

Applications are invited for the posts of **Temporary Programme Co-ordinator, Temporary Course Co-ordinator and Temporary Course Mentor** to be filled in the Center for Distance and Online Education, Shivaji University, Kolhapur as per the provisions made under Section 103 of the Maharashtra Public Universities Act, 2016. The prescribed format is available on Shivaji University's official website **www.unishivaji.ac.in** (URL<https://www.unishivaji.ac.in/recruitments/At-University>).

Number of Posts : - 03			
Name of the Posts : - Temporary Programme Co-ordinator			
Post Code	Name of the Programme	Total Posts	Specialization
09/25-01	M.B.A. (Online Mode)	01	Business Administration
09/25-02	M.Com. (Online Mode)	01	Commerce
09/25-03	M.Sc. Mathematics (Online Mode)	01	Mathematics

Number of Posts : - 16			
Name of the Posts : - Temporary Course Co-ordinator			
Post Code	Name of the Programme	Total Posts	Specialization
09/25-04	M.B.A. (Online Mode)	07	Business Administration
09/25-05	M.Com. (Online Mode)	04	Commerce
09/25-06	M.Sc. Mathematics (Online Mode)	05	Mathematics

Number of Posts : - 06			
Name of the Posts : - Temporary Course Mentor			
Post Code	Name of the Programme	Total Posts	Specialization
09/25-07	M.B.A. (Online Mode)	04	Business Administration
09/25-08	M.Com. (Online Mode)	01	Commerce
09/25-09	M.Sc. Mathematics (Online Mode)	01	Mathematics

Note:

1. Reservation of SC/ST categories is interchangeable as per the Government Resolution No. BCC-1094/CR-57/94/16-ब, dated 05/12/1994.
2. Reservation of VJNT categories is internally transferable as per the Government Resolution No. BCC-1097/ प्र.क्र.63/97/16-ब, dated 18/10/1997.
3. The reservation for women is as per Government Resolution No.82/2001/मसेआ-2000/प्र.क्र.४१५/ शा-2, dated 25/05/2001.
4. The reservation for physically disabilities is as per Government Resolution No.दिव्यांग 2018/प्र.क्र.114/16अ, dated 29/05/2019.
5. The reservation for orphans is as per Government Resolution No.अमुजा-2011/प्र.क्र.212/का-03, dated 02/04/2018 and as per Government Resolution No.अमुजा-2022/प्र.क्र.122/का-03, dated 06/04/2023.
6. The reservation for sports person is as per Government Resolution No.खेआक्ष-1719/प्र.क्र.96/क्रियुसे-2, dated 12/03/2021.
7. Valid Non-Creamy Layer Certificate issued by the competent authority is mandatory for the candidates belonging to VJ-A, NT-B, NT-C, NT-D, OBC and SBC categories as per Government Resolution No. सीबीसी-10/ 2008/प्र.क्र.697/विजाभज-1, dated 16/12/2017.
8. The implementation of Horizontal Reservation for Women, Sports Person, Person with Disabilities and Orphan is as per Government Circular No.राआधो४०२४/प्र.क्र.१७/१६-अ dated 25/01/2024.
9. The reservation norms for EWS Category are as per G.R. No. राआधो-4019/प्र.क्र.31/16-अ,dated 12/02/2019and G.R. No. राआधो-4019/प्र.क्र.31/16-अ,dated31/05/2021.

❖ **Tenure-** All These Posts will be filled purely on temporary basis for the tenure of only 11 months duration for the academic year 2025-26.

TERMS, CONDITIONS and INSTRUCTIONS:

1. Candidates belonging to reserved category from outside the State of Maharashtra will be treated as open category candidates as per State Government G.R.No. सीबीसी-1084/54577/(1813)/बीसीडब्ल्यू-5,dated 01/11/1985 and Government circular No. सीबीसी-1096/प्र.क्र.341/मावक-5,dated 05/03/1999.
2. Candidate belonging to specific reserved category from the State of Maharashtra shall be considered for the reserved posts and they are required to submit the Caste Validity Certificate as per the directives issued by the State Government vide G.R. No. BCC-2011/प्र.क्र.1064/ 2011/ 16—ब, dated 12/12/2011.
3. All these posts are created from University Fund and not covered under Grant In-Aid scheme of State Government of Maharashtra.

