



SHIVAJI UNIVERSITY, KOLHAPUR

Application form for obtaining Duplicate Copy of the Degree Certificate

To,
The Director,
Board of Examinations and Evaluation,
Shivaji University, Kolhapur 416004

Sub :- Application for Duplicate Copy of Degree Certificate.

Sir,
The degree certificate detailed below, issued to me by the Shivaji University has been lost. I, therefore, request you to supply me with a Duplicate Copy of the same. The particulars are given below

Particulars :-

1. Name in full :- -----
(Beginning with surname in block letters)
2. Mother's Name :- -----
3. Faculty/Course Name :- -----
4. Seat No & PRN No. :- -----
5. Name of College / Department :- -----
6. Special Subject/Branch:- -----
(Method in case of B.Ed.)
7. Month & Year :- -----
8. Class & Grade :- -----
9. Convocation/Degree No :- -----
10. Date of Convocation :- -----
11. Postal full Address :- -----

-----Pin -----
12. Telephone / Mob. No :- -----Email -----
13. Fee Rs. 2000/- (Receipt No. & Date) :- -----

Your's faithfully

Date:- / /20

(Signature of the applicant)

Note :- Candidate must be submit filled form with required documents in the convocation section, Room No 110, Examination Building No 1, Shivaji University office in the office hours.

Instructions :-

1. The fee for a duplicate copy of the degree certificate is Rs.2000/-
2. Fee payment mode online only (on university website – Online receipt portal)
3. Attested true copy of the final year mark list compulsory. and if available a copy of lost degree certificate must be attached with the application form.
4. For the duplicate copy of the original Degree Certificate, a candidate must submit an **Original Affidavit on the stamp paper** worth Rs. 100/- duly signed by **Taluka Magistrate/Notary along with Original** copy of **Police Complaint** regarding lost of Degree Certificate must be attached with the application form. (with registration no. and date)

शिवाजी विद्यापीठ, कोल्हापूर

दुय्यम (डुप्लीकेट) पदवीप्रमाणपत्रा मागणी अर्जासोबत रू. १००/- च्या मुद्रांक पेपरवर (स्टॅम्प पेपर) द्यावयाच्या प्रतिज्ञा पत्राचा (अॅफिडेव्हिट) नमुना -

प्रतिज्ञापत्र

मीवय वर्षे व्यवसाय
----- राहणार पूर्ण पत्ता.....
.....आज दि.....
.....या ठिकाणी देवाची शपथ घेवुन सत्य प्रतिज्ञा पत्रा करतो/ करते की मी वरील पत्यावरचा / ची कायमचा / ची रहिवासी असून माझे शिक्षण
.....या महाविद्यालयातून / संस्थेतून / विद्यापीठातून
..... हा अभ्यासक्रमया बैठक क्रमांकाने या साली या श्रेणीतून पूर्ण केलेला आहे व या अभ्यासक्रमाचे पदवीप्रमाणपत्र या सालच्या पदवी समारंभाच्या कालावधीत स्वीकारले होते, तथापि सदरचे मूळ पदवी प्रमाणपत्र गहाळ झाले आहे / हरवले आहे / नष्ट झाले आहे, त्याचा शोध घेतला असता ते मिळालेले नाही तसेच, या पदवीप्रमाणपत्राचा मी कोठेही गैरवापर केलेला नाही. सदरचे मूळ पदवीप्रमाणपत्र मिळाल्यास ते मी विद्यापीठ कार्यालयात सत्वर जमा करीन, सदर प्रतिज्ञापत्र शिवाजी विद्यापीठ, कोल्हापूर यांचेकडून माझ्या या अभ्यासक्रमाचे दुय्यम (डुप्लीकेट) पदवी प्रमाणपत्रा मिळणेकामी मी केले आहे वरील सर्व माहिती खरी व बरोबर आहे. सदर माहिती खोटी किंवा चुकीची नमूद केलेली नाही. उपरोक्त सदर माहिती भविष्यात खोटी/चुकीची आढळून आल्यास होणा-या कायद्याप्रमाणेच्या शिक्षेस मी जबाबदार राहीन म्हणून केले केले.

प्रतिज्ञापत्र असे,

प्रतिज्ञापत्र करणा-या व्यक्तीची सही

ठिकाण :-

दिनांक :-

(टिप - प्रतिज्ञापत्र हे ज्या व्यक्तीचे पदवी प्रमाणपत्र हरविले आहे त्याच व्यक्तीने करावयाचे आहे याची नोंद घ्यावी.)

SHIVAJI UNIVERSITY, KOLHAPUR

Format of affidavit on the stamp paper of Rs. 100/- to be submitted along with the application for Duplicate Degree / Diploma Certificate.

Affidavit

I, ----- Age -----years,
Occupation ----- Residing at Address --- -----

today date ----- do hereby take oath in the name of God and state on solemn affirmation as under:

I state that I have completed my Education from -----
----- college / institution / university and I have passed ---
----- course with seat No. ----- in the year-----in -----
-----class. Accordingly I was issued the Degree / Diploma certificate during the convocation held in the year -----. But, I state that said original Degree / Diploma certificate has been lost / misplaced and it is not traceable in spite of diligent / efforts and searches and also I state that, I have not made any misuse of the Degree / Diploma certificate. I state that if I get the said Original Certificate, I will return the same to the university office immediately. I have made this affidavit for submitting to the university office for issuing me the duplicate Degree / Diploma certificate. Whatever, is stated above is true and correct to the best of my knowledge and belief. If it is found to be incorrect / false / wrong in future I will be liable for punishment under law.

Solemnly/ Affirmed at -----

On the date -----

DEPONENT