सत्यमेव जयते
Government of Maharashtra
महाराष्ट्र शासन

PARIS-SPARSH YOJANA

A Government of Maharashtra Initiative

For

Mentor-Mentee Scheme towards the NAAC/NBA Accreditation of Non- Accredited Higher Education Institutions in the State of Maharashtra

Draft Guidelines

Rashtriya Uchchatar Shiksha Abhiyan
&
Department of Higher & Technical Education,
Government of Maharashtra,
Mantralaya, Mumbai

2023-24

FOREWORD

PARIS-SPARSH: HELPING HAND AS SOCIAL RESPONSIBILITY

It is a matter of great pride for the Higher Education Institutes of the Maharashtra State that, the initiative taken by the Department of Higher and Technical Education, Government of Maharashtra to provide helping hand through the Mentor-Mentee Scheme- PARIS SPARSH YOJANA, to colleges which are yet to be assessed and accredited by the NAAC/NBA.

The prime endeavour of the Paris Sparsh Yojana- Mentor Mentee Scheme is to extend helping hand to colleges which needs a support for the Quality Improvement, Quality Sustenance and complete the process of assessment and accreditation thus bringing them at par with other institutions. These will enable them to contribute effectively for the student's development in particular as well societal development in general.

On behalf of HEIs of Maharashtra, it is our privilege to convey sincere gratitude to the Chancellor of the Universities in Maharashtra, H'ble Minister of Higher and Technical Education, Directorate of Higher and Technical Education, Vice Chancellors and other officials of Universities for providing a platform to develop quality enhancement and sustenance in HEIs.

This draft of proposed Mentor Mentee Scheme is prepared under the directions and guidance of Shri Vikas Chandra Rastogi, Principal Secretary, Dept. of Higher and Technical Education, Mantralaya and Dr Nipun Vinayak, State Project Director, Rashtriya Uchchatar Shiksha Abhiyan, Maharashtra.

I am confident that, with the support of Hon'ble Ministers of the State Government, Vice-Chancellors, Directors, other functionaries and support of all stakeholders, the scheme will certainly fulfil the challenges of developing required attitude in the quality enhancement process, thus will prove the aims and objectives of Mentor Mentee Scheme.

The guidelines on Paris-Sparsh Yojana : Mentor Mentee Scheme will be useful document for the effective implementation of the scheme.

Dr. Pramod Pabrekar
Member Secretary
State Level Advisory Committee
PARIS-SPARSH: Mentor Mentee Scheme

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A: BACKGROUND

This National Education Policy envisions an education system in India contributes directly to transforming India into an equitable and vibrant knowledge society, by providing high-quality education to all, and thereby making India a global knowledge superpower. Accreditation based on basic norms, public self-disclosure, good governance, and outcomes will help the institutions to attain the quality standard. In turn, all the HEIs will aim, through their Institutional Development Plans (IDPs), to attain the highest level of accreditation.

The National Assessment and Accreditation Council (NAAC), Bengaluru, was established in the year 1994 with the mandate to assess and grade institutions of higher education and realize their academic objectives to raise the quality of higher education in India. Brief on NAAC is annexed (Annexure V). Similarly there is an accreditation system for technical education by the name of NBA.

There are more than 5000 colleges in the state of Maharashtra out of which around 1850 institutions are accredited and about 2500 both aided and unaided institutions are yet to be assessed and accredited by NAAC. There are 807 UG Technical institutes and 856 Diploma Technical institutes in the State of Maharashtra out of which around 90 UG and 50 Diploma institutions are NBA accredited and about 1523, both aided and unaided UG and Diploma institutions are yet to be assessed and accredited by NBA.

To enhance the process of accreditation of non-assessed institutions it is proposed to have Mentor Mentee Scheme similar to *PARAMARSHA* Scheme launched by UGC. Under *Paramarsha* Scheme there are 35 institutions from Maharashtra which are working as Mentors and around 200 colleges are attached to them as mentee institutions. Almost 30-40 % mentee institutions have undergone the process of accreditation by NAAC with the support of *Paramarsha* Scheme.

It is felt that accreditation as a tool towards measuring performance can play a critical role in drawing attention of HEI's towards areas where they need improvements, and therefore kick-start betterment.

This document shall serve as guidelines for different aspects of accreditation related mentoring. It is clarified that the guidelines are of indicative nature and the various committees/ mentor colleges are expected to take any measures as deemed appropriate to them in the interest of promoting accreditation of non-accredited colleges.

It is hoped that all the non- accredited HEIs in Maharashtra shall thrive to achieve the accreditation within a period of two-three years**.**

To achieve this goal, the department of Higher and Technical Education, Government of Maharashtra has decided to introduce a scheme entitled "*PARIS-SPARSH YOJANA*" for mentoring the non- accredited institutions in Maharashtra State. The scheme entails mapping between identified NAAC "A"/ NBA Accredited grades institutions as Mentor with non-accredited colleges as Mentees.

UNIVERSITY WISE STATUS OF NON-ACCREDITED INSTITUTIONS

Sr No	University	Regional Joint Director	District	Un aided Institutions	Aided Institutions	Total
1	University of Mumbai	Mumbai	Mumbai City	43	16	59
			Mumbai Suburban	94	25	119
		Konkan/ Panvel	Thane	147	14	161
			Palghar	35	06	41
			Raigad	51	11	62
			Ratnagiri	35	04	39
			Sidhudurg	30	04	34
2	Savitribai Phule Pune University, Pune	Pune	Pune	153	35	188
			Ahmednagar	75	14	89
			Nashik	72	13	85
3	Shivaji University, Kolhapur	Kolhapur	Kolhapur	47	18	65
			Satara	18	13	31
			Sangli	33	17	50
4	Punyashlok Ahilyabai Holkar Solapur University, Solapur	Solapur	Solapur	41	18	59
5	Dr Babashaeb Ambedkar Marathwada University Aurangabad	Aurangabad	Aurangabad	136	21	157
			Jalna	78	08	86
			Beed	70	16	86
			Osmanabad	36	14	50
6	Swami Ramanad Teerth Marathwada University, Nanded	Nanded	Nanded	65	17	82
			Latur	45	17	62
			Parbhani	41	10	51
			Hingloi	19	06	25
7	Kavyitri Bahinabai Chaudhari North Maharshtra University, Jalgaon	Jalgaon	Jalgaon	33	21	54
			Dhule	20	13	33
			Nandurbar	14	10	24
8	Sant Gadge Baba Amravati University, Amravati	Amravati	Amravati	41	18	59
			Akola	29	09	38
			Buldhana	47	16	63
			Washim	15	05	20
			Yawatmal	43	08	51
9	Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur	Nagpur	Nagpur	150	36	186
			Wardha	45	06	51
			Bhandara	50	08	58
			Gondia	44	05	49
10	Gondwana University, Gadchiroli	Nagpur	Chandrapur	75	12	87
			Gadchiroli	53	08	61
TOTAL				**2023**	**482**	**2505**

11	SNDT Women University Mumbai	State	The affiliated colleges are spread over the entire state	
12	DBATU, Lonere	State		
13	KKSU, Ramtek	State		

B: OBJECTIVES

1. The process of accreditation involves (a) upgradation of certain college parameters to adequate levels and (b) understanding of those parameters and their documentation. The non-accredited colleges can be 'mentored' on these aspects through their fellow colleges, who have already gone through this process. Therefore a network of 'Mentor- Mentee' is sought to be created wherein accredited colleges can guide the non- accredited colleges in accreditation process.
2. The relationship will be a two-way process, wherein both the Mentor and the Mentee College can discuss and share their best practices and learn from each other. In the process, the non-accredited colleges (mentee colleges) may get more prepared for accreditation and the accredited colleges (mentor Colleges) may also learn good practices form non-accredited colleges

C: IMPLEMENTATION OF THE SCHEME

For implementation of the scheme, mentor and mentee institutions will be identified. Each mentor institution will be mapped with up to 20 mentee institutions, whom they will guide over a period of two-three years in a phased manner.

