SHIVAJI UNIVERSITY, KOLHAPUR.

Appointment of Statutory Auditor for the Financial Year 2020-2021

University invites proposals from the firms of Chartered Accountants, for formation of panel of Auditors.

The interested firms should submit their proposals along with the details of bio-data/profile, experience of similar assignments during last 3 years, availability of skilled personnel etc. on or before 18th July, 2020 by 17.00 hours.

The details are available on University's website http://www.unishivaji.ac.in as well as with Chief Accountant's office in main Administrative Bldg. from17/06/2020

SU/Cash book
Date : 17/06/2020

Dr. V. D. Nandavadekar
Registrar

SHIVAJI UNIVERSITY, KOLHAPUR.

Notice for invitation of Expression of Interest to be placed on Shivaji University website.

Expression of interest from firms of Chartered Accountants for empanelment as Statutory Auditors of University for the year 2020-21.

University intends to empanel experienced established Chartered Accountants firm for auditing/checking of accounts of the University.

University now invites eligible firms of Chartered Accountants duly licensed to practice in India, to indicate their interests for discharge of the duties as mentioned above. Interested firms must provide information indicating that they are qualified to perform the services (brochures, number of partners and professional staff, experience of the firm on the similar assignments.)

Following eligibility criteria should be fulfilled by the Chartered Accountants firms.

a) The firm should have conducted statutory audit of the annual account of large educational Institutions. The firms average turnover of last 3 years should be minimum 25 lakhs.
b) The firm should have at least 3 partners, each with a minimum experience of five years in the profession. One of the CA's should be ISA qualified.
c) The firm should be empanelled with Comptroller and Auditor General of India for the year 2019-20.
d) The firm should have the head office in the State of Maharashtra and at least 2 partners from this state.
e) The firm or any of its partners should not have been disqualified or black listed by the Comptroller and Auditor General of India or the Authority; and
f) There should be not any criminal/civil case against firm or partners.

Interested firms meeting the eligibility criteria shall be required to submit a statement of their capability including the bio-data of all the practicing Chartered Accountants on its rolls.

- **Scope of Work.**

1. 100% audit of all University Accounts.
2. Assistance for system Audit of Finance software.
3. Assistance for preparation of annual account., audit of Receipt & payment Accounts, Income & Expenditure Accounts and Balance sheet of University Fund and other funds.
4. Signing of all utilizations Certificates required to be submitted to various funding agencies.
5. Audit of individual research schemes, sanctioned by the funding agencies.
6. Filing of Income Tax Returns of the University.
7. Watching and acceptance of audit compliance from time to time.
8. Any other relevant work as may be assigned by University Authorities from time to time.

Expression of interest should be submitted in sealed cover, delivered to the address below within 30 days from the date of publication of this advertisement (i.e. upto 18th july, 2020) with sufficient proof of fulfilling the eligibility criteria of CA firms for University account for the year 2020-21.

Address for communication :

FINANCE & ACCOUNTS OFFICER
SHIVAJI UNIVERSITY,
VIDYANAGAR,
KOLHAPUR.

PH. 0231-2609066

Scope of work

1. 100% audit of all University Accounts.
2. Assistance for preparation of annual account, audit of receipt & payment Accounts, Income & expenditure Account and Balance sheet of University Fund and other Funds.
3. Assistance for system Audit of Finance software.
4. Signing of all utilizations Certificates required to be submitted to various funding agencies.
5. Audit of individual research schemes, sanctioned by the funding agencies.
6. Filing of Income Tax Returns of the University.
7. Watching and acceptance of audit compliance from time to time.
8. Any other relevant work as may be assigned by University Authorities from time to time.

Terms & Conditions of Payment (Audit Fees)

1. Audit starts before end of financial year, According to University Act. 2016 the audit should complete within given time limit as specified in above Act.
2. The audit Fees for audit of consolidated annual account shall be equivalent to that of the year 2019-2020 amounting to Rs. 55,000/-.
3. .Fees prescribed for Income Tax Return (Annual return.) Rs.15000/-
4. Fees prescribed for audit of N.S.S. Rs.6000/-
5. .Fees prescribed for audit of University Employees Welfare Fund. Rs. 1000/-
6. .Prescribed Fees for the purpose of Audit of Separate Accounts other than mentioned in serial No.2 to 4 above as bellow.

	Amount of Expenditure			Audit Fees
1.	Rs. 0/-	to	Rs.25000/-	Rs. 200/-
2.	Rs.25001	to	Rs.50000/-	Rs. 500/-
3.	Rs.50001	to	Rs.500000/-	Rs. 1000/-
4.	Rs.500001	to	Rs.1000000/-	Rs. 1500/-
5.	Rs.1000001/-	to	Rs.2500000/-	Rs. 2000/-
6.	Rs.2500001/ -	to	Rs.5000000/-	Rs. 3000/-
7.	Rs.5000001/-	to	Rs.10000000/-	Rs. 4000/-
8.	Rs.10000001/-	and	above	Rs .5000/-

7. GST as applicable will be paid extra.

Format of proposal for empanelment of C. A. Firm.

DATA SHEET

1	Name of the C.A. Firm	
2	Status of the Establishment (Attach copy of ICAI certificate as on 01.01.2019)	
3	Date of Establishment	
4	Firm Registration No.	
5	Income Tax PAN	
6	GST Registration No.	
7	Address	
8	Phone No./Mobile No.	
9	Fax No.	
10	E-mail Address	
11	Name of the Partners & Qualification (Attach latest copy of partnership deed)	
12	Existing staff available with the firm.	
13	Audit Experience	
14	Details of assignments (Please specify Statutory Audit, Internal Audit, Taxation Matters, concurrent Audit, Stock Audit.)	

Certificate

I the undersigned certify that to the best of my knowledge and belief, that the information provided in this data sheet is true and correct. I understand that any willful misstatement herein will lead to my disqualification or dismissal if engaged.

I hereby certify that I have been authorized by the firm to sign this statement.

(----------)

Authorized Signatory

Date :
Place :

Notes :-

1. Proposal should be submitted in this format only.
2. Wherever necessary extra sheet may be attached for the additional information that the firm may want to supply in support of the information given in the format.