

HEI ID: HEI-U-0325 Name of HEI: Shivaji University, Kolhapur Type of HEI: State

Annual Report

OF

**CENTRE FOR INTERNAL QUALITY ASSURANCE
(CIQA)**

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

<2020-21>

Part – I: General Information**1.1. Date of notification of the Centre(attach a copy of the notification):**

09/03/2021

Link : <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Submission%20for%20Date%20of%20notification%20of%20the%20Centre.pdf>

1.2. Details of Director, CIQA

- Name : Prof. (Dr.) M. S. Deshmukh
- Qualification: M.A., Ph.D.
- Appointment Letter and Joining Report: **Link -**
<http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Director%2C%20IQAC%20Appointment%20Order.pdf>

1.3. Details of CIQA Committee:**a. Composition as per Regulations**

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. (Dr.) D. T. Shirke M.Sc., Ph.D.	Statistics	09/03/2021
b.	Three Senior teachers of HEI	Member 1	Prof. (Dr.) S. S. Mahajan M.Com., Ph.D.	Advanced Accountancy	09/03/2021
		Member 2	Prof. (Dr.) Bharati Patil M.A., Ph.D.	Political Science	09/03/2021
		Member 3	Prof. (Dr.) N. V. More M.A., Ph.D.	Marathi	09/03/2021
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	NA	---	---
		Member 5	NA	---	---
		Member 6	NA	---	---
d.	Two External Experts of ODL and/or	Member 7	Prof. Dhaneshwar Harichandan M.A., Ph.D.	Education	09/03/2021

	Online Education	Member 8	Prof. Sanjeev Sonawane M.Sc., M.A., Ph.D.	Mathematics & Distance Education	09/03/2021
e.	Officials from departments of HEI				
	<ul style="list-style-type: none"> Administration Finance 	Member 9 Administration	Dr. N. J. Bansode M.V.Sc.	Veterinary Physician	09/03/2021
		Member 10 Finance	Shri. R. Y. Lidhade M.A.	Economics, Govt. Account & Audit	09/03/2021
f.	Director, CIQA	Member Secretary	Prof. (Dr.) M. S. Deshmukh M.A., Ph.D.	Economics	09/03/2021

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)

If No, reason thereof

Yes

1.4. Number of meetings held and its approval:

a. No. of meetings held every year : Nil

Due to COVID-19 Pandemic, not a single meeting is organized.

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	Nil	---	---	---
Meeting 2	Nil	---	---	---

1.5. Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session: **NIL (We have not started due to COVID-19 Pandemic)**

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority	No. of Learner Support Centre	Number of students admitted (Male/Female/Trans-gender)
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Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	<p>All program admission related activities and dispatch of study materials (SLMs) was monitored by SIM Division.</p> <p>All Regional Centres provided guidance and supervision to Learners Support Centres (LSC).</p> <p>All Students related grievances were addressed and monitored by Student Service Divisions</p>	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.1%20Quality%20maintained%20in%20the%20services%20provided%20to%20the%20learners.pdf
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	<p>Orientations program were conducted at LSCs for all newly enrolled students.</p> <p>Annual meetings were held with all Learners Support Centres (LSC). Coordinators and the Regional Coordinators at University Head quarter.</p> <p>Physical visits are conducted to monitor the activities at the regional centres and Learner Support Centres by the Director Deputy Registrar, Coordinator and Mentor.</p> <p>Training / Workshops were conducted for SLM</p>	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.2%20Self-evaluative%20and%20reflective%20exercises%20undertaken%20for%20continual%20quality%20improvement%20in%20all%20the%20systems%20and%20processes%20of%20the%20Higher%20Educational%20Institution.pdf

		writer and Editors frequently in the Headquarter of the University.	
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	<p>Course Design and Development: Guidelines on approval and launch of new academic programs and revision / addition / deletion of course(s) in existing programs were revised in accordance with the UGC (ODL) Regulations 2020.</p> <p>Learner Support System: The IQAC played a major role in developing Manual for Study Centre Management under each Programme for maintaining standards and uniformity in operations across all LSCs and RCs.</p> <p>Continuous up-gradation of SLM for students benefit: All the BOS revised old programs or few courses in the program.</p> <p>Adaptation of new methods in examination and evaluation: Examination and Evaluation division shifted from physical evaluation to online evaluation system</p>	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.3%20Contribution%20in%20the%20identification%20of%20the%20key%20areas%20in%20which%20Higher%20Educational%20Institution%20should%20maintain%20quality.pdf
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	Resolution of Academic Council	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.4%20Mechanism%20devised%20to%20ensure%20that%20the%20quality%20of%20Open%20and%20Distance

			%20Learning%20programmes%20matches%20with%20the%20quality%20of%20relevant%20programmes%20in%20conventional%20mode.pdf
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	Feedback Form Google Form and MEET	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.5%20Mechanisms%20devised%20for%20interaction%20with%20and%20obtaining%20feedback%20from%20all%20stakeholders.pdf
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	NIL	-----
7.	Implementation of its recommendations through periodic reviews	A Core Committee is constituted by CIQA to provide support in advising and monitoring the quality assurance aspects of the Centre. The Core Committee meet at regular intervals throughout the year	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.7%20Implementation%20of%20its%20recommendations%20through%20periodic%20reviews.pdf
8.	Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	Workshops/ seminars/ symposium organized on quality theme	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.8%20Workshops%20organized%20on%20quality%20related%20themes.pdf

9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	E Content Videos	http://www.unishivaji.ac.in/distedu/Course-Material-(SIM)
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	Feedback obtained through Google Forms	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.10%20Collected%20collated%20and%20disseminated%20accurate%20complete%20and%20reliable%20statistics%20about%20the%20quality%20of%20the%20programme-1.pdf
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	New UG and PG programmes were launched in 2020-21, Program Project Reports were approved by the statutory body of the University	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.11%20Measures%20taken%20to%20ensure%20that%20Programme%20Project%20Report%20for%20each%20programme%20is%20according%20to%20the%20norms%20and%20guidelines%20prescribed%20by%20the%20Commission.pdf
12	Mechanism to ensure the proper implementation of Programme Project Reports	Programme Project Report is evaluated at the end of the semester / session	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.12%20Implementation%20of%20Programme%20Project%20Reports.pdf