Mentor Institutions

Mentor institutions will be those institutes which have already gone through the accreditation process and fared well in the same. These will be selected by the District level committee (mentioned below). Only such institutions that are highly reputed and doing excellent work should be considered for becoming a mentor institution. Some of the criteria that can be used for nominating an institution as a mentor institution are as below:

1) The College shall be NAAC accredited and have acquired grade 'A' and above
2) The Colleges with B+ and above grade by NAAC may also be considered as Mentor institution in case the District Level Committee so decides.
3) The College shall be NBA accredited with 50% or more courses.
4) In case, if there are no any institutes with 50% or more courses accredited, in that case, institute with higher % of NBA accreditation will be selected as Mentor institute by District Level Committee

Mentee institutions

All the Government/ Private (both Aided and Unaided) non- accredited institutions will be identified as the Mentee Institutions. These institutions will receive guidance and mentorship from Mentor institutions and endeavour to become accredited within a specified time.

Mapping of Mentor and Mentee institutions

The mapping of Mentor and Mentee institutions within a district will be done in a participative manner. For this, the district level committee shall hold consultations with all the identified mentor institutions and also mentee institution to elicit their choices for mutual collaborations and thereafter finalise the mapping. Also, the District level Committee, in consultation with the

mentor institutions will categorise the mentee institutions in three categories (each 5-7 colleges in number) based on their readiness, suitability, age of the institution, distance between mentor and mentee institution etc for accreditation.

1. A category -those non accredited institutions which can undergo accreditation within the first year
2. B category- those non accredited institutions which can undergo accreditation in the second year
3. C category- those non accredited institutions which can undergo accreditation in the third year

The Mentor- Mentee mapping plan for each Mentor colleges shall be prepared in format given in **Annexure I.**

Mentoring

The mentor colleges will establish close association with mentee colleges and handhold them to undertake the accreditation process. The goal is to facilitate accreditation of 5-7 colleges each year. Towards this end, the mentor colleges are free to design their own strategy under the guidance of the district level committee. This will include both guidance on the accreditation parameters as well as helping them to upgrade their standard to adequate level necessary for accreditation. For this they may help the mentee institutions to establish their IQAC, organise workshops, mutual visits among mentor and mentee college for cross learning, guidance on documentation etc. in consultation with the mentee institution, detail planning will be done regarding time bound accreditation and steps necessary for the same. Some pointers for mentoring are given in **Annexure II**.

Outcome based Scheme

The Scheme has a clear goal of achieving accreditation of all non-accredited institutions in Maharashtra. The mentor and mentee institutions have to therefore collectively work towards this goal. The State level Committee (mentioned below) will only review this outcome and not intermediary steps.

Memorandum of Understanding (MoU)

A MoU as given in the format at **Annexure III** will be done between the Mentor and Mentee Institution.

Duration of the Scheme

Duration of the scheme shall be three years. In each year, 5-7 mentee institutions shall be taken up for mentoring by each mentor institution. Work in those mentee institutions will continue till those mentee institutions become accredited.

D: MONITORING OF THE SCHEME

The scheme will be monitored at the District, University and State level. For this, the following committees are being constituted.

Composition of State Level Advisory Committee

The composition of the State Level Advisory /Committee will be as follows

Sr No	Designation	Region/ District	Institute	Position
1	Principal Secretary/Secretary of Dept. of Higher & Tech Education	State	Mantralaya	Chairperson
2	State Project Director, RUSA	State	RUSA, Maharashtra	Member
3	Regional Coordinator from NAAC, Bengaluru	Western Region	NAAC, Bengaluru	Member
4	NBA Officer, Nominated by the NBA New Delhi		NBA New Delhi	Member
5	Region-wise Vice Chancellor	Mumbai	University of Mumbai	Member
6		Pune	Shivaji University , Kolhapur	Member
7		Nashik	KBC NMU, Jalgaon	Member
8		Marathwada	Dr BAMU, Aurangabad	Member
9		Amravati	SGBAU, Amravati	Member
10		Nagpur	RTMNU, Nagpur	Member
11	Vice Chancellor	Raigad	Dr BATU, Lonere	Member
12	Two Experts/ Sr. NAAC Assessor from Assessment and Accreditation Process and NBA Expert	Mumbai & Nagpur	Mumbai	Member
13			Nagpur	Member
14	Deputy Secretary, University Education/Deputy Secretary and Technical Education	State	Mantralaya	Members
15	Director, Technical Education	State	Mantralaya	Member
16	Director, Higher Education	State	Mantralaya	Member
17	Chief/Sr. Consultant, RUSA	State	RUSA, Maharashtra	Member Secretary

Role of State Advisory Committee

The State Advisory Committee will be the overarching State level committee to monitor and review the scheme. It will recommend financial support to the scheme, guide the University and district level committees and deliberate upon policy level issues, if any. It will also advice the State Government on requisite issues such as financial disbursal, requisite correspondence, direction etc. The review parameters for this committee will be: 'Number of non-accredited colleges which actually got accredited'. The committee will meet on a quarterly basis to review the progress.

Composition of University Level Committee

The composition of the State Level Advisory committee will be as follows

Sr No	Designation	Position
1	Vice Chancellor or Nominee (Not below the rank of PVC/ Professor)	Chairperson
2	Regional Joint Director (Higher/ Technical Education)	Member
3	Dy. Registrar/ Asst. Registrar, Affiliation Section of University/ Registrar, Dr BATU, Lonere	Member
4	Chairpersons of District level Committees (from affiliated, Aided and NAAC "A" Grade / NBA - Colleges from districts under university jurisdiction)	Members/s
5	Two Co-Chairpersons of District level committees (from affiliated, Un-Aided and NAAC "A" / NBA Grade Colleges from districts under University jurisdiction)	Member/s
6	One NAAC/ NBA Assessor from affiliated colleges or the University nominated by VC / Director, Technical Education	Member
7	One IQAC Coordinator from affiliated, Aided and NAAC "A" / NBA Grade Colleges from district nominated by VC / Director, Technical Education	Member
8	One IQAC Coordinator from affiliated, Unaided and NAAC "A" NBA Grade Colleges from district nominated by VC / Director, Technical Education	Member
9	IQAC Director of the University / IQAC Director of the Dr. BATU Lonere	Member Secretary

Role of University Level Committee

The University Level Committee shall provide overall guidance and support for the working of District Level Committees within their jurisdiction. For this they will first available the necessary data to the district level committees for their smooth functioning. They will also recommend release of requisite financial support from the university. The committee may suggest appropriate resource persons/ experts, if requested by the District Committee or Mentor Institutions.

They will review the work of the District Level Committees on a quarterly basis and send quarterly report to the State Level Committee. They will also coordinate the work between various districts and ensure optimal progress in all the districts.

