



Estd : 1962

NAAC 'A++' Grade with CGPA 3.52

Shivaji University, Kolhapur

Centre for Distance and Online Education

Minutes of Meeting 23rd June 2025

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice Chancellor, Prof. (Dr.) D. T. Shirke on Monday 23rd June, 2025 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

- | | | |
|----|---|--------------------|
| 1 | Prof. (Dr.) D. T. Shirke,
Hon'ble Vice Chancellor | Chairman |
| 2 | Prof. (Dr.) S. S. Mahajan,
Dean, Faculty Commerce and Management | Member |
| 3 | Prof. (Dr.) M. S. Deshmukh,
Dean, Faculty of Humanities | Member |
| 4 | Prof. (Dr.) P. B. Mane,
Head, Department of English | Member |
| 5 | Dr. M. T. Gophane,
Head, Department of Mathematics | Member |
| 6 | Prof. (Dr.) Smt. D. R. Ingavale,
I/c Director, MBA Unit | Member |
| 7 | Dr. Vaibhav Jadhav, (Online)
Director, School of Open and Distance Learning,
Savitribai Phule Pune University, Pune | Member |
| 8 | Dr. Shivaji Sargar,
Director, Centre for Distance and Online Education,
Mumbai University, Mumbai | Member |
| 9 | Dr. K. B. Patil,
I/c Director, Centre for Distance and Online Education | Member |
| 10 | Shri. V. B. Shinde,
Deputy Registrar, Centre for Distance and Online Education | Member |
| 11 | Smt. P. R. Deshmukh,
Deputy Registrar, Finance and Accounts | Member |
| 12 | Prof. (Dr.) S. D. Delekar,
Director, Centre for Internal Quality Assurance | Member – Secretary |

Prof. (Dr.) P. S. Patil, Hon'ble Pro-Vice Chancellor & Dr. V. N. Shinde, Registrar were present for the meeting as a guest member. Prof. (Dr.) A. M. Gurav, Head, Department of Commerce and Management were unable to attend the meeting.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1 Confirmation of the meeting minutes held on 20th August, 2024.

(Note : A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 20th August, 2024. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution : Minutes of meeting held on 20th August, 2024 are confirmed and approved by the Committee.

Item No. 2 Consideration of e-content Policy for ODL and OL Programmes.

(Note : Centre for Distance and Online Education is offering ODL and OL programmes. These programmes are UGC-DEB recognized and AICTE approved. As per UGC guidelines e-content is one of the four important quadrants.

The e-content Policy is made to ensure smooth functioning and standard procedures. It will help in maintaining quality, consistency, and proper workflow in the creation and management of e-content. Draft of the Standard Operating Procedure (SOP) for e-Tutorial has been prepared. Hence, a copy of e-content Policy for ODL and OL Programmes is for consideration.)

Resolution : The e-content Policy made for ODL and OL Programmes is approved with modifications and recommended to the Management Council for final approval.

Item No. 3 Preparation of the Academic Plan for ODL and OL programmes for the Academic Year 2025-26.

(Note : In accordance with quality assurance norms, the academic plan is prepared which outlines the course delivery schedule, academic calendar, mode of instruction, assessment strategies, and learner support mechanisms. The plan aims to ensure structured implementation of academic activities and enhance learner engagement. It will ensure effective delivery and compliance with regulatory standards. Hence, a copy of Academic Plan is for approval.)

Resolution : Academic Plan for the Academic Year 2025-26 is approved.

Item No. 4 Preparation of Programme Project Reports (PPRs) for Online M.Com. and Online M.Sc. (Mathematics) Programmes.

(Note : UGC, New Delhi has Entitled to offer Online M.Com. and Online M.Sc. (Mathematics) Programme through Online Mode from the academic session February, 2025 under Centre for Distance and Online Education. The PPRs of the said programmes are developed in accordance with the UGC regulations and cover details such as programme objectives, eligibility, course structure, credits, learning outcomes and student support.

Hence, the copies of Programme Project Reports (PPRs) for Online M.Com and Online M.Sc. Mathematics are for approval.)

