

Rules and Regulations of the International Hostel

The rules and regulations are subjected to change from time to time without prior intimation and information. No complains would be entertained in this regards.

Visitors:

a) Only registered students are allowed to use the facilities in hostel. **b)** Visitors are not allowed in the either of the hostel rooms without the permission from the rector of the hostel. In case if anybody is found in the hostel without permission, a penalty of **Rs. 5000** will be charged from the reference student of the room or from the one who had invited or collectively from those staying in the room. **c)** Inviting friends, classmates, relatives, guests in hostel premises and rooms is strictly prohibited. So students are advised to meet their friends, relatives or well wishers outside the hostel premises.

Misconduct:

a) Any act in hostel that violates or spoil the hostel environment (e.g: Abuse, Drug of abuse, Act or threats involving the safety of others, Sexual or any other harassment, Smoking and Alcohol, Abuse in any form etc.) is strictly prohibited. The students found guilty of the offence will be rusticated from the hostel and his admission will be canceled without any notice and cost to authorities or hostel. **b)** The students are not allowed to change the allotted rooms and beds without prior permission of the rector. Penalty of **Rs. 5000** would be implied for such act without permission.

Integrity of the Hostel Facility and Property:

Hostel facilities are provided to the students for their convenience and comfort of stay in the international hostel. In case of any damage to facility or property in any form, the cost of repair or replacement would be the responsibility of the concern student(s). It is important to note that this being an educational institute; no religious or national discriminating or projecting act hurting the feelings of the fellow mates would be encouraged.

Safety:

a) For safety purpose, CCTV cameras are installed in the international hostel premises and all the activities are continuously under CCTV surveillance. **b)** Biometric machine installed in international hostel as per the instructions from the Foreigner Registration Office, Kolhapur to record and maintain the attendance of the international students. Maintaining the attendance record is the sole responsibility of the concern student. Any discrepancy in the attendance data or shortfall of the attendance would be the student's responsibility. The hostel or University would not be responsibility for any legal action taken by FRO or Govt. of India in this regards. The students are advised to maintain their daily finger print biometric record. No excuse in any circumstances would be entertained. Monthly attendance report submission to the DSP office is mandatory and thus any discrepancy in the attendance record will be the sole responsibility of the student. Any disciplinary action taken by DSP office would be sole responsibility of the student. In case any problem in the recording system, it should be brought to the notice of the Office of International Students Hostel. **c)** If any student wants to leave the university and campus for duration of more than one day, he/she should submit "the leave application letter" to the office with prior permission from the Guide/Head of the Department and it is mandatory.

Drinking water

Drinking water is provided by the University to all living on the campus. Water supplier regularly comes to the hostel three times per week and delivers the bottles on the ground floor. It is the responsibility of the students to arrange the pickup of the bottle. So please make sure you replace your empty bottles in time. Any damage incurred to the bottle would be the responsibility of the student and will have to bear the cost of exchanging with new bottle.

Cleaning and Maintenance:

a) The cleaning staff is allotted the duty of cleaning the hostel premises and hostel rooms. The cleaning staff is scheduled to visit during 10:00 to 11:30 a.m. and thus students are requested to co-operate with the staff. **b)** Cleaning of individual rooms and kitchen is the students responsibility. Maintenance and cleaning charges will be applied at the time of leaving the room if found dirty and not well maintained or significant damage.

Timings:

It is mandatory to maintain silence in the hostel rooms and premises. Any complaints in this regards would not be forgiven. The students are not allowed to move out of the hostel premises after 11: 00 pm and it is expected that it is sleep time and the lights should be shut down after 11:00 pm and keeping the noise down for respecting the roommates and neighbours. Strict action would be taken against those not following the rules and regulations and no excuse in any case would be entertained.

Driving In/Out of campus:

Kindly note that driving vehicles without licensee (international or local) is a punishable offense as per the laws of the land. Any related misconduct would be the concern student's responsibility. It is the responsibility of the students to avail valid stickers to their vehicle to drive in and out of the campus.

Penalty: Penalty of **Rs. 5000** would be charged for those found guilty and those not obeying the rules and regulations.

Penalty amount should be paid within 7 days from the day of intimation/notice. Any delay in payment of the penalty would invite additional charges at the interest rate of 20% for the delay period.

Note: Preference of admission to International Students Hostel will be given to female candidates, UG and PG students.