

अंतर्गत गुणवत्ता हमी कक्ष
दिनांक 09/10/2019

सादर,

सोबत दिनांक 21 सप्टेंबर, 2019 रोजीच्या I.Q.A.C. समितीच्या बैठकीचा कार्यवृत्तांत अवलोकनार्थ ठेवला आहे.

दिनांक 21 सप्टेंबर, 2019 रोजी Internal Quality Assurance Cell (I.Q.A.C.) Committee बैठकीचे आयोजन ठिक सायंकाळी 04.30 वाजता विद्यापीठ कार्यालयामध्ये आयोजित करण्यात आले होते. सदर बैठकीमध्ये झालेल्या चर्चेच्या अनुषंगाने बैठकीचा कार्यवृत्तांत तयार केला असून कार्यवृत्तांत सोबत अवलोकनार्थ ठेवला आहे. त्यास मान्यता असावी. मान्य झालेस त्यावर स्वाक्षरी व्हावी. मान्यतेनंतर ठरावाच्या अनुषंगाने सर्व संबंधितांना त्याप्रमाणे पुढील योग्य ती कार्यवाही करण्यासाठी पाठविण्यास अनुमती असावी.

मान्यतेसाठी सादर.

कृपया 'अ' मान्य ठावे. मान्य झालेस सोबत कार्यवृत्तांत अवलोकनार्थ ठेवला असून सदर कार्यवृत्तांतवर स्वाक्षरीसाठी सादर.
अधीक्षक 10/10/19

उपकुलसचिव

संचालक

आय.क्यु.ए.सी.

मा. प्र-कुलगुरु

मा. कुलगुरु
10/10/19

SHIVAJI UNIVERSITY, KOLHAPUR.
Internal Quality Assurance Cell (IQAC)
MINUTES

A meeting of the Internal Quality Assurance Cell (IQAC) Committee was held on Saturday, 21st September, 2019 at 04.30 p.m. in the University office to discuss the agenda.

Following members were present.

- | | |
|--|-------------------|
| 1. Prof. (Dr.) Devanand B. Shinde , Hon'ble Vice-Chancellor | Chairman |
| 2. Prof. (Dr.) D. T. Shirke, Pro-Vice-Chancellor | Member |
| 3. Prof. (Dr.) V. D. Nandavadekar, Registrar | Member |
| 4. Shri G. R. Palase, I/c Director, BEE | Member |
| 5. Shri V. T. Patil, Finance & Accounts Officer | Member |
| 6. Dr. Smt. N. B. Khot | Member |
| 7. Smt. S. S. Kharade | Member |
| 8. Prof. (Dr.) P. S. Patil | Member |
| 9. Prof. (Dr.) P. D. Raut | Member |
| 10. Prof. G. S. Gokavi | Member |
| 11. Dr. S. P. Hangirgekar | Member |
| 12. Dr. K. S. Oza | Member |
| 13. Dr. M. S. Vaswani | Member |
| 14. Dr. Ajit R. Thete | Invitee |
| 15. Shri Sunil Joshi, Regional Manager, TUV SUD South Asia Pvt. Ltd. | Invitee |
| 16. Shri Sujit Patil, Br. Manager, Kolhapur Region, TUV SUD South Asia Pvt. Ltd. | Invitee |
| 17. Shri Anil Salvi, Asst. Manager, TUV SUD South Asia Pvt. Ltd. | Invitee |
| 18. Prof.(Dr.) R. K. Kamat, Director, IQAC | Member –Secretary |

Prof. (Dr.) R. K. Kamat, Director, IQAC welcomed all the Members of the IQAC.

Prof. (Dr.) A. M. Gurav and Smt. Pallavi Korgaonkar communicated their inability to attend the meeting by e-mail. Prof. M. S. Deshmukh communicated his inability to attend the meeting telephonically. The Leave of absence was granted to them.

Following business was transacted.

Item No. 1 : Confirmation of the minutes of the last meeting held on 29 July, 2019.

RESOLVED that the minutes of the IQAC meeting held on 29th July, 2019 were read and confirmed.

Item No. 2 : ISO 9001:2015 Certification

Dr. R.K. Kamat jointly with Shri Sunil Joshi, Regional Manager, TUV SUD South Asia Pvt. Ltd. briefed the IQAC members regarding the process of ISO 9001:2015 Certification of Shivaji University, Kolhapur. The ISO certification was carried out in the following manner:

Pre-Requisite to ISO Certification Process

a. Choosing the type of ISO Certification

ISO 9001:2015 was chosen for the certification as it applies to any organization, regardless of size or industry. More than one million organizations from more than 160 countries have applied the ISO 9001 standard requirements to their quality management systems. The said certification helps in:

- Organize processes
- Improve the efficiency of processes
- Continually improve

b. Choosing an ISO Certification Body

TÜV SÜD a German company with existence over the last 150 years, we represented by more than 24,500 employees located across over 1,000 locations was chosen for the ISO certification based on competitive bidding.

