis of outstanding performance shown by them, in the respective activities in the preceding year in the manner given below:

- i) Sports :

The student in a Team or an individual item must have secured first/second/third position at least once in either Inter-Collegiate or Inter-University sports/tournaments sponsored by the University or Association of Indian Universities or by the State/Central Government authorities where higher weightage be given to higher level achievements.

- ii) National Service Scheme and Adult Education:

- a) the student must have participated at least for one year in the National

Service Scheme Programmes organised by a College and must have attended minimum 120 hours of work in the year, and also attended at least one NSS camp of 10 days duration, and/or

- b) The student must have attended minimum 300 hours of work in two years in the Adult literacy programme conducted by a College/University/ Government, making at least five illiterate persons literate in two years.

iii) National Cadet Corps :

The student must have undergone NCC training in Sr. Division at least for one year and attended 75% of the NCC parades and must have attended one NCC annual training camp. Preference shall be given to the student who has passed NCC 'B'/'C' certificate and participated in Republic Day Parade, where higher weightage shall be given to higher level achievements.

iv) Cultural Activities :

A student must have secured first/second/third position at least once in competitions such as Dance, Dramatics, Music, Literary activities and Fine Arts, held either in the Inter-Collegiate or Inter-University Youth Festivals sponsored by the University/Association of Indian Universities or by the State/Central Government Authorities, higher level achievements shall carry higher weightage.

- 3. The student in order to become eligible for nomination on the Students' Council of a College to represent the four activities under Section 40 (2) (b) (vii) shall produce certificates in original from the competent authorities.
- 4. The Principal shall nominate two lady students on the College Students' Council on the basis of their overall performance in various items covering
 - i) academic merit in the preceding year,
 - ii) participation in National Service Scheme and Adult Education,
 - iii) participation in National Cadet Corps,
 - iv) cultural activities, and
 - v) sports.

S.445. a) The student in order to become eligible for nomination on the Students'

Council under the provision of Section 40 (4) (a) and 40 (2) (b) (vii) (viii) must fulfil the conditions as follows :

- i) He/She should not be a repeater student,
 - ii) He/She should not be an ATKT student, and
 - iii) He/She should not have joined a class of the same level in the same faculty or even a lower class in the same or the other faculty.
- b) The student in order to become eligible for nomination on the Students' Council under all categories, shall produce original mark-sheet of the examination passed by him/her in the immediately preceding year.

S.446. The Principal shall finalise the nomination of the student members and other namely, one lecturer on the basis of his/her interest and experience in the students welfare activities, one Sr. Division NCC Officer, one NSS Programme Officer, and the Director of Sports and Physical Education, if any, on the Students' Council as per the provision in Section 40 (2) (b) and declare the Students' Council, duly formed on a date fixed by the Management Council.

S.447. The student shall cease to be a member of the Students' Council if he/she fails to appear and pass at the next University Examination for which he/she was enrolled when he/she became member. If such a vacancy occurs during the session, it shall not be filled up.

S.448. a) If the student, nominated by the Principal on the Students' Council of the College under the provision of Section 40 (2) (b) (v) (vii) (viii) of the Act, submits his/her application to the Principal informing him/her about his/her inability to be a member of the Students' Council under his/her signature duly attested by a teacher of the College within 24 hours of the declaration of his/her nomination, shall cease to be a member of the Students' Council from that date. However, in such a case, the post shall remain vacant for the year and shall not be filled up in any case.

b) If a student nominated by the Vice-Chancellor on the University Department Students' Council under the provision of Section 40 (2) (a) (v) and by the Pro-Vice-Chancellor under the provision of Section 40 (2) (a)

(vi) of the Act submits his/her application to the Director of Students' Welfare informing him/her about his/her inability to be member of the University Department Students' Council under his/her signature, duly attested by a teacher of the University Department to which he/she belongs within 24 hours of the declaration of his/her nomination, shall cease to be a member of the Students' Council from that date. However, in such a case the post shall remain vacant for the year and shall not be filled up in any case.

S.449.

