

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**CENTRE FOR DISTANCE AND ONLINE EDUCATION**  
**MBA Distance Mode Course 2024-2025**

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***General Instructions for Submission of Assignments***  
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1. *These assignments should be submitted only by those students who have registered for the examinations to be held in October 2024-2025*
2. The assignment for each course/paper/subject should be **hand written** on a separate sheet.
3. Strictly use **Blue colour** ink only for writing the assignments.
4. Illustrate your answer by giving suitable examples/graphs/charts/figures/tables/diagrams wherever necessary.
5. Assignments should not be copied, should be clear, readable and well presented. Students are advised that in case two or more students' assignments are too similar in content, nature, the study centre co-ordinator would at his / her discretion decide on the quantum of marks to be awarded, irrespective of how good the submitted assignments are.
6. Students are also advised to quote sources (if any) of data, facts, sketches, drawings etc. in their assignments. They have to give references at the end of each assignment.
7. A separate set should be made for each subject (Total 8 sets, one per subject).
8. A cover page as per the format given below should be attached on the top of the set for each subject.
9. Finally for a particular semester, one file should be made for each group of 8 sets (subjects). In case a student has to submit assignments for more than one semester then he/she has to make a separate file for each semester.
10. Submit assignments to the centre coordinator of the respective study centre. ***It is the e student's responsibility to ensure that the assignments should reach the concerned study centre on or before the due date. No excuses of any kind for late or non-submission of assignments will be entertained.*** If a student is unable to submit the assignment(s) in person, the student may at his / her **own risk** submit the assignment(s) through an acquaintance, fellow student or by courier.
11. Please note that there is **separate passing head** for internal assignments (Term Work) and university examinations, student has to obtain at least 8 marks out of 20 marks in internal assignments and 32 marks out of 80 marks in university examinations and total of minimum 40% in each subject for passing. In addition, to pass the course a student has to obtain a minimum of 50 % marks in aggregate in all 32 subjects of the four semesters taken together.

**Figure No.1 Contact details of the Study Centres**

<b>Course</b>	<b>Study Centre</b>	<b>Coordinator</b>
<b>MBA Distance Mode</b>	Center for Distance and Online Education, Shivaji University, Vidyanagar Post Office, Kolhapur 416 004.	Smt. S. U. Mogale (0231)  2693771/2694771
<b>MBA Distance Mode</b>	Vivekanand College, 2130, 'E' Tarabai Park, Kolhapur 416 003	Shri S.S. Kale (0231)2658612/ 2658840
<b>MBA Distance Mode</b>	Sadguru Gadage Maharaj, Karad Masur Rd, Ashtavinayak Colony, Vidyanagar, Karad, Maharashtra 415 110	Shri G. S. Bansode  (02164) 271794
<b>MBA Distance Mode</b>	Arts, Commerce & Science College, Palus Tal-Palus Dist-Sangli	Shri. P.S. Nikam  (02346) 226226
<b>MBA Distance Mode</b>	Sadashivrao Mandlik Mahavidyalaya, Murgud, Tal- Kagal Dist – Kolhapur	Dr. M.R. Benake  (02325) 264213
<b>MBA Distance Mode</b>	Shri Vanktesh Mahavidyalaya, Ichalkaranji, Tal- Hatkangale, Dist - Kolhapur	Dr. Mahesh Kesarkar  (0230) 2424534

**Last date of Submission of Assignments –**

Submit the assignment at your study centre on or before 25<sup>th</sup> November 2024

Sd/-

Coordinator M.B.A.

Centre for Distance Education

Shivaji University, Kolhapur (0231) 2693871

**Shivaji University, Kolhapur**  
**Centre for Distance and Online Education**  
**MBA Distance Mode Course 20 -20**

**Cover Page**

The Cover Page (First Page) for each Assignment paper should include following information.

1. Name of the Study Centre: \_\_\_\_\_
2. Name of the Candidate: \_\_\_\_\_
3. Address: \_\_\_\_\_  
\_\_\_\_\_ Pin Code: \_\_\_\_\_
4. Mobile No/Contact No: \_\_\_\_\_
5. Course: MBA-I/II (Semester- )
6. Paper No. & Name of Subject: \_\_\_\_\_
7. Subject Code: \_\_\_\_\_
8. Exam Seat No. \_\_\_\_\_
9. PRN No. \_\_\_\_\_
10. Date of Submission of Assignment: \_\_\_\_\_
11. Signature of Student: \_\_\_\_\_

<b>Exam Seat No.</b>
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**(Only for Official Use)**

Marks obtained out of 20: \_\_\_\_\_

Name & Signature of Evaluator of Assignment: \_\_\_\_\_

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**CENTRE FOR DISTANCE AND ONLINE EDUCATION**  
**MBA Distance Mode**

**Assignment Questions – MBA Part-I/ Semester – I**

**General Instruction's for all subjects.**

1. All questions carry 10 marks each.
2. Attempt any two questions for each paper.
3. Maximum total marks 20 for each paper.

**Paper No. I**  
**Principles of Management**

1. What do you mean by the term Management? What are the elements of management?
2. What is MBO? Explain the importance and process of MBO.
3. Define the concept of Directing. Explain the Principle of Direction.

**Paper No. II**  
**Management Accounting**

1. What is Accounting? Explain in detail Concept and Conventions of Accounting.
2. What is Management Accounting? Explain its Scope and Limitations.
3. What are the Uses and Limitations of Financial Statements?

**Paper No. III**  
**Mathematics and Statistics for Management**

1. What is mean by Statistics.
2. Explain in brief Mean ,Median , mode.
3. Represent the following data using Joint Bar Chart

Subject	Boys	Girls
English	44	48
Math's	42	49
Science	49	51

**Paper No. IV**  
**Managerial Economics**

1. Explain the nature and scope of managerial economics and discuss its importance in making business decisions.
2. What is the law of demand, and what are the different types of demand? Discuss the various factors that affect demand.
3. Outline the main features of an oligopoly market and explain the concept of the kinked demand curve in determining prices.

**Paper No. V**  
**Information Technology for Management**

1. What is Computer Network? Explain the types of Network.
2. Define E-commerce and explain types of E-commerce in detail with examples.
3. Write short notes
  - a. Electronic Payment System
  - b. Data Warehousing

**Paper No. VI**  
**Business Communication**

1. Explain the types of reports.
2. Explain the non-verbal expressions in brief.
3. Write short notes
  - a. Business Letters
  - b. Group Discussion

**Paper No. VII**  
**Organisational Behaviour**

1. What is the Concept of Organisational Behaviour? What are the approaches to the Study of OB?
2. Explain in detail Concept and Components of Attitude.
3. What is the Concept of Organisational Culture? Explain its Emerging Issues.

**Paper No. VIII**

**Business Law**

1. Explain the Essential Elements of Valid Contract?
2. What are the Salient Provisions of the Consumer Protection Act 2019? Describe.
3. Explain the Objectives and Scope of Right to Information Act, 2005.