

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**CENTRE FOR DISTANCE AND ONLINE EDUCATION**  
**MBA Distance Mode Course 2024-2025**

.....  
***General Instructions for Submission of Assignments***  
.....

1. Only students registered for the semester end exams can submit assignments.
2. Write each subject's assignment **by hand** on separate sheets.
3. Use any A4 size paper for writing the assignment.
4. Use only **blue ink** for writing.
5. Include examples, graphs, charts, or diagrams where needed.
6. Assignments must be original, clear, and well-presented. If two or more are too similar, marks may be reduced.
7. Cite sources for data, facts, sketches, and provide references at the end.
8. Prepare a **separate set** for each subject (total **8 sets**).
9. Attach a **cover page** (as per the given format) on top of each set.
10. Compile **one file per semester** (8 sets per file). If submitting for multiple semesters, make separate files.
11. Submit assignments to the **study centre coordinator** before the due date. Late submissions will **not** be accepted. If unable to submit in person, send via a trusted person or courier at your own risk.
12. To pass:
  - **Internal assignments:** Min **8/20** marks required.
  - **University exams:** Min **32/80** marks required.
  - **Overall:** At least **40% in each subject** and **50% aggregate** across 32 subjects in four semesters.
13. Ensure timely submission to avoid penalties.

**Figure No.1 Contact details of the Study Centres**

<b>Study Centre</b>	<b>Coordinator/Administrative Staff</b>
Center for Distance and Online Education, Shivaji University, Vidyanagar Post Office, Kolhapur 416 004.	Smt. S. U. Mogale 8459127168  Shri. Dhanaji Karwade 9545902020
Vivekanand College, 2130, 'E' Tarabai Park, Kolhapur 416 003	Shri. Sunny Kale 8149689235  Shri. Sandeep Pawar 9890121666
Sadguru Gadage Maharaj, Karad Masur Rd, Ashtavinayak Colony, Vidyanagar, Karad, Maharashtra 415 110	Shri. Vijay Jawan 9921922267  Shri. Yogesh Patil 9284688144
Arts, Commerce & Science College, Palus Tal-Palus Dist-Sangli	Shri. P.S. Nikam 8208967960
Sadashivrao Mandlik Mahavidyalaya, Murgud, Tal-Kagal Dist – Kolhapur	Shri. Mahadeo Benake 9021180645
Shri Vanktesh Mahavidyalaya, Ichalkaranji, Tal-Hatkangale, Dist - Kolhapur	Dr. Mahesh Kesarkar 9421371182

**Last date of Submission of Assignments –**

Submit the assignments at your study centre immediately after receiving the Hall Tickets.

Sd/-

Coordinator M.B.A.  
Centre for Distance and Online Education  
Shivaji University, Kolhapur

**Shivaji University, Kolhapur**  
**Centre for Distance and Online Education**  
**MBA Distance Mode Course 20 -20**

**Cover Page**

The Cover Page (First Page) for each Assignment paper should include following information.

1. Name of the Study Centre: \_\_\_\_\_

**Exam  
Seat No.**

2. Name of the Candidate: \_\_\_\_\_

3. Address: \_\_\_\_\_

Pin Code: \_\_\_\_\_

4. Mobile No/Contact No: \_\_\_\_\_

5. Course: MBA-I/II (Semester- )

6. Paper No. & Name of Subject: \_\_\_\_\_

7. Subject Code: \_\_\_\_\_

8. Exam Seat No. \_\_\_\_\_

9. PRN No. \_\_\_\_\_

10. Date of Submission of Assignment: \_\_\_\_\_

11. Signature of Student: \_\_\_\_\_

---

**(Only for Official Use)**

Marks obtained out of 20: \_\_\_\_\_

Name & Signature of Evaluator of Assignment: \_\_\_\_\_

# **CENTRE FOR DISTANCE AND ONLINE EDUCATION**

## **MBA Distance Mode**

### **Assignment Questions – MBA Part-I/ Semester – I**

#### **General Instruction's for all subjects.**

1. All questions carry 10 marks each.
2. Attempt any two questions for each paper.
3. Maximum total marks 20 for each paper.

#### **Paper No. I**

#### **Principles of Management**

1. Explain the Henry Fayol's Principles of Management.
2. State the term 'Leadership'. What are the different styles of leadership? Explain.
3. Write Short Notes on (any two)
  - i. Nature of management
  - ii. Levels of Management
  - iii. Social Responsibility of Management

#### **Paper No. II**

#### **Management Accounting**

1. Explain in detail Accounting Concepts and Conventions.
2. What is Management Accounting? Explain its Limitations.
3. Write Short Notes on: (Any Two)
  - i. Common Size Statement
  - ii. Scope of Cost Accounting
  - iii. Break Even Analysis

#### **Paper No. III**

#### **Mathematics and Statistics for Management**

1. Calculate mean, median and mode for following data:

Marks	Class frequencies
5	10-20
8	20-30
12	30-40
15	40-50
10	50-60

2. Write a detailed note on Correlation and regression.
3. A researcher wants to determine if there is a significant difference in the average exam scores of two groups of students:

- **Group A:** Students who used a new study method
- **Group B:** Students who used a traditional study method

The exam scores (out of 100) for each group are as follows:

**Data**

- **Group A** (New Method): 85, 88, 90, 92, 87
- **Group B** (Traditional Method): 78, 74, 80, 76, 79

(two-tailed t-test at  $\alpha=0.05$  the critical t-value from the t-table for  $df = 8$  is  $\pm 2.306$ .)

**Paper No. IV**

**Managerial Economics**

1. What is elasticity of demand? Explain the types elasticity of demand along with its significance in business.
2. What is the concept of revenue? Describe revenue curves under different markets.
3. Write short notes on (Any two)
  - i. Perfect Competition – Features
  - ii. Kinked Demand Curve
  - iii. Full Cost Pricing- and Multi Product Pricing method

**Paper No. V**

**Information Technology for Management**

1. Explain the Role of Information Technology in Business and Management.
2. Explain the Components of a Computer System and Their Functions.
3. Discuss the Scope, Advantages, and Limitations of E-Commerce.

**Paper No. VI**

**Business Communication**

1. Explain the meaning, importance, and objectives of business communication. Also, discuss the barriers to effective communication and techniques to overcome them.
2. Discuss written communication in business. Explain different types of business letters.

3. Discuss the role of non-verbal communication in business interactions. Also, highlight the impact of electronic media and communication technologies such as telecommunication, teleconferencing, fax, email, and social communication networks.

### **Paper No. VII**

#### **Organisational Behaviour**

1. What is the concept of Values? Explain its Types and Sources.
2. What is Organizational Culture? Explain its Emerging Issues.
3. Write Short Notes on: (Any Two)
  - i. Organizational Development
  - ii. Types of Conflict
  - iii. Leadership Styles

### **Paper No. VIII**

#### **Business Law**

1. Write Short Notes on any two:
  - i. essential elements of a valid contract.
  - ii. One Person Company (OPC)
  - iii. 3.Moral Rights of the author - Section 57
2. Define the meaning of company with its features.
3. Explain in detail the procedure for obtaining information under Right to Information Act.