SHIVAJI UNIVERSITY, KOLHAPUR

Estd. 1962
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NAAC (2021) With CGPA 3.52

Internal Quality Assurance Cell
ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2023-24

Name of the Department – Centre for Distance Education & Online Education (CDOE)

Date: - 25-07-2024

Commendations by the AAA Committee	• Well developed infrastructure. • SIM materials are well developed. • Good number of supportive staff.
Recommendations of the AAA Committee	• Number of online course as NEP need to be started. • Well defined future plan needed. • MoU should be strengthened with other Open Universities.

Grade Obtained by the Department:

(A = Excellent, B = Very Good, C = Good, D= Fair, E = Poor)

B

Signatures of the AAA Committee

Name		Sign
Prof. S. H. Bhosale	Chairman	
Prof. Devaraju Kuramkote Shivanna	Member	
Prof. Dr. J. P. Jadhav	Co-ordinator	

Shivaji University, Kolhapur
Centre for Distance and Online Education

Minutes of Meeting 20th August 2024

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice Chancellor, Prof. (Dr.) D. T. Shirke on Tuesday 20th August, 2024 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

1	Prof. (Dr.) D. T. Shirke, Hon'ble Vice Chancellor	Chairman
2	Prof. (Dr.) S. S. Mahajan, Dean, Faculty of Commerce and Management	Member
3	Prof. (Dr.) N. V. More, Head, Department of Marathi	Member
4	Dr. Vaibhav Jadhav, Savitribai Phule Pune University, Pune	Member
5	*Dr. (Smt.) Sanjeevani Mahale, (Online) Yashwantrao Chavan Maharashtra Open University, Nashik	Member
6	Shri. V. B. Shinde, Deputy Registrar, Centre for Distance and Online Education	Member
7	Prof. (Dr.) S. D. Delekar, Director, Centre for Internal Quality Assurance	Member – Secretary

Prof. (Dr.) P. S. Patil, Hon'ble Pro-Vice Chancellor & Dr. V. N. Shinde, Registrar were present for the meeting as a guest member. Prof. (Dr.) Smt. S. H. Thakar, I/c Dean, Faculty of Science and Technology and Smt. P. R. Deshmukh, Deputy Registrar, Finance and Accounts Section were unable to attend the meeting.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1   Confirmation of the meeting minutes held on 10th June, 2024.

(Note :   A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 10th June, 2024. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution :   Minutes of meeting held on 10th June, 2024 are confirmed and approved by the Committee.

Item No. 2	Consideration of the ODL Programmes Annual Report of the Centre for Internal Quality Assurance (CIQA) for the year 2023-24.
	(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 01th July, 2024 to submit the Annual Report of ODL Programmes for the academic year 2023-24 on or before 31st August, 2024. Accordingly, the Centre for Distance and Online Education has prepared the Annual Report of the academic year 2023-24. A copy of the Annual Report is enclosed for consideration.)
Resolution :	The ODL Programmes Annual Report of CIQA prepared by Centre for Distance and Online Education for the Academic Year 2023-24 is approved and recommended to the Management Council for final approval.
Item No. 3	Consideration of the OL Programmes Annual Report of the Centre for Internal Quality Assurance (CIQA) for the year 2023-24.
	(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 01th July, 2024 to submit the Annual Report of OL Programmes for the academic year 2023-24 on or before 31st August, 2024. Accordingly, the Centre for Distance and Online Education has prepared the Annual Report of the academic year 2023-24. A copy of the Annual Report is enclosed for consideration.)
Resolution :	The OL Programmes Annual Report of CIQA prepared by Centre for Distance and Online Education for the Academic Year 2023-24 is approved and recommended to the Management Council for final approval.
Item No. 4	Consideration of the possibility of providing concessions or waivers in processing fees for students enrolled in Dual Degree Programs.
	(Note : The feasibility of implementing concessions in processing fees for students pursuing dual degrees. This aims to make education more accessible and encourage students to take advantage of dual degree opportunities.)
Resolution :	The subject has been withdrawn and will be presented separately to the Academic Council.
Item No. 5	The admission process without Transfer Certificates (TC) or Migration Certificates (MC) for Centre for Distance and Online Education students is for consideration.
	(Note : The implications of allowing admissions without TC/MC, particularly in addressing barriers to enrolment, issues related to pending eligibility in the first year, and the impact on admissions for the second year. This proposal seeks to streamline the process and support continuous enrolment for CDOE students.)
Resolution :	The admission process for Centre for Distance and Online Education students without Transfer Certificates (TC) or Migration Certificates (MC) is approved. Guidelines should be prepared for the same.