Resolution: Programme Project Reports (PPRs) of Online M.Com. and Online M.Sc. (Mathematics) Programmes is approved with modifications. Two years syllabus should be ~~mentioned~~ ^{included} in the PPR.

(Second year syllabus of Mathematics Programme)

Item No. 5 Reconsideration of the earlier agenda Item No. 5 & 6 of CIQA as recommended by the designated committee.

(Note: The subcommittee is designated for the preparation of guidelines regarding TC/MC, Merit List and Rank Certificates, it is proposed to collect information and guidelines followed by other universities in Maharashtra and frame the current ordinance accordingly.

Resolution: The earlier agenda Item No. 5 & 6 of CIQA as recommended by the designated committee is noted.

Item No. 6 Any other items with prior permission of the Chairman.

- a. Proposal for Launching a Stand-alone Online Certificate Course Based on a Selected Paper from existing Online Programmes [M.Com., M.B.A. and M.Sc. (Mathematics)]

Resolution: Centre for Distance and Online Education shall identify one high-demand and academically relevant paper from among its existing fully online programmes M.Com., M.B.A. or M.Sc. (Mathematics) and design a stand-alone online certificate course based on it.

This initiative is proposed as per the valuable suggestion of the Hon'ble Pro-Vice Chancellor to cater to the interests of a larger group of learners and external stakeholders. The course will be offered to the general public in compliance with UGC guidelines for online learning. A detailed proposal shall be developed and placed before Academic Council for review and further necessary action.

- b. Proposal for Formulating Guidelines for Online Certificate Courses and MOOCs under the Banner of "Shiva Swayam"

Resolution: Centre for Distance and Online Education shall initiate the formulation of comprehensive guidelines for the development and delivery of Online Certificate Courses and MOOCs, to be offered under the official banner of "Shiva Swayam", Shivaji University's dedicated platform for open and flexible learning.

These guidelines will cover aspects such as:

- Course structure and duration
- Academic approval process
- Content development and quality standards
- Pedagogical approach
- Learner support mechanisms
- Evaluation and certification framework
- Compliance with UGC and SWAYAM guidelines

The objective is to facilitate quality-driven, scalable, and inclusive online learning opportunities for diverse learner groups within and beyond the university ecosystem.

A draft guideline document will be prepared and submitted to Academic Council for detailed discussion, refinement, and final approval.

The meeting was concluded with vote of thanks.

Seelkar

Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary

Cashirke

Prof. (Dr.) D. T. Shirke
Vice Chancellor
Chairman



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Shivaji University, Kolhapur
Centre for Distance and Online Education

Minutes of Meeting 06th December 2025

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice Chancellor, Prof. (Dr.) Suresh Gosavi on Saturday 06th December, 2025 at 11.00 a.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

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|----|---|--------------------|
| 1 | Prof. (Dr.) Suresh Gosavi,
Hon'ble Vice Chancellor | Chairman |
| 2 | Prof. (Dr.) M. S. Deshmukh,
Dean, Faculty of Humanities | Member |
| 3 | Prof. (Dr.) P. B. Mane,
Head, Department of English | Member |
| 4 | Prof. (Dr.) S. S. Mahajan,
Head, Department of Commerce and Management | Member |
| 5 | Dr. M. T. Gophane,
Head, Department of Mathematics | Member |
| 6 | Prof. (Dr.) Smt. D. R. Ingavale,
I/c Director, MBA Unit | Member |
| 7 | Dr. Vaibhav Jadhav, (Online)
Director, School of Open and Distance Learning,
Savitribai Phule Pune University, Pune | Member |
| 8 | Dr. Shivaji Sargar, (Online)
Director, Centre for Distance and Online Education,
Mumbai University, Mumbai | Member |
| 9 | Dr. K. B. Patil,
I/c Director, Centre for Distance and Online Education | Member |
| 10 | Shri. V. B. Shinde,
Deputy Registrar, Centre for Distance and Online Education | Member |
| 11 | Smt. P. R. Deshmukh,
Deputy Registrar, Finance and Accounts | Member |
| 12 | Prof. (Dr.) S. D. Delekar,
Director, Centre for Internal Quality Assurance | Member – Secretary |

Dr. V. N. Shinde, Registrar were present for the meeting as a guest member. Prof. (Dr.) M. T. Gophane, Head, Department of Mathematics was unable to attend the meeting due to NCRT syllabus review committee meeting in Delhi.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1 Confirmation of the meeting minutes held on 23rd June, 2025.