Composition of District Level Committee

Sr No	Designation	Position
1	Principal of affiliated, aided and NAAC "A" / NBA Grade College from respective district	Chairperson
2	Principal of affiliated, unaided and NAAC "A" / NBA Grade college from respective district	Co-Chairperson
3	One IQAC Coordinator of affiliated, unaided and NAAC "A" /NBA Grade College from respective district	Member
4	Regional Joint Director / Technical or his/her nominee not below the rank of Administrative Officer/ rank of Asst. Director	Member
5	One DR/AR from affiliation section of respective University nominated by Vice Chancellor / Dr BATU, Lonere	Member
6	One NAAC/ NBA Assessor/Expert from District nominated by Vice Chancellor / Dr BATU, Lonere	Member
7	One IQAC Coordinator of affiliated, aided and NAAC "A" / NBA grade College from respective district	Member Secretary

Role of District Level Committee

The District level committees will be the nodal implementing committees for the scheme. They will carry out important tasks such as selection of the Mentor and Mentee institutions, their mapping, review the work of Mentor and Mentee institutions, ensuring signing of MoU's and guiding actual mentoring work. The District Level Committee will meet on a monthly basis and review the progress of the scheme in their district. They will also send a monthly report to the University level committee.

The formats for reporting by District level and University Level Committees are annexed in **Annexure IV**

E: FINANCIAL ASSISTANCE

The State Government and University concerned shall provide some grant to the Mentor colleges to carry out this work. The Mentor and Mentee institution are expected to contribute their own resources additionally to achieve the goal. The State Government and University shall each provide Rs. 1,00,000/- per year to each Mentor college for mentoring 5-7 Mentee institutions. Thus, each Mentor college will receive a grant of Rs. 2,00,000/- per year. Considering the number of Mentor institutions to be around 150 of, the estimated annual expenditure for the scheme will be Rs. 3 Crores, out of which Rs. 1.5 crore will be provided by the State Government, and the balance Rs. 1.5 crore will be provided cumulatively by the respective Universities. Over a period of three years, for mentoring of 20 Mentee institutions, each Mentor institution will get a grant of Rs. 6 lakhs (Rs. 3 lakhs from State Government share and Rs. 3 lakhs University share). The estimated expenditure for the scheme over a period of 3 years will be Rs. 9 crores out of which Rs. 4.5 crore will be provided by the State Government, and the balance Rs. 4.5 crore will be provided cumulatively by the respective Universities.

In case of Technical Education, considering the number of Mentor institutions to be around 75, the estimated annual expenditure for the scheme will be Rs. 1.5 Cr, which will be provided by the State Government. Over a period of three years, for mentoring of 20 Mentee institutions, each Mentor institution will get a grant of Rs. 6 lakhs. The estimated expenditure for the scheme over a period of 3 years will be Rs. 4.5 Crore out of which will be provided by the State Government.

State shall release the funds to the respective University, who in turn will add their matching share and release the funds to the Mentor College following the due financial procedure.
The scheme will be audited as per the Government audit rules.

NATURE OF FINANCIAL ASSISTANCE

For the organization of Training program /Seminar/workshops/visits at Mentor, District, University levels

- Remuneration to the Resource Person @ Rs. 2000/- per session
- Traveling allowance - As per university norms/ as actuals
- Study material @ Rs. 80 per participants
- Food @ Rs. 200 per participants/ per day
- Contingency@ 5% of the actual cost per program
- Travelling and Accommodation (if required) – For Members of District & University level committees- as per University norms/ as actuals and shall be borne by the respective Universities
- No expenditure on mementoes and gifts

1st Hands on Training Workshop on 'NAAC'
PROPOSED ORIENTATION AND TRAINING WORKSHOP (One day)
(For the Identified Resource Person/ Experts from the Districts)

TENTATIVE BUDGET FOR FIRST HANDS ON ORIENTATION AND TRAINING PROGRAM

Sr. No.	Particulars	Rate	No. of Person	Total amount
1	Honorarium to Resource Person/ Experts (1 Resource Person)	Rs. 3000/ -Session per person	01	3000.00
2	Travel allowance **(**Resource Person**)**	Rs. 10000/-	01	10000.00
	Travel allowance (RUSA representatives)	Rs. 5000/-	02/04	5000.00
3	Accommodation for officials	Rs. 15000/-	05	15000.00
4	Local Transport	Rs. 10000/-	05	10000.00
5	Breakfast/ Lunch / Dinner	@ Rs. 400/- per Participants/ day	112	44800.00
6	Study Material	@ Rs.100 / per Participant	76	7600.00
7	Contingency	@ 5% of actual cost	---	4770.00
			TOTAL	**1,00,170.00**

Note: ***i) The expenditure for the training workshop shall be borne by MSFDA***

ii) Venue for the training program shall be at Savitribai Phule Pune University

iii) The stay/travel expenditure of the University authorities shall be borne by the respective Universities

iv) The stay/travel expenditure of the Resource Person /Expert from Districts identified by the University shall be borne by the respective University

1st Hands on Training Workshop on 'NBA'

PROPOSED ORIENTATION AND TRAINING WORKSHOP (One day)

(For the Identified Resource Person/ Experts from the Districts)

TENTATIVE BUDGET FOR FIRST HANDS ON ORIENTATION AND TRAINING PROGRAM

Sr. No.	Particulars	Rate	No. of Person	Total amount
1	Honorarium to Resource Person/ Experts (2 Resource Person)	Rs. 3000/ - Session per person	2	6000.00
2	Travel allowance (Resource Person)	Rs. 15000/-	02	15000.00
	Travel allowance (RUSA representative)	Rs. 5000/-	02/04	5000.00
3	Accommodation for officials	Rs. 15000/-	05	15000.00
4	Local Transport	Rs. 10000/-	05	10000.00
5	Breakfast/ Lunch / Dinner	@ Rs. 400/- per Participants/ day	40	16000.00
6	Study Material	@ 100 / per Participants	40	4000.00
7	Contingency	@ 5% of actual cost	---	3550.00
			TOTAL	**74550.00**

Note: ***i) The expenditure for the training shall be borne by MSFDA***

ii) Venue for the training program shall be at MSFDA

iii) The stay/travel expenditure of the University authorities shall be borne by the respective Universities

iv) The stay/travel expenditure of the Expert from Region identified by the University shall be borne by the Respective University

TENTATIVE BUDGET FOR WORKSHOP AT UNIVERSITY/REGIONAL LEVEL

(Regional level for Technical Education)

Sr. No.	Particulars	Rate	No. of Person	Amount
1	Remuneration (2 Resource Person / University or Region)	2000/ Session	2 x 16 =32	64,000.00
	Travel allowance	As per university norms/ as actuals	2 + University + State authorities	Approx.… 50,000.00
	Breakfast/ Lunch / Dinner	@ Rs. 200/- per Participants/ day	**Mentor College*** (3 person/ College) (Principal, IQAC coordinator and any faculty designated as resource person from the college)= 471	94,200.00
			Mentee College** (2 person/ College) (Member of Management, Principal) =1570	3,14,000.00
2	Study Material	@ 80 / per Participants	Number varies with the Universities	Approx.… 1,50,000.00
3	Contingency	@ 5% of actual cost		33,610.00
			TOTAL	**7,05,810.00**

MSFDA, Pune shall contribute towards the expenditure of organization workshop at various locations (from the funds out of 5% grants)

*157 mentor colleges and 3 members from each college= Total number=471

** 785 mentee colleges and 2 members from each college= Total number=1570

ACTIVITIES AND TENTATIVE BUDGET FOR EVERY SELECTED MENTOR INSTITUTION
(ONE MENTOR College with 5-7 MENTEE Colleges)