			20of%20PPR.pdf
13	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	Annual Plan and Annual Report prepared for Each Programme	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.13%20Maintenance%20of%20record%20of%20Annual%20Plans%20and%20Annual%20Reports%20of%20Higher%20Educational%20Institution.pdf
14	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Feedback obtained through Google Forms	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.14%20Inputs%20provided%20to%20the%20Higher%20Educational%20Institution%20for%20restructuring%20of%20programmes%20in%20order%20to%20make%20them%20relevant%20to%20the%20job%20market.pdf
15	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Adopted Learner Centric Pedagogies in contact session. SLM developed in Learner Centric manner, for that need analysis is carried out by SLM section	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.15%20Facilitated%20system%20based%20research%20on%20ways%20of%20creating%20learner%20centric%20environment%20and%20to%20bring%20about%20qualitative%20change%20in%20the%20entire%20system.pdf

16	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	Academic and administrative Audit (AAA) took place every year. Assessment and accreditation process was carried out by NAAC as dual Mode University	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.16%20Steps%20taken%20as%20a%20nodal%20coordinating%20unit%20for%20seeking%20assessment%20and%20accreditation%20from%20a%20designated%20body%20for%20accreditation%20such%20as%20NAAC%20etc..pdf
17.	Measures adopted to ensure internalisation and institutionalization of quality enhancement practices through periodic accreditation and audit	Academic and administrative Audit (AAA) took place every year.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.17%20Measures%20adopted%20to%20ensure%20internalisation%20and%20institutionalisation%20of%20quality%20enhancement%20practices%20through%20periodic%20accreditation%20and%20audit.pdf
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	Nodal officer is appointed for coordinate between CDOE and the Commission The Coordinator also coordinates between CDOE and other bodies like AICTE, NAAC.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.18%20Steps%20taken%20to%20coordinate%20between%20Higher%20Educational%20Institution.pdf

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	Data Templates were Developed by the Centre. Through data templates and Google forms data collected online as well as offline	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.19%20Information%20obtained%20from%20other%20Higher%20Educational%20Institutions%20on%20various%20quality%20benchmarks%20or%20parameters%20and%20best%20practices.pdf
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	Quarterly Report and Annual Report were submitted to the University	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.20%20Recorded%20activities%20undertaken%20on%20quality%20assurance%20in%20the%20form%20of%20an%20annual%20report.pdf
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	Annual Reports were submitted to the University	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.21%20Submitted%20Annual%20Reports%20to%20the%20Statutory%20Authorities%20or%20Bodies%20of%20the%20Higher%20Educational%20Institution%20about%20its%20activities%20at%20the%20end%20of%20each%20academic%20session.pdf

	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution Annually to the Commission.		
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	NIL	-----
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	SLM is designed as per DEB Norms. Template is provided for SLM Writing	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.23%20Facilitated%20adoption%20of%20instructional%20design%20requirements%20.pdf
24.	Promoted automation of learner support services of the Higher Educational Institution	Online Exam and Online admission	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.24%20Promoted%20automation%20of%20learner%20support%20services%20of%20the%20Higher%20Educational%20Institution.pdf
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	NIL	-----

26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Academic and administrative Audit (AAA) took place every year.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.17%20Measures%20adopted%20to%20ensure%20internalisation%20and%20institutionalisation%20of%20quality%20enhancement%20practices%20through%20periodic%20accreditation%20and%20audit.pdf http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.26%20Coordinated%20with%20third%20party%20auditing%20bodies%20for%20quality%20audit%20of%20programme(s).pdf
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Self-Appraisal Report was submitted to the Assessment and Accreditation agencies (NAAC).	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.27%20Overseen%20the%20preparation%20of%20Self%20Appraisal%20Report%20to%20be%20submitted%20to%20the%20Assessment%20and%20Accreditation%20agencies%20on%20behalf%20of%20Higher%20Educational%20Institution.pdf

28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	Research Cell was established by the Centre for Distance Education. Through the Cell gave a call for Research Project Application.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.1.28%20Promoted%20collaboration%20and%20association%20for%20quality%20enhancement%20of%20Open%20and%20Distance%20Learning%20mode%20of%20education%20and%20research%20therein.pdf
29.	Facilitated industry - institution linkage for providing exposure to the learners and enhancing their employability.	NIL	-----

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	Centre for Distance Education (CDE) uses participative methods for smoothly functioning of its work. For smoothly functioning of CDE work various committees are formed.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.1%20Governance%20Leadership%20and%20Management.pdf
2.	Articulation of Higher Educational Institution Objectives	Institution have clear and well defined Vision, Mission & Goals	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.2%20Articulation%20of%20HEI%20Objectives.pdf
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	Shivaji University is a dual mode University hence the curriculum development process is carried out by the BOS of the University. New UG and PG programmes were launched in 2020-21, Program Project Reports were approved by the statutory body of the University	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.3%20Programme%20Development%20and%20Approval%20Process.pdf
4.	Programme Monitoring and Review	Programme Project Reports were evaluated at the end of the semester / session	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.4%20Programme%20Monitoring%20and%20Review.pdf

5.	Infrastructure Resources	Centre for Distance Education have adequate learning and administrative resources and used optimally	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.5%20Infrastructure%20Resource.pdf
6.	Learning Environment and Learner Support	The Learner Support Services including SLM, Academic counseling, Library services, ICT facilities, etc. were provided to all the programmes	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.6%20Learning%20Environment%20and%20Learner%20Support.pdf
7.	Assessment and Evaluation	Centre for Distance Education executes the evaluation through varied assessment tools including MCQs, Projects, Reports, Case Studies, Assignments, Oral Exam, Term End Examination to suit the different learning outcomes expected of the programmes.	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.2.7%20Assessment%20and%20Evaluation.pdf
8.	Teaching Quality and Staff Development	Faculty get an opportunity to participate in different faculty development programmes.	http://www.unishivaji.ac.in/uploads/distedu/2022-2023/Assignment%20March%202023/2.2.8%20Teaching%20Quality%20and%20Staff.pdf

2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V(3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	The Institution have adequate and appropriate teaching and other support staff along with infrastructure and technology support	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.3.1%20Academic%20Planni

			ng.pdf
2.	Validation	The Institution have a mechanism for validation to ensure that its programmes are academically viable	http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/2.3.2%20Validation.pdf
3.	<p>Monitoring, Evaluation and Enhancement Plans</p> <p>a) Reports from Learner Support Centres (for Open and Distance Learning programmes)</p> <p>b) Reports from Examination Centres</p> <p>c) External Auditor or other External Agencies report</p> <p>d) Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels</p> <p>e) Reporting and Analytics by the Higher Educational Institution</p> <p>f) Periodic Review</p>	<p>Monitored and improved the quality through different reports</p> <p>i. Reports from Examination Centres</p> <p>ii. External Auditor or other External Agencies report</p> <p>iii. Periodic Review</p>	http://www.unishivaji.ac.in/uploads/distedu/2022-2023/Assignment%20March%202023/2.3.3%20Monitoring%20Evaluation%20and%20Enhancement%20Plans.pdf

Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, atleast Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor

Prof. (Dr.) D. N. Kashid

Director

M.Sc., Ph.D.

