Shivaji University, Kolhapur
Centre for Distance and Online Education

Minutes of Meeting 10th August 2023

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Vice-Chancellor, Prof. (Dr.) D. T. Shirke on Thursday 10th August, 2023 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting :

1	Prof. (Dr.) D. T. Shirke, Hon'ble Vice Chancellor	Chairman
2	Prof. (Dr.) S. S. Mahajan, Dean, Faculty of Commerce and Management	Member
3	Prof. (Dr.) Smt. S. H.Thakar, Head, Department of Mathematics	Member
4	Prof. (Dr.) N. V. More, Head, Department of Marathi	Member
5	*Dr. Vaibhav Jadhav, (Online) Savitribai Phule Pune University, Pune	Member
6	Dr. (Smt.) Sanjeevani Mahale, Yashwantrao Chavan Maharashtra Open University, Nashik	Member
7	Dr. S. M. Kubal, Deputy Registrar, Centre for Distance and Online Education	Member
8	Smt. P. R. Deshmukh, Deputy Registrar, Finance and Accounts Section	Member
9	Prof. (Dr.) M. S. Deshmukh, Director, Centre for Internal Quality Assurance	Member – Secretary

Dr. M. S. Deshmukh, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented a action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1   Confirmation of the meeting minutes held on 19th May, 2023.

            (Note :   A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 19th May, 2023. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution :   Minutes of meeting held on 19th May, 2023 are confirmed and approved by the Committee.

Item No. 2   Consideration of the Annual Report of the Centre for Internal Quality Assurance (CIQA) for the year 2022-23.

(Note :   University Grants Commission, New Delhi has communicated to University vide e-mail dated 12th July, 2023 to submit the Annual Report for the academic year 2022-23 on or before 31st August, 2023. Accordingly the Centre for Distance and Online Education has prepared the Annual Report of the academic year 2022-23. A copy of the Annual Report is enclosed for consideration.)

Resolution :   The Annual Report of CIQA prepared by Centre for Distance and Online Education for the Academic Year 2022-23 is approved and recommended to the Management Council for final approval.

Item No. 3   To prepare Programme Project Report (PPR) of the New Syllabus of Post-Graduate courses framed under New Education Policy 2020 (NEP-2020).

(Note :   As per the Government directions, from the academic year 2023-24 New Syllabus of the Post-Graduate courses are framed. Hence accordingly it is necessary to prepare Programme Project Report of these courses.)

Resolution :   Programme Project Report (PPR) of the New Syllabus of Post-Graduate courses framed under NEP-2020 are granted.

Item No. 4   To organize workshop for the SIM writers.

(Note :   As per the New Education Policy 2020, the Post Graduate courses syllabi are designed and accordingly it is necessary to re-write the Self Instructional Material of these courses. Therefore, it is a need to organize a workshop for the same to complete the SLMs in stipulated time.)

Resolution :   Workshops should be organized for the preparation of Self Instructional Material is approved.

Item No. 5   Any other items with prior permission of the Chairman.

a. The Centre should constitute a committee to audit the academic performance of students to enhance the quality.

The meeting was concluded with vote of thanks.

Prof. (Dr.) M. S. Deshmukh
Director
Centre for Internal Quality Assurance
Member-Secretary

Prof. (Dr.) D. T. Shirke
Vice-Chancellor
Chairman

Shivaji University, Kolhapur
Centre for Distance and Online Education

Minutes of Meeting 10ᵗʰ June 2024

Meeting minutes of the committee constituted for the Centre for Internal Quality Assurance (CIQA) was held under the chairmanship of Hon'ble Pro-Vice Chancellor, Prof. (Dr.) P. S. Patil on Monday 10ᵗʰ June, 2024 at 4.00 p.m. at the Management Council Hall, Main Building, Shivaji University, Kolhapur.

