

**SHIVAJI UNIVERSITY, KOLHAPUR.**  
**REPORT OF THE VIGILANCE SQUAD**

(To be submitted by the Vigilance Squad after its visit to an Examination center)

Name of Exam center: B.V. New Law College Sangli.  
 Name of the Principal: Dr. Pooja P. Norwadkar  
 Name and Designation of the Internal Examiner: Dr. P.P. Norwadkar

1.	<b>Examination Report</b>	
	A. Have the appointment orders of the staff working in examination been issued?	<input checked="" type="checkbox"/> Yes/No
	B. Has the non-teaching staff been appointment as supervisors / invigilators.	<input checked="" type="checkbox"/> Yes/No
	C. If yes, have their appointment orders been issued?	<input checked="" type="checkbox"/> Yes/No
	D. Percentage of non-teaching staff working as supervisors.	_____
2.	<b>Seating arrangement of the examination :</b>	
	A. Is the furniture provided to examinees suitable?	<input checked="" type="checkbox"/> Yes/No
	B. Is the seating arrangement proper?	<input checked="" type="checkbox"/> Yes/No
	C. Are all examination rooms / halls on the same floor?	<input checked="" type="checkbox"/> Yes/No
	D. If not, are the control room and examination halls on the same floor?	<input checked="" type="checkbox"/> Yes/No
	E. Does the adopted seating arrangement allow 1.0 m <sup>2</sup> space to each examinee?	<input checked="" type="checkbox"/> Yes/No
3.	<b>Mandatory documents for examination?</b>	
	Did the examinees possess :	
	A. Examination fee receipts	<input checked="" type="checkbox"/> Yes/No
	B. Self-signed Hall-tickets	<input checked="" type="checkbox"/> Yes/No
	C. Valid identity cards	<input checked="" type="checkbox"/> Yes/No
4.	<b>Instances of malpractices, copying etc.</b>	
	A. Has the Vigilance Squad noticed any cases of malpractice or copying?	<input checked="" type="checkbox"/> Yes/No
	B. If yes, the seat number/s of the alleged examinee/s : <u>OCT-22 Exam seat NO 3297</u> <u>DCM-11/04/23 10.30 to 1.30</u>	
	C. Has the Vigilance Squad noticed participation of the supervisors in catching the cases of malpractice?	Yes/No <input checked="" type="checkbox"/>
5.	<b>Examination related Documents :</b>	
	A. Have the instruction for the examinees, giving information on malpractice and penalties, been properly displayed?	Yes/No <input checked="" type="checkbox"/>
	B. Have the entries of blank answer books been properly recorded in the relevant register?	Yes/No <input checked="" type="checkbox"/>
	C. Have the entries regarding answer books issued to the examinees and those canceled been properly recorded?	Yes/No <input checked="" type="checkbox"/>
	D. Have the entries of the supplements been made with their serial numbers?	Yes/No <input checked="" type="checkbox"/>
	E. Have the answer books been duly marked with the marker stamp?	<input checked="" type="checkbox"/> Yes/No
	F. Have the answer books of the examinees been duly signed by the supervisors after verifying their seat numbers?	<input checked="" type="checkbox"/> Yes/No
	G. Have the signatures of Internal Sr. Supervisor & External Sr. Supervisor been taken on the sealed question paper packets before opening them?	<input checked="" type="checkbox"/> Yes/No
	H. Have the entries of the question papers used and those remaining in balance been taken correctly?	<input checked="" type="checkbox"/> Yes/No
6.	<b>Supervisor's Report :</b>	
	A. Are the entries in the supervisor's reports clear, correct and without scratches or over-writing?	<input checked="" type="checkbox"/> Yes/No
	B. Have the entries of the present and absent examinees been taken and signed?	<input checked="" type="checkbox"/> Yes/No
7.	Have all the present examinees signed on the Attendance Report and have the serial numbers of the answer books and supplements been written in it?	<input checked="" type="checkbox"/> Yes/No
8.	Has relevant seating plan been displayed in each examination hall/room separately?	<input checked="" type="checkbox"/> Yes/No

9.	Have proper and effective precautions been taken regarding security of sealed answer books and question papers?	<input checked="" type="checkbox"/> Yes/No
10.	Since the commencement of the examination, after how much time the unused question papers and answer books were collected back?	<input checked="" type="checkbox"/> Yes
11.	Was the Principal working as officer-in-charge?	<input checked="" type="checkbox"/> Yes/No
12.	Was an external staff member appointed as Sr. Supervisor?	<input checked="" type="checkbox"/> Yes/No
13.	If yes, Name of the person <u>Kistakar Y.S.</u> Name of the Institute <u>Appasaheb Bhanale B.Ed. Sangli.</u>	
14.	Has Internal Vigilance Squad been appointed?	<input checked="" type="checkbox"/> Yes/No
15.	If yes, does it include a female staff?	<input checked="" type="checkbox"/> Yes/No
16.	Has each examinee written his seat number on his question paper?	<input checked="" type="checkbox"/> Yes/No
17.	Was any objectionable material, such as books, note books, loose papers etc. found in the lavatories during inspection?	<input checked="" type="checkbox"/> Yes/No
18.	Was there police bandobast as the examination center?	<input checked="" type="checkbox"/> Yes/No
19.	S.R.P.D. - - SRPD Mechanism & arrangement - SRPD Register - Details of discrepant Question Paper during printing	<input checked="" type="checkbox"/> Yes/No <input checked="" type="checkbox"/> Yes/No <input checked="" type="checkbox"/> Yes/No
20.	Other deficiencies observed, if any :	

Signature of the members of the Vigilance Squad :

Sign		<u>Dr. B. A. Kollagee</u>	<u>Dr. M. A. Kalle</u>
Name	<u>M. S. Pehl</u>		
	Coordinator Vigilance Squad	Member Vigilance Squad	Member Vigilance Squad

Date : 11/4/23

Senior Supervisor,  
B U Examination Centre  
B U Hall 1, Kollagee Sangli

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