Rs. 40,000/-

Appointment Letter : <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Dr.%20D.%20N.%20Kashid%20Appointment%20Order%202020.pdf>

Joining Letter : <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Dr.%20D.%20N.%20Kashid%20Joining%20Letter.pdf>

3.2 Compliance status of “Human Resource and Infrastructural Requirements” – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

NIL

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG Programmes				
B.A.	02	*		Due to COVID – 19 Pandemic, the teaching of UG Programmes were not conducted.
B.Com.	02	*		
PG Programmes				
M.A. Marathi	02	*		Due to COVID –

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M.A. Hindi	02	*		19 Pandemic, the teaching of PG Programmes were not conducted.
M.A. English	02	*		
M.A. Economics	02	*		
M.A. History	02	*		
M.A. Political Science	02	*		
M.A. Sociology	02	*		
M.Com.	02	*		
M.B.A.	02	01		
M.Sc. (Maths)	02	*		
PGD	---	---	---	---

S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/Contract) with gross salary/m onth	Date of joining programme and Joining report
		NIL						

3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	1
Assistant Registrar	1	0
Section Officer	1	1
Assistants	3 (2 for DM Universities)	7
Computer Operator	2	1
Multi-Tasking Staff	2	4

(Attach duly attested photocopy of appointment letter with salary details)

Part – IV: Examinations

4.1 Information of formative and summative assessments/ examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes (All examinations were conducted through Online Mode)	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Exam%20Circular%20for%20Proctored%20Examination.pdf	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Exam%20Circular%20for%20Proctored%20Examination.pdf	

3.	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/ Regional Centre / Higher Educational Institution</p>	Yes	
4.	<p>The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities</p>	Yes	

5.	<p>The weightage for different components of assessments for Open and Distance Learning mode shall be as under:</p> <ul style="list-style-type: none">i. continuous or formative assessment (in semester): Maximum 30 per cent.ii. summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Sample%20Question%20Paper%20UG.pdf http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Sample%20Question%20Paper%20PG.pdf	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Sample%20Marksheet%20UG.pdf	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Exam%20Circular%20for%20Proctored%20Examination.pdf	

9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Exam%20Centres.pdf	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	
	(b) Availability of biometric system	No	There is no provision
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	There is no provision
	(d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	No	There is a provision of CCTV.
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Yes (Exam centres preserve the CCTV record upto 15 days from the end of examination)	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Observer%20Letter.pdf	

	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Observer%20Report.pdf	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	Yes	
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	Yes	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	Yes (At Affiliated Colleges)	

15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	Yes	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes	
17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have <ul style="list-style-type: none"> i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name. 	Yes Link : http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Degree%20Certificate.pdf No Yes	
	(b) Each award shall also be uploaded on the National Academic Depository	NA	
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of all Examination Centres	No (Partially completed in different forms)	In Process

4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

Yes.

Due to COVID-19 Pandemic, all the examinations were conducted through Online Mode.

Link : <http://www.unishivaji.ac.in/uploads/distedu/CIOA/2020-2021/Exam%20Circular%20for%20Proctored%20Examination.pdf>

4.4 Result and Student Progression

For UG, PG and PGD programmes

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students progressed to next year	% of students passed	% of students passed in first class
June 2020	Bachelor of Arts	1774	1603	1423	89	17
	Bachelor of Commerce	694	649	590	91	9
	Master of Arts - Marathi	473	456	407	89	48
	Master of Arts - Hindi	257	246	210	85	47
	Master of Arts - English	727	685	550	80	42
	Master of Arts - Economics	649	618	479	78	42
	Master of Arts - History	692	666	543	82	45
	Master of Arts - Political Science	719	683	596	87	45
	Master of Arts - Sociology	521	488	364	75	45
	Master of Commerce	1332	1290	1154	89	0
	Master of Business Administration	353	349	318	91	37
	Master of Science - Mathematics	262	259	220	85	20

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Centre for Distance Education (CDE) running the 2 UG and 10 PG programmes. For implementing these programmes 'Guidelines on Programme Project Report as per annexure-IX of UGC (ODL) Regulations, 2020 are followed those are as follows :

- Programmes Mission and Objectives Decided: CDE Programmes Mission and Objectives are decided . As well as programmes objectives framed.
- Relevance of the Programme Checked In the today's era in the context of job market and skills enhancement related context the relevance of the programme is cheked.
- Suitability of the Programme for Distance Mode Checked Programmes those are feasible to conduct through Distance Mode are selected for the implementation. So CDE learners can able to undertake and successfully able to complete it.
- Students Needs are Considered While revising or introducing the programmes learners learning needs are considered.
- Cost of the Programme Estimated and University Administrative Approval Taken Programme expenditure calculated and learners programme fee structure put up for the administrative approval. After approval of it the programme fees are taken from the learners those are enrolled for these programmes.
- Self Learning Material (SLM) Developed Each programmes SLM's are developed as per the UGC guidelines.
- Admissions Given Admissions are given to the students those are fulfilling the required eligibility of the particular programmes.
- Contact Sessions are Organized at Study Centre Semester wise Contact Sessions are organized of each programmes at the Learner facilitation centers/Study centers and at the Headquarter of CDE.
- Internal Assessment through Home Assignments For learning and for preparing for the final examinations Centre for Distance Education gives Assignments to the students. So they can be prepared for their Programme examinations. Through these students also get internal marks.
- Final Examination and Result At the end of each semester examinations are taken and results are declared. Students also given proper guidance if they failed in the any examination at the Head quarter of CDE as well as the Learner facilitation centre/Study Centres.