The following members were present for the meeting:

1	Prof. (Dr.) P. S. Patil, Hon'ble Pro-Vice Chancellor	Chairman
2	Prof. (Dr.) S. S. Mahajan, Dean, Faculty of Commerce and Management	Member
3	Prof. (Dr.) N. V. More, Head, Department of Marathi	Member
4	*Dr. (Smt.) Sanjeevani Mahale, (Online) Yashwantrao Chavan Maharashtra Open University, Nashik	Member
5	Dr. S. M. Kubal, Deputy Registrar, Centre for Distance and Online Education	Member
6	Smt. P. R. Deshmukh, Deputy Registrar, Finance and Accounts Section	Member
7	Prof. (Dr.) S. D. Delekar, Director, Centre for Internal Quality Assurance	Member – Secretary

Prof. (Dr.) Smt. S. H. Thakar, I/c Dean, Faculty of Science and Technology and Dr. Vaibhav Jadhav, Savitribai Phule Pune University, Pune were unable to attend the meeting.

Dr. S. D. Delekar, Director, Centre for Internal Quality Assurance welcomed the members of the committee, and also presented an action taken report.

The agenda for the meeting was taken item-wise and discussions for each were followed by the recommendations as follows:

Item No. 1   Confirmation of the meeting minutes held on 10ᵗʰ August, 2023.
(Note :   A meeting of the committee constituted under the Centre for Internal Quality Assurance (CIQA) was held on 10ᵗʰ August, 2023. A copy of the meeting minutes is enclosed herewith for confirmation.)

Resolution :   Minutes of meeting held on 10ᵗʰ August, 2023 are confirmed and approved by the Committee.

Item No. 2   Consideration of the UGC e-mails dt. 08th May, 2024 and 27th May, 2024 regarding Compliance of Commission decision in respect of matter related to the offering of Bachelor's programmes with duration of 4 years.

(Note :   University Grants Commission, New Delhi has communicated to University vide e-mails dated 08th May, 2024 and 27th May, 2024 to offer 4-year Bachelor's Degree (Honours) in ODL and/or Online mode and shall fulfill all the conditions stipulated in UGC Regulations such as PPR, preparedness of SLM/E-LM and approval of PPR and SLM/E-LM by the statutory bodies of HEI and affidavit ensuring the compliance of UGC Regulations 2020 & its amendments.

As Ph.D. is prohibited in ODL and Online mode, 4-year bachelor's degree (Honours with research) shall not be permitted to be offered in ODL and Online mode by the HEI.

HEIs have the provision to apply for 4-year bachelor's degree (Honours) in ODL and Online mode, without one batch passed out condition from academic year 2024-25, academic session beginning September 2024 (revised from July-August, 2024), provided that a batch has been passed out from corresponding 3-year bachelor's degree in conventional/ODL mode.

Further, to offer 4-year bachelor's degree (Honours), the entry level qualification for the students / requirements will as per National Higher Education Qualifications Framework (NHEQF) are as under:

   i) Student has to complete the requirements of a 3-year bachelor's degree and shall have minimum 75% marks or its equivalent grade after completing 3-year bachelor's degree.

   ii) Credits: 160

   iii) Duration: Four years (eight semesters)

Also an affidavit ensuring the compliance of UGC Regulations & its amendments, NEP 2020 and commission decision offering the 4 year bachelor's degree programme.

Hence, the copies of the UGC e-mails are enclosed for consideration.)

Resolution :   a.   As per New Education Policy 2020, UGC has implemented 3-years and 4-years Bachelor's Programme Degree (Honours) in ODL and/or Online Mode, therefore, it is necessary to obtain permission from the University Authorities. Hence, it is recommended to send the proposal to P.G. Establishment Section for approval.

b.   To offer 4-year Bachelor's Degree (Honours) in ODL and/or Online mode and to prepare the Programme Project Report (PPR) through BOS Section for the same is recommended to the Academic Council for consideration and necessary action.

c.   As per present procedure SLM is prepared by the concerned BOS Chairman with the help of various writers and authors. After preparation, these SLMs (in Soft Copy) are put up for the approval of the Academic Council.

d. 4-year bachelor's degree (Honours with research) shall not be permitted to be offered in ODL and Online mode by the HEI should be mentioned in the respected brouchers for the student's information.

e. Entry level qualification to offer 4-year bachelor's degree (Honours) for the students should be mentioned in the concerned syllabus through BOS Section and is recommended to the Academic Council.

f. Credits mentioned in the entry level qualification should be 160 to 176.

g. Submission of necessary Affidavit required for the compliance of 4-year bachelor's degree (Honours) as and when UGC demands is approved.