The election of the Secretary of each of the Students' Council of the Colleges, shall be held from amongst its students members as per the provision in Section 40 (3) of the Act by ballot, according to the system of proportional representation by means of single transferable vote at a meeting to be convened by the Principal or his/her nominee on a date fixed by the Vice-Chancellor as soon as possible after the declaration of the formation of the Students' Council within the first term of the academic year as per the following election procedure:

- i) The nomination papers of the student members contesting the election of the Secretary of the Students' Council shall be submitted to the Principal of the College or his/her nominee in the prescribed form within one hour of the declaration of the election time schedule and the Electoral Roll.
- ii) The Principal or his/her nominee shall scrutinize the nomination papers and ascertain their validity in accordance with the statutes framed for the purpose, immediately after the time limit of submitting nomination papers, is over.
- iii) It shall be open to a candidate to withdraw his/her candidature from the election provided that the candidate concerned, submits his/her withdrawal application to the Principal or his/her nominee so as to reach him/her before the end of one hour from the closing time fixed for submitting the nomination papers.
- iv) If the number of candidates validly nominated does not exceed the number one, the candidate thus nominated, shall be declared, duly elected to the post of the Secretary of the Students' Council of the College.

- v) If the number of valid nominations exceeds the number one, the election will be held within the period of half an hour fixed by the Principal or his/her nominee.
- vi) The name of the student duly elected as the Secretary of the Students' Council shall be communicated by the Principal to the Director of Students' Welfare immediately after the election.

S.450. The election of the Secretary of the University Department Students' Council shall be held from amongst its student members as per the provision in the Section 40 (3) of the Act, by ballot according to the system of proportional representation by means of single transferable vote in the manner as laid down in Statute 449 (i) to (vi) at a meeting convened by the Director of Students' Welfare on a date fixed by the Vice-Chancellor as soon as possible after the University Department Students' Council has been declared duly formed, but in any case within the first term of the academic year.

S.451. 1. The Vice-Chancellor shall nominate four student members through selection from amongst the Secretaries of the College Students' Councils and the University Department Students' Council on the University Students' Council as per the provision in the Section 40 (4) (a) of the Act on the recommendation of the Principals of the concerned colleges and/or the Director of Students' Welfare one from each of the following categories:

- i) Scheduled Castes,
- ii) Scheduled Tribes,
- iii) Other Backward Classes, and
- iv) One lady student

on the basis of their overall performance in the preceding year in at least two or more of the following items :

- a) academic merit in the preceding year;
- b) participation in National Service Scheme and Adult Education;
- c) participation in National Cadet Corps including Adventure Programmes, namely, Trekking/Mountaineering/Rock Climbing etc.

d) Cultural activities viz. Music / Dance / Dramatics / Literary events/ Fine Arts;

e) Sports.

2. The Vice-Chancellor shall nominate eleven other student members through selection from amongst the Secretaries of the College Students' Councils and the University Department Students' Council as per the provision in the Section 40 (4) (a) of the Act on the recommendation of the Principals of the concerned Colleges and/or the Director of the Students' Welfare, with at least two students members (one male and one female) from each of the Districts on the basis of the outstanding performance shown by them in at least one of the following items/activities in the manner given below:

i) Sports :

A student must have secured first/second/third position at the Inter-University Sports-tournaments sponsored by the Association of Indian Universities or by the State/Central Government.

ii) National Service Scheme and Adult Education :

A student must have participated in National Service Scheme organised by a College for two years and must have attended minimum 240 hours of work in two consecutive years with minimum 120 hours of work per year and also must have attended at least one NSS camp of 10 days duration under the special camping programme and/or a student must have participated in the Adult Education/Literacy Programme or Mass Programme for Functional Literacy sponsored by the University or by the State/Central Government and must have attended 300 hours of work in two years and must have made at least Five illiterate persons literate. Preference shall be given to the student who has attended All India National Integration Camp sponsored by the Central Government or who has attended the Republic Day Parade under the NSS.

iii) National Cadet Corps :

A student must have passed the NCC 'C' Certificate (Army/Navy/Air wing) and he/she must have attended at least one NCC (Sr. Division) Annual

Training Camp. Preference shall be given to the student who has attended the NCC Republic Day Parade and/or All India NCC Training Camp/ Adventure Programmes such as Mountaineering/ Trekking/Rock Climbing organised by the Recognised Institutions.

iv) Cultural Activities :

A student must have secured first/second/third position at the Inter-University Competitions in one of the events : Music/Dance/ Dramatics/ Literary activities/Fine Arts, conducted in the Inter-University Youth Festivals sponsored by the Association of Indian Universities and/or by the State/Central Government.

v) Academic Merit:

A student must have secured the highest number of marks in the preceding University examination.