4. The candidate who wishes to apply for more than one post / category should submit separate application for each post / category.
5. Employed candidate shall submit his / her application through proper channel, failing which the application shall be treated as invalid.
6. The candidate shall submit declaration in prescribed Form – “A” alongwith the application form as per rule 4 of having small family as per the directives issued by the Government of Maharashtra (Notification dated 28th March, 2005). Form - “A” is available alongwith the application form.
7. The University reserves the right to fill or not to fill some or all the advertised posts.
8. The prescribed online application form is available on the University website **www.unishivaji.ac.in** under the **URLhttps://www.unishivaji.ac.in/recruitments /At-University**, which has to be filled online and should be printed on A4 size paper.
9. All updates, corrigendum if any, instructions regarding this recruitment will be updated on Shivaji University website from time to time. Hence, applicants are advised to visit University website regularly for further updates. In case of any query regarding recruitment please contact us at: **est_pg@unishivaji.ac.in**
10. Incomplete application or application on plain paper or xerox copies of prescribed application form will not be entertained. Application form other than online form will not be considered for the process of recruitment.
11. The candidates should attend the interview at their own cost along with their original certificates on the scheduled date and time of interview. The date, time and venue will be displayed on University website separately.
12. General Terms and Conditions regarding service are as per the Maharashtra Public University Act, 2016, University Statutes, Ordinances, Regulations and Rules made their under and those made applicable from time to time as well as per the UGC Norms & Govt. of Maharashtra Resolution No. as per Higher and Technical Education department G. R. No. सावेआ-१११/प्र.क्र.४४/१९/तां.शि.२ dated. 11/09/2019.
13. The last date for fulfilling the required qualification and experience will be the last date of online application.

PAY:

1. **Temporary Programme Co-ordinator:** Honorarium Rs. 36,000/- p.m. consolidated. The Candidate who have 5 years OR more experience from this University will be eligible for Rs. 40,000/- p.m. consolidated honorarium subject to the approval of University Authority.

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| 2. | Temporary Course Co-ordinator: | As mentioned above for the post of Temporary Programme Co-ordinator |
| 3. | Temporary Course Mentor: | As mentioned above for the post of Temporary Programme Co-ordinator |

➤ **QUALIFICATION:**

Name of the Post – Temporary Programme Co-ordinator, Course Co-ordinator & Course Mentor(Post Code No. 09/25– 01, 09/25– 04 & 09/25–07)

Bachelor's Degree in any discipline and Master's Degree in Business Administration / PGDM / C.A./ICWA/M. Com. with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.

Name of the Post – Temporary Programme Co-ordinator, Course Co-ordinator & Course Mentor (Post Code No. 09/25– 02, 09/25– 03, 09/25– 05 09/25– 06, 09/25– 08 & 09/25–09)

- A.** 1) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.
- 2) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil. / Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET:

Provided the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- a) The Ph.D. degree of the candidate has been awarded in regular mode only;
- b) The Ph.D. thesis has been evaluated by at least two examiners;
- c) An open Ph.D. viva voce of the candidate has been conducted;
- d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and
- e) The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

Note- i) The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned.

- ii) NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines.

OR

B. The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following:

- (i) Quacquarelli Symonds (QS) ;
- (ii) the Times Higher Education (THE) or
- (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai.

Place: Kolhapur
Date – 01/06/2025

Dr. V. N. Shinde
Registrar

SHIVAJI UNIVERSITY, KOLHAPUR

Ref. No. SU/EST/PG/734

Date: 31/05/2025

Copy forwarded to:

1. The Registrar of all Indian Universities.
2. The Principal / Director of Colleges / recognized Institutions affiliated to Shivaji University, Kolhapur.
3. All Heads, Directors, Co-ordinators of Shivaji University Departments, Schools, Centers and Chairs etc.– with a request to circulate and give wide publicity to the advertise among the teaching staff.
4. The Dy. Registrar, Special Cell, Shivaji University, Kolhapur.

Dy. Registrar