Item No. 3 Preparation of the Academic Calendar for the Academic Year 2024-25.

(Note : Information regarding various meetings/workshops/seminars/events to be held in Centre for Distance and Online Education in the Academic Year 2024-25 (Between 01 June 2024 to 31 May 2025) has been prepared. A copy of the Academic Calendar is enclosed for consideration.)

Resolution : Academic Calendar for the Academic Year 2024-25 is approved.

Item No. 4 Information regarding the Compliance of mandatory disclosures uploaded by the Higher Educational Institutions on University website, as per UGC (ODL Programmes and Online Programmes) Regulations, 2020.

(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 02th May, 2024 to upload the mandatory disclosures as per the Regulation 9 : Self-regulation through discloures, declarations and reports and also compliance status of the above mandatory discloures in the prescribed format provided by the UGC with the authorized signatories, Registrar and Director, CIQA on the HEI's website, as per UGC (ODL Programmes and Online Programmes) Regulations, 2020 till 15th May 2024.

As per the UGC mail, all the mandatory discloures along with the compliance status is uploaded on the University website and the compliance status with relative links is mailed to UGC on 15th May 2024. Hence, a copy of the e-mails and compliance status is enclosed for information.)

Resolution : Information regarding the Compliance of mandatory disclosures uploaded by the Higher Educational Institutions on University website is noted.

Item No. 5 Information regarding UGC, New Delhi has Entitled to offer M.B.A. Programme through Online Mode from the academic session February, 2024 under Centre for Distance and Online Education and also University authorities granted fees concession to the various sectors.

(Note : University Grants Commission, New Delhi has communicated to University vide e-mail dated 13th February, 2024 to offer Online Programme under Entitled Category from the academic session beginning February 2024 and onwards with the screening expert committee recommendation / observations in respect of application sent by University. Accordingly, Centre for Distance and Online Education have admitted 40 students for the Online MBA Programme for the session beginning February, 2024.

As per the Management Council Resolution No.3 dt. 23rd February 2024, Centre for Distance and Online Education is offering 10% concession in the tuition fees of the admitted students under the category such as Bachelors of Shivaji University, Ex/Present Employees of University and Affiliated Colleges, Wards of Ex/Present Employees of University and Affiliated Colleges, All Women, Physical Disabled Persons, Transgender.

Hence, the details of the approval and fees concession granted by the University authorities to the various sectors is for information.)

Resolution : Information regarding UGC, New Delhi has Entitled to offer M.B.A. Programme through Online Mode from the academic session February, 2024 under Centre for Distance and Online Education and also University authorities granted fees concession to the various sectors is noted.

Item No. 6 Any other items with prior permission of the Chairman.

a. Considering the Statistical Information of Students admitted in last five years, it is seen that, the student's admission ratio is declined. Therefore, to increase the students count in various courses of the Centre an internal committee should be constituted to suggest the measures. The report of the committee should be placed in the next meeting.

The meeting was concluded with vote of thanks.

Prof. (Dr.) S. D. Delekar
Director
Centre for Internal Quality Assurance
Member-Secretary

Prof. (Dr.) R. S. Patil
Pro-Vice Chancellor
Chairman

SHIVAJI UNIVERSITY, KOLHAPUR

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Internal Quality Assurance Cell
ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2023-24

Name of the Department – Centre for Distance Education & Online Education (CDOE)

Date: - 25-07-2024

Commendations by the AAA Committee	• Well developed infrastructure. • SIM materials are well developed. • Good number of supportive staff.
Recommendations of the AAA Committee	• Number of online course as NEP need to be started. • Well defined future plan needed. • MoU should be strengthened with other Open Universities.

Grade Obtained by the Department:

(A = Excellent, B = Very Good, C = Good, D= Fair, E = Poor)

B

Signatures of the AAA Committee

Name		Sign
Prof. S. H. Bhosale	Chairman	
Prof. Devaraju Kuramkote Shivanna	Member	
Prof. Dr. J. P. Jadhav	Co-ordinator	