Link - <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Statutory%20Body%20Approval%20for%20PPR%20and%20SLM.pdf>

5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' - As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

Learning Material or Self Learning Material is developed with the approach of self explanatory, self-contained, self-directed, self-motivating and self evaluating. Self Learning Material developed by the Center for Distance Education is used by other Open University (YCMOU, Nashik-Maharashtra) which is the indicator of the SLM quality. The following is an indicative list of quality standards are used while developing print material: (a) The Self Learning Material is designed with the approach of two-way communication between the learner and content. (b) The Self Learning Material is involving the learner actively through various experience-based activities and assignments. (c) The learner gets clear information about the structure of the programme and course. (d) There is detail learning map in Self Learning Material for the learner so that he or she can self-directed for completion of his or her study. (e) The content of Self Learning Material is developed with dialogue and personal system of writing method which creates the nature of interactivity in Self Learning Material. (f) The Self Learning Material is encouraging learner to apply new knowledge and skills. (g) There is clear definition of learning objectives and outcomes. (h) The content is divided into small sections (blocks) and sub-sections (units and sub-units) for effective learning. (i) There is an assignment on each learning objective for self-assessment. (j) Learning Platform Moodle is used for MBA Programme. (k) For different programme and course 984 e-content are developed.

Link - <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Sample%20SLM.pdf>

5.3 Compliance status in respect of Self-Learning Material – As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Self Learning Material is developed with the approach of self-explanatory, self-contained, self-directed, self motivating and self-evaluating. The learning material is developed with the learner centered approach and that is lay emphasis on real world tasks, learner's choice of tasks or situations, case studies, collaborative learning tasks, opportunities for observing others, self-evaluation. SLM are developed according to POs and Cos of the programme. Development of SLM process continuously carried out throughout the year. Till the date the Center for Distance Education developed around 600 SLM for various programme. Out of it presently 418 SLM are used for different programme. SLM Writers are nominated by respective BOS Chairmen on the basis of Experience and academic Credentials. Which helps to maintain the quality of SLM. During the planned period, the following points were considered very carefully ? Backgrounds of learner and learning needs; learning experiences; and support and preparation in adapting to flexible learning. Following are the major ingredients are considered while developing the learning material by authors 1. learning objectives 2. assessment of prior knowledge 3. learning activities 4. feedback of learning activities 5. examples and illustrations 6. Self assessment tests 7. summaries and key points 8. Glossary 9. References 10. study tips The Self Learning Material is developed in defined formats with following features: (i) Consistent layout and format. (ii) Inclusion of overview of content. (iii) A unit structure at the beginning of the unit. (iv) Plenty of examples. (v) Reference to prior learning. (vi) Inclusion of national or international caselets and case studies. (vii) Content in segments synchronised with learning objectives and outcome. (viii) Appropriate sequence of material. (ix) Explanation on technical, new, difficult terms or word in a glossary section. (x) Inclusion of adequate suggested reading (both print and online)

Link - <http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Compliance%20Status%20of%20SLM.pdf>

Part – VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG	Nil				
	PG	Due to COVID				
	PGD	– 19 Pandemic				

6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

NIL
Due to COVID – 19 Pandemic.

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

6.3LSC wise enrollment details

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is of how many HEIs? (No. & Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt. (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programs offered	Total Enrolled student.
1.	Yashwantrao Chavan Warana Mahavidyalaya, Warananagar-416 113 Tal-Panhala, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. P. S. Raut 9922244275	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	96
2.	Karmveer Hire Arts, Commerce Science & Education College, GARGOTI - 416 209 . Tal: Bhudargad Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Shashikant Shamrao Chavan 9960012170	M.A. M.Phil. M.Ed.	1	B.A., B.Com., M.A., M.Com.	90
3.	Dr. Ghali College, GADHINGLAJ-416 502 Tal- Gadhinglaj, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. B. B. Waghmode 9421112525	M.A.	1	B.A., B.Com., M.A., M.Com.	00
4.	Ajara Mahavidyalaya, AJARA-416 505 Tal:Ajara, Dist: Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. Ranjeet Baburao Pawar 9764636125	M.A. B.Ed. Ph.D.	1	B.A., B.Com., M.A., M.Com.	17
5.	Shri Shahaji Chhatrapati Mahavidyalaya, Dasara Chowk, KOLHAPUR-416 002	1	Yes	Shivaji University, Kolhapur	Government	Dr. Mahadev Ananappa Shinde 9371181885	M.Com. M.Phil. Ph.D. NET. M.B.A.	1	B.A., B.Com., M.A., M.Com.	560
6.	Mahavir Mahavidyalaya, 7/E, Bhausingji Road, KOLHAPUR-416 003	1	Yes	Shivaji University, Kolhapur	Government	Dr. Gomtesh Satgonda Patil 9850758207	M.A. B.Ed. Ph.D. M.Phil. NET, SET	1	B.A., B.Com., M.A., M.Com.	3
7.	Padmsashri Dr. G. G. Jadhav Mahavidyalaya, Gaganbavada. Tal- Gaganbavada, Dist-Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Prof. Aadinath Sukhdev Kamble 9552729717	M.Com. M.Phil.NET, SET	1	B.A., B.Com., M.A., M.Com.	40
8.	Radhanagari Mahavidyalaya,	1	Yes	Shivaji University,	Government	Prof. S. D. Patil	M.A.	1	B.A., B.Com.,	43

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

	RADHANAGARI-416212 Tal- Radhanagari Dist- Kolhapur			Kolhapur		9423699737			M.A., M.Com.	
9.	Shivraj College of Arts and Commerce & D.S. Kadam Science College, GADHINGLAJ-416502 Tal- Gadhinglaj, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. Mahesh Dannapa Chougale 9270060697	M.Com. B.Ed. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	68
10.	Vitthalrao Patil Mahavidyalaya, (Arts, Commerce & Science) KALE Tal: Panhala , Dist: Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Krishna Babu Patre 8805577807	M.A. B.Ed. NET	1	B.A., B.Com., M.A., M.Com.	68
11.	Devchand College, ARJUNNAGAR-591269 Via: Nipani , Tal: Kagal , Dist: Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. Chandravardhan Mohanrao Naik 9371512616	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	56
12.	Arts, Commerce & Science Mahila Mahavidyala, Kasaba Beed, Tal- Karveer, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Suchita Santosh Bhosale 9822418909	M.A.	1	B.A., B.Com., M.A., M.Com.	30
13.	Rajarshi Shahu Arts and Commerce College, RUKADI-416118 Tal- Hatkanangale, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. Hindurav Vasant Sankpal 9850111293	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	78
14.	Dr. Babasaheb Ambedkar Mahavidyalaya PETH-VADGAON-416112 Tal- Hatkanangale, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. Ranjit Papa Mane 9604621939	M.A. M.Phil. SET, Ph.D.	1	B.A., B.Com., M.A., M.Com.	85
15.	Tukaram Krishnaji Kolekar Arts and Commerce College, NESARI-416504	1	Yes	Shivaji University, Kolhapur	Government	Prof. Sadashiv Balu Chougale 9921535099	M.Com. M.Ed. M.Phil.	1	B.A., B.Com., M.A., M.Com.	5