Sr. No.	Head	Details	Particulars	Amount
1.	Awareness program for the Management/ Principal/faculties of the mentee colleges (One day)	Training program at the location of mentor institution	• Remuneration 2000x2 • TA (As per university norms) • Refreshment (10x200)	4000.00 6000.00 2000.00
			Total	**12000.00**
2.	Organization of Training program for the IQAC members /Criteria heads (One day)	Training program for IQAC team of Mentee College at the location of Mentor institution for basic outline of NAAC process	• Remuneration 2000x2 • TA (As per university norms) • Refreshment (75x200)	4000.00 6000.00 15000.00
			Total	**25000.00**
3.	Organization of Training program on documentation the IQAC members /Criteria heads (One day)	Training program for IQAC team of Mentee College at the location of Mentor institution on documentation for NAAC process	• Remuneration 2000x2 • TA (As per university norms) • Refreshment (75x200)	4000.00 6000.00 15000.00
			Total	**25000.00**
4.	Organization of workshops for the IQAC members /criteria heads (Two Days)	Detailed Criteria wise Interaction of IQAC teams of Mentor and Mentee College at the location of Mentor College	• Remuneration 2000x8 • TA (As per university norms) • Breakfast/ Lunch (75x200x2) • Study Material (80x50)	16000.00 24000.00 30000.00 4000.00
			Total	**74000.00**
5.	Visits of IQAC members of Mentor Colleges to Mentee Institution (3/4 visits/ institution)	IQAC members of mentor institution will guide for documentation, presentation at respective mentee institute	• TA (As per university norms) • Local conveyance allowance (Rs. 500 /day)	20000.00 (Approx...) 30000.00 (Approx...)
			Total	**50000.00**
6.	Annual report	To be prepared and submitted by Mentor Institution		4000.00
7.	5% to be transferred to MSFDA account	For Training and Administrative work at State level		10000.00
			GRAND TOTAL	**2,00,000.00**

TOTAL TENTATIVE EXPENDITURE

Sr. No.	Particulars	Amount
1.	Orientation and training to Identified Resource Person/ Experts	1,74,720.00
2.	Organization of workshop at University/Regional level	7,05,810.00
3.	Expenditure for all Mentor Colleges (157 Mentor Colleges x Rs. 2,00,000.00/- Mentor College)	3,14,00,000.00
4.	Monitoring, Evaluation and Annual Program for appreciation of the MM Scheme (Rs., 1,00,00/- per University) x 12 University	12,00,000.00
	TOTAL	**3,34,80,530.00**

ANNEXURE I

PROFORMA FOR SUBMISSION OF PROPOSAL UNDER THE PARIS- SPARSH SCHEME (MENTOR-MENTEE SCHEME)

1. Name of the Mentor Institute :_____
2. Full postal address :_____

   _____

   _____
3. Affiliating University :_____

   _____
4. Name of the Principal :_____
5. Mobile Number :_____
6. E-mail ID :_____
7. Name of the IQAC coordinator :_____
8. Mobile Number :_____
9. E-mail ID :_____
10. NAAC/ NBA Grade with CGPA:_____
11. Year of accreditation :_____
12. Details of the Mentee Institutions identified by the Mentor College:

Sr. No.	Name and full Address of the Mentee College	Affiliating University	Name, Mobile number and email ID of the Principal	Name, Mobile number and email ID of IQAC coordinator

Declaration by the Principal

I/ we solemnly declare that the information provided in the proposal is true to the best of my knowledge and belief. I/ we accept the terms and conditions laid down in the Mentor Mentee Scheme and convey our consent to implement the scheme at our institution.

Place:
Date: Institute Seal Name and Signature of the Principal / Director

ANNEXURE II

Pointers for Mentorship

The Mentor Institutions are expected to guide on the following pointers.

1) NAAC / NBA process in-brief
2) NAAC/ NBA Criteria-wise information
3) Overview of the Pre-qualifier requirements
4) Registration process on NAAC/ NBA portal
5) Key indicators of Qualitative/Quantitative metrics
6) Documentation requirements
7) Preparation of IIQA, DVV and SSR
8) Preparation of departmental profile and presentation
9) Preparation of presentation by the Principal, IQAC, Head of the Departments and Activity groups.
10) Guidance on various Audits - Academic, Administrative, Green & Energy and Activity Audits.
11) Preparation for Peer team visit
12) Guidance on interactive meeting with all stakeholders
13) Any other relevant guidance to be provided

Awareness Module for Management/Principal

1) Purpose of establishing Institution and educational quality sustenance
2) Importance and benefits of Assessment and Accreditation Process
3) Relevance of NAAC/ NBA assessment in NEP implementation
4) Funding from State and Central Government
5) Collaboration with various industries
6) Participation in various University statutory bodies
7) Any other relevant guidance to be provided

Importance and Benefits of NAAC Accreditation

1) Accreditation is not just mandatory; it is a necessity for survival, growth and development of higher education institutions. It applies to both aided and unaided institutions.
2) Financial assistance to colleges, teachers for research and other activities, and scholarship and free-ship to students are increasingly linked to Accreditation.
3) Even nomination of teachers and non-teaching staff to University bodies like Board of Studies, Academic Council, Management Council, Senate etc. is restricted to accredited institutions as per Maharashtra Public Universities Act.
4) Industry looks for good accredited status of HEIs for any networking, including on-campus placement.
5) No new programs, courses or divisions are granted to non-accredited institutions.
6) Only accredited colleges with very good grade are considered for conferring autonomous status

7) Increasing number for unaided colleges, including from technical education, are coming for NAAC accreditation, as they fear loss of students for want of scholarship/ free-ship. This is happening in a big way in Maharashtra right now.

Importance and Benefits of NBA Accreditation

The process of accreditation helps in realizing a number of benefits, such as:

1. Helps the institution to know its strengths, weaknesses and opportunities;

2. Initiates institutions into innovative and modern methods of pedagogy;

3. Gives institutions a new sense of direction and identity;

4. Provides society with reliable information on quality of education offered;

5.Students studying in NBA accredited programs can be assured that they will receive education which is of high academic quality and professional relevance and that the needs of the corporate world are well integrated into programs, activities and processes;

6. Accreditation assures prospective employers that students come from a program where the content and quality have been evaluated, satisfying established standards. It also signifies that the students passing out have acquired competence based on well-established technical inputs; and

7. Accreditation helps in gaining confidence of stakeholders and in giving a strong message that as a country, our technical manpower is of international standards and can be very useful in enhancing the global mobility of our technical manpower

Retention of Existing NAAC Grade

The Revised Assessment and Accreditation Framework is launched in July 2017.

It represents an explicit Paradigm Shift making it ICT enabled, objective, transparent, scalable and robust.

The Shift is:

a. From qualitative peer judgment to data based quantitative indicator evaluation with increased objectivity and transparency
b. Towards extensive use of ICT confirming scalability and robustness
c. In terms of simplification of the process drastic reduction in number of questions, size of the report, visit days, and so on
d. In terms of boosting benchmarking as quality improvement tool. This has been attempted through comparison of NAAC indicators with other international QA framework
e. Introducing Pre-qualifier for peer team visit, as 30% of system generated score
f. Introducing System Generated Scores (SGS) with combination of online evaluation (about 70%) and peer judgment (about 30%)
g. In introducing the element of third party validation of data
h. In providing appropriate differences in the metrics, weightages and benchmarks to universities, autonomous colleges and affiliated/constituent colleges

i. In revising several metrics to bring in enhanced participation of students and alumni in the assessment process

Note:
A large number of institutions came down on CGPA and the Grade (A++ to A, A+ to B+ etc.) under the 2017 Framework, largely due to failure of Data Validation & Verification process.