Item No. 6   Review of the proposal to publish merit lists / issue Rank Certificates for distance education students, similar to the process for regular students.

(Note :   Previously, rank certificates included both regular and distance education students together, it is for discussion whether to continue this general practice or to issue separate rank certificates for distance learners, considering the distinct methods of learning and assessment in these two modes. This approach would better reflect the unique achievements and challenges of distance learners.)

Resolution :   Guidelines should be prepared for publishing merit lists and issuing Rank Certificates to distance education students.

Item No. 7   Consideration of the mechanism to ensure the proper implementation of the Programme Project Report (PPR).

(Note :   To finalize the mechanism to ensure that the PPR is executed effectively and that it meets the required academic standards, contributing to continuous improvement in program quality.

Resolution :   To ensure a proper mechanism of Programme Project Report (PPR), committee should be constituted under the Deans of the respective programmes.

Item No. 8   Any other items with prior permission of the Chairman.

a.   To increase student enrollment in various courses at the Centre, an internal committee has been constituted under the chairmanship of the Deputy Registrar, CDOE, to suggest appropriate measures. The recommended measures should be implemented effectively, with continuous follow-up to ensure success.

The meeting was concluded with vote of thanks.

Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary

Prof. (Dr.) D. T. Shirke
Vice Chancellor
Chairman

Shivaji University, Kolhapur
Centre for Distance and Online Education

Minutes of Meeting 23rd June 2025

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice Chancellor, Prof. (Dr.) D. T. Shirke on Monday 23rd June, 2025 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

1	Prof. (Dr.) D. T. Shirke, Hon'ble Vice Chancellor	Chairman
2	Prof. (Dr.) S. S. Mahajan, Dean, Faculty Commerce and Management	Member
3	Prof. (Dr.) M. S. Deshmukh, Dean, Faculty of Humanities	Member
4	Prof. (Dr.) P. B. Mane, Head, Department of English	Member
5	Dr. M. T. Gophane, Head, Department of Mathematics	Member
6	Prof. (Dr.) Smt. D. R. Ingavale, I/c Director, MBA Unit	Member
7	Dr. Vaibhav Jadhav, (Online) Director, School of Open and Distance Learning, Savitribai Phule Pune University, Pune	Member
8	Dr. Shivaji Sargar, Director, Centre for Distance and Online Education, Mumbai University, Mumbai	Member
9	Dr. K. B. Patil, I/c Director, Centre for Distance and Online Education	Member
10	Shri. V. B. Shinde, Deputy Registrar, Centre for Distance and Online Education	Member
11	Smt. P. R. Deshmukh, Deputy Registrar, Finance and Accounts	Member
12	Prof. (Dr.) S. D. Delekar, Director, Centre for Internal Quality Assurance	Member – Secretary

Prof. (Dr.) P. S. Patil, Hon'ble Pro-Vice Chancellor & Dr. V. N. Shinde, Registrar were present for the meeting as a guest member. Prof. (Dr.) A. M. Gurav, Head, Department of Commerce and Management were unable to attend the meeting.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1 Confirmation of the meeting minutes held on 20th August, 2024.

(Note : A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 20th August, 2024. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution : Minutes of meeting held on 20th August, 2024 are confirmed and approved by the Committee.

Item No. 2 Consideration of e-content Policy for ODL and OL Programmes.