HEI ID: HEI-U-0325**Name of HEI: Shivaji University, Kolhapur****Type of HEI: State**

	Tal- Gadhinglaj, Dist-Kolhapur									
16.	Arts,Commerce & Science Mahavidyalaya, ASURLE-PORLE -416 230, Tal. Panhala,Dist. Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Ravindra Vasant Devthanekar 9421041728	M.A. B.Ed. M.Phil.	1	B.A., B.Com., M.A., M.Com.	13
17.	Shri.Lahu Bala Paritkar Arts, Commerce & Science College, Panore, Post - Vaitavade, Tal- Panhala,Dist.Kol hapur-416205	1	Yes	Shivaji University, Kolhapur	Government	Prof. Ranjeet Dinakar Patil 9146595309	M.A. B.Ed.	1	B.A., M.A.	44
18.	Arts, Commerce & Science College, Sv.No 132/12, Saraswati Nagar, GADHINGLAJ- 416 502 Tal-Gadhinglaj, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Dharmveer Shahu Kshirsagar 9970975264	M.A. NET	1	B.A., M.A.	14
19.	Gopal Krishna Gokhale College, Subhash Road, KOLHAPUR-416 012	1	Yes	Shivaji University, Kolhapur	Government	Prof. Sanjaykumar Aannappa Menashi 9673736777	M.A. B.Ed. NET	1	B.A., B.Com., M.A., M.Com.	256
20.	Arts College, KOWAD-416 508 Tal-Chandgad Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. T. Patil 9422742332	M.A.	1	B.A.,B.Com , M.A., M.Com.	5
21.	R.B.Madkholkar College, CHANDGAD, Tal- Chandgad, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Sambhaji Shivaji Sawant 9423600105	M.A., M.Phil.	1	B.A., B.Com., M.A., M.Com.	34
22.	Yashwanarao Chavan Mahavidyalaya, HALKARNI-416 552, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Vanku Vaiju Kolkar 9405559783	M.A.	1	B.A., B.Com., M.A., M.Com.	28
23.	Raja Shivchhatrpati Arts and Commerce College, MAHAGAON	1	Yes	Shivaji University, Kolhapur	Government	Prof. Digambar Gangadhar Kapure 9623641958	M.A. Net (History)	1	B.A., B.Com., M.A., M.Com.	76
24.	Dr. J. P. Naik Mahavidyalay, Uttur, Tal- Ajara, Dist,	1	Yes	Shivaji University, Kolhapur	Government	Prof. Dayanad Namdev Mahadik 8483843911	M.A. B.Ed. SET	1	M.A.	11

HEI ID: HEI-U-0325**Name of HEI: Shivaji University, Kolhapur****Type of HEI: State**

	Kolhapur									
25.	Parwatibai More Mahila Mahavidyalaya, Sarwade, Tal-Radhanagari, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Santosh Eknath Padalkar 9689439216	M.A. B.Ed.	1	M.A. M.com	48
26.	Rajarshi Chh. Shahu College, Kadamwadi Road, Kolhapur Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Baburao Bamu Ghurake 8482983364	M.A. NET Ph.D.	1	B.A., B.Com., M.A., M.Com.	130
27.	Dattajirao Kadam Arts, Science & Commerce College, ICHALKARANJI, Tal:Hatkanangale, Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Atish Nemgonda Patil 9922499491	M.A. NET, SET Ph.D.	1	B.A., B.Com., M.A., M.Com.	115
28.	Sadashivrao Mandlik Mahavidyalaya, MURGUD-416 219 Tal- Kagal, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. R. Benake 9021180645		1	M.A. M.com. M.B.A.	84
29.	Shri Venkatesh Mahavidyalaya, ICHALKARANJI-416115 Tal: Hatkanangale , Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. P. Kesarkar 9421371182		1	B.Com., M.Com. M.B.A.	76
30.	Shripatrao Chougule Arts & Science College, MALWADI-KOTOLI Tal-Panhala, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. U. B. Pawar 9765746058		1	M.Sc. (Maths)	43
31.	Shri Sant Gadagebaba Mahavidyalaya, KAPASHI-416 214 Tal-Shahuwadi, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. K. K. Chavan 9823324979		1	M.A.	19
32.	Centre for Distance Education, Shivaji University, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Smt. Dr.R.U. Sankpal 9860169427	M.A.,M.B.A.,M.Ed.,P. hd.,Net Set	1	M.B.A.	125
33.	Vivekanad College, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. S. Kale 8149689235	SET,NET,MBA	1	M.B.A.	36
34.	Department of Technology, Shivaji University, Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. M. Bhosale 0231-2020022	M.E	1	M.Com. (Valuation of Real Estate)	

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

35.	Centre for Distance Education Shivaji University, Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Smt. Dr.R.U. Sankpal 9860169427	M.A.,M.Ed.,M.B.A.,P. hd.,Net Set	1	M.Sc. (Maths)	
36.	Adarsh Mahavidyalaya, VITA - 415 311 Tal :Khanapur,Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. A. Varekar 9970074672	M.A,SET,Ph.D	1	B.A., B.Com., M.A., M.Com.	36
37.	Shrimant Babasaheb Deshmukh Mahavidyalaya, ATPADI-415 301 Tal- Atpadi , Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Smt.(Dr.) R. H. Kulkarni 9423017558	M.A,Ph.D	1	B.A., B.Com., M.A., M.Com.	48
38.	Miraj Mahavidyalaya, 705/1 Budhagaonkar Mala, Near Govt. Milk Dairy, MIRAJ-416 410, Tal- Miraj ,Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr.Raygonda Tatoba Patil 9423871415	M.A.,Ph.D, M.Phil	1	B.A., B.Com., M.A., M.Com.	5
39.	Smt.Rajamati Nemgonda Patil Kanya Mahavidyalaya (Arts, Commerce & Science) Neminathnagar Dhamani Road, SANGLI.. Tal:Miraj Dist: Sangli-416 416	1	Yes	Shivaji University, Kolhapur	Government	Shri.Vijay Bapusaheb Chougule 9403724023	M.A.	1	B.A., B.Com., M.A., M.Com.	112
40.	Smt. Mathubai Garware Kanya Mahavidyalaya, S.T.Stand Road, Khan Bhag, SANGLI-416 416	1	Yes	Shivaji University, Kolhapur	Government	Prof. Manohar Ramhari Chadare 8485032060	M.A.,B.Ed	1	B.A., B.Com., M.A., M.Com.	97
41.	Padmabhushan Dr. Vasandraodada Patil Mahavidyalaya, TASGAON-416 312 Tal- Tasgaon Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. K. S. Patil 9890703623	M.A., D.H.E.	1	B.A., B.Com., M.A., M.Com.	63
42.	Baba Naik Arts and Science College, Kokrud.	1	Yes	Shivaji University,	Government	Dr. V. B. Bhagvat 8421515430	M.A.,Ph.D	1	B.A., B.Com., M.A.,	15

