



“A++” Accredited by NAAC (2021) with CGPA 3.52

## SHIVAJI UNIVERSITY, KOLHAPUR.

### Internal Quality Assurance Cell (IQAC)

### MINUTES

A meeting of the Internal Quality Assurance Cell (IQAC) Committee was held on **Thursday 27<sup>th</sup> June 2024 at 4.00 p.m.** in the University Office.

Following members were present.

1. Prof. (Dr.) D. T. Shirke, Hon'ble Vice-Chancellor	<b>Chairman</b>
2. Prof. (Dr.) P.S. Patil, Hon'ble Pro Vice Chancellor	Member
3. Dr. V. N. Shinde, ( Registrar)	Member
4. Dr. Smt. S. S. Patil ( Finance and Accounts Officer)	Member
5. Dr. Shivajirao Deshmukh	Member
6. Dr. P. M. Gurav	Member
7. Dr. P.M. Mane	Member
8. Dr. Avnish Patil	Member
9. Dr. (Smt.) Deepa R. Ingawale	Member
10. Dr.(Smt.) R.G. Barvekar	Member
11. Dr. N. C. Mali	Member
12. Dr. Tanaji Chougule	Member
13. Dr. S. V. Bansode	Member
14. Shri A. A. Redekar	Member
15. Shri R. P. Yadav	Member
16. Dr. Smt. A.S. Jadhav	Invitee
17. Prof.(Dr.) S.D. Delekar, Director, IQAC Secretary	Member –

Prof. (Dr.) S. S. Mahajan & Dr. V.J. Dhere, communicated their inability to attend the meeting by telephone and Dr. P.T. Gaikwad communicated his inability to attend the meeting by e-mail. Leave of absence was granted to them.

Prof. (Dr.) S.D. Delekar, Director, IQAC, welcomed all members of the IQAC.

The following business was transacted.

Item No. 1: Confirmation of the minutes of the last meeting held on 30<sup>th</sup> October 2023

**It was RESOLVED that the minutes of the last IQAC meeting held on 27<sup>th</sup> Feb 2024 were confirmed.**

Item No.2: To discuss the reports submitted by the Coordinators of different metrics of Transformative NAAC Reforms 2024 Binary accreditation as per discussions held in Brain storming session held on 12<sup>th</sup> April 2024.

Prof. (Dr.) S.D. Delekar, Director, IQAC, informed the chair about the reports submitted by various Metric Coordinators. It was then requested that each of the coordinators present the reports.

1. Dr. N.C. Mali presented his report on Criterion I Curriculum Design.

Hon'ble Vice Chancellor made the following observations

- More critical analyses must be done and action plan be prepared for each Sub Metric.
- For which programs Dual Degree/ Joint Degree/ Twinning can be given should be analyzed and also as to how to go ahead.
- Online and Blended learning has to be taken further more rigorously and information sought from NAAC as to which are the other recognized platforms.

2. Dr. P.M. Mane then made his presentation on Criterion II Faculty Resources

Hon'ble Vice Chancellor made the following observations

- A notice be taken out that each faculty should attend at least one FDP in 5 years as per guidelines
- Dr. Kombade should follow up with Madan Mohan Malviya Sanstha Pune for grant of FDP
- Various topics on NEP can be taken up for FDP/ EDP/ MDP
- IQAC should give guidelines to establishment section regarding selection process

3. Shri. S.P. Panchagalle made his presentation on Criterion III Infrastructure He specified that

- Physical infrastructure is up to the mark however proper place for display of Artifacts should be focused.
- Average expenditure on purchase of books, Language lab, e-books consortia membership/ subscription and digital resources added to the library year wise during last three years
- AR and VR labs should be developed for IT infrastructure enhancement

- Research Resources are adequate
- Divyangjan friendly facilities should be further upgraded
- Innovation Resources to be enhanced

Registrar Dr. V.N Shinde made the following observations

- Arts and crafts (Artifacts) made by students and faculty should be collected each year to be displayed in museum.