S.452. a) A student in order to become eligible for nomination on the University Students' Council on the basis of the outstanding performance/merit shown by him/her as per the prescribed standards as laid down under the relevant statute, shall produce the certificates in original to the Director of Students' Welfare alongwith the recommendations of the Principal of the College concerned before the stipulated time-limit.

b) A student in order to become eligible for nomination on the University Students' Council under any category, shall produce the original copy of mark-sheet of the examination which he/she has passed in the preceding year, as a proof that he/she is not a repeater and ATKT student.

S.453. In the first meeting of the University Students' Council to be convened by the Vice-Chancellor during each academic year, the student members of the Council shall elect from amongst themselves the President and Secretary of the University Students' Council.

For this election, the Registrar shall send notice of election at least 21 clear days before the date of the election, to the student members of the Council inviting nominations from amongst themselves.

- S.454.** The election of the President and the Secretary of the University Students' Council shall be held in its meeting in the manner prescribed by the relevant statutes meant for the elections of the authorities of the University.
- S.455.** The term of office of the nominated student members on the students' Council of the Colleges, the University Department Students' Council and the University Students' Council shall begin with effect from the date of nomination on the particular Students' Council, and shall extend up to the last day of the academic year, unless they have in the mean time, incurred any disqualifications specified by or under the Act or the Statutes and shall then expire.

Rules of procedure and conduct for meeting of the Students' Councils of the Colleges, the University Department Students' Council and the University Students' Council

(Under Section 40 of the Act)

- S.456.** Every meeting of the University Students' Council shall be presided over by the Vice-chancellor and shall be attended by the Pro-Vice-Chancellor, the Registrar, the Director of Students' Welfare and such other officers of the University whose presence may be required for a particular meeting on the orders of the Vice-Chancellor.
- S.457.** One-third of members of each of the Students' Council namely the Students' Council of a College, the University Students' Council and the University Department Students' Council as the case may be, shall constitute the quorum of a meeting of the Council. In the absence of the quorum the meeting will be adjourned for a period of half an hour from the scheduled time of the meeting and then continued further. All questions shall be decided by the majority of votes of the members present either by showing hands or by standing.
- S.458.** The meetings of the University Department Students' Council and the Students' Council of a College shall be held at least once in three months or at such other times as may be decided by the Vice-Chancellor in the case of University Department Students' Council and by the Principal, in the case of the Students' Council, of a college as the case may be. The meeting of these students' council, shall be convened with a notice of eight clear days.
- S.459.** The meeting of the University Students' Council shall be held at least once in three months or at such other times as may be decided by the Vice-Chancellor. The meetings of the University Students' Council shall be convened with a notice of ten clear days.
- S.460.** The meeting of the Students' Council of a College shall be presided over by the Principal of the College and in his/her absence by his/her nominee who shall be a member of the Council.

- S.461.** The meeting of the University Department Students' Council shall be presided over by the Vice-Chancellor and in his/her absence by the Chairman of the University Department Students' Council.
- S.462.** The meeting of the University Students' Council shall be presided over by the Vice-Chancellor and in his/her absence by the Pro-Vice-Chancellor. In their absence, it will be presided over by the President of the University Students' Council.
- S.463.** The Director of Students' Welfare shall issue notices of the meetings of the University Students' Council and the University Department Students' Council.
- S.464.** The Director of Students' Welfare in consultation with the Vice-Chancellor shall prepare the agenda of the meeting and send the same to the members.
- S.465.** Immediately after the meeting is over, the Director, shall draw the minutes and get the approval of the Chairman.
- S.466.** The Director of Students' Welfare in consultation with the Vice-Chancellor shall prepare the Annual Budget of the Students' Council and forward the same to the Finance and Accounts Officer.
- S.467.** The Director of Students' Welfare shall maintain the record and shall keep the accounts of the University Students' Council.

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