

Reference Books:

1. International Business – Text and Cases by Dr. P. Subba Rao, Himalaya Publishing House, Delhi.
2. International Business by K. Aswathappa, Tata McGraw Hill Education Private Limited, New Delhi
3. International business – Test and Cases by Francis Cherunilam. PHI Learning Pvt. Ltd. New Delhi.
4. International Business by Justin Paul. PHI Learning Pvt. Ltd, New Delhi.
5. International Business by Rakesh Mohan Joshi, Oxford Publication.

**M. B. A. DISTANCE MODE
SEMESTER - IV
PAPER-XX : PROJECT REPORT AND VIVA**

Student has to undergo a practical training of minimum fifty days. MBA being professional course it is essential for each student to practically apply or understand theoretical concepts what he/she learn during the course. During the training programme student is expected to collect vital information through internal and external source so as to reach concrete conclusions on the given subject. Student has to prepare the project report under the guidance of internal teacher. Director/Principal of the institution/college will decide the last date of submission of final copy. Student should submit two typed copies to the Institute. One copy for the institute and another copy for his/her personal record. Students may prepare additional copies for the organization guide etc.

A viva-voce examination will be conducted before the Semester IV examination. A viva voce committee will be appointed by the university. A committee will consist of 4 members. Every district will have a separate committee for viva-voce.

A viva-voce committee will be appointed by the university. A committee will consist of 3 members.

Constituent of the committee for viva voce

1. Chairman of the committee – Doctorate in the concern faculty
2. Member of the committee - Doctorate in the concern faculty
3. Member of the committee - Doctorate in the concern faculty

Guidelines for the project report

Declaration from the student that the research work is not copied from any other existing reports.

Certificate of the guide - Guide should certify that the research work is original and completed satisfactorily under his guidance.

The Chapter scheme for the project report will be as follows

Chapter No. I : Introduction to the study.

- 1.1 Introduction
- 1.2 Objectives and importance of the study
- 1.3 Scope and limitations of study
- 1.4 Research Methodology

Chapter No. II : Introduction to the organisation

- 2.1 Introduction to the industry
- 2.2 Brief History of organisation
- 2.3 Subsidiaries, Associates of the company
- 2.4 Departments/Manufacturing process
- 2.5 Important statistical information
- 2.6 Future prospect
- 2.7 Organisation Structure

Chapter-III : Theoretical Background

Basic concepts Necessary theoretical inputs may be added to support the research work.

Chapter-IV : Data Analysis and Interpretation

Data should be analysed with help of various tools studied in the Subject "Application of Research Methods in Management".

CHAPTER-V : FINDINGS/OBSERVATIONS

CHAPTER-VI : SUGGESTIONS/CONCLUSION

Appendix

The document charts, questionnaires, tables, schedules etc. which are actually referred to in the body of the project report (this consists of chapters I to V) are to be included under appendix or appendices.

So, the appendices may include.

Questionnaires used for collecting information. Schedules used for collecting information.

Tables formed for presenting the data.

Documents/forms etc., referred to in the body of the project report. Diagram, graphs etc. referred to in the body of the project report.

Guide student meeting record form.

Joining letter of industry Progress reports duly signed

Performance appraisal report duly signed by industry authority

Bibliography

Bibliography means list of books, journals, published work actually referred to or used in the writing of the project report. This is not a separate chapter. The bibliography has to be written in a specific manner

The above guidelines are not the prescription on writing the project report but can be used as a milestones while writing the Project Report. The guide has the every discretion to change the chapter scheme as per the requirement

Note : 1) There should be proper linkage between objectives, data analysis and interpretation, findings and suggestions.

2) Student should not use logos and name of company on the project report pages. Header and Footer shall consist of university name and institute name respectively. No other information should be included in the Header and Footer.

3) Use of colours in text matter should be avoided.

4) Student has to check the plagiarism percentage of project report before submission of the hard copy of the project report. The accepted plagiarism level is less than Five percent. Plagiarism check should be done at Shivaji University's library. Plagiarisms check done at any other institutes or at any other softwares will not be accepted. Plagiarism check report should be attached in the hard copy of the project report.

JOINING REPORT

Date:

To,

The Director,

.....

.....

..... Sub: Joining Report

Respected Sir,

I, Shri/Ms.

.....have joined

..... for the summer

in-plant training from for the Project Work to be carried

out.

I would be carrying out project work under the guidance and supervision of Shri. /Ms.

..... (designation)

..... in

.....area. The title of my project work is

I shall join the college immediately after completion of my training i.e. on 1st August 20
without fail.

(Name & signature of the Student) (Name and Signature of the Industry Guide)

Seal of Organization

On Job Training

(Internship, Apprenticeship / FP (Field Project)

Course Number - OJ

Course Code- MAU0325OJP501H

Course Credits - 4

Marks - Training Report : 60, Internal Assessment(Viva Voce) :40, Total Marks : 100

Course Learning Outcomes

१. शिक्षणाबरोबरच विविध क्षेत्रातील रोजगारविषयक प्रशिक्षण घेता येईल.
२. रोजगाराची विविध क्षेत्रे व संधी यांची माहिती होईल.
३. रोजगारासाठी आवश्यक क्षमता व कौशल्यांची वृद्धी होईल.
४. या प्रशिक्षणातून पुढील जीवनातील करिअरमधील सर्वोत्कृष्टता प्राप्त करता येईल.

Instructions for teachers and students while doing On-the-Job Training:

१. प्रकाशन संस्था, मुद्रणालये, वर्तमानपत्रांची कार्यालये, आकाशवाणी, दूरचित्रवाणी, चित्रनगरी, सर्व खासगी व सरकारी आस्थापना, विविध साहित्य संस्थांची कार्यालये, शैक्षणिक संस्था, नाट्यसंस्था, जाहिरात संस्था, भाषाविषयक सेवा क्षेत्रे, याशिवाय भाषा व साहित्यविषयक काम करणाऱ्या संस्थांमध्ये खासगी उद्योग इत्यादी ठिकाणी On Job Training Internship, Apprenticeship पूर्ण करून विहित नमुन्यात अहवाल करणे आवश्यक आहे.
2. Selection of Institute/Organization/Consultant/Professional etc. should be based on the areas in the mandatory or elective courses in the concerned subject.
3. The Institute/Organization/Consultant/Professional etc., under whom the Training/Internship/ Apprenticeship is expected, should be FORMALLY ASSIGNED (In Written Form) by concerned teacher to every student.
4. Submission of On-the-Job-Training Report duly signed and certified by concerned teacher/guide is A PRE-REQUISITE FOR APPEARING TO VIVA-VOCE EXAMINATION.
- 5 . TWO COPIES of On-the-Job-Training Report in BOUND FORMAT should be submitted before Viva-Voce. One copy will be kept by department and the remaining will be returned to student.

Important Notes for Teachers:

1. Prepare a Draft Letter for getting permission from the appropriate authority within the Institute/Organization or from Consultant/Professional etc. for the On-the-Job Training/Internship/Apprenticeship

2. Prepare an Appropriate Format for Writing the On-the-Job Training Report. **Kindly see that the First Page and Certificate Page is common for all students. In the remaining part, try to maintain uniformity.**

The On-the-Job Training अहवालाचा नमुना

विद्यार्थ्याचे नाव : -----

महाविद्यालयाचे नाव: -----

वर्ग: ----- सत्र: -----

विषय: ----- बैठक क्रमांक: -----

वर्ष ----- प्रशिक्षण कालावधी: -----

OJT च्या संस्थेचे नाव: -----

संस्थेतील पर्यवेक्षकांचे नाव : -----

महाविद्यालयातील मार्गदर्शकांचे नाव: -----

प्रस्तावना (Introduction)

This section should provide the area of interest, its' importance in contemporary world, the reasons for choosing this area as well as the institution /consultant/professional etc. .

संस्थेविषयी माहिती (Description of the organization)

This section should provide a brief overview of the organization where the internship will take place, including its mission, goals, and services and experience.

कर्तव्य आणि जबाबदाऱ्या (Duties and responsibilities)

This section should describe the specific tasks and responsibilities the student had during the internship, as well as any notable projects or activities they were involved in.

प्रशिक्षणाचे स्वरूप व फलश्रुती (Reflection on learning outcomes and accomplishments)

This section should highlight the key learning and accomplishments the student achieved during the internship (skills, knowledge, attitude etc.). The student is expected to provide an in-depth reflection on the overall growth and impact of training.

सुधारणेची क्षेत्रे (Areas for improvement)

This section should address areas for improvement the student seen by himself/herself during the internship. He/she should reflect on how to overcome these challenges or plan strategies for improvement.

निष्कर्ष (Conclusion)

This section should summarize the key takeaways from the internship experience.

परिशिष्टे (Appendices)

This section should include following documents:

- Formal permission letter by Concerned Teacher/Guide sent to concerned Institution/Organization/Professional/Consultant etc.
- Formal Acceptance Letter by Institution/Organization/Professional/Consultant etc. for Training.
- Attendance sheet with Day, Date, Time, Number of Hours, Brief description of Training/ Learning activities, Signature of Institutional Authority, Signature of Concerned Teacher.
- Google Tagged photos of showing Attendance as well as Doing Work
- Compliance Certificate with remarks duly signed by Institutional Authority
- Other supporting material

Shivaji University, Kolhapur
Center for Distance and Online Education

Contact Session (Sociology) 2025-26

Time Table

M.A. Part - I (Sem-II)

Sr. No.	Day & Date	Time	Subject	Faculties
1.	Friday 13/03/2026	11.00 am to 12.00 Noon	Classical Sociological Traditions: Pareto, Cooley and Mead	Shri Baban Patole
		12.10 pm to 01.10 pm	Classical Sociological Traditions: Pareto, Cooley and Mead	Shri Baban Patole
2.	Saturday 14/03/2026	11.00 am to 12.00 Noon	Perspectives on Indian Society	Dr.Amol Mahapure
		12.10 pm to 01.10 pm	Perspectives on Indian Society	Dr.Amol Mahapure
		01.10 pm to 02.10 pm	Perspectives on Indian Society	Dr.Amol Mahapure
3.	Monday 16/03/2026	11.00 am to 12.00 Noon	Sociology of Change and Development	Shri Baban Patole
		12.10 pm to 01.10 pm	Sociology of Change and Development	Shri Baban Patole
		01.20 pm to 02.20 pm	Sociology of Change and Development	Shri Baban Patole
4.	Tuesday 17/03/2026	11.00 am to 12.00 Noon	Social Movements in India part-B	Shri Baban Patole
		12.10 pm to 01.10 pm	Social Movements in India part-B	Shri Baban Patole
		01.20 pm to 02.20 pm	Urban Society in India	Smt. Papita Kamble
5.	Wednesday 18/03/2026	11.00 am to 12.00 Noon	Urban Society in India	Smt .Papita Kamble
		12.10 pm to 01.10 pm	Urban Society in India	Smt. Papita Kamble
		01.00 pm to 2.00 pm	Classical Sociological Traditions: Pareto, Cooley and Mead	Baban Patole
6.	Friday	11.00 am to 12.00 Noon	Political sociology	Shri Baban Patole

	20/03/2026	12.10 pm to 01.10 pm	Political sociology	Shri Baban Patole
		01.20 pm to 02.20 pm	Political sociology	Shri Baban Patole
7	Saturday 21/03/2026	11.00 am to 12.00 Noon	OJT (On Job Training (Internship/Apprenticeship/ Field Project (OBJFP))	Dr.Amol Mahapure
		12.10 pm to 01.10 pm	Field Project Skills	Dr.Amol Mahapure

All Contact Sessions Will Be Conducted Through **Google meet (online)** by the Center for Distance and Online Education, Shivaji University, Kolhapur

Google Meet link: meet.google.com/udq-pvpm-kvx

1. 
Assistant Professor (Sociology)
Center for Distance and Online Education


13/03/2026
Deputy Registrar
Center for Distance and Online Education


Coordinator
Center for Distance and Online Education


13/03/2026
Director
Center for Distance and Online Education

Shivaji University, Kolhapur
Center for Distance and Online Education

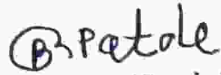
Contact Session (Sociology) 2025-26
Time Table

M.A. Part - I (Sem-I)

Sr. No.	Day & Date	Time	Subject	Faculties
1.	Tuesday 14/10/2025	11.00 pm to 12.00 pm	Classical Sociological Traditions: Marx, weber and Durkheim	Shri Baban Patole
		12.10 pm to 01.10 pm	Classical Sociological Traditions: Marx, weber and Durkheim	Shri Baban Patole
2.	Wednesday 15/10/2025	11.00 am to 12.00 Noon	Understanding Indian Society	Shri Baban Patole
		12.10 pm to 01.10 pm	Understanding Indian Society	Shri Baban Patole
3.	Thursday 16/10/2025	11.00 am to 12.00 Noon	Society and culture in maharashtra	Shri Baban Patole
		12.10 pm to 01.10 pm	Society and culture in maharashtra	Shri Baban Patole
4.	Friday 17/10/2025	11.00 am to 12.00 Noon	Social Movements in India part-A	Smt. Papita Kamble
		12.10 pm to 01.10 pm	Social Movements in India part-A	Smt. Papita Kamble
5.	Saturday 18/10/2025	11.00 am to 12.00 Noon	Research Methodology	Dr. Sudarshan Sagat
		12.10 pm to 01.10 pm	Research Methodology	Dr. Sudarshan Sagat
6.	Monday 27/10/2025	11.00 am to 12.00 Noon	Rural Society in India	Shri Baban Patole
		12.10 pm to 01.10 pm	Rural Society in India	Shri Baban Patole
		02.00 pm to 3.00 pm	Political sociology	Shri Baban Patole
		03.00 pm to 4.00 pm	Political sociology	Shri Baban Patole
7	Tuesday 28/10/2025	3.00 pm to 4.00 pm 4.00 pm to 5.00 pm	OJT (On Job Training (Internship/Apprenticeship/ Field Project (OBJFP))	Dr. Sudarshan Sagat

All Contact Sessions Will Be Conducted Through **Google meet (online)** by the Center for Distance and Online Education, Shivaji University, Kolhapur

Google Meet link: <http://meet.google.com/zon-obpw-kfs>



Assistant Professor (Sociology)
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Deputy Registrar
Center for Distance and Online Education



Coordinator
Center for Distance and Online Education



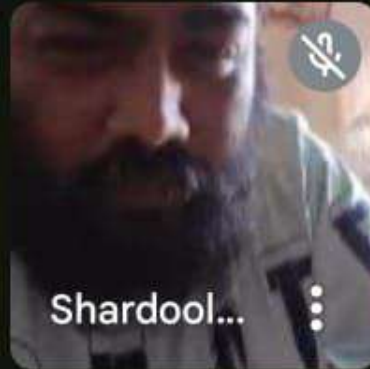
Director
Center for Distance and Online Education



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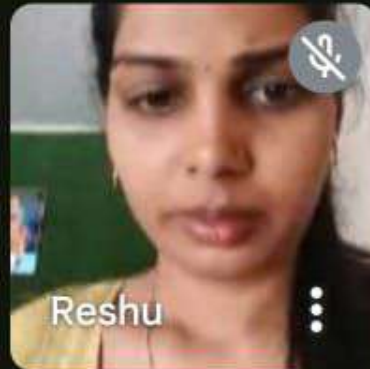
Baban



Shardool...



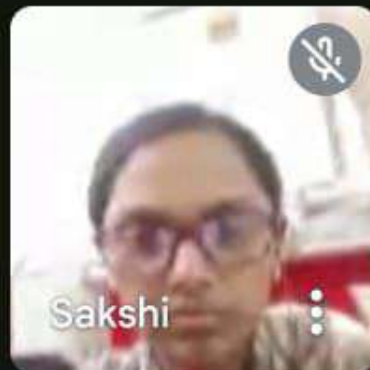
Megha



Reshu



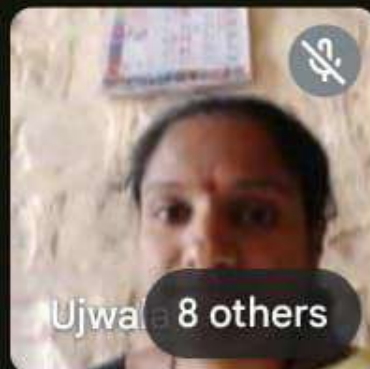
Pruthviraj



Sakshi



Y...



Ujwal 8 others





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Sakshi



Bhagyas...



Megha



S...



Sangita ...



vaishali



Y...

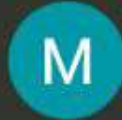


10 others





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