Guiding Principles for Mentoring

1) Motivate and generate positive mind-set and self-esteem of all stakeholders regarding their contribution to higher/ technical education
2) Remove apprehensions and anxiety about revised accreditation framework
3) Carry out ground assessment of the mentee institution and formulate lucid action plan for mentoring
4) Discuss current status of the institution in relation to revised accreditation framework
5) Carry out gap analysis, identity potential areas of improvement for assessment criteria and propose remedial action
6) Mentor institute will develop Specific Measurable Attainable Realistic (SMART) action plan of mutually agreed relevant interventions.
7) Appraise mentee institution of requirement of Institutional Information for Quality Assessment (IIQA)
8) Assist the mentee institution in registration process on NAAC portal
9) Facilitate mentee institution in IIQA submission process
10) Guide mentee institution regarding the NAAC accreditation process in revised accreditation framework
11) Deliberate on quantitative metrics and qualitative metrics questions of revised framework
12) Establish Data capturing processes through profile metric and related questions with supporting document
13) Make Mentee Institution understand quality enhancement processes and assist to implement the processes in Mentee Institutions

Suggested activities for PARIS – SPARSH MENTORSHIP

A. Guidance in improving processes

- Academic and Administrative processes
- Admission processes
- Preparation of academic calendar
- Teaching learning process
- Initial learning level assessment
- Academic delivery, Learning process
- Support for fast and slow learners
- Recruitment processes
- Internal assessment tools
- Assessment and Evaluation Process
- Examination and related grievances
- Induction programme for newly recruited students

B. Helping in Audits

- Academic Audit
- Financial Audits

- Gender Audit
- Green Audit

C. Use of ICT tools of effective teaching learning

- Learning Management Systems
- Exam Management System
- Moodle, Swayam, Digital Locker
- Google classroom
- E-Pathshala, E-Shodhganga, E-INFLIBNET, N-List
- Effectively using feedback system

D. Developing Feedback systems

- Student Satisfaction Survey
- Teacher's feedback by students
- Professional ethics
- Gender issues
- Suggesting project for project based learning

E. Sensitising Activity

- Human values
- Environment and sustainability
- Developing need base elective courses
- Ideas regarding PO/CO/PSO

F. Suggesting Research Projects

- Collaboration
- Suggesting outreach and extension activities
- Student Exposure to labs
- Participation of events /competitions
- Competitive examination training
- Faculty development and empowerment activities

G. Participation in Chancellor's Activities

- Krida Mahotsav (Sports)
- Indradhanushya (Cultural)
- Avishkar (Research)
- Avhan (Disaster Preparedness

ANNEXURE III

PROFORMA DRAFT OF MOU BETWEEN MENTOR AND MENTEE INSTITUTION

MENTOR MENTEE SCHEME
(PARIS-SPARSHA YOJANA)

MEMORANDUM OF UNDERSTANDING (MoU)

BETWEEN

NAME OF MENTOR INSTITUTION

&

NAME OF MENTEE INSTITUTION

FOR

Improving Overall Excellence of Mentee Institution in Teaching Learning and Evaluation

&

Guidance & Support for Assessment and Accreditation Process

MEMORANDUM OF UNDERSTANDING

This **Memorandum of Understanding** (hereinafter called as the 'MOU') is entered into on this ____ day of _____ Name of Month – Two Thousand and Twenty_____ **(**Date in Numerals**)**, by and between

Name and Address of Mentor Institution, the First Party represented herein by its **PRINCIPAL / TRUSTEE** (hereinafter referred as **'First Party'**, the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

AND

Name and Address of MENTEE INSTITUTION, the Second Party, and represented herein by its, PRINCIPAL/ COORDINATOR / **Name of Competent Authority / Representative**, (hereinafter referred to as "**Second Party**", which expression, unless excluded by or repugnant to the subject or context shall include its successors – in-office, administrators and assigns).

(First Party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

A) **Name of Mentor Institute –**, the First Party is a Higher Educational Institution affiliated to _____Name of the University----------aided/un-aided by State Government.

B) **Name of Mentee Institution–,** the Second Party is a Higher Educational Institution affiliated to ------Name of the University------- aided/un-aided by State Government

C) First Party & Second Party believe that collaboration and co-operation between themselves will promote more effective use of each of their resources, and provide each of them with enhanced opportunities.

D) The Parties intent to cooperate and focus their efforts on cooperation in overall excellence in teaching learning and evaluation

E) Both Parties, being legal entities in themselves desire to sign this MOU for advancing their mutual interests.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERSTANDING SET FORTH IN THIS MOU, THE PARTIES HERE TO AGREE AS FOLLOWS:

CLAUSE 1: CO-OPERATION

Both Parties are united by common interests and objectives, and they shall establish channels of communication and co-operation that will promote and advance their respective operations within the Institution and its related wings. The Parties shall keep each other informed of potential opportunities and shall share all information that may be relevant to secure additional opportunities for one another.

First Party and Second Party co-operation will facilitate effective utilization of the intellectual capabilities of the faculty of First Party providing significant inputs to Second Party in developing suitable teaching / training systems, keeping in mind the needs of the region of Mentee Institution.

The general terms of co-operation shall be governed by this MOU. The Parties shall cooperate with each other and shall, as promptly as is reasonably practical, enter into all relevant agreements, deeds and documents (the 'Definitive Documents') as may be required to give effect to the actions contemplated in terms of this MOU. The term of Definitive Documents shall be mutually decided between the Parties. Along with the Definitive Documents, this MOU shall represent the entire understanding as to the subject matter hereof and shall supersede any prior understanding between the Parties on the subject matter hereof.

CLAUSE 2: SCOPE OF THE MoU

The budding graduates from the institutions could play a key role in, excellence innovation and competitiveness. Both parties believe that close co-operation between the two would be of major benefit to the student community to enhance their knowledge.

Curriculum Design: First Party will give valuable inputs to the second Party in teaching / training methodology and suitably customization of the curriculum so that the students fit into the industrial scenario of their region meaningfully.

Training & Visits: Interaction amongst the teachers and students of both institution will give an insight in to the latest developments / requirements of the higher education; the First Party to permit the Faculty and Students of the Second Party to visit its institutional facilities and also involve in training programs about teaching, learning and evaluation for the Second Party. The training and exposure provided to students and faculty through this association will build confidence and prepare the students to have a smooth transition from there rural background to working career. The First Party will provide its labs / workshops / libraries for the hands-on training of the learners of the Second Party as per the availability of the facilities.

Research and Development: Both Parties have agreed to carry out the joint research activities in the fields of **- - Name of, activities and services - -.**

Capacity development Programs: First Party to train the students and teachers of second Party on the emerging trends in higher education in order to bridge the skill gap and make them industry ready.

Guest Lectures: First Party to extend the necessary support to deliver guest lectures to the students of the Second Party (inter alia, by video conferencing) on the relevant topics/ trends and in house requirements.

Faculty Development Programs: First Party to train the Faculties of Second Party for imparting training, in new pedagogies, innovative assessment and research methodology and other relevant topics.

Placement of Trained Students: First Party will actively engage to help the delivery of the soft skills and support in placement of students of the Second Party.

Guidance on Assessment and Accreditation Process: First Party will provide Guidance on Assessment and Accreditation Process by arranging Seminars/Workshops/Visits. They will also guide on NAAC process, Documentation required, Role of IQAC in quality enhancement of the institution leading to completion of NAAC process.

Funding: The funding for the Scheme shall be followed as mention in the Mentor- Mentee Guidelines prepared by the State Government. First Party and Second Party as joint venture will be raising the required funds through Institutional Social Responsibility (ISR) or Corporate Social Responsibility (CSR).

CLAUSE 3: REPORTING

Both parties will submit monthly /quarterly report to District Level Committee, University Level Committee, Director, Technical Education and RUSA (Maharashtra) about the activities

CLAUSE 4: VALIDITY

This Agreement will be valid until it is expressly terminated by either Party on mutually agreed terms and prior written permission from the competent authority of University) during which period **Name of Mentee Institution**, the Second Party, as the case may be, will take effective steps for implementation of this MOU.