(Note : A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 23rd June, 2025. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution : The minutes of meeting held on 23rd June, 2025 were confirmed and approved by the Committee.

Item No. 2 Student Enrollment for the Academic Year 2025–26.

(Note : The Centre for Distance and Online Education (CDOE) is successfully running different Distance and Online programmes, the list of enrolled students is as follows:

- Programme wise Enrolled Students
- Study Centre wise Enrolled Students
- Pursuing simultaneously two degree programmes (Dual Degree) enrolled students

DEB ID and ABC ID of all the enrolled students - 4038 has been successfully pushed to UGC on dt.15/10/2025.)

Resolution : Programme-wise, Study Centre-wise, Pursuing simultaneously two degree programmes enrollment data submitted to UGC for the Academics Year 2025-26 is noted.

Item No. 3 Consideration of activities conducted under the Centre for Distance and Online Education.

(Note : The Centre for Distance and Online Education organized different curricular and cocurricular activities which includes Guest Lectures, Workshops, Seminars and Student-support events during the year as per the approval of CIQA.

It indicates that such events are conducted for students as well as for faculties regarding learning, awareness, and overall academic development.

Despite this the centre would like to conduct “UTKARSH” event for Upgrading talents, knowledge, aspiration for resilient students of higher education (Distance/Online Learners).

These activities are organized for the overall development and betterment and development of the admitted students under the CDOE. Hence, activities conducted under the Centre for Distance and Online Education is for consideration.)

Resolution : a. Activities organized for the overall development, betterment and academic enrichment of students under the CDOE are noted.
b. The proposal to conduct the “UTKARSH” event for upgrading talents, knowledge, aspiration for resilient students of higher education is approved.

Item No. 4 Feedback forms submitted by the Learners (ODL & Online) Inputs of the Feedback.

(Note : The input of the students feedback are collected from the enrolled students to understand their expectations and satisfaction. These inputs are used for the future improvements.)

Resolution : Inputs received from the students through Feedback Forms is noted. It is resolved to communicate with the students facing challenges in various aspects and take steps for further improvements.

Item No. 5 Revised Vision, Mission and Goals in accordance with Distance and Online Programmes.

(Note : Centre for Distance and Online Education now offers Distance as well as Online Education. Previously the centre was offering only Distance mode courses now it is also providing online courses. The online mode courses are Online M.B.A., M.Com., M.Sc. (Mathematics). By considering these changes the Vision, Mission and Goals have been updated to include online learning requirements and objectives.)

Resolution : Revised Vision, Mission and Goals of Centre for Distance and Online Education in accordance with Distance and Online Programmes is approved.

The meeting was concluded with vote of thanks.

Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary

Prof. (Dr.) Suresh Gosavi
Ag. Vice Chancellor
Chairman



शिवाजी विद्यापीठ, कोल्हापूर

दूरशिक्षण व ऑनलाईन शिक्षण केंद्र

दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील मानवविज्ञान विद्याशाखेतील पाठयक्रमाच्या Programme Project Report (PPR) च्या Review बाबत आयोजित दि.२०/०६/२०२५ रोजीच्या बैठकीचा इतिवृत्तांत

दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील अंतर्गत गुणवत्ता हमी केंद्र समितीच्या दि.२०/०६/२०२४ रोजीच्या बैठकीमधील ठराव क्रमांक ७ ला अनुसरून मानवविज्ञान विद्याशाखेतील पाठयक्रमाच्या (बी.ए., एम.ए.) Programme Project Report (PPR) संदर्भात गठीत करण्यात आलेल्या समितीची बैठक प्रा. (डॉ.) एम. एस. देशमुख, मा अधिष्ठाता मानवविज्ञान विद्याशाखा यांच्या अध्यक्षतेखाली दि.२०/०६/२०२५ रोजी आयोजित करण्यात आली होती. सदर बैठकीस खालील सदस्य उपस्थित होते.