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

	Tal - Shirala, Dist-Sangli			Kolhapur					M.Com.	
43.	Arts and Commerce College, ASHTA-416 301 Tal- Walwa Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. B. Masal 9623664007	M.A. Net.	1	B.A., B.Com., M.A., M.Com.	1
44.	Raje Ramrao Mahavidyalaya, JATH-416 404 Tal- Jath ,Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. H. Karenavar 9423262688	M.Sc.	1	B.A., B.Com., M.A., M.Com.	63
45.	Kratisinh Nana Patil Mahavidyalaya, WALAWE-416 313 Tal- Walwa ,Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. R.M. Londhe 9860659848	M.A.,M.Phil.,Ph.D.	1	B.A., B.Com., M.A., M.Com.	38
46.	Mhaishal Mahavidyalaya, Mhaishal, Tal. - Miraj, Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. Smt. K.M. Shejwalkar 9423535602	M.A.	1	B.A., B.Com., M.A., M.Com.	14
47.	Balvant College, VITA-415 311 Tal- Khanapur Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. Jagrap 9284782492	M.A.	1	B.A., B.Com., M.A., M.Com.	
48.	Matoshri Bayabai Shripatrao Kadam Kanya Mahavidyalaya, KADEGAON- 415304 Tal-Kadegaon Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. Smt. S. B. Mohite 9881570107	M.P.Ed	1	B.A., B.Com., M.A., M.Com.	
49.	Vitthal (Daji) Patil Arts, Commerce & Science Mahavidyala, Salgare, Tal-Miraj, Dist- Sangli - 416418.	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. M. Honrav 9096421749	M.A.(Economics)	1	M.A., M.Com.	11
50.	Yashwantrao Chavan Arts and Commerce College, URUN- ISLAMPUR	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. K. Kirdat 9421918825	M.A.,Ph.D	1	B.A., B.Com., M.A., M.Com.	44
51.	Arts, Comm. & Science College UMADI, Tal- Jath, Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. I. Mendigiri 8390542762	M.A.,Ph.D	1	B.A.M.A	14
52.	Chintamanrao College of Commerce, SANGLI- 416415	1	Yes	Shivaji University, Kolhapur	Government	Mrs. M. K. Mohanani 9561900303	M.Com.	1	B.Com., M.Com.	35

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

53.	Deshbhakta Anandrao Balwantrao Naik Arts and Science College, Yashwantnagar, CHIKHALI	1	Yes	Shivaji University, Kolhapur	Government	Prof. Machchindra nath Maruti Suryawanshi 9970700480	M.A.,M.Phil.	1	M.A.	
54.	Patangrao Kadam College, Sangliwadi, SANGLI	1	Yes	Shivaji University, Kolhapur	Government	Dr. N. V. Gaikwad 8390542762		1	B.A., B.Com., M.A., M.Com.	
55.	Willingdon College, SANGLI, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. U. H. Naik 0233-2301131	M.Sc. Ph.D.	1	M.A.	29
56.	Padmabhushan Vasantrodada Patil Mahavidyalaya, KAVATHE-MAHANKAL Tal- Kavathe-Mahankal Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. Satish Sopan Patil 8275592739	M.A.(History)	1	M.A., M.Com.	46
57.	Vishwasrao Naik Arts, Commerce and Baba Naik Science Mahavidyalaya, Shirala -415 408 Tal - Shirala, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. U. Patil 9922215670		1	M.A., M.Com.	28
58.	Kanya Mahavidyalaya, Shivaji Road, Shivaji Nagar, MIRAJ Tal- Miraj, Dist-Sangli -416 410	1	Yes	Shivaji University, Kolhapur	Government	Prof. Chavan 9766115008		1	B.A., M.A.	29
59.	Arts, Commerce & Science College, Palus - 416 310 Tal-Palus, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. Sandip Patil 9763887818		1	M.A., M.B.A., M.Sc. Maths	32
60.	Shri Raosaheb Ramrao Patil College, SAVALAJ-416 311 Tal-Tasgaon Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. B. M. Magdum 9822446292		1	M.A.	25
61.	Shri R.K. Patil Arts,Commerce & Science College, Sankh, Tal. Jat, Dist. Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. P. V. Vathare 9421129305		1	B.A., B.Com., M.A., M.Com., M.Sc. (Maths)	25

HEI ID: HEI-U-0325**Name of HEI: Shivaji University, Kolhapur****Type of HEI: State**

62.	Shikshan Maharshi Bapuji Salunkhe Mahavidyalaya, Pantacha Kot, Somwar Peth, KARAD-415 124 Tal- Karad, Dist- Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. M.V. Patil 9421121588	M.Com.	1	B.A., B.Com., M.A., M.Com.	2
63.	Chhatrapati Shivaji College, SATARA-415 001	1	Yes	Shivaji University, Kolhapur	Government	Prof. Hiroji Laxman Deshmukh 9921865441	M.A.	1	B.A., B.Com., M.A., M.Com.	186
64.	Lal Bahadur Shastri College of Arts, Science and Commerce, 17, Malhar Peth, SATARA-415 002	1	Yes	Shivaji University, Kolhapur	Government	Shri. R. P. Madne 9975758675	M.A. M.Phil SET	1	B.A., B.Com., M.A., M.Com.	108
65.	Mudhoji College, PHALTAN-415 523 Tal-Phaltan, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Shri. S. V. Nimbalkar 9404216269	M.A. B.Ed.	1	B.A., B.Com., M.A., M.Com.	75
66.	Sardar Babasaheb Mane Mahavidyalaya, RAHIMATPUR- 415511 Tal- Koregaon Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. P. D. Jagtap 9890330765	M.A. M.Phil. B.Ed.	1	B.A., B.Com., M.A., M.Com.	60
67.	Dahiwadi College, DAHIWADI-415 508 Tal-Man Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Dr. K. M. Pawar 9960215475	M.A. M.Phil. NET Ph.D.	1	B.A., B.Com., M.A., M.Com.	22
68.	Arts and Commerce College, 117/A/1/2/3, Shukrawar Peth, SATARA- 415 002	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. M. Ghatge 9960123964	M.A. SET	1	B.A., B.Com., M.A., M.Com.	37
69.	Arts and Commerce College, UNDALE - 415 118. Tal - Karad, Dist.-Satara.	1	Yes	Shivaji University, Kolhapur	Government	Smt. S. U. Gaikwad 9700048037	M.A.	1	B.A., B.Com., M.A., M.Com.	
70.	Namdevrao Suryawanshi (Bedake) Mahavidyalaya, PHALTAN - 415523	1	Yes	Shivaji University, Kolhapur	Government	Shri. Dipak Ramchandra. Raut 9766214312	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	19

