

नॅक विभाग

दिनांक .12/09/2017

सादर,

सोबत दिनांक 20 जुन, 2017 रोजीच्या I.Q.A.C. बैठकीचा कार्यवृत्तांत अवलोकनार्थ ठेवला आहे.

दिनांक 20 जुन, 2017 रोजी Internal Quality Assurance Cell (I.Q.A.C.) Committee बैठकीचे आयोजन ठिक 11.00 वाजता व्यवस्थापन परिषद हॉलमध्ये करणेत आले होते. सदर बैठकीमध्ये झालेल्या चर्चेच्या अनुषंगाने बैठकीचा कार्यवृत्तांत तयार केला असून कार्यवृत्तांत सोबत अवलोकनार्थ ठेवला आहे. त्यास मान्यता असावी. मान्य झालेस त्यावर स्वाक्षरी व्हावी.

मान्यतेसाठी सादर.

कृप्या 'अ' मान्य होवे.

अधीक्षक
12/9/17

सहा.कुलसचिव
12/9/17

अ. मान्य होई

उपकुलसचिव
12/9/17

संचालक

आय.क्यु.ए.सी.

मा. कुलगुरु
12/9/17

प्र-कुलगुरु
13/9

SHIVAJI UNIVERSITY, KOLHAPUR.
Internal Quality Assurance Cell (IQAC)
MINUTES

A meeting of the Internal Quality Assurance Cell (IQAC) Committee was held on Tuesday, 20th June, 2017 at 11.00 a.m. in the Management Council Hall to discuss the agenda.

Following members were present.

- | | |
|---|------------------|
| 1. Prof. (Dr.) Devanand B. Shinde, Hon'ble Vice-Chancellor, | Chairman |
| 2. Prof. (Dr.) D. T. Shirke, Offg. Pro-Vice-Chancellor | Member |
| 3. Dr. V. D. Nandavadekar, Registrar | Member |
| 4. Shri M. A. Kakade, Director, Board of Exam. & Evaluation | Member |
| 5. Dr. V. N. Shinde, Dy. Registrar | Member |
| 6. Smt. V. L. Antredi, Dy. Registrar | Member |
| 7. Capt. (Dr.) N. P. Sonaje, Dy. Registrar | Member |
| 8. Prof. (Dr.) P.D. Raut
(Offg. Dean, Faculty of Inter-Disciplinary Studies) | Member |
| 9. Prof. (Dr.) Smt. P. S. Patankar | Member |
| 10. Shri. Amit Ashok Kulkarni | Member |
| 11. Shri V. N. Deshpande | Member |
| 12. Dr. Ajit R. Thete, Aurangabad | Invitee-Expert |
| 13. Prof. (Dr.) Smt. V. P. Rasam
(Offg. Dean, Faculty of Humanities) | Invitee |
| 14. Prof. (Dr.) P. S. Patil
(Offg. Dean, Faculty of Science & Technology) | Invitee |
| 15. Prof. (Dr.) A. M. Gurav,
(Offg. Dean, Faculty of Commerce & Management) | Invitee |
| 16. Prof. (Dr.) R. K. Kamat ,Director, IQAC | Member Secretary |

Prof. (Dr.) R. K. Kamat, Director, IQAC welcomed all the Members of the IQAC.

Following business was transacted.

Item No. 01: Confirmation of the minutes of the last meeting held on 23rd May, 2017.

RESOLVED that the minutes of the IQAC meeting held on 23rd May, 2017 were read and confirmed.

Item No.02 : Overview of Teaching, Learning and Research Activities in new academic year.

RESOLVED that the overview of teaching, learning and research activities be increased in next two years by all faculty members.

Item No.03 : Counseling of students.

RESOLVED that the counseling session for all the newly admitted students by the faculty members of all the post-graduate department should be organize every year of first term by the concern department.

Item No.04 : Alumni Meet/Parents Meet/Feedback from stakeholders.

RESOLVED that the Alumni Meet/Parents Meet be arranged every term and feedback from stakeholders should be collected.

Item No. 05 : Any other items with the permission of the chair.