१.	प्रा. (डॉ.) एम. एस. देशमुख, मा अधिष्ठाता मानवविज्ञान विद्याशाखा
२	प्रा. (डॉ.) पी. बी. माने, इंग्रजी अधिविभाग, शिवाजी विद्यापीठ, कोल्हापूर
३	प्रा. (डॉ.) जे. एस. इंगळे, प्रा. (डॉ.) एन. डी. पाटील महाविद्यालय मलकापूर,
४	प्रा. (डॉ.) सी. एम. नाईक, देवचंद कॉलेज अर्जुननगर, व्हाया निपाणी ता कागल जि कोल्हापूर

तसेच सदर बैठकीस दूरशिक्षण व ऑनलाईन शिक्षण केंद्राचे प्र. संचालक डॉ. के. बी. पाटील, उपकुलसचिव श्री. व्ही. बी. शिंदे व संबंधित विषयाचे हंगामी सहाय्यक प्राध्यापक निमंत्रित म्हणून उपस्थित होते.

बैठकीच्या सुरुवातीला दूरशिक्षण व ऑनलाईन शिक्षण केंद्राचे उपकुलसचिव श्री व्ही. बी. शिंदे यांनी उपस्थितांचे स्वागत करून बैठकीच्या आयोजनाबाबतची माहिती दिली. यानंतर मानवविज्ञान विद्याशाखेतील विविध विषयाचे Programme Project Report (PPR) समितीसमोर सादर करण्यात आले त्यानुसार बैठकीमध्ये खालील प्रमाणे कामकाज झाले.

विषय क्र १ दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील मानवविज्ञान विद्याशाखेतील विविध विषयाच्या Programme Project Report (PPR) Review घेवून त्यानुसार पुढील बाबी निश्चित करणे

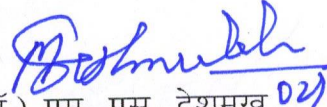
ठराव सदर Programme Project Report (PPR) Review घेवून समितीने खालील बाबी नमूद करून सर्व विषयाचे Programme Project Report (PPR) मान्य केले.

१. Programme Project Report (PPR) मधील Relevance of the program with HEI's Mission and Goals: Programme Project Report (PPR) या मुद्दयामधील Mission व Goals हे केंद्राच्या Mission व Goals सुसंगत असावेत.
२. Programme Project Report (PPR) मधील Nature of prospective target group of learners: या मुद्दयामध्ये दूरशिक्षण व ऑनलाईन शिक्षण केंद्र हे प्रवेशासंदर्भात धर्म, भाषा, लिंग व वय बाबत सर्वसमावेशक असल्याची बाब नमूद करावी.
३. Programme Project Report (PPR) मधील Specific skills and Competence हे संबंधित विषयाप्रमाणे असावे.
४. Programme Project Report (PPR) मधील विविध घटकांच्या अनुषंगाने Feedback Form घेवून पुढील Review बैठकीवेळी सादर करावेत.

विषय क्र २ मा. अध्यक्ष यांच्या परवानगीने येणारे आयत्या वेळेचे विषय

आयत्या वेळेचा दूरशिक्षण व ऑनलाईन शिक्षण केंद्राच्या विविध पाठयक्रमाच्या अभ्यासक्रमामधील **विषय क्र १** अंतर्गत गुणासाठी स्वाध्याया बरोबरच अन्य पर्यायांचा विचार करणेबाबत.

ठराव दूरशिक्षण व ऑनलाईन शिक्षण केंद्राच्या विविध पाठयक्रमाच्या अभ्यासक्रमामधील अंतर्गत गुणासाठी स्वाध्याया बरोबरच तंत्रज्ञानाचा वापर करून युनिट टेस्ट, सेमिनार किंवा इतर पर्याय घेणे शक्य होईल का बाबत पडताळणी करणेबाबत सूचित करणेत आले.


