



**SHIVAJI UNIVERSITY, KOLHAPUR
CIRCULAR**

In order to Submit the application for renewal of the registration with DSIR New Dehli for the purpose of availing Exemption of Customs / Excise Duty, it is requested to furnish the following information in the form of Hard Copy duly signed by the HOD/Co-ordinator /Director along with soft copy to P.G.Bills section by 24th July, 2020, positively.

1. Broad areas of research & major research programmers (Enclose a copy of the latest annual report)
2. Composition of Research Advisory Committee (RAC) for guiding the research activities of the institution. (Indicate number of meetings held during the last 2 years. Also enclose a copy of the minutes of the most recent meeting).
3. Details of R&D activities as per Appendix-1 & 2 (as per attachment) (Also enclose a note on the R&D activities giving details of past achievements. ongoing programmes & future programmes)
4. Details of staff
(Enclose a list of scientific personnel working in the institution engaged in research activities along with their qualifications)
5. Details of infrastructure available for research
(Enclose a list of equipment and facilities available with the institution for undertaking research activities)
6. Sources of funding to the Institution :
Share of Central /State/UT Government and others (Enclose the statement of receipts & recurring expenditure of the institution along with sample copies of list 3 sanction orders issued by the concerned Government Department for release of grants for non-plan recurring expenditure of the institution and a letter from the concerned central/ state / UT Govt. Department regarding the commitment to meet at least 50% of the recurring expenses of the institution .)

(P.T.O.)

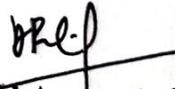
7. Annual budget for research (for last three years)

	Year	Year	Year
	2019-2020	2018-2019	2017-2018
Capital			
Revenue			

State whether the budget includes staff salaries Yes / No

8. Average yearly import/ domestic purchase of goods for R & D
(Enclose copies of half –yearly returns of import / domestic purchases from the date of last registration , if have not submitted the half yearly returns earlier)
9. Number of papers published during last two years (Enclose list of publication , their authors, journal / journal pages and the year in which they were published)
10. Number of patents filed during last two years:
(a) Indian (b) Foreign (give details)
11. Computer Software Developed :
(Details of nature of Software & end –use to which put.)
12. Awards and any other recognitions won by the institution :
13. Any other information you may like to provided:

Ref:SU/AC/PGBILLS /Customs – Excise/


Finance and Accounts Officer

Date :- 20/07/2020

- Copy to :
- 1) All HOD of P.G. Teaching Departments.
 - 2) All Co- ordinator of Various Projects.
 - 3) All Dy.Registrar.
 - 4) Office of the C.U.D.C. Shivaji University, Kolhapur.
 - 5) Office of the Registrar, Shivaji University, Kolhapur.
 - 6) Office of the Director, Board of Examinations & Evaluation
Shivaji University, Kolhapur.
 - 7) Office of the Finance and Accounts Officer Shivaji University,
Kolhapur.