A) Formulation of different committees for forthcoming NAAC preparation:

In view of the forthcoming NAAC reaccreditation scheduled in the year 2019, it is proposed to formulated the following committees:

1. Steering Committee: To monitor the overall process and give directions to the subcommittees

Hon'ble Pro-Vice-Chancellor	-Chairman
Hon'ble Registrar	
Deans of Faculties;	
Hon. Director of Board of Examinations and Evaluation;	
Hon. Finance and Accounts Officer;	
Director of Innovation, Incubation and Linkages;	
Director Knowledge Resource Center	
Director of Lifelong Learning and Extension	
Director of Students' Development;	
Director of Sports and Physical Education;	
Director of National Service Scheme	
Director, IQAC	-Member Secretary

2. Committee for Criterion - I: Curricular Aspects

Dean of Commerce and Management Faculty	- Chairman
BOS Chairpersons	
Director of Innovation, Incubation and Linkages	
Director of Lifelong Learning and Extension	
Head, Department of Environment Science	
Coordinator, Placement Cell	
Head, Department of English	
Coordinator, Department of Computer Science	
Head, Department of Education	-Member Secretary

3. Committee for Feedback

Senior most Professor from each faculty
 Coordinator, Industry Institute Interaction Cell
 Secretary, Alumni Association
 Members of IQAC representing Industry
 President/ Secretary Students' Council
 Statistical Officer

4. Committee for Criterion - II: Teaching Learning and Evaluation

Dean Humanities Faculty	- Chairman
Coordinator International Affairs Cell	
Junior most faculty of selected Departments where the demand ratio is on extreme side.	
Deputy Registrar, PG Admission	
Deputy Registrar, Special Cell	
Head, Department of Education	- Member Secretary

5. Committee for Student Diversity

Head, Department of Education
 Librarian, BBKL
 Medical Officer, University Medical Center
 Deputy Registrar, PG (EST)

6. Committee for Teaching Learning Process

Teachers from selected departments having consistent good feedback score
 Teachers from Department of Education
 Coordinator, Career and Counseling Cell

7. Committee for Teacher Profile and Quality

Prof. J.P. Jadhav
Selected Teachers who have received Fellowships, Awards
Assistant Registrar, PG (EST)

8. Committee for Evaluation Process and Reforms

Director of Board of Examinations and Evaluation
Members of BOE
Deputy Registrar Examination

9. Student Performance and Learning Outcomes

Committee of BOS Chairpersons Headed by Dean of the Respective faculty

10. Committee for Criterion III: Research, Extension and Innovation

Dean, Science & Technology Faculty	Chairperson
Prof. J.P. Jadhav,	
Head, Department of Chemistry	
Head, Department of Physics,	
Head, Department of Bio Chemistry	Member Secretary

11. Committee: Promotion of Research and Facilities

Head, USIC
Coordinator, CFC
Director, Innovation, Incubation
Coordinator ,Entry in Services
Principal DKTE
Dr. J.B. Yadav

12. Committee: Research Mobilization for research

Coordinator, Industry Institute Interaction Cell
Coordinator, Research Monitoring Cell
Deputy Registrar Stat Section
Finance & Accounts Officer

13. Criterion IV: Infrastructure and Learning Resources

Dean, IDS Faculty	Chairperson
Deputy Registrar, Civil	
Director of Sports & Physical Education	
Director, Computer Center	
Deputy Registrar, Finance	
Faculty members from Computer Science, Electronics and YCSRD	
Deputy Registrar Finance	Member Secretary

14. Committee: Library as a Learning Resource

Director , Knowledge Resource Center	Chairperson
Deputy Librarian	
Members Library Committee	
Assistant Librarian	Member Secretary

15. Committee: IT Infrastructure

Director, Computer Center
Coordinator, Internet Unit
System Administrator
Staff from Computer Center

16. Committee: Criterion V: Student Support & Progression

Director, Student's Development	Chairperson
Coordinator, Entry in Services	
Deputy Registrar, PG Admission	
Coordinator ,Career & Counseling Cell	
Head, Department of English	
Coordinator, Placement Cell	
Coordinator International Affairs Cell	
Director, NSS	Member Secretary

17. Committee: Alumni Engagement:

Alumni Association

18. Committee: Criterion VI: Governance, Leadership and Management

Registrar	Chairperson
Director, Student's Development	
Director, NSS	
All Deputy Registrars	
Dr. V.N. Shinde, Dy. Registrar	Member Secretary

19. Committee: Criterion VII: Institutional Values and Best Practices

Steering Committee & IQAC

- B) Proposal be prepared for ISO Certification of the University by the certification body.
- C) All Departments/Centres/Chairs should organized quarterly one workshop/seminar/conference to next two years.
- D) To start the courses on Human Values and Professional Ethics in the University.

