



Estd : 1962

NAAC 'A++' Grade with CGPA 3.52

Shivaji University, Kolhapur

Centre for Distance and Online Education

Minutes of Meeting 20th August 2024

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice Chancellor, Prof. (Dr.) D. T. Shirke on Tuesday 20th August, 2024 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

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| 1 | Prof. (Dr.) D. T. Shirke,
Hon'ble Vice Chancellor | Chairman |
| 2 | Prof. (Dr.) S. S. Mahajan,
Dean, Faculty of Commerce and Management | Member |
| 3 | Prof. (Dr.) N. V. More,
Head, Department of Marathi | Member |
| 4 | Dr. Vaibhav Jadhav,
Savitribai Phule Pune University, Pune | Member |
| 5 | *Dr. (Smt.) Sanjeevani Mahale, (Online)
Yashwantrao Chavan Maharashtra Open University, Nashik | Member |
| 6 | Shri. V. B. Shinde,
Deputy Registrar, Centre for Distance and Online Education | Member |
| 7 | Prof. (Dr.) S. D. Delekar,
Director, Centre for Internal Quality Assurance | Member – Secretary |

Prof. (Dr.) P. S. Patil, Hon'ble Pro-Vice Chancellor & Dr. V. N. Shinde, Registrar were present for the meeting as a guest member. Prof. (Dr.) Smt. S. H. Thakar, I/c Dean, Faculty of Science and Technology and Smt. P. R. Deshmukh, Deputy Registrar, Finance and Accounts Section were unable to attend the meeting.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.


The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:


- Item No. 1 Confirmation of the meeting minutes held on 10th June, 2024.
(Note : A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 10th June, 2024. A copy of the meeting minutes is enclosed herewith for confirmation.)
- Resolution : Minutes of meeting held on 10th June, 2024 are confirmed and approved by the Committee.

- Item No. 2 Consideration of the ODL Programmes Annual Report of the Centre for Internal Quality Assurance (CIQA) for the year 2023-24.
(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 01th July, 2024 to submit the Annual Report of ODL Programmes for the academic year 2023-24 on or before 31st August, 2024. Accordingly, the Centre for Distance and Online Education has prepared the Annual Report of the academic year 2023-24. A copy of the Annual Report is enclosed for consideration.)
- Resolution : The ODL Programmes Annual Report of CIQA prepared by Centre for Distance and Online Education for the Academic Year 2023-24 is approved and recommended to the Management Council for final approval.
- Item No. 3 Consideration of the OL Programmes Annual Report of the Centre for Internal Quality Assurance (CIQA) for the year 2023-24.
(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 01th July, 2024 to submit the Annual Report of OL Programmes for the academic year 2023-24 on or before 31st August, 2024. Accordingly, the Centre for Distance and Online Education has prepared the Annual Report of the academic year 2023-24. A copy of the Annual Report is enclosed for consideration.)
- Resolution : The OL Programmes Annual Report of CIQA prepared by Centre for Distance and Online Education for the Academic Year 2023-24 is approved and recommended to the Management Council for final approval.
- Item No. 4 Consideration of the possibility of providing concessions or waivers in processing fees for students enrolled in Dual Degree Programs.
(Note : The feasibility of implementing concessions in processing fees for students pursuing dual degrees. This aims to make education more accessible and encourage students to take advantage of dual degree opportunities.)
- Resolution : The subject has been withdrawn and will be presented separately to the Academic Council.
- Item No. 5 The admission process without Transfer Certificates (TC) or Migration Certificates (MC) for Centre for Distance and Online Education students is for consideration.
(Note : The implications of allowing admissions without TC/MC, particularly in addressing barriers to enrolment, issues related to pending eligibility in the first year, and the impact on admissions for the second year. This proposal seeks to streamline the process and support continuous enrolment for CDOE students.)
- Resolution : The admission process for Centre for Distance and Online Education students without Transfer Certificates (TC) or Migration Certificates (MC) is approved. Guidelines should be prepared for the same.

- Item No. 6 Review of the proposal to publish merit lists / issue Rank Certificates for distance education students, similar to the process for regular students.
(Note : Previously, rank certificates included both regular and distance education students together, it is for discussion whether to continue this general practice or to issue separate rank certificates for distance learners, considering the distinct methods of learning and assessment in these two modes. This approach would better reflect the unique achievements and challenges of distance learners.)
- Resolution : Guidelines should be prepared for publishing merit lists and issuing Rank Certificates to distance education students.
- Item No. 7 Consideration of the mechanism to ensure the proper implementation of the Programme Project Report (PPR).
(Note : To finalize the mechanism to ensure that the PPR is executed effectively and that it meets the required academic standards, contributing to continuous improvement in program quality.
- Resolution : To ensure a proper mechanism of Programme Project Report (PPR), committee should be constituted under the Deans of the respective programmes.
- Item No. 8 Any other items with prior permission of the Chairman.
a. To increase student enrollment in various courses at the Centre, an internal committee has been constituted under the chairmanship of the Deputy Registrar, CDOE, to suggest appropriate measures. The recommended measures should be implemented effectively, with continuous follow-up to ensure success.

The meeting was concluded with vote of thanks.


Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary


Prof. (Dr.) D. T. Shirke
Vice Chancellor
Chairman