**To,**

**Head**

**Department of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Shivaji University, Kolhapur**

**Subject:** Request for issuing International Student Identity Card (**Bachelor/Master Student**).

Respected Sir/Madam,

 Myself, ...................................................................................., I am a student in the Department of ........................................................... and have registered for my Bachelor/Master program in the academic year ................................. for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_course. Kindly issue me International Student Identity Card.

**Shivaji University, Kolhapur**

**International Student ID Card**

* Student Name-
* Date of Birth-
* Gender-
* Blood group-
* Nationality-
* Passport No- Date of Issue- Expiry Date-
* VISA No- Date of Issue- Expiry Date-
* Course of Study- Course Duration-
* Name of the Department where studying-
* Personal Contact Number- E-mail-
* Emergency Contact Number-
* Permanent Address-
* Present Residential Address-
* ID Valid till-
* Remark from ISH Rector-

 I hereby certify that this information is true and understand that any false statements on my part may result in the failure of any benefits associated with the card. It is also mandatory for me to return this ID card after the completion of my education.

**Student Signature** **Head of the Department**

**Director, IAC Verify and Remarks:-**

**Note: (Please attach 2 Stamp Size 2.5 X 2 cm Photos with the application)**

1. **Issue of Duplicate** student ID Card due to loss, damage, theft or change in name will attract charges of Rs. 100.
2. Student ID card is Institute’s property. Students must have to return their ID cards to the Institute for cancellation upon

 withdrawal /termination or successful completion of studies.