The meeting was concluded after the vote of thanks to the Chair.



Prof. (Dr.) R. K. Kamat
Director, IQAC



Prof. (Dr.) Devanand B. Shinde
Hon'ble Vice-Chancellor
Chairman

Minutes were read & confirmed


Chairman.

Shivaji University, Kolhapur
Internal Quality Assurance Cell (IQAC)
Action Taken Report

Date of IQAC Meeting: June 20, 2017

Sr. No.	Agenda item	Resolution	Action Taken
1.	Overview of Teaching, Learning and Research Activities in new academic year	Intensifying Teaching, Learning and Research Activities with quality view point	Communicated to HoDs with IQAC to monitor the said activities in subsequent meetings.
2.	Counselling of students	counselling session for all the newly admitted students by the faculty members of all the post-graduate department should be organize every year of first term by the concern department	Communicated to all the Departments to conduct counselling sessions
3.	Alumni Meet/Parents Meet/Feedback from stakeholders	To organize Alumni Meet/Parents Meet every term and feedback from stakeholders to be collected	Informed to all the Departments to organize Alumni Meet/Parents Meet every term and feedback from to be collected and sent to IQAC.
4.	Steering Committee for NAAC Reaccreditation	To appoint Steering Committee to monitor and mentor NAAC Reaccreditation	Steering Committee appointed under the Chairmanship of Hon'ble Vice Chancellor.
5.	Committee for Criterion - I:	To Appoint Committee for	Committee for Criterion - I: Curricular Aspects was appointed under the

	Curricular Aspects	Criterion - I: Curricular Aspects	Chairmanship of Dean of Commerce and Management Faculty
6.	Committee for Feedback	To formulate committee for 360° feedback process	Committee is appointed under the Chairmanship of Prof. Kashid, Head of Department of Statistics
7.	Committee for Criterion - II: Teaching Learning and Evaluation	To formulate committee for Criterion - II: Teaching Learning and Evaluation	Committee appointed under the Chairmanship of Dean Humanities Faculty
8.	Committee for Student Diversity	To appoint committee to enhance Student Diversity and address their issues	Committee appointed under the Chairmanship of Head, Department of Education
9.	Committee for Teaching Learning Process	To appoint committee for systematizing the for Teaching Learning Process	Committee appointed under the Chairmanship of Head, Department of Education
10.	Committee for Teacher Profile and Quality	To appoint committee for creating quality profile of teachers	Committee appointed under the Chairperson Prof. J.P. Jadhav
11.	Evaluation Process and Reforms	To appoint committee for Evaluation Process and Reforms	Committee appointed under the Chairmanship of Director of Board of Examinations and Evaluation
12.	Committee for Criterion III: Research, Extension and Innovation	To appoint Committee for Criterion III: Research, Extension and Innovation	Committee appointed under the Chairmanship of Dean, Science & Technology Faculty
13.	Promotion of Research and Facilities	To appoint committee for the said purpose	Committee appointed under the Chairmanship of Head, USIC along with Coordinator, CFC
14.	Research Mobilization for research	To appoint committee for the said purpose	Committee appointed under the Chairmanship of Coordinator, Industry Institute Interaction Cell along with Coordinator, Research Monitoring Cell

15.	Infrastructure and Learning Resources	To appoint committee for the said purpose	Appointed Committee under the Chairmanship of Dean, IDS Faculty
16.	Library as a Learning Resource	To appoint committee to enhance richness of the Library	Appointed Committee under the Director , Knowledge Resource Center along with other Library staff
17.	IT Infrastructure	To appoint a committee for IT infrastructure augmentation	Appointed committee under the Chairperson of Director, Computer Centre along with Coordinator Internet Unit as member
18.	Student Support & Progression	To appoint a committee to streamline the said issue	Appointed a committee under the Chairmanship of Director, Student's Development along with Coordinator NSS as member
19.	Governance, Leadership and Management	To appoint the committee to look into the issues related to Governance, Leadership and Management	Appointed a Committee under the Chairmanship of Registrar
20.	Institutional Values and Best Practices	TO appoint a committee to look into the said issue	IQAC Director informed to look into the said issues and the work is in progress.
21.	Human Values and Professional Ethics	Course to be designed	Dr. P.S. Patil, Assistant Professor, School of Nano science and Biotechnology informed to design curriculum and conduct the course.