



# SHIVAJI UNIVERSITY, KOLHAPUR

## Shivaji Centre for Innovation, Incubation and Linkages (SCIIL)

Shivaji University, Kolhapur invites applications for 'Shivaji Centre for Innovation, Incubation and Linkages (SCIIL)' for the following positions. The posts are purely on contract basis and will be offered for a period of 11 months and renewal on satisfactory performance. Applications on plain paper, along with a summary of bio data may be sent to the Registrar, Shivaji University, Kolhapur by e-mail within eight days of publication of this advertisement.

### 1. Chief Executive Officer (CEO)

#### Job Role:

The CEO will be reporting to Director, Innovation, Incubation and Linkages Shivaji University, Kolhapur. It is expected that the CEO shall play a crucial role towards scaling up SCIIL for which the grant process is still underway from the Maharashtra State Innovation Society, as of announcement of this application procedure. The CEO will be required to lead all operations of the SCIIL, give it strategic direction, build and scale incubation programs, outreach programs, measure impact, as well as collaborate with national and global ecosystems to employ best practices in order to convert the incubation Centre into a world-class entrepreneurial hub.

The job role of CEO is as follows:

- overseeing the entire SCIIL that involves seeking applications for potential start-ups, screening and evaluation of qualified applications, working with the Internal and External committees to provide funding to entrepreneurs.
- Conducting inspirational events and capacity building programs.
- Tracking all financial activities under this program including funding disbursement, milestone tracking, financial reporting etc.
- He/She should be able steer the early Stage Start-ups to Growth stage enterprises in due course of time and make the incubator Sustainable.
- Expected to be well suited in conceptualizing, compiling, and putting together papers, presentations, documents, proposals, etc.

#### Essential Qualifications:

- Age: Above 40 years, Post graduate from any discipline, Minimum academic / teaching experience of 15 years, Experience in Patent / Trademark/ Design Protection (minimum 3), Minimum 2 Years of Experience as Executive director / CEO of an incubation centre, Experience of writing proposal and successfully fetching at least one government grant, Must have DIN number and experience of successful ideation to commercialisation of at least 2 products with turnover of 1 Cr. of any one product, Minimum 3 years of experience as R&D head of industrial organisation. Proven record of building product development

**Desirable Qualifications:**

□ Experience of establishing active and result oriented industry interaction with minimum 50 industries, Proven record of managing not for profit entity in self-sustainable mode with limited resources, Experience of establishing networking and association with global universities of repute in product design / entrepreneurship, Experience of planning, operation and scaling up of successful incubation centre, Experience of conducting corporate training programs in any technology

**Compensation:**

Maximum CTC up to ₹ 1,50,000, fixed and consolidated, per month ( as per the norms laid down by Government under Atal Innovation Mission rules). This is the maximum possible CTC and the final offer may defer, subject to the approval of University Authorities.

**2. Incubation Manager****Job Role:**

To provide technical, regulatory, liaison, administrative and organizational support within the SCIIL, working in conjunction with incubatees, innovators and researchers. The Incubation Manager will have the responsibility for day-to-day operations of the incubation facility. (This dynamic role is suitable for a passionate and resourceful person looking to apply their diverse skills to make a real contribution to the incubation centre).

**Duties & Responsibilities**

- To manage and oversee the SCIIL facility
- Establish collaborations with other incubators, institutes, and industries
- To scout & evaluate startup ideas
- To engage with key stakeholders to improve outcomes, building support and secure resources
- Ability to rapidly adapt and respond to changes in startup environment
- Interact and maintain relationships with startups, innovators researchers and mentors
- General project administration and coordination as required
- Good documentary and presentation skills to present the results

**Essential Qualification:**

Age: Above 35 Years, Post graduate preferably from management discipline, Experience as ex director / centre manager of min 2 years of successful incubation centre, academic teaching experience of min 2 years, Experience of managing legal compliance of admission to graduation of min 5 successful incubates. Min 3 years of experience with industrial organisation of managing 50 or above team members.

**Desirable:**

Experience of preparing incubation policy document, knowledge of start-up support system, experience of networking with industry & mentors, experience of filing and documentation of centre

operations, knowledge of ISO system of certification, planning, operation and scaling up of mentoring clinic kind of activities.

**Compensation:**

Maximum CTC up to ₹ 70,000 fixed and consolidated, per month, (as per Atal Innovation Mission rules). This is the maximum possible CTC and the final offer may defer, subject to the approval of University Authorities.

**Dr. V.D. Nandavadekar,  
Registrar.**