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

	Tal - Phaltan, Dist-Satara									
71.	D.P.Bhosale College, KOREGAON- 415 501 Tal- Karegaon, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Shri. S. N. Kolekar 9975837570	M.A.	1	B.A., B.Com., M.A., M.Com.	16
72.	Amadar Shashikant Shinde Mahavidyalya, MEDHA Tal:Jawali Dist: Satara	1	Yes	Shivaji University, Kolhapur	Government	Dr. Sujit Kasabe 7588635622	M.A. NET/SET Ph.D.	1	B.A., B.Com., M.A., M.Com.	5
73.	Arts and Commerce College, MAYANI-415 102 Tal-Khatav, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Dr. S.A. Sayyad 9421120483	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	21
74.	Sadguru Gadage Maharaj College, Vidyanagar, KARAD-415 124 Tal-Karad,Dist- Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. S. Bansode 8421605322	M.A.	1	B.A., B.Com., M.A., M.Com.	88
75.	Raja Shripatrao Bhagawantrao Mahavidyalaya, AUNDH-415 510 Tal- Khatav , Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. V. G. Shinde 9623815576	M.A	1	B.A., B.Com., M.A., M.Com.	12
76.	Dhanajayrao Gadgil College of Commerce, SATARA-415 001	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. V. Yadav 9730785312	M.Com. NET Ph.D.	1	B.Com., M.Com.	99
77.	Arts and Commerce College Koyananagar, Tal. Patan, Diat. Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. A. U. Sutar 8605785113	M.A., B.Ed.	1	B.A., B.Com., M.A., M.Com.	
78.	Smt. Meenalben Mehta College, Pachagani,	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. S. Wangikar 9637257525	M.A., NET	1	M.A., M.Com.	43
79.	Prof Sambhajirao Kadam College, DEUR, Tal: Koregaon Dist: Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. B. Shedage 9881848498	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	31
80.	Shripatrao Kadam Mahavidyalaya	1	Yes	Shivaji University,	Government	Prof. Smt. A. R. Kamble 8600155998	M.Lib. NET SET	1	B.A., B.Com., M.A.,	4

HEI ID: HEI-U-0325

Name of HEI: Shivaji University, Kolhapur

Type of HEI: State

	Shirwal			Kolhapur					M.Com.	
81.	Arts & Comm. College, NAGTHANE Tal: Satara, Dist: Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. D. Gabhale 7972709519	M.A. Ph.D. NET	1	M.A. M.com	10

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No
Yes	Department of Mathematics, Shivaji University, Kolhapur Since 1964	56	Yes
	Willingdon College, Sangli since 1966	54	

6.4 Off campus details (For Deemed to be University) : NA

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Program -mes offered	Total Enrolled student.
1.							
N.							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and January)	Date of delivery SLM	Whether SLM To delivered learners within a fortnight from the date of admission
Printing Material	17/10/2020 to 31/10/2020	October 2020	Yes
Audio-Video Material	17/10/2020 to 31/10/2020	October 2020	Yes

HEI ID: HEI-U-0325**Name of HEI: Shivaji University, Kolhapur****Type of HEI: State**

Online Material	17/10/2020 to 31/10/2020	October 2020	Yes
Compute based Material	17/10/2020 to 31/10/2020	October 2020	Yes

6.6 Whether any course in a particular programme was allowed through OER/**Massive Open Online Courses: No**

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester (Semester wise – programmes wise)
	NIL						

b. Upload approval of statutory authorities of the Higher Educational Institution:

NA

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020–Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes http://www.uni-shivaji.ac.in/uploads/distedu/CIQA/2020-2021/Declarati on.pdf	
Uploading of the following on HEI website (Mention link)			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes http://www.uni-shivaji.ac.in/Maharashtra_University_Act.pdf	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes http://www.uni-shivaji.ac.in/uploads/distedu/CIQA/2020-2021/Continuation%20of%20Recognition%20for%20One%20Year%202020.pdf	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes http://www.uni-shivaji.ac.in/uploads/distedu/CIQA/2020-2021/Prospectus%202020-21.PDF	

5.	Programme-wise information on syllabus, suggested readings, contact points for counseling / mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	Yes http://www.unishivaji.ac.in/uploads/syllabus/2020/syllabus-2020-21/BA/english/B A III %20Englis%202020-21.pdf	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Important%20Date%20for%20Admission%2C%20Contact%20Session%20and%20Assignments.pdf	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Feed%20Back%20Form.pdf	
8.	Information regarding all the programmes recognised by the Commission	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Continuation%20of%20Recognition%20for%20One%20Year%20202	

		0.pdf	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes http://www.unishivaji.ac.in/uploads/distedu/CIA/2020-2021/Exam%20Centres%20with%20Programmes%20Offered%20and%20Student%20Count.pdf	
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	Yes http://www.unishivaji.ac.in/uploads/distedu/CIA/2020-2021/Sample%20SLM.pdf	
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes http://www.unishivaji.ac.in/uploads/distedu/CIA/2020-2021/FAQ.pdf	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes CCTV & SRPD http://www.unishivaji.ac.in/uploads/distedu/CIA/2020-2021/Exam%20Centres%20with%20Student%20Count.pdf	
13.	List of the 'Examination Centres' alongwith the number of learners in each centre, for Open and Distance Learning programmes	Yes http://www.unishivaji.ac.in/uploads/distedu/CIA/2020-2021/Exam%20Centres%20with%20Student%20Count.pdf	

14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Exam%20Circular%20for%20Proctored%20Examination.pdf	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/Academic%20Calendar%202020-21.pdf	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes http://www.unishivaji.ac.in/uploads/distedu/CIQA/2020-2021/NAAC%20Certificate.pdf	

Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S. No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved intake in conventional mode and in case of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	No
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- a. as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; b. with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; c. only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes Yes No

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	No
5.	<p>The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government:</p> <p>Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners</p>	No
6.	<p>Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners:</p> <p>Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution</p>	Yes
7.	<p>Every Higher Educational Institution shall-</p> <p>a. record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;</p> <p>b. maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</p>	Yes

	<p>c. exhibit such records as permissible under law on its website; and</p> <p>d. be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.</p>	
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the	Yes

	Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Only for M.B.A. Programme
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes (Consolidated Pay)
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its	Yes

	website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such	Yes

	Higher Educational Institution	
14.	<p>No Higher Educational Institution shall, issue or publish-</p> <p>a. any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;</p> <p>b. any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading</p>	<p>Yes</p> <p>Yes</p>

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Centre for Distance Education established the 'Grievance Redressal Cell' as per Annexure – XI of UGC (ODL) on 02/11/2017. This committee comprises four Members – one chairperson and three members. For the awareness regarding the 'Grievance Redressal Mechanism' online portal is started and it's link is <http://www.unishivaji.ac.in/distedu/Grievance-Redressal-Cell> . Through this link the students can download the form and fill it and they send their Grievances on gre_cde@unishivaji.ac.in this e-mail which is specifically devoted for the grievances through it office superintendent sent to the concerned personnel and within fifteen days students grievances are solved. Centre for Distance Education has been undertaking the efforts to consider the students needs and hence through telephone, e-mail and through students study centre and as well as through help desk at primary level students queries are solved.

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
NIL	NIL

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

INSERT TEXT BOX

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	NIL

Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year

1. Title of the Innovation Help Desk for Distance Learners Objectives of the Innovation 1. To provide required information to the Centre for Distance Education Learners through one portal. 2. To help the distance learners as per their requirements. The Context Most of the distance learners of the Centre for Distance Education, Shivaji University, Kolhapur are first generation learners. Even though the information is provided online they have some queries or they required human touch through e-mailing or through telephonically for assurance of the information regarding admission, examination and the study related and constantly they contacting the administrative and teaching/counseling staff. In this context Help desk is start at the Centre for Distance Education, Shivaji University, Kolhapur. Under one roof the essential information has been given to the learners. Learners through telephonically can take the information as well as they can take the information by visiting the Help desk. The Practice Information Officer co-ordinates the activity of the Help desk and everyday updates are communicated through it to the Centre for Distance Education learners. Evidence of Success Centre for Distance Education Learners calls to CDE staff decreased and CDE learners contacting the Help desk for various type of information.

10.2 Best Practices of the HEI

1. Title of the Practice Career Enhancement Programme for Learners. Objectives of the Practice 1. To enable under graduate and post graduate students to face NET/SET, M.P.S.C./U.P.S.C. and other competitive exams. 2. To enable UG and PG students to acquire the interview skills and face the interviews with confidence. 3. To provide the counseling facility to marginalized and deprived students to sustain in this competitive era. The Context Shivaji University Kolhapur (SUK) has external examination system from its beginning for those students who are not able to take conventional education. During the year 2005 from the grants of Distance Education Council (DEC) Indira Gandhi National Open University (IGNOU), New Delhi, University has established Centre for Distance Education (CDE) and its actual functioning started from the year 2007-2008, by offering Self Instructional Material, Contact Sessions etc. for fulfilling the students' academic needs. CDE offers two under graduate courses i.e. B.A. and B.Com. and five post graduate programmes. The distance learners opt different subjects and courses of their choice. For the learning of the CDE students, centre has developed 418 Self Instructional Materials (SIM) with the help of experts of the subjects within and outside of Shivaji University jurisdiction. On completion of the CDE courses distance learners become eligible for varies job, promotion in the present job or for appearing the competitive examinations. Thus Centre for Distance Education (CDE) is working in the area of Higher Education and take efforts to make higher education accessible to the deprived, disadvantaged and marginalized group of society and carry the social responsibility of Shivaji University, Kolhapur. The Practice The students of CDE are not regular mode students and they are also seeking the guidance and counseling for the SET/NET, MPSC, communication skills, interview skills etc. Hence Centre for Distance Education, Shivaji University, Kolhapur organized these guidance programmes for distance education learners. Along with these distance learners regular students also attended these sessions. These programmes are organized for regular and Distance Mode students without any registration fees. Evidence of Success Centre for Distance Education learners at large number joined these programmes along with regular learners. On completion of the CDE courses distance learners become eligible for varies job, promotion in the present job or for appearing the competitive examinations. Thus CDE is working in the area of Higher Education and take efforts to make higher education accessible to the deprived, disadvantaged and marginalized group of society. The Practice Centre for Distance Education develops SLM the instructional system designing principles such as user friendly, use of simple, motivational and interactive language, activity based worksheets/questions are provided for student progression etc. However considering these principles the SLM is developed as follows: I. Preparation and Approval of Syllabi (by BoS and AC) First of all concerned programmes Syllabus is approved by the Board of Studies and Academic Council. II. Unit Writers /Editors Identified After approval by the Unit Writers/Editors identified and those are called for the workshop. Those Unit Writers/Editors comprises regular faculty affiliated to Shivaji University, Kolhapur. III. Workshop on SLM Orientation During the SLM writers workshop the orientation regarding Self Learning Material and regarding the students needs etc. are given. IV. Preparation of Self Learning Material Self Learning Material is prepared by the authors by considering the instructional system designing principles. V. DTP- Editing and Proof Reading Then the first draft of the SLM goes under the process of DTP and Proof Reading. As per the first draft the corrections are done and the second draft is prepared after the approval of the second draft the final draft prepared and it is further processed for the printing and binding. VI. Printing and Binding of SLM with ISBN For the printing and binding the quality papers are used so students can able to use it easily. VII. Open Sale / Distribution to Distance Learners Such prepared material is given to distance learners as well as it is purchased by regular students and students from other universities for the study. Such SLM also make available to the students on online mode.

10.3 Details of Job Fairs conducted by the HEI

No, Due to COVID – 19 Pandemic

10.4 Success Stories of students of ODL mode of the HEI

NIL

10.5 Initiatives taken towards conversion of SLM into Regional Languages

NIL

10.6 Number of students placed through Campus Placements

No, Due to COVID – 19 Pandemic

10.7 Details of Alumni Cell and its activity

No, Due to COVID – 19 Pandemic

10.8 Any other Information

No, Due to COVID – 19 Pandemic

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:



Name: Prof. (Dr.) D. K. More

Seal:



Date:

23 MAY 2023

Signature of the Registrar:



Name: Dr. V. N. Shinde

Seal:



Date:

23 MAY 2023