Hon'ble Vice Chancellor made the following observations

- We can also tap the outside society to collect artifacts for example there is a person in Kolhapur who collects coins and distributes them, we could get some old historical coins and display them

4. Dr. Smt. D. R. Ingawale then made her presentation on Criterion IV Financial Recourses  
She focused on Capital Expenditure and Budget allocation and Risk Management

Hon'ble Vice Chancellor made the following observations

- The University carries out a 3 tier Audit
- Risk management is done through
  - The University funds are kept in distributed Nationalized banks
  - Investment in Infrastructure strategy should be well defined
  - Annual rate contract is given to reduce expenses
  - 0.25 % of income is set aside for salary of non grant employees

5. Dr. P. M. Gurao presented his analyses on Criterion V Learning and Teaching

He made the following observations

- Education Department should give overview on Kinesthetic learning and Game based learning
- Case study is only in evaluation in M.Phil paper and not in the structure of any PG Course; therefore evaluation of internal marks should be based on case study.
- In 80:20 pattern of evaluation 10 marks can be evaluate by open book test.
- FDP and WorkShop should be conducted on Case Study and Open Book assessment evaluation

Prof. (Dr.) S.D. Delekar, Director, IQAC remarked that One Department one Industry should be followed for strengthening Industry academia linkages

Hon'ble Vice Chancellor made the following observations

- Various Courses relevant to the matrices should be conducted through PM Usha
- For Marathi and other languages Publishers are to be considered as industry

6. Dr. Avinash Patil then provided Inputs on Criteria –VI Extended Curricular Engagements

Hon'ble Vice Chancellor made the following remarks

- Each Department should form at least one club through which various activities are conducted.
- Cultural Clubs, Mental health clubs should be initiated
- Conduct of Hackathons / Ideathons, with specific problem statement should be conducted.



- Documents should be provided by the Criteria Coordinator to IQAC regarding formation of clubs for further distribution to various departments.

7. Dr. A.A. Redekar made the presentation on Criterion VII Governance and Administration He made the following observations

- A mechanism for dynamically tracking the fulfillment of IDP as per UGC suggestions should be developed
- Policies to be updated and new Policies formed as per requirements of various accreditation agencies
- IQAC should be provided with single portal where all information is uploaded
- All policies should revised and available on single page

Prof. (Dr.) S.D. Delekar, Director, IQAC suggested that with respect to Criteria 7.8 of Metric 7 each Department should have Collaboration with other Universities National and International and Industries as per the following guidelines

#### **National Universities/ Institutes**

- a) Each Science & Technology Departments sign minimum 1 MoUs in the 1<sup>st</sup> year.
- b) All other remaining departments sign totally 10 MoUs in the 1st year
- c) From 2<sup>nd</sup> year onwards, each depart sign additionally at least 1 MoU per year.

#### **International Universities/ Institutes**

- a) All Science & Technology Departments sign totally 10 MoUs per year
- b) All other remaining departments sign totally 5 MoUs per year

#### **Industries**

- a) All Science & Technology Departments sign totally 10 MoUs in the 1<sup>st</sup> year.
- b) All other remaining departments sign totally 5 MoUs in the 1st year.
- c) From 2<sup>nd</sup> year onwards, each department sign additionally 1 MoU after every two years.

The suggestions were accepted

8. Dr. Smt. R.G. Barvekar made her presentation on Criterion VIII Student Outcomes

The presentation emphasized on enhancing various aspects of student outcomes and keeping a proper record of the same. These included Placements / Employment, Academic Progression (to higher studies) , Self employment / Entrepreneurship **(which is a new point and is to be evaluated properly for implementation and improvement)**, Students appearing and clearing Competitive Exams, Awards / Prizes / Recognitions in curricular and extended curricular areas ( in which we are comfortably placed), Enrollment ratio ( needs improvement), Graduation rate ( requires improvement), Student / alumni learning experience which requires to be properly evaluated by feedbacks.