Both Parties may terminate this MOU upon 30 calendar days' notice in writing. In the event of termination, both parties must discharge their obligations

Any divergence or difference derived from the interpretation or application of the MoU shall be resolved by arbitration between the parties as per the Arbitration Act, 1996. The place of the arbitration shall be at District Head Quarters of the First Party. This undertaking is to be construed in accordance with Indian Law with exclusive jurisdiction in the Courts of **Name of City.**

CLAUSE 5: DURATION OF MoU

Duration of MoU shall be of minimum one year or till the completion of NAAC process of Second Party.

AGREED ON THIS _____ DAY OF _____ 2019:

Name of Mentor Institution **Name Mentee Institution**

_____ _____

Authorized Signatory Authorized Signatory

Name of Mentor Institution	**Name of Mentee Institution**
Address	Address
Contact Details	Contact Details
E-mails	E-mails
Web	Web

Witness 1: Witness 1:

Witness 2: Witness 2:

ANNEXURE: IV

REPORTING SYSTEM

Institutional Information of Mentor and Mentee Institutions

MENTOR COLLEGE									MENTEE COLLEGES								
Name and address of the Mentor College	Affiliating University	District location	Name of the Principal	Mobile Number	Email Id	Name of the IQAC Coordinator	Mobile Number	Email Id	Names of the Mentee Colleges	Affiliating University	District Location	Name of the Principal	Mobile Number	Email Id	Name of the IQAC coordinator	Mobile Number	Email Id

Mentor - Mentee Scheme Monthly Activity Report

Name and address of the Mentor College	Names of the Mentee Colleges	Academic Year	Month	Name & Details of the activity	Date (s)	Duration	Number of beneficiaries	Name of the Resource Person/s	Mobile Number	Email Id

Monthly Expenditure of Mentor - Mentee Scheme:

Name and address of the Mentor College	Name of the Mentee Colleges	Academic Year	Month	Type of the activity	Number of beneficiaries	Expenditure Details (Rs.)

Information of Mentee Institutions Post Accreditation Process

Sr. No.	Name of Mentor College	Name of Mentee Institution	District location	Type of Institution Aided / Unaided	Year of Assessment	Cycle of Assessment	Grade	CGPA	Validity Period

Note:
- University shall create Google link for the above tables and share it with District level Comittees and Mentor colleges of those districts
- The filled information should be shared with Rashtriya Uchchatar Shiksha Abhiyan (RUSA), Maharashtra on email id tsgrusamah4@gmail.com

ANNEXURE: V

NAAC Process in Brief

1. The Institution needs to add a link in home page of their institutional website for NAAC records.
2. Online Registration of Institution on NAAC Portal (Only for 1st cycle). You will get ID and Password through e-mail.
3. Online submission of Institution Information for Quality Assessment (IIQA) with IIQA Fee (3 attempt in a year).
4. After acceptance IIQA, Online submission of Self Study Report (SSR) with required documents within 30 days with 50 % fee for A & A. (Optional metrics up to 50 weightages).
5. Data Verification and Validation (DVV) by NAAC. (To give Response within 30 days by Institution.)
6. The data submitted on Quantitative Metrics (QnM) will be
   a) Subjected to validation exercise with the help of Data Validation and Verification (DVV) process done by NAAC.
   b) Any Institution found to be providing wrong information/data during validation and verification stage will be asked for clarifications.
   c) The NAAC Portal supports only 5 MB data for each metric. To the extent possible, kindly upload the data in NAAC website only.
   d) While providing the links of the HEI's website where the supporting documents are hosted provides the link in the HEI clarification box.
   e) Provide the relevant supporting documents during the SSR submission to facilitate speedy DVV clarification process.
   f) It is mandatory to fill the templates in format provided by NAAC and attach the same in SSR.
   g) The documents uploaded should be clearly readable for the claims to be considered
   h) It is mandatory to respond to all the DVV clarifications raised for the items in the extended profile and metrics within the stipulated time.
   i) In exceptional cases data provided may be considered as pro-rata.
   j) The data should be both on the NAAC portal and on the HEI website.
   k) Note that once the data is uploaded and the links are submitted to NAAC changes/additions are not permissible.
   l) While providing links, the institution should ensure that the links are working properly and are operational.
   m) The institution also should give the links as appropriate to the metric and not general links whose landing page is the HEI's home page. In case the links do not work during DVV clarification, the decision of NAAC will be final.
   n) The translated copy should be uploaded along with the regional language document.
   o) All the documents required by DVV Partner need to be approved by the Competent Authorities.
   p) Photo should be Geo tagged.
   q) After DVV process, a DVV Deviation report will be generated.

r) HEI that clears the DVV process will proceed for Peer Team Visit with a condition of a Pre-qualifier, that the HEI should score at least 30% in Quantitative Metrics (QnM) as per the final score after the DVV Process. If the HEI does not clear the Pre-qualifier stage then they will have to apply afresh by submitting the IIQA and its fees.

s) HEI who's Metrics is found to be deviated will be liable for the penalty or legal action. Their first instalment of accreditation fees will also be forfeited,

t) After the DVV process, NAAC will intimate the HEI, within 10 days stating that they have successfully cleared the Pre-qualifier.

6. Student Satisfaction Survey (SSS) will be conducted simultaneously with DVV process.

7. Pre-qualifier level (at least 30 % score in quantitative metrics).

8. Online submission of remaining 50 % fee.

9. Provide tentative date or duration for Peer Team Visit by Institution.

10. Peer Team Visit

NBA Process in Brief

NBA Accreditation

Accreditation is a process of quality assurance and improvement, whereby a programme in an approved Institution is critically appraised to verify that the Institution or the programme continues to meet and/or exceed the Norms and Standards prescribed by regulator from time to time. It is a kind of recognition which indicates that a programme or Institution fulfils certain standards

Authorized by the **AICTE** in the year 1994, NBA or **National Board of Accreditation** is an autonomous body that aims to upgrade the standard of education for engineering, technical courses, hospitality, applied arts & crafts, pharmacy, and management programs in India. NBA members assess, verify, and offer accreditation to institutions that match or exceed their vision, mission, and objectives.

NBA is committed to offering:

- Reliable & Credible System of Accreditation
- Transparent System for Quality Education

As an effort to make the accreditation internationally competent, the NBA has become a permanent signatory member of the **Washington Accord (WA)** in 2014 and follows their quality parameters to ensure the best student outcomes.

The categories of institutions that qualify for Tier-I and Tier-II accreditation for Undergraduate Engineering/Technology Programs through NBA are given below:

Tier-I

- Institutions of National importance (Indian Institutes of Technology (IITs), Indian Institute of Science (IISc), and Indian Institutes of Information Technology (IIITs), etc.
- National Institutes of Technology (NITs).
- Central Universities (Universities established by or under Act enacted by Parliament of India).
- State Universities (Universities established by or under legislation enacted by the legislature of the concerned States).
- Private Universities (Universities established by or under legislation enacted by the State legislature but promoted by private trusts, societies, companies under Section 25 of Indian Companies Act).
- Deemed-to-be-Universities (Institutions declared as Deemed-to-be-Universities by MHRD).

- Institutions declared as Autonomous by a competent empowered authority.

Tier-II

The Tier-II accreditation for Undergraduate Engineering/Technology Programs is applicable to non-autonomous institutions affiliated to a university. These institutions depend on university for any change in curriculum, its implementation and to examine the enrolled students for award of degree. The categories of institutions that qualify for Tier-II accreditation for Undergraduate Engineering/Technology Programs through NBA are given below:

- Non-autonomous technical institutions affiliated to a University which may include:
- Government Colleges
- Government Aided Colleges
- Private/Self Financing Colleges

Programs of Tier-I and Tier-II institutions are assessed with the similar set of criteria albeit with the variation of weightages in some criteria.

