

 Estd. 1962 "A++" Accredited by NAAC(2021) With CGPA 3.52	SHIVAJI UNIVERSITY, KOLHAPUR - 416 004, MAHARASHTRA LapseExamSection:0231-2609298 FAX:0091-0231-269065 शिवाजी विद्यापीठ, कोल्हापूर - 416 004, महाराष्ट्र दूरध्वनी - ईपीएबीएक्स - 2609000, www.unishivaji.ac.in, E-mail: examlapses@unishivaji.ac.in 0231-2609298		
---	--	---	---

Confidential

No : DO/D.BEE/Lapses/ 1402
Date : 13/08/2025

Dear. Dr.P.S.Londhe

You are aware that the University examinations are going to commenced from **03/04/2025** Since, it is a practice for some time that a certain responsible academicians conduct surprise visits to the Examination Centers for on spot inspection, particularly to ensure sanctity in the conduct of examinations. Therefore, on behalf of the Hon'ble Vice Chancellor, I request you to kindly extend your services for this vital examination activity as Flying Squad, for on spot inspection of the examination centers in **Kolhapur** district from **20-08-2025 TO 04-09-2025**

You may use your own or hired car jointly along with your team and visit the Examination Centers. The members residing outside the city are requested contact the Coordinator, and join the squad by S.T. bus. Car charges admissible will be paid as per University rules.

During your visit to the centers, you are requested to inspect the arrangements at the examination centers as per enclosed circular "INSPECTION OF EXAMINATION CENTRES." Please verify the records of Exam, control as per guidelines therein.

It is desirable that Co-ordinator and members of the Flying Squad should carry their Identity Card issued by this office with specific mention of their nomination on Flying Squad. You are, therefore, requested to send your passport size photograph signed at the back to enable us to issue the Identity card in time.

As soon as your visits are over, a detailed report of the Flying Squad, along with remuneration bills (as per the University rules) and Identity Card issued by this office may please be submitted immediately to this office. The report of the serious findings, if any, detected at the Centers be communicated to the undersigned immediately.

Please note that an honorarium of Rs. 154/- will be paid for one session in a day and Rs. 308/- for two sessions in a day in addition to TA / DA. The same has to be certified by the Co-ordinator of the Flying Squad.

Expecting your kind co-operation,
with Regards.

Yours sincerely,



(Dr.A.N.JADHAV)

Director,

Board of Examinations & Evaluation

Circular- Inspection of Exam Centers.

Note : 1) Co-ordinator, and member are requested to see that no relative of them of the following type is appearing for the examination at the time of squad duty. Father, mother, wife, husband, son, daughter, brother, sister, nephew, niece, uncle, aunt, first cousin, son in law, daughter in law, brother in law, and sister in law etc (Son, daughter, brother or sister will be understood to include also steps-on step-daughter, step – brother or step – sister as the case may be).

2) Co-ordinator and members are directed to use the Identity Card provided by University at the time of visit.

The Co-ordinator & other Members :

1	Dr.P.S.Londhe	Centre for Distance and Online Education Shivaji University, Kolhapur londepravin16@gmail.com	Co-ordinator
---	----------------------	---	--------------

Copy to t:1) The Principal, Centre for Distance and Online Education Shivaji University, Kolhapur

2) Account/T.A. Section (Budget Head : A.3.P.25 Remuneration for Exam Work)