(Note : Centre for Distance and Online Education is offering ODL and OL programmes. These programmes are UGC-DEB recognized and AICTE approved. As per UGC guidelines e-content is one of the four important quadrants.

The e-content Policy is made to ensure smooth functioning and standard procedures. It will help in maintaining quality, consistency, and proper workflow in the creation and management of e-content. Draft of the Standard Operating Procedure (SOP) for e-Tutorial has been prepared. Hence, a copy of e-content Policy for ODL and OL Programmes is for consideration.)

Resolution : The e-content Policy made for ODL and OL Programmes is approved with modifications and recommended to the Management Council for final approval.

Item No. 3 Preparation of the Academic Plan for ODL and OL programmes for the Academic Year 2025-26.

(Note : In accordance with quality assurance norms, the academic plan is prepared which outlines the course delivery schedule, academic calendar, mode of instruction, assessment strategies, and learner support mechanisms. The plan aims to ensure structured implementation of academic activities and enhance learner engagement. It will ensure effective delivery and compliance with regulatory standards. Hence, a copy of Academic Plan is for approval.)

Resolution : Academic Plan for the Academic Year 2025-26 is approved.

Item No. 4 Preparation of Programme Project Reports (PPRs) for Online M.Com. and Online M.Sc. (Mathematics) Programmes.

(Note : UGC, New Delhi has Entitled to offer Online M.Com. and Online M.Sc. (Mathematics) Programme through Online Mode from the academic session February, 2025 under Centre for Distance and Online Education. The PPRs of the said programmes are developed in accordance with the UGC regulations and cover details such as programme objectives, eligibility, course structure, credits, learning outcomes and student support.

Hence, the copies of Programme Project Reports (PPRs) for Online M.Com and Online M.Sc. Mathematics are for approval.)

Resolution : Programme Project Reports (PPRs) of Online M.Com. and Online M.Sc. (Mathematics) Programmes is approved with modifications. Two years syllabus *(Second year Syllabus of aforementioned Programms)* should be ~~mentioned~~ *included* in the PPR.

Item No. 5 Reconsideration of the earlier agenda Item No. 5 & 6 of CIQA as recommended by the designated committee.

(Note : The subcommittee is designated for the preparation of guidelines regarding TC/MC, Merit List and Rank Certificates, it is proposed to collect information and guidelines followed by other universities in Maharashtra and frame the current ordinance accordingly.

Resolution : The earlier agenda Item No. 5 & 6 of CIQA as recommended by the designated committee is noted.

Item No. 6 Any other items with prior permission of the Chairman.

a. Proposal for Launching a Stand-alone Online Certificate Course Based on a Selected Paper from existing Online Programmes [M.Com., M.B.A. and M.Sc. (Mathematics)]

Resolution: Centre for Distance and Online Education shall identify one high-demand and academically relevant paper from among its existing fully online programmes M.Com., M.B.A. or M.Sc. (Mathematics) and design a stand-alone online certificate course based on it.

This initiative is proposed as per the valuable suggestion of the Hon'ble Pro-Vice Chancellor to cater to the interests of a larger group of learners and external stakeholders. The course will be offered to the general public in compliance with UGC guidelines for online learning. A detailed proposal shall be developed and placed before Academic Council for review and further necessary action.

b. Proposal for Formulating Guidelines for Online Certificate Courses and MOOCs under the Banner of "Shiva Swayam"

Resolution: Centre for Distance and Online Education shall initiate the formulation of comprehensive guidelines for the development and delivery of Online Certificate Courses and MOOCs, to be offered under the official banner of "Shiva Swayam", Shivaji University's dedicated platform for open and flexible learning.

These guidelines will cover aspects such as:

- Course structure and duration
- Academic approval process
- Content development and quality standards
- Pedagogical approach
- Learner support mechanisms
- Evaluation and certification framework
- Compliance with UGC and SWAYAM guidelines

The objective is to facilitate quality-driven, scalable, and inclusive online learning opportunities for diverse learner groups within and beyond the university ecosystem.