प्रा. (डॉ.) एम. एस. देशमुख, 02/07/25
मा अधिष्ठाता
मानवविज्ञान विद्याशाखा



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SHIVAJI UNIVERSITY, KOLHAPUR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
MBA (DISTANCE MODE)

Mechanism to Ensure Proper Implementation of Programme Project Report (PPR)

In accordance with the UGC's Regulations (ODL Programmes and Online Programmes), 2020, the following key mechanisms are used to ensure the proper implementation of the Programme Project Report (PPR):

1. Curriculum and CBCS Alignment

The programme is structured under the Choice Based Credit System (CBCS). Each course is mapped to Course Outcomes (COs) and Programme Outcomes (POs) to ensure balanced learning. The syllabus is periodically reviewed to maintain industry relevance and to strengthen managerial competencies.

2. Teaching-Learning Mechanism

Self-Learning Material (SLM): Printed and/or e-study material is provided in a self-instructional style.

Study Centres & Contact Sessions: Weekend/holiday contact sessions are arranged for academic counseling, guidance, and clarification of doubts.

Blended Support: Students receive academic guidance through study centres, university communications, and, where possible, digital resources.

3. Assessment and Evaluation

Internal Assessment (20 marks): Through assignments, term work, and short written tasks.

University Examination (80 marks): Conducted at semester end with a structured question paper (case studies, descriptive answers, and short notes).

Project Work (Semester IV): Mandatory 60 days of practical training in a manufacturing/service organization, followed by submission of a certified project report and viva-voce.



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4. Quality Assurance

Continuous monitoring is carried out by the Centre for Distance and Online Education (CDOE) through regular feedback from learners and faculty to ensure effective delivery of the programme. In addition, the Board of Studies (BoS) and the Academic Council periodically review the curriculum, pedagogy, and evaluation methods to maintain academic standards and relevance. Further, strict adherence is ensured to the guidelines and norms prescribed by the UGC, AICTE, and Shivaji University for distance education programmes, thereby upholding quality and regulatory compliance.

5. Student Support Services

The institution ensures timely communication with learners through study centres, official notices, emails, and dedicated helplines, facilitating smooth dissemination of information. It also provides a structured mechanism for the redressal of student grievances concerning admissions, study materials, assignments, and examinations, ensuring that learners' concerns are addressed promptly and effectively. Additionally, guidance is extended for project work, industry training, and career-related support, enabling students to gain practical exposure and professional development alongside their academic learning.

This mechanism ensures that the **MBA Distance Mode programme** is implemented in accordance with the PPR, maintaining quality, accessibility, and credibility while meeting the learning needs of diverse students.

Prof. (Dr.) Shrikrishna Mahajan
Dean

Faculty of Commerce and Management
Shivaji University, Kolhapur

**Dean,
Faculty of Commerce & Management,
Shivaji University,
Kolhapur-416 004.**



SHIVAJI UNIVERSITY, KOLHAPUR

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Internal Quality Assurance Cell ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2024-25

Name of the Department – Distance and Online Education

Date: - 29/09/2025

Commendations by the AAA Committee	1. More than sufficient E-content in English and local languages is available. 2. Clear and articulated vision, mission and objectives for the CDOE. 3. Sufficient contact classes and certificate courses are highly appreciated. 4. Programs are designed in line with NEP guidelines. 5. Curriculum relevance, flexibility, employability with regular revision is appreciated. 6. Transparent counselling (Admission) and grievance redressal.
Recommendations of the AAA Committee	1. Self sustained E-content recording studio for content recording and streaming is recommended. 2. Recommendation and feedback from stakeholder should be collected. 3. SOPs for the new students coming to the Centers to be prepared and displayed. 4. CDOE can evaluate academic quality, digital infrastructure and outcomes with a balance between traditional, academic signs and technology enable learning.

Grade: A

Signatures of the AAA Committee

Name		Sign
Prof. S. H. Bhosale	Chairman	
Prof. Muniswamy David	Member	
Dr. Pankaj Pawar	Co-ordinator	