

**Shivaji University, Kolhapur**  
**Students Facilitation Center**  
**Application for Second Copy of Statement of Marks**

To,  
 Director,  
 Board of Examinations and Evaluation  
 Shivaji University,  
 Kolhapur – 416 004.

Sir,

I request you to issue me the following second copy of Statement of Marks. My particulars are as under.

Full name of the student - \_\_\_\_\_

Address - \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

e-mail - \_\_\_\_\_

Telephone No.- \_\_\_\_\_ Mobile No.- \_\_\_\_\_

**Details of Second copy of Statement of Marks**

Name of the Exam					
Part/Sem. No.					
Subject/Branch					
Seat No. of Exam.					
Month of Exam.					
Year of Exam.					
PRN					
Name of the college					

Date-

**Signature of the Student**

Instructions -

1. Fee of the second copy of Statement of Marks up to last 10 years Rs. 200/- for each & before last 10 years Rs.250/- for each and Postage Charges (Within India) is Rs. 70/-
2. Fees will be accepted by online only. Use following link to pay online  
<http://paysuk.unishivaji.ac.in/BWaysReceipt/auth/registration/simple>
3. If the Statement of Marks required out of India, it will be sent by courier services and charges will be varies actual time to time. In this case applicants will be informed by Students Facilitation Centre (SFC).
4. Before the year of 2002, statement of marks will be sent by post only after the 15<sup>th</sup> days.
5. Statement of Mark will be received by hand on the same day or if there is any technical issue, then it will be sent by post to the addressee.
6. Fees once paid will not be refunded.
7. Incomplete and wrong details in application will not be entertained and no correspondence will be made.
8. For the more information contact to Students Facilitation Centre-0231-2609411/2609453  
 E-Mail id - [sfc@unishivaji.ac.in](mailto:sfc@unishivaji.ac.in)