HEI ID: HEI-U-0325   Name of HEI: Shivaji University, Kolhapur   Type of HEI: State

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

<2022-23>

Contents

Part – I: General Information

1.1. Date of notification of the Centre(attach a copy of the notification):

01/04/2023

Link : https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-
1%20Submission%20for%20Date%20of%20Notification%20of%20the%20Centre.pdf

1.2. Details of Director, CIQA

- Name : Prof. (Dr.) M. S. Deshmukh
- Qualification: M.A., Ph.D.
- Appointment Letter and Joining Report: **Link –**

https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-2%20Appointment%20Order%20-
%20Director%20IQAC.pdf

1.3. Details of CIQA Committee:

a. Composition as per Regulations

S. No.	Designation	Nomination as	Name and Qualification	Specializa-tion	Date of Nomination in CIQA Committee
a.	Vice - Chancellor of the University	Chairperson	Prof. (Dr.) D. T. Shirke M.Sc., Ph.D.	Statistics	01/04/2023
b.	Three Senior teachers of HEI	Member 1	Prof. (Dr.) S. S. Mahajan M.Com., Ph.D.	Advanced Accountancy	01/04/2023
		Member 2	Prof. (Dr.) Smt. S. H. Thakar M.Sc., Ph.D.	Mathematics	01/04/2023
		Member 3	Prof. (Dr.) N. V. More M.A., Ph.D.	Marathi	01/04/2023
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	NA	---	---
		Member 5	NA	---	---
		Member 6	NA	---	---
d.	Two External Experts of ODL and/or Online	Member 7	Dr. Vaibhav Jadhav M.A., Ph.D.	Education	01/04/2023

	Education	Member 8	Dr. (Smt.) Sanjeevani Mahale M.A., Ph.D.	Education	01/04/2023
e.	Officials from departments of HEI				
	• Administration • Finance	Member 9 Administration	Dr. S. M. Kubal M.A., Ph.D.	Political Science	01/04/2023
		Member 10 Finance	Shri. R. Y. Lidhade M.A.	Economics, Govt. Account & Audit	01/04/2023
f.	Director, CIQA	Member Secretary	Prof. (Dr.) M. S. Deshmukh M.A., Ph.D.	Economics	01/04/2023

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)
If No, reason thereof

Yes

1.4. Number of meetings held and its approval:

a. No. of meetings held every year : 2

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	19/05/2023	01	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-4%20Minutes.pdf	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-4%20Minutes%20Approval.pdf
Meeting 2	10/08/2023	02	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-4%20Minutes%202%20(4).pdf	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/1-4%20Minutes%20Approval%202.pdf

1.5. Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

From <M*onth, Year>* academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (Months)	No. of Credits	Admission Eligibility	Fees (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/ Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territori al jurisdiction*/ Off Campus	No. of Number of students admitted (Male/Female/Trans-gender			
									M	F	TG	Total
1	Centre for Distance and Online Education Shivaji University, Kolhapur	Certificate Course in Business Administration	6 Month	-	SSC Pass	1,250	21-02-2022	Yes	26	10	-	36
2	Centre for Distance and Online Education Shivaji University, Kolhapur	Certificate Course in Travel and Tourism	6 Month	-	HSC Pass	1,250	21-02-2022	Yes	24	07	-	31
3	**Regional Centre Satara** Centre for Distance and Online Education Shivaji University, Kolhapur	Certificate Course Library Management	6 Month	-	SSC Pass	1,375	21-02-2022	Yes	07	06	-	13
4	**Regional Centre Satara** Centre for Distance and Online Education Shivaji University, Kolhapur	Certificate Course in Rural Journalism and Mass Communication	6 Month	-	SSC Pass	1,250	21-02-2022	Yes	13	04	-	17

1.6. Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <M*onth, Year>* academic session: **NIL**

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/ Regulatory authority(if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/ Trans-gender)			
									M	F	TG	Total
1.												

N.												

1.7. Number of programmes started at Post Graduate Diploma level as per Commission Order:

From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL
NIL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.											
N.											

1.8. Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL
NIL

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.											
N.											

1.9. Number of programmes started at Post-graduate Degree Programmes as per Commission Order : NIL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.											
N.											

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	Admission and Examinations, Self-Learning Material, Counselling through Contact Sessions, Various Certifications such as Bonafide etc., Skill Enhancement Programmes such as Lecture Series, Workshops etc.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-1%20Quality%20maintained%20in%20the%20services%20provided%20to%20the%20learners%20(1).pdf
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	Orientation programmes were conducted at LSCs for all newly enrolled students. Annual meetings were held by all Learners Support Centres (LSC). Physical visits are conducted to monitor the activities at the regional centres and Learner Support Centres by the Director, Deputy Registrar, Coordinator and Mentor. Training / Workshops were conducted for SLM Writers and Editors frequently in the Headquarter of the University.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-2%20Self%20evaluative%20and%20reflective%20exercises%20undertaken%20for%20continual%20quality%20improvement%20in%20all%20the%20systems%20and%20processes%20of%20HEI.pdf

| 3. | Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality | Course Design and Development: Guidelines on approval and launch of new academic programmes and revision / addition / deletion of course(s) in existing programmes were revised in accordance with the UGC (ODL) Regulations 2020.

Learner Support System: The IQAC played a major role in developing Manual for Study Centre Management under each Programme for maintaining standards and uniformity in operations across all LSCs and RCs.

Continuous upgradation of SLM for students benefit: All the BOS revised old programmes or few courses in the programme.

Adaptation of new methods in examination and evaluation: Examination and Evaluation division shifted from physical evaluation to online evaluation system | https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-3%20Contribution%20in%20the%20identification%20of%20the%20key%20areas%20in%20which%20HEI%20should%20maintain%20quality.pdf |
| 4. | Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs) | Resolution of Management Council | https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-4%20Mechanism%20devised%20to%20ensure%20that%20the%20quality%20of%20ODL%20programmes%20matches%20with%20the%20quality%20of%20relevant%20programmes%20i |

			n%20conventiona l%20mode.pdf
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	Feedback Form

Google Form | https://www.unis hivaji.ac.in/uploa ds/distedu/CIQA/ 2022_2023/2-1-5%20Mechanism %20devised%20f or%20interaction %20with%20and %20obtaining%2 0feedback%20fro m%20all%20lear ners.pdf |