A draft guideline document will be prepared and submitted to Academic Council for detailed discussion, refinement, and final approval.

The meeting was concluded with vote of thanks.

Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary

Prof. (Dr.) D. T. Shirke
Vice Chancellor
Chairman

SHIVAJI UNIVERSITY, KOLHAPUR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
MBA (DISTANCE MODE)

Mechanism to Ensure Proper Implementation of Programme Project Report (PPR)

In accordance with the **UGC's Regulations (ODL Programmes and Online Programmes), 2020**, the following key mechanisms are used to ensure the proper implementation of the Programme Project Report (PPR):

1. Curriculum and CBCS Alignment

The programme is structured under the Choice Based Credit System (CBCS). Each course is mapped to Course Outcomes (COs) and Programme Outcomes (POs) to ensure balanced learning. The syllabus is periodically reviewed to maintain industry relevance and to strengthen managerial competencies.

2. Teaching–Learning Mechanism

Self-Learning Material (SLM): Printed and/or e-study material is provided in a self-instructional style.

Study Centres & Contact Sessions: Weekend/holiday contact sessions are arranged for academic counseling, guidance, and clarification of doubts.

Blended Support: Students receive academic guidance through study centres, university communications, and, where possible, digital resources.

3. Assessment and Evaluation

Internal Assessment (20 marks): Through assignments, term work, and short written tasks.

University Examination (80 marks): Conducted at semester end with a structured question paper (case studies, descriptive answers, and short notes).

Project Work (Semester IV): Mandatory 60 days of practical training in a manufacturing/service organization, followed by submission of a certified project report and viva-voce.

4. Quality Assurance

Continuous monitoring is carried out by the Centre for Distance and Online Education (CDOE) through regular feedback from learners and faculty to ensure effective delivery of the programme. In addition, the Board of Studies (BoS) and the Academic Council periodically review the curriculum, pedagogy, and evaluation methods to maintain academic standards and relevance. Further, strict adherence is ensured to the guidelines and norms prescribed by the UGC, AICTE, and Shivaji University for distance education programmes, thereby upholding quality and regulatory compliance.

5. Student Support Services

The institution ensures timely communication with learners through study centres, official notices, emails, and dedicated helplines, facilitating smooth dissemination of information. It also provides a structured mechanism for the redressal of student grievances concerning admissions, study materials, assignments, and examinations, ensuring that learners' concerns are addressed promptly and effectively. Additionally, guidance is extended for project work, industry training, and career-related support, enabling students to gain practical exposure and professional development alongside their academic learning.

This mechanism ensures that the **MBA Distance Mode programme** is implemented in accordance with the PPR, maintaining quality, accessibility, and credibility while meeting the learning needs of diverse students.

Prof. (Dr.) Shrikrishna Mahajan
Dean
Faculty of Commerce and Management
Shivaji University, Kolhapur

Dean,
Faculty of Commerce & Management,
Shivaji University,
Kolhapur-416 004.

शिवाजी विद्यापीठ, कोल्हापूर

दूरशिक्षण व ऑनलाईन शिक्षण केंद्र

दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील मानवविज्ञान विद्याशाखेतील पाठयक्रमाच्या
Programme Project Report (PPR) च्या Review बाबत आयोजित दि.२०/०६/२०२५
रोजीच्या बैठकीचा इतिवृत्तांत

दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील अंतर्गत गुणवत्ता हमी केंद्र समितीच्या दि.२०/०८/२०२४ रोजीच्या बैठकीमधील ठराव क्रमांक ७ ला अनुसरून मानवविज्ञान विद्याशाखेतील पाठयक्रमांच्या (बी.ए., एम.ए.) Programme Project Report (PPR) संदर्भात गठीत करण्यात आलेल्या समितीची बैठक प्रा. (डॉ.) एम. एस. देशमुख, मा अधिष्ठाता मानवविज्ञान विद्याशाखा यांच्या अध्यक्षतेखाली दि.२०/०६/२०२५ रोजी आयोजित करण्यात आली होती. सदर बैठकीस खालील सदस्य उपस्थित होते.