Reasons for NBA Accreditation

Being accredited by the **NBA Accreditation** agency can be a game-changer for institutes. Here are the major reasons that make the NBA worth-considering:

- Internationally reputed agency for accreditation (WA Signatory Member)
- Enables institutes to overcome the teaching-learning gaps
- Outcome Based Education (OBE) approach for better results
- Enhances the quality of education with a continuous improvement
- Boosts confidence of students, administrator, faculty and every stakeholder involved
- Polishes the professional skills of students

Therefore, any student who has studied from the NBA accredited institution gets a better chance of placement in renowned organizations. The NBA department recommends the UG and Diploma technical institutes to follow the **Outcome Based Education System** (OBE) to ensure the best quality of education.

NBA Accreditation Process

NBA Accreditation Process involves following crucial steps:

- Understanding NBA Readiness
- NBA Registration on Website
- Creation of the SAR -Self Assessment Report
- Submitting the SAR
- Applying for then BA Accreditation
- NBA Peer Team Members Visit the Campus for Evaluation
- Submission of Report & Final Recommendation by EAC
- Academic Advisory Committee's Decision
- Accreditation!

Eligibility Criteria and Steps to follow for getting accredited by NBA

Here is a step-by-step explanation of the NBA Accreditation process & its eligibility criteria.

#1: Understanding NBA Readiness

HEIs need to check NBA readiness by considering the given parameters.

Institutions need to check whether they fall under the following eligible category of institutions -

- Computer Applications
- Hospitality
- Tourism
- Architecture
- Pharmacy
- Applied Arts and Crafts
- Engineering & Technical Branches
- Management

AICTE Approval: A minimum of two batches must have successfully passed before the Institute considers **NBA accreditation.** For institutions offering management courses, the numbers of batches required are three. The NBA doesn't allow part-time courses. Only full-time courses are eligible.

#2: NBA Registration on Website

As an eligible HEI, Institute need to visit the official eNBA portal and fill the registration form along with the registration fees. Once it's done, Institute needs to generate the application and pay 10% of the total amount of the accreditation fees.

If Institute meets the NBA pre-qualifier requirements such as successful completion of at least 2 batches previously, qualified faculty with Ph.D. experience, standard educational processes, good infra-structure, accurate MIS reports and proof backing up the information, student performance records, etc. then Institute can proceed with further steps.

#3: Creation of the SAR -Self Assessment Report

SAR report plays a vital decisive role in the **NBA accreditation.** To ensure the entire process goes smoothly, Institute needs to prepare an error-free SAR report with precise institutional data. The report should be based on real facts strictly and Institute must have documents to back up the data. Otherwise, the NBA committee may disqualify Institute from the accreditation process.

Here are the criteria and weightage distributed to undergraduate engineering programs.

Criteria (Program Level)	**Weightage**
Vision, Mission & Program Educational Objectives	50
Program Curriculum & Teaching-Learning Process	100
Course Outcome & Program Outcomes	175
Students' Performance	100

Criteria (Program Level)	**Weightage**
Faculty Information & Contribution	200
Facilities & Technical Support	80
Continuous Improvement	75
Criteria (Institute Level)	
First Year Academics	50
Student Support Systems	50
Governance, Institutional Support & Financial Resources	120
Total	**1000**

#4: Submitting the SAR

Once the Institute generates the error-free SAR report, Institute needs to submit it on the website for further process.

#5: Applying for the NBA Accreditation

Institute needs to log in to the eNBA portal with the previously generated user Id and password and pay the remaining 90% of the total accreditation fees. Institute also needs to mention 3 dates for the NBA onsite peer team visit.

#6: NBA Peer Team Members Visit the Campus for Evaluation

As a part of the evaluation, the NBA peer team will visit the higher education institution on one of the dates that the Institute had mentioned while submitting the application. The visit may extend to 2-3 days wherein the evaluators will verify the information submitted by the Institute in the report.

The Institute must keep all the documents and reports ready beforehand and ensure a smooth scrutiny process. The NBA committee generally records the video of an entire visit, checks proof of all produced records, and arranges a brief discussion with various stakeholders- like faculty, student, alumni, and parents to analyse the "quality education" parameter.

#7: Submission of Report & Final Recommendation by EAC

The NBA peer team members will submit their observations in terms of a report to the Evaluation and Accreditation Committee - EAC. The EAC members carefully analyse the report and provide a recommendation letter to the **Academic Advisory Committee** for the final decision-making.

#8: Academic Advisory Committee's Decision

Right from checking the document & reports submitted by the HEIs to the recommendation of EAC, the Academic Advisory Committee (AAC) reviews everything and decides whether to give accreditation or not.

#9: Possible Outcomes

Based on the decision of the AAC, if everything falls in line, the institution may get -

- NBA Accreditation for 3 years
- NBA Accreditation for 6 years

Or, the Institute may not get the **NBA accreditation**!

