

नॅक विभाग
दिनांक .10/11/2017

सादर,

सोबत दिनांक 25 ऑक्टोंबर, 2017 रोजीच्या I.Q.A.C. बैठकीचा कार्यवृत्तांत अवलोकनार्थ ठेवला आहे.

दिनांक 25 ऑक्टोंबर, 2017 रोजी Internal Quality Assurance Cell (I.Q.A.C.) Committee बैठकीचे आयोजन ठिक 3.00 वाजता व्यवस्थापन परिषद हॉलमध्ये करणेत आले होते. सदर बैठकीमध्ये झालेल्या चर्चेच्या अनुषंगाने बैठकीचा कार्यवृत्तांत तयार केला असून कार्यवृत्तांत सोबत अवलोकनार्थ ठेवला आहे. त्यास मान्यता असावी. मान्य झालेस त्यावर स्वाक्षरी व्हावी.

मान्यतेसाठी सादर.

कृपया 'अ' माध्य कडे.


15/11/17
अधीक्षक

- अ' माध्य कडे -


15/11/17
सहा.कुलसचिव


15/11/17
उपकुलसचिव


संचालक
आय.क्यु.ए.सी.


25.11.17
मा. कुलगुरु


प्र-कुलगुरु

SHIVAJI UNIVERSITY, KOLHAPUR.
Internal Quality Assurance Cell (IQAC)
MINUTES

A meeting of the Internal Quality Assurance Cell (IQAC) Committee was held on Wednesday, 25th October, 2017 at 03.00 a.m. in the Management Council Hall to discuss the agenda.

Following members were present.

- | | |
|--|-------------------|
| 1. Prof. (Dr.) Devanand B. Shinde, Hon'ble Vice-Chancellor, | Chairman |
| 2. Prof. (Dr.) D. T. Shirke, Pro-Vice-Chancellor | Member |
| 3. Dr. V. D. Nandavadekar, Registrar | Member |
| 4. Shri N. M. Akulwar, Deputy Registrar (Exam.) Representative of
M. A. Kakade, Director, Board of Exam. & Evaluation | Member |
| 5. Shri A. B. Chougule, Ag. Finance & Accounts Officer | Member |
| 6. Dr. V. N. Shinde, Dy. Registrar | Member |
| 7. Prof. Dr. Smt. A.U. Arvindekar | Member |
| 8. Prof. Dr. P. D. Raut | Member |
| 9. Prof.(Dr). Smt. P. S. Patankar | Member |
| 10. Dr. M. V. Takale | Member |
| 11. Dr. Smt. N. B. Khot | Member |
| 12. Shri A. G. Deshpande | Member |
| 13. Dr. Ajit R. Thete, Aurangabad | Invitee-Expert |
| 14. Dr. G. S. Rashinkar, Co-ordinator, Placement Cell | Invitee |
| 15. Dr. Milind J. Joshi, Co-ordinator, Internet | Invitee |
| 16. Prof.(Dr.) R. K. Kamat, Director, IQAC | Member -Secretary |

Capt. Dr. N. P. Sonaje, Dr. V. N. Deshpande and Smt. Ashiwini Danigond have communicated his/her inability to attend the meeting by e-mail and the leave of absence was granted to him.

Prof. (Dr.) R. K. Kamat, Director, IQAC welcomed all the Members of the IQAC.

Following business was transacted.

Item No. 01: Confirmation of the minutes of the last meeting held on 20th June, 2017.

RESOLVED that the minutes of the IQAC meeting held on 20th June, 2017 were read and confirmed.

Item No.02 : Templates for Program outcomes, program specific outcomes and course outcomes

Dr. Ajit R. Thete has presented a templates of Programme Outcomes, Program Specific Outcomes and Course Outcomes and resolved that the same templates be published on IQAC Website.

Item No.03 : Analysis of Student Feedback

RESOLVED that the form designed by the IQAC be adopted.

Item No.04 : Finalization of Questionnaires for Feedback from Alumni

RESOLVED that the questionnaires for feedback form of Alumni is approved with corrections.

Item No.05 : Finalization of employer feedback form

RESOLVED that the questionnaires for feedback form of employer is approved with corrections.

Item No.06 : Finalization of Feedback Form for Parents

RESOLVED that the questionnaires for feedback form of parents is approved with corrections.

Item No.07 : Analysis of Examination results

Exam. RESOLVED that the analysis of examination results be presented by the Director Board of Examinations and Evaluations in the forthcoming IQAC meeting.

Item No.08 : Overview of automation in Examination Section and implementation of Examination Management System (EMS)

Exam

RESOLVED that the overview of automation of examination section and implementation of Examination Management System (EMS) be taken from the Director, Board of Examination and Evaluation.

Item No.09 : Promotion of Research and Documenting Research policy

RESOLVED that Promotion of Research and Documenting Research Policy committee should be formed.

Item No.10 : Sensitization of IPR issues

*ION to
Dr. Ghule*

RESOLVED that Prof. Dr. A. V. Ghule be given the responsibility of sensitization of IPR issues and be organize the workshop by International Affairs Cell.

Item No.11 : E-Content development

*ION to
KRC*

RESOLVED that the workshop on E-content development be jointly organized by Library and IQAC.

Item No.12 : Manual for maintenance of physical infrastructure

*ION to
Engg.*

RESOLVED that manual for maintenance of physical infrastructure be prepared by Engineering Section.