१.	प्रा. (डॉ.) एम. एस. देशमुख, मा अधिष्ठाता मानवविज्ञान विद्याशाखा
२	प्रा. (डॉ.) पी. बी. माने, इंग्रजी अधिविभाग, शिवाजी विद्यापीठ, कोल्हापूर
३	प्रा. (डॉ.) जे. एस. इंगळे, प्रा. (डॉ.) एन. डी. पाटील महाविद्यालय मलकापूर,
४	प्रा. (डॉ.) सी. एम. नाईक, देवचंद कॉलेज अर्जुननगर, व्हाया निपाणी ता कागल जि कोल्हापूर

तसेच सदर बैठकीस दूरशिक्षण व ऑनलाईन शिक्षण केंद्राचे प्र. संचालक डॉ. के. बी. पाटील, उपकुलसचिव श्री. व्ही. बी. शिंदे व संबंधित विषयाचे हंगामी सहाय्यक प्राध्यापक निमंत्रित म्हणून उपस्थित होते.

बैठकीच्या सुरुवातीला दूरशिक्षण व ऑनलाईन शिक्षण केंद्राचे उपकुलसचिव श्री व्ही. बी. शिंदे यांनी उपस्थितांचे स्वागत करून बैठकीच्या आयोजनाबाबतची माहिती दिली. यानंतर मानवविज्ञान विद्याशाखेतील विविध विषयाचे Programme Project Report (PPR) समितीसमोर सादर करण्यात आले त्यानुसार बैठकीमध्ये खालील प्रमाणे कामकाज झाले.

विषय क्र १ दूरशिक्षण व ऑनलाईन शिक्षण केंद्राकडील मानवविज्ञान विद्याशाखेतील विविध विषयाच्या Programme Project Report (PPR) Review घेवून त्यानुसार पुढील बाबी निश्चित करणे
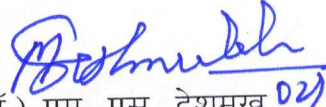
ठराव सदर Programme Project Report (PPR) Review घेवून समितीने खालील बाबी नमूद करून सर्व विषयाचे Programme Project Report (PPR) मान्य केले.

१. Programme Project Report (PPR) मधील Relevance of the program with HEI's Mission and Goals: Programme Project Report (PPR) या मुद्यामधील Mission व Goals हे केंद्राच्या Mission व Goals सुसंगत असावेत.

२. Programme Project Report (PPR) मधील Nature of prospective target group of learners: या मुद्यामध्ये दूरशिक्षण व ऑनलाईन शिक्षण केंद्र हे प्रवेशासंदर्भात धर्म, भाषा, लिंग व वय बाबत सर्वसमावेशक असल्याची बाब नमूद करावी.

३. Programme Project Report (PPR) मधील Specific skills and Competence हे संबधित विषयाप्रमाणे असावे.

४. Programme Project Report (PPR) मधील विविध घटकांच्या अनुषंगाने Feedback Form घेवून पुढील Review बैठकीवेळी सादर करावेत.

विषय क्र २ मा. अध्यक्ष यांच्या परवानगीने येणारे आयत्या वेळेचे विषय

आयत्या वेळेचा दूरशिक्षण व ऑनलाईन शिक्षण केंद्राच्या विविध पाठयक्रमाच्या अभ्यासक्रमामधील
विषय क्र १ अंतर्गत गुणासाठी स्वाध्याया बरोबरच अन्य पयार्याचा विचार करणेबाबत.

ठराव दूरशिक्षण व ऑनलाईन शिक्षण केंद्राच्या विविध पाठयक्रमाच्या अभ्यासक्रमामधील अंतर्गत गुणासाठी स्वाध्याया बरोबरच तंत्रज्ञानाचा वापर करून युनिट टेस्ट, सेमिनार किंवा इतर पर्याय घेणे शक्य होईल का बाबत पडताळणी करणेबाबत सूचित करणेत आले.