c. Creating an application /contract

IQAC of Shivaji University entered into a contract with TÜV SÜD defining rights and obligations of both parties that also includes liability issues, confidentiality, and access rights.

d. Training to Internal Auditors & their Evaluation

52 Internal Auditors were chosen from different departments and were trained extensively. 37 out of them were qualified as Internal Auditors after evaluation.

e. Quality Documents Review

The ISO auditor along with the Internal Auditors viewed all quality manuals & documents related to various policies & procedures being followed in the University. Review of existing work helped the ISO auditor to identify the possible gaps against the requirements stipulated in the ISO standards.

f. Action Plan

After the ISO auditor communicated the existing gaps in the University, IQAC prepared an action plan to eliminate these gaps.

g. Initial Certification Audit

The initial certification audit was divided into two categories- Stage 1 and Stage 2.

Stage 1:

The ISO auditors audited the changes made by IQAC in the organization. Non-conformities in the systems and procedures to the desired quality management system were identified. They divided these non-conformities into minor and major non-conformities. IQAC carefully assessed all these non-conformities and get it aligned as per the desired quality standards through modification in the techniques and processes used by the organisation.

Stage 2:

After all the required changes are done in the organisation, the ISO auditor did the final auditing. The auditor checked whether all the non-conformities have been eliminated or not as per ISO quality standards. Three minor nonconformities were pointed out by the auditors which were addressed by the IQAC.

h. Completing the ISO Certification

After all non-conformities were addressed and all the findings are put in the ISO audit report, the ISO certification was granted. Copy of the same is attached with the minutes. The ISO certificate is valid upto 08-09-2022.

f. Surveillance Audits

Surveillance audit will be conducted to ensure that ISO quality standards are being maintained by the Shvaji University. It was resolved that they will be coupled with the AAA.

Item No. 2 :

Review of NAAC preparation.

A quick review of AQAR preparation was presented. It was decided to work on the AQAR and the pending issues at the earliest.

Item No. 3 :

Startup related activities.


It was resolved to encourage the faculty members for registering startups through their students and permit them to work as Non-Executive Directors on the said firms.

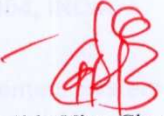
Item No. 5 : Any other item with the permission of the Chair

- i) Report of the Academic and Administrative Audit (2017-18 & 2018-19) of the University Departments/Centres/Chairs and Support Services.

Director, IQAC has presented the reports of the AAA Committee (2017-18 & 2018-19) of the concerned faculties. There was in-depth discussion on the various issues such as teaching-learning, research, consultancy, extension work and so on. The commendation and recommendation of various Departments, Centres, Chairs and Support Services was discussed. It was resolved to circulate the reports of the AAA Committee to the concerned departments/centres/chairs and support services and take a stock of the compliance in the forthcoming IQAC meeting.

The meeting was concluded with the vote of thanks to the Chair.


Director, IQAC
Member Secretary


Hon'ble Vice-Chancellor
Chairman

Shivaji University, Kolhapur
Internal Quality Assurance Cell (IQAC)
Action Taken Report

Date of IQAC Meeting: 21st September 2019

| Sr. No. | Agenda item | Resolution | Action Taken |
|----------------|---------------------------------------|---|---|
| 1. | ISO 9001:2015 certification | Choosing ISO 9001:2015 as type of certification, Tuv-Sud as certifying body, Training of internal auditors and action plan of the audit | Certifying body appointed and internal audit training completed |
| 2. | Review of NAAC Preparations | IQAC noted the progress of NAAC preparations | -- |
| 3. | Startup related activities | Faculty members to encourage the startup through their student community | Communicated to Director, Innovation, Incubation and Linkages and ten startups have been identified |
| 4. | Report of the AAA 2017-18 and 2018-19 | IQAC noted the contents of the reports | Reports circulated to departments for compliance. The compliance received was placed in the IQAC. |

ZERTIFIKAT ♦ CERTIFICATE ♦ 認証証書 ♦ CERTIFIKAT ♦ CERTIFICADO ♦ CERTIFICAT



CERTIFICATE

The Certification Body
of TÜV SÜD South Asia Private Limited

certifies that



Shivaji University
Vidyanagar, Kolhapur - 416 004, INDIA

has implemented a Quality Management System
in accordance with **ISO 9001:2015**
For Scope of

**Academic Governance, Design of
Curriculum, offer Education to Under Graduate, Post Graduate and
Research Programmes through Admissions, Teaching, Evaluation,
Examinations, Declaration of Results and Award of Degrees.**

The certificate is valid From **2019-09-09** until **2022-09-08**

Subject to successful completion of annual periodic audits

The present status of this Certificate can be obtained on www.tuv-sud.in

Further clarifications regarding the scope of this certificate may be obtained by consulting the certification body

Certificate Registration No. **99 100 20227**

Date of Initial certification : **2019-09-09**

Certification Body
of TÜV SÜD South Asia Private Limited, Mumbai
Member of TÜV SÜD Group



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