

SHIVAJI UNIVERSITY, KOLHAPUR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
MBA (Distance Mode) 2025-26
Admission Process through MHT-CET/ATMA CET

Step 1 -

The students who have appeared for **MHT-CET / ATMA-CET (2025-26)** with a **positive score** are **eligible for direct admission** to **MBA (Distance Mode)**.

Before the admission round, you are requested to **fill the registration form** using the following link: <https://sukapps.unishivaji.ac.in/pgentrance/#/login>

Follow the Instructions:

1. Keep scanned copies of all original documents ready: 10th, 12th, Graduation mark sheets, photo (15kb), signature(15kb), and MHT-CET scorecard.
2. Open the link and click on **New Student Registration**.
3. Verify your **email and mobile number**, then log in.
4. Complete your **Profile** and upload all required documents.
5. In the **1st Year Marksheet tab**, upload your **MHT-CET / ATMA Scorecard**.
6. Upload your 2nd and 3rd-year mark sheets in the respective tabs.
7. Go to '**Apply for Programs**' and enter these details:
 - **Program Type:** PG
 - **Program Name:** MBA CBCS (Distance Mode)
 - **Subject:** MBA (Distance Mode) (CAP round direct admission)
 - **Exam Centre:** Distance Education, Shivaji University, Kolhapur
8. After adding the program, your form will be considered complete.

Once you complete the online registration form, you need to visit Centre for Distance and Online Education, Shivaji University, Kolhapur physically for confirmation of admission.

Step 2 –

Admission process completion and fee payment at Centre for Distance and Online Education, Shivaji University, Kolhapur.

Students have to visit physically for admission process with following documents. (if student is not able to come, other family member or friend can complete the process as the concerned person should have following documents)

DOCUMENTS REQUIRED FOR THE ADMISSION:

1. Original Documents and Photo copy (Xerox) of SSC, HSC and Graduation mark sheets of all semesters. (Students are not required to submit original documents at the department, committee will verify it and return back to the students)
2. Caste Certificate (If applicable).
3. **TC/MC** (whichever applicable). In case of TC/MC is not available at the time of admission student will get provisional admission. **Grace period of 30 days** will be given to submit the original TC/MC otherwise provisional admission gets cancelled and the fees will not be refunded.
4. **ABC ID** – It is to be generated by students by their own compulsorily .
The link is provided for your reference.
(https://img1.digitallocker.gov.in/nad/assets/video/ABC_ID.mp4?autoplay=1&mode=stbranding=1&showinfo=0)
5. **UGC- DEB ID** – Once you generate the ABC ID, you have to generate UGC-DEB ID by using this like (<https://deb.ugc.ac.in/StudentDEBId>)
Bring ABC ID and DEB ID hard copy along with all documents.
6. Adhaar Card
7. Admission Fees: **Rs. 24,730/-** with eligibility fees required to pay as per the given table below. (excluding Examination fee)
8. The fees are to be paid in one time through online payment gateway only. **(No instalment facility available and No cash will be accepted)**

9. Eligibility Fee:

Sr. No.	Details	Amount
1.	Eligibility Fee (at the time of admission only)	
	➤ If candidate is from an institution affiliated to Shivaji University	Rs. 300.00
	➤ If candidate is from an institution affiliated to any other recognized Indian University	Rs. 500.00
	➤ If candidate is from an institution affiliated to any other recognized non-Indian University	Rs. 1000.00

10. In case of Cancellation of Admission: **Refund of the fees as per norms.**

For any query, contact: 0231-2609409/2609451/ 8459127168