प्रा. (डॉ.) एम. एस. देशमुख, ०२/०७/२५
मा अधिष्ठाता
मानवविज्ञान विद्याशाखा

SHIVAJI UNIVERSITY, KOLHAPUR

CENTRE FOR DISTANCE AND ONLINE EDUCATION

B.COM. (DISTANCE MODE)

Mechanism to Ensure Proper Implementation of Programme Project Report (PPR)

In accordance with the **UGC's Regulations (ODL Programmes and Online Programmes), 2020**, the following key mechanisms are used to ensure the proper implementation of the Programme Project Report (PPR):

1. Curriculum and CBCS Alignment

The programme is structured under the Choice Based Credit System (CBCS). Each course is mapped to Course Outcomes (COs) and Programme Outcomes (POs) to ensure balanced learning. The syllabus is periodically reviewed to maintain industry relevance and to strengthen managerial competencies.

2. Teaching–Learning Mechanism

Self-Learning Material (SLM): Printed and/or e-study material is provided in a self-instructional style.

Study Centres & Contact Sessions: Weekend/holiday contact sessions are arranged for academic counselling, guidance, and clarification of doubts.

Blended Support: Students receive academic guidance through study centres, university communications, and, where possible, digital resources.

3. Assessment and Evaluation

Combination of internal assessment and semester- end examination for B. Com. will be 40:10 pattern shall be applicable for each course of 2 credits and 80:20 pattern shall be applicable for each course of 4 credits. Here, each course in each semester wherein 80% marks shall be for University Semester- end - examination and 20% marks for internal assessment except Environmental Studies.

Internal Assessment (10marks/20 marks): Class Assignment, Unit Test, Group Activity, Case Study/ Oral Examination, Field Work/ Project Work, Case Study and Home Assignment.

University Examination (40/80 marks): Conducted at semester end with a structured question paper (case studies, descriptive answers, and short notes).

4. Quality Assurance

Continuous monitoring is carried out by the Centre for Distance and Online Education (CDOE) through regular feedback from learners and faculty to ensure effective delivery of the programme. In addition, the Board of Studies (BoS) and the Academic Council periodically review the curriculum, pedagogy, and evaluation methods to maintain academic standards and relevance. Further, strict adherence is ensured to the guidelines and norms prescribed by the UGC, and Shivaji University for distance education programmes, thereby upholding quality and regulatory compliance.

5. Student Support Services

The institution ensures timely communication with learners through study centres, official notices, emails, and dedicated helplines, facilitating smooth dissemination of information. It also provides a structured mechanism for the redressal of student grievances concerning admissions, study materials, assignments, and examinations, ensuring that learners' concerns are addressed promptly and effectively. Additionally, guidance is extended for project work, industry training, and career-related support, enabling students to gain practical exposure and professional development alongside their academic learning.

This mechanism ensures that the B.Com. Distance Mode programme is implemented in accordance with the PPR, maintaining quality, accessibility, and credibility while meeting the learning needs of diverse students.

Prof. (Dr.) Shrikrishna Mahajan
Dean
Faculty of Commerce and Management
Shivaji University, Kolhapur

SHIVAJI UNIVERSITY, KOLHAPUR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
M. COM. (DISTANCE MODE)
Mechanism to Ensure Proper Implementation of
Programme Project Report (PPR)

In accordance with the **UGC's Regulations (ODL Programmes and Online Programmes), 2020**, the following key mechanisms are used to ensure the proper implementation of the Programme Project Report (PPR):

1. Curriculum and CBCS Alignment

The programme is structured under the Choice Based Credit System (CBCS). Each course is mapped to Programme Educational Outcomes (PEOs) and Programme Specific Outcomes (PSOs) to ensure balanced learning. The syllabus is periodically reviewed to maintain industry relevance and to strengthen managerial competencies.

2. Teaching–Learning Mechanism

Self-Learning Material (SLM): Printed and/or e-study material is provided in a self-instructional style.

