

# Shivaji University, Kolhapur

## Students Facilitation Center

### Application form for Change in name.

(Please read all instructions in Appendix 'A')

Case No. - \_\_\_\_\_

(For Office Use Only)

To,  
Registrar,  
Shivaji University,  
Kolhapur – 416 004.

Sir,

I would like to apply for a change to be made in my name in the university record.

My particulars are as follows. –

1. Old name of the student - \_\_\_\_\_

2. PRN : 10 digit - \_\_\_\_\_ and / or 16 digit - \_\_\_\_\_

3. Last examination appeared - \_\_\_\_\_

**(Please attach the copy of the mark-sheet)**

4. Next appearing examination - \_\_\_\_\_ in the month and year - \_\_\_\_\_

5. Name of the college or center of the distance education - \_\_\_\_\_

6. New name to be made on the university record - \_\_\_\_\_

7. Supporting document attached herewith for change in name – (Please tick mark ) ✓

- Gazette
- Marriage certificate
- Affidavit

I hereby solemnly declare that the information furnished by me in this application is true to the best of my knowledge and belief. I further state that I have not migrated from this university.

Full signature of the student - 1. - \_\_\_\_\_  
(As per old name)

Date - 2. - \_\_\_\_\_  
(As per new name)

New name - \_\_\_\_\_

Address - \_\_\_\_\_

e-mail - \_\_\_\_\_

Telephone No. with STD code No. - \_\_\_\_\_ Mobile No. - \_\_\_\_\_

### Endorsement

Forwarded to the Registrar, Shivaji University, Kolhapur for necessary action. The information supplied by the applicant student is checked and found correct. I have no objection for the change in the name to be made.

### Signature & seal of the Principal / Co-ordinator, Center for Distance Education.

#### Instructions –

1. Fee for change in name is Rs. 200/-
2. Postage charges (within India) is Rs.. 30/-
3. Fees will be accepted by online only. Use following link to pay online  
<http://paysuk.unishivaji.ac.in/BWayReceipt/auth/registration/simple>
4. Student of the college should send the application through the principal.
5. Student of the distance education should send the application through the principal of the center of the distance Shivaji University, Kolhapur.
6. Please attach the copy of the mark-sheet of the last / previous examination, and original gazette or marriage certificate or affidavit on the stamp paper of Rs.100/-
7. For the more information contact to Students Facilitation Centre-0231-2609411/2609453  
E-Mail id - [sfc@unishivaji.ac.in](mailto:sfc@unishivaji.ac.in)