Item No.13 : Status of capability enhancement and development schemes

*ION to
Dr. Karade*

RESOLVED that Dr. Jagan Karade be give the responsibility of status of capacity enhancement and development schemes.

Item No.14 : Review of placement activities

*ION to
Placement cell*

RESOLVED that the placement activities be organized in the University Campus.

Item No.15 : Meetings of alumni association

*Alumni
Association*

RESOLVED that the meeting of alumni association be organized by the Department wise and for this calendar should be prepared by the University Alumni Association.

Item No.16 : Strategic plan

Stat
RESOLVED that the same will be carried out in the form of Institutional Development Plan sought by RUSA.

Item No.17 : Training programs for administrative staff

Est.
RESOLVED that Dr. V. N. Shinde, Deputy Registrar and Capt. Dr. N. P. Sonaje, Deputy Registrar will be given responsibility to prepare an action plan and organized training programmes for administrative staff through Establishment Section .

Item No.18 : Development of mobile app and digital forms.

Internet
RESOLVED that the development of mobile app and digital forms be prepared by the Internet Unit.

Item No.19 : IQAC portal

Internet
RESOLVED that a separate portal for IQAC be made operational.

Item No.20 : Any other item with permission of Chair

- Education*
- i) Resolved that the proposal submitted by Head, Department of Education for organizing workshop on “Innovative Teaching-Learning Practices in Higher Education” is approved.
- Education*
- ii) Resolved that the proposal submitted by Department of Education for jointly organizing workshop by Department of Education, IQA Cell and Bahai Academy, Panchgani on “Inculcating Value System in Students : Pedagogical Practices in Higher Education” is approved .

The meeting was concluded after the vote of thanks to the Chair.

R. Kamat
Prof. (Dr.) R. K. Kamat
Director, IQAC

Devanand B. Shinde
Prof. (Dr.) Devanand B. Shinde
Hon'ble Vice-Chancellor
Chairman

Minutes were read and confirmed.

Ceshiore
Chairman, 29-1-2018 4

Shivaji University, Kolhapur
Internal Quality Assurance Cell (IQAC)
Action Taken Report

Date of IQAC Meeting: October 25, 2017

Sr. No.	Agenda item	Resolution	Action Taken
1.	Program outcomes, program specific outcomes and course outcomes	Templates to be finalized	Templates finalized and placed on the website.
2.	Student Feedback form	Revised Student feedback form finalized	The revised form was circulated to Departments by email
3.	Questionnaires for Feedback from Alumni	Revised Questionnaires for Feedback from Alumni was finalized	Circulated the revised questionnaire to departments and Alumni Association
4.	Employer feedback form	Revised employer feedback form finalized	Circulated the revised employer feedback form to departments and Industry-Institute Interaction Cell
5.	Feedback Form for Parents	Revised feedback form for parents was finalized	Circulated the revised feedback form for parents to Departments
6.	Analysis of Examination results	Director, Board of Examinations and Evaluations to present the analysis of examination results	Director, Board of Examinations and Evaluations was intimated to present the analysis of the results as well as submit the data to Prof. Kashid, Department of Statistics for further analysis.
7.	Overview of automation in Examination Section and implementation of Examination	Director, Board of Examinations and Evaluations to present the overview	Director, Board of Examinations and Evaluations was intimated to present the overview regarding automation of examination section. Computer Centre was intimated to give a report on the same. The same has been prepared

	Management System (EMS)		and submitted.
8.	Research policy	Research Policy be revised	The task was given to Prof. P.S. Patil, Dean, Faculty of Science and Technology with a request to co-opt other commit members. The draft policy is developed by the committee and submitted for approval.
9.	Sensitization of IPR issues	Prof. Dr. A. V. Ghule be given the responsibility of sensitization of IPR issues	Prof. Ghule requested to share the workshop calendar.
10.	E-Content development	Workshop be organized	Planned joint workshop on e-content development by Library and IQAC.
11.	Manual for maintenance of physical infrastructure	Manual for maintenance of physical infrastructure be prepared	Dr.Girish Kulkarni, Deputy Registrar, Engineering section was requested to prepare the manual and the same has been developed by the engineering section.
12.	Review of placement activities	Placement activities on campus to be reviewed	Dr.Rashinkar was requested to present the report and the same has been presented.
13.	Meetings of alumni association	Preparation of calendar of alumni meet	Informed Department HoDs and Alumni Association
14.	Strategic plan	To formulate Strategic plan	The plan is developed in the form of Institutional Development Plan of RUSA.
15.	Training programs for administrative staff	Dr. V. N. Shinde, Deputy Registrar and Capt. Dr. N. P. Sonaje, Deputy to prepare an action plan and organized training programmes through Establishment Section	Academy for Academic Administration is the outcome and the academy has designed the programs and schedules.
16.	Development of mobile app and digital forms	Development of mobile app and digital forms be prepared	Development of mobile app and digital forms prepared through Department of Computer Science.

17.	Innovative Teaching-Learning Practices in Higher Education	Workshop be organized on "Innovative Teaching-Learning Practices in Higher Education"	Department of Education was requested to organize the workshop and the same is organized by the department.
18.	Inculcating Value System in Students	Workshop be organized on Inculcating Value System in Students	Planned joint workshop by Department of Education, IQA Cell and Bahai Academy, Panchganion "Inculcating Value System in Students : Pedagogical Practices in Higher Education"