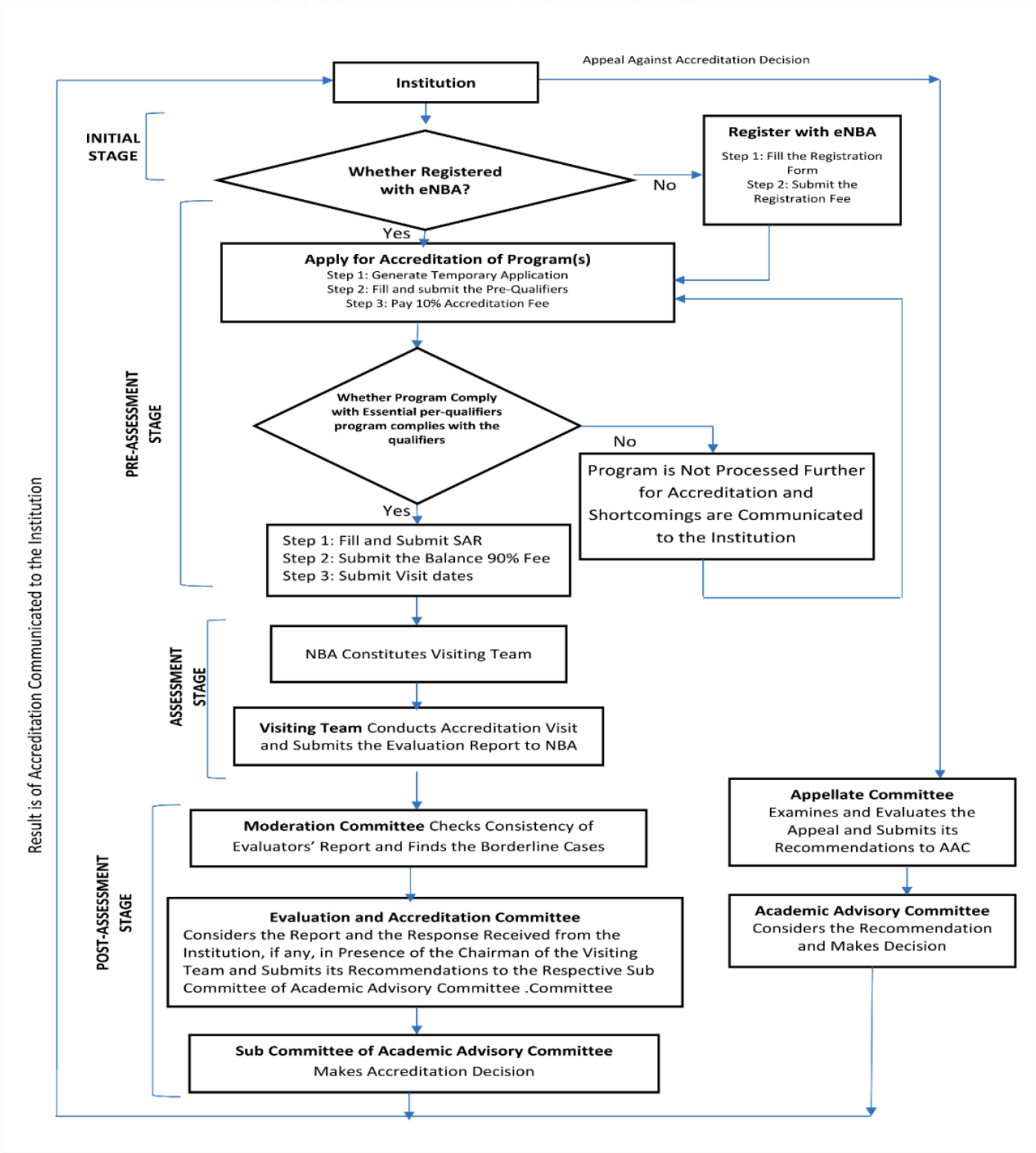
NBA Grievance Redressal

If the Institute feels unsatisfied with the entire evaluation process, the Institute may ask for another review by challenging the decision of the NBA committee. The Institute gets 30 days to request the same. The Institute's application for review will be evaluated by the Appellate Committee (AC) and the final decision will be conveyed to the institution.

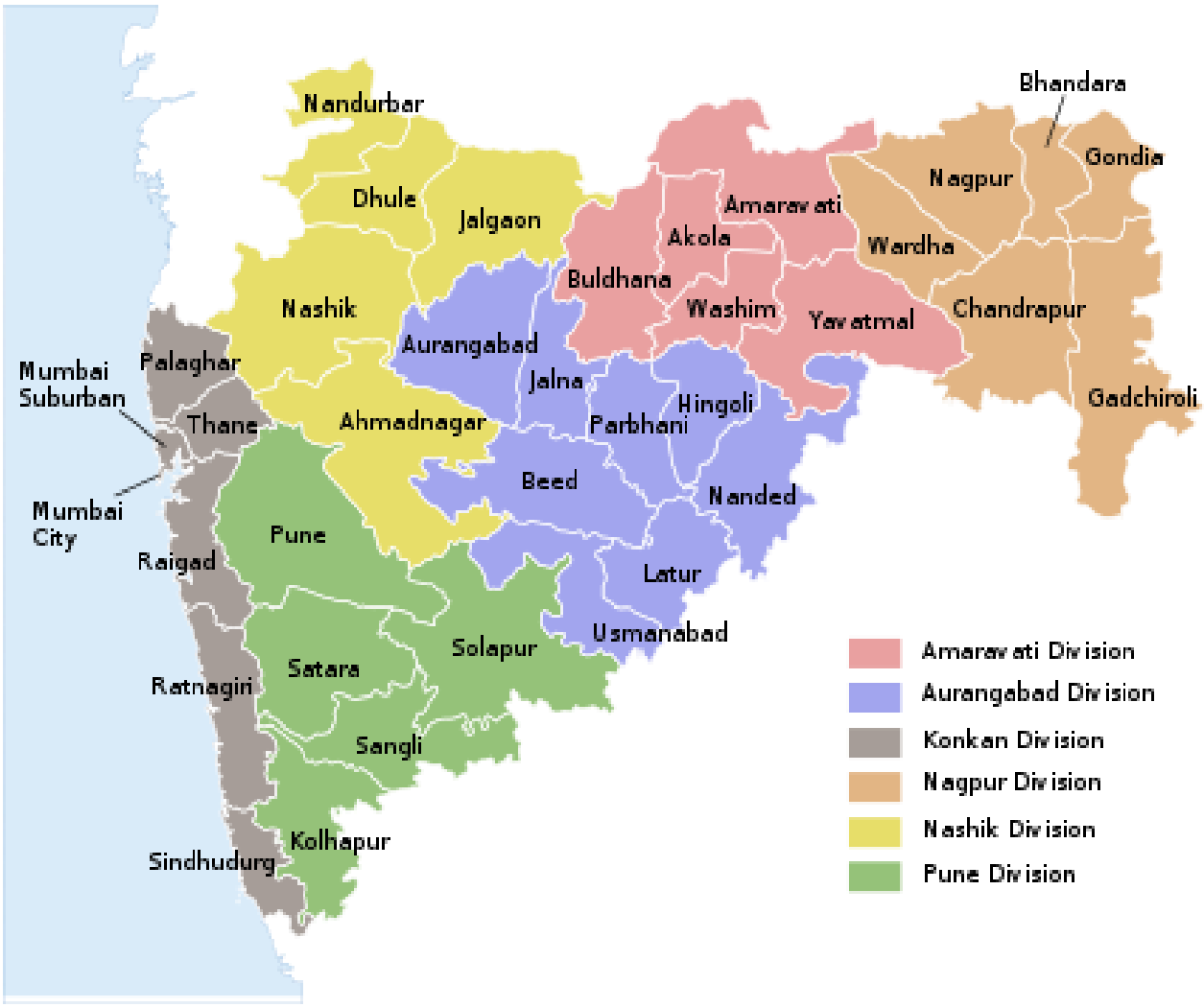
Benefits of achieving NBA Accreditation to the HEIs

The following are the top advantages of achieving **NBA accreditation** for colleges.

- NBA process allows institutions to **strive for excellence** and improve their quality of education on a continuous basis
- It enables the faculty to think about **innovative teaching methodologies**
- Helps institutions to identify their teaching-learning gaps and plan out new **improved strategies** for the students' growth
- The students get a quality education that **nurtures their skill-set** and prepares them for the competitive world
- Students get a **global platform** to showcase their talent and build their career


Appeal Against Accreditation Decision
Institution
INITIAL STAGE
Whether Registered with eNBA?
No
Register with eNBA
Step 1: Fill the Registration Form
Step 2: Submit the Registration Fee
Yes
Apply for Accreditation of Program(s)
Step 1: Generate Temporary Application
Step 2: Fill and submit the Pre-Qualifiers
Step 3: Pay 10% Accreditation Fee
PRE-ASSESSMENT STAGE
Whether Program Comply with Essential per-qualifiers program complies with the qualifiers
No
Program is Not Processed Further for Accreditation and Shortcomings are Communicated to the Institution
Yes
Step 1: Fill and Submit SAR
Step 2: Submit the Balance 90% Fee
Step 3: Submit Visit dates
ASSESSMENT STAGE
NBA Constitutes Visiting Team
Visiting Team Conducts Accreditation Visit and Submits the Evaluation Report to NBA
POST-ASSESSMENT STAGE
Moderation Committee Checks Consistency of Evaluators' Report and Finds the Borderline Cases
Evaluation and Accreditation Committee
Considers the Report and the Response Received from the Institution, if any, in Presence of the Chairman of the Visiting Team and Submits its Recommendations to the Respective Sub Committee of Academic Advisory Committee .Committee
Sub Committee of Academic Advisory Committee
Makes Accreditation Decision
Appellate Committee
Examines and Evaluates the Appeal and Submits its Recommendations to AAC
Academic Advisory Committee
Considers the Recommendation and Makes Decision
Result is of Accreditation Communicated to the Institution

Map of State of Maharashtra



NOTE:

This draft of proposed Mentor Mentee Scheme is prepared under the directions and guidance of Shri Vikas Chandra Rastogi, Principal Secretary, Dept. of Higher and Technical Education, Mantralaya and Dr Npu Vinayak, State Project Director, Rashtriya Uchchatar Shiksha Abhiya, Maharashtra

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