9. Dr. S.D. Pawar then made his presentation on Criterion IX Research and Innovation Outcomes

Hon'ble Vice Chancellor made the following observations

- Dean, Humanities should study the research outcomes of faculty from Humanities and Commerce and Management w.r.t their publications in Scopus and web of science
- Take last three years database analyses
- Go for open access journals if required
- Establishment should ask the faculty to complete their profile or else increments will be stopped ( Link to ASAR)
- Linkdin Account , SUK Linkdin platform and International research gate were other points suggested
- A committee to be formed to take review of research related progress comprising of who should submit report by august end
  - Dr. J.B. Sapkale ( Chairman)
  - Dr. T.D. Dongale
  - Dr. Smt. D.R. Ingavale
  - Dr. Somnath. D. Pawar
  - Dr. Smt. R.G. Barvekar
- Critical assessment of each faculty in research should be done Individual/ Department
- Librarian should interact librarians of other universities to exchange research relate information. Possibly sign MoU with other universities for the same

Hon'ble Pro- Vice Chancellor suggested that a workshop of faculty of Humanities should be conducted for awareness regarding research publications.

10. Dr. Asawari Jadhav then made the presentation on Criterion X Sustainability (Green initiatives)

She suggested the following points

- Each Department should conduct one activity of NSS
- Waste/ Scrap collection and disposal should be properly monitored and implemented
- Audits of trees should be done for making various reports authentic

Hon'ble Vice Chancellor suggested the following

- Industries and NGO's should be contacted for tree plantation drives in identified areas and roadsides. They should be given ownership of trees for protection and growth.
- Meetings related to Infrastructure should be conducted under Chairmanship of Registrar
- Meetings related to Academics should be conducted under Chairmanship of Hon'ble Pro-Vice Chancellor
- Meetings related to Policy should be conducted under Chairmanship Vice Chancellor



and also along with Pro- Vice Chancellor and Registrar

- IQAC should prepare a dash board of all 10 matrices and sub-matrices regularly indicating the Curent status
- Each month a mail should go to coordinators of all 70 + sub- matrices

**It was resolved that notices regarding various responsibilities to be completed as specified by Hon'ble Vice Chancellor be sent to the concerned Departments / Sections / Individual Faculty at the earliest in coordination with each coordinator with specific template as per new NAAC Reforms 2024. In addition, each Coordinator should form a committee with at least 4 to 5 members to expedite the work including planning and implementing the various metrics. Also action plan for preparation for the next (5th Cycle) NAAC scheduled in the year 2026 be prepared and all concerned rigorously start working on various targets.**

Item No.3: To finalize the Academic Calendar of IQAC for 2024-25

Prof. (Dr.) S.D. Delekar, Director, IQAC presented the Academic Calendar of IQAC for 2024-25 and briefed how it was prepared taking into consideration every activity and deadlines of various accreditation and ranking submission deadlines.

**It was resolved that the academic Calendar of 2024-25 for IQAC be accepted.**

Item No.4: To conduct induction program for newly admitted students for the Academic year 2024-25

Prof. (Dr.) S.D. Delekar, Director, IQAC and Dr. Tanaji Chougule informed that Induction programs for newly admitted students have been planned and will be executed.

**Resolved that the Induction program for new admitted students for the academic year 2024-25 be organized by NSS Section have been planned and will be executed.**

Item No 5: Mapping of AQAR of last three years with benchmark of SSR

The mapping presentation was displayed

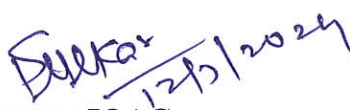
Hon'ble Vice Chancellor suggested that proper study of information and its correctness be studied and then the benchmarking done more precisely

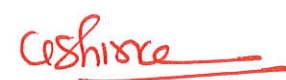
**It was resolved that Benchmarking of AQAR with SSR will be done on getting correct information from various sections and Departments**

Item No 6: Any other point with permission of the chair

- a) Hon'ble Vice Chancellor then enquired about the AAA for the years 2022-23 and 2023-24 Prof. (Dr.) S.D. Delekar, Director, IQAC informed the Chair and the members present that AAA is planned to be conducted in the month of July during the last week.
- b) It was also unanimously resolved that at least 5 technical staff to be appointed at IQA Cell for completing the various aspects of forthcoming NAAC cycle.

The vote of thanks was proposed and the meeting concluded with the permission of the Chair.

  
Director, IQAC  
Member Secretary

  
Hon'ble Vice-Chancellor  
Chairman

Minutes were read & Confirmed

  
Chairman