Study Centres & Contact Sessions: Weekend/holiday contact sessions are arranged for academic counselling, guidance, and clarification of doubts.

Blended Support: Students receive academic guidance through study centres, university communications, and, where possible, digital resources.

3. Assessment and Evaluation

Internal Assessment (20 marks): Through assignments, term work, and short written tasks.

University Examination (80 marks): Conducted at semester end with a structured question paper (practical problems, case studies, descriptive answers, and short notes).

On the Job Training (Semester II): On the Job Training (OJT) is to be completed by the student in the semester II. Mandatory 120 days of practical training in a manufacturing/service organization, followed by submission of a certified project report and viva-voce. The total marks for On the Job Training (OJT) will be 100.

Research Project Work (Semester III): Project Report shall be prepared by the students individually and under the guidance of the concerned teacher (Project Guide). The Research Project of M. Com. II, Semester III (4 credits), the total marks for research project will be 100. Out of these, 60 marks for Research Project and 40 Marks for Viva. Percentage of marks required for passing is 40% and the student should pass separately in Research Project and Viva.

Research Project Work (Semester IV): Project Report shall be prepared by the students individually and under the guidance of the concerned teacher (Project Guide). The Research Project of M. Com. II, Semester IV (6 credits), the total marks for research project will be 150. Out of these, 90 marks for Research Project and 60 Marks for Viva. Percentage of marks required for passing is 40% and the student should pass separately in Research Project and Viva.

4. Quality Assurance

Continuous monitoring is carried out by the Centre for Distance and Online Education (CDOE) through regular feedback from learners and faculty to ensure effective delivery of the programme. In addition, the Board of Studies (BoS) and

the Academic Council periodically review the curriculum, pedagogy, and evaluation methods to maintain academic standards and relevance. Further, strict adherence is ensured to the guidelines and norms prescribed by the UGC, AICTE, and Shivaji University for distance education programmes, thereby upholding quality and regulatory compliance.

5. Student Support Services

The institution ensures timely communication with learners through study centres, official notices, emails, and dedicated helplines, facilitating smooth dissemination of information. It also provides a structured mechanism for the redressal of student grievances concerning admissions, study materials, assignments, and examinations, ensuring that learners' concerns are addressed promptly and effectively. Additionally, guidance is extended for project work, industry training, and career-related support, enabling students to gain practical exposure and professional development alongside their academic learning.

This mechanism ensures that the **M. Com. Distance Mode programme** is implemented in accordance with the PPR, maintaining quality, accessibility, and credibility while meeting the learning needs of diverse students.

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SHIVAJI UNIVERSITY, KOLHAPUR
CENTRE FOR DISTANCE AND ONLINE EDUCATION
M.Sc. Mathematics (DISTANCE MODE)
Mechanism to Ensure Proper Implementation of Programme Project Report (PPR)

In accordance with the **UGC's Regulations (ODL Programmes and Online Programmes), 2020**, the following key mechanisms are used to ensure the proper implementation of the Programme Project Report (PPR):

1. Curriculum and NEP 2020 Alignment

The programme is structured under the National Education Policy 2020 (**NEP 2020**). Each course is mapped to Course Outcomes (COs) and Programme Outcomes (POs) to ensure balanced learning. The syllabus is periodically reviewed to maintain industry relevance and to strengthen managerial competencies.

2. Teaching–Learning Mechanism

Self-Learning Material (SLM): Printed and/or e-study material is provided in a self-instructional style.

Study Centres & Contact Sessions: Weekend/holiday contact sessions are arranged for academic counseling, guidance, and clarification of doubts.

Blended Support: Students receive academic guidance through study centres, university communications, and, where possible, digital resources.

3. Assessment and Evaluation

Internal Assessment (20 marks): Through assignments, term work, and short written tasks. **For 4 credit subject** and **10 marks** for **2 credits**.

This mechanism ensures that the **M.Sc. Mathematics Distance Mode programme** is implemented in accordance with the PPR, maintaining quality, accessibility, and credibility while meeting the learning needs of diverse students.

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