

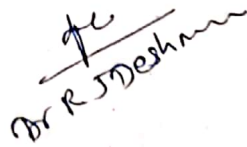
SHIVAJI UNIVERSITY, KOLHAPUR.

REPORT OF THE VIGILANCE SQUAD

(To be submitted by the Vigilance Squad after its visit to an Examination center)

Name of Exam center DOT. (Department of Tech - SUK)
 Name of the Principal Dr. A. B. Kolekar
 Name and Designation of the Internal Sr. Supervisor Dr. R. S. Deshmukh
 Name and Designation of the External Sr. Supervisor Shri. P. T. Goyal

1.	Examination Report	
	A. Have the appointment orders of the staff working in examination been issued?	Yes/No
	B. Has the non-teaching staff been appointment as supervisors / invigilators.	Yes/No
	C. If yes, have their appointment orders been issued?	Yes/No
	D. Percentage of non-teaching staff working as supervisors.	_____
2.	Seating arrangement of the examination :	
	A. Is the furniture provided to examinees suitable?	Yes/No
	B. Is the seating arrangement proper?	Yes/No
	C. Are all examination rooms / halls on the same floor?	Yes/No
	D. If not, are the control room and examination halls on the same floor?	Yes/No
	E. Does the adopted seating arrangement allow 1.0 m ² space to each examinee?	Yes/No
3.	Mandatory documents for examination?	
	Did the examinees possess :	
	A. Examination fee receipts	Yes/No
	B. Self-signed Hall-tickets	Yes/No
	C. Valid identity cards	Yes/No
4.	Instances of malpractices, copying etc.	
	A. Has the Vigilance Squad noticed any cases of malpractice or copying? Yes/No	No
	B. If yes, the seat number/s of the alleged examinee/s :	-
	C. Has the Vigilance Squad noticed participation of the supervisors in catching the cases of malpractice?	Yes/No
5.	Examination related Documents :	
	A. Have the instruction for the examinees, giving information on malpractice and penalties, been properly displayed?	Yes/No
	B. Have the entries of blank answer books been properly recorded in the relevant register?	Yes/No
	C. Have the entries regarding answer books issued to the examinees and those canceled been properly recorded?	Yes/No
	D. Have the entries of the supplements been made with their serial numbers?	Yes/No
	E. Have the answer books been duly marked with the marker stamp?	Yes/No
	F. Have the answer books of the examinees been duly signed by the supervisors after verifying their seat numbers?	Yes/No
	G. Have the signatures of Internal Sr. Supervisor & External Sr. Supervisor been taken on the sealed question paper packets before opening them?	Yes/No
	H. Have the entries of the question papers used and those remaining in balance been taken correctly?	Yes/No
6.	Supervisor's Report :	
	A. Are the entries in the supervisor's reports clear, correct and without scratches or over-writing?	Yes/No
	B. Have the entries of the present and absent examinees been taken and signed?	Yes/No
7.	Have all the present examinees signed on the Attendance Report and have the serial numbers of the answer books and supplements been written in it?	Yes/No
8.	Has relevant seating plan been displayed in each examination hall/room separately?	Yes/No

9.	Have proper and effective precautions been taken regarding security of sealed answer books and question papers?	Yes/No
10.	Since the commencement of the examination, after how much time the unused question papers and answer books were collected back?	_____
11.	Was the Principal working as officer-in-charge?	Yes/No
12.	Was an external staff member appointed as Sr. Supervisor?	Yes/No
13.	If yes, Name of the person <u>Shri. P. T. Goyal</u> Name of the Institute <u>Dept of M.C.A (SUK)</u>	
14.	Has Internal Vigilance Squad been appointed?	Yes/No
15.	If yes, does it include a female staff?	Yes/No
16.	Has each examinee written his seat number on his question paper?	Yes/No
17.	Was any objectionable material, such as books, note books, loose papers etc. found in the lavatories during inspection?	Yes/No
18.	Was there police bandobast as the examination center?	Yes/No
19.	S.R.P.D. - - SRPD Mechanism & arrangement - SRPD Register - Details of discrepant Question Paper during printing	Yes/No Yes/No Yes/No
20.	Other deficiencies observed, if any :  	

Signature of the members of the Vigilance Squad :

Sign [Signature] _____
Name Dr. P. S. Londe _____
Coordinator Vigilance Squad Member Vigilance Squad Member Vigilance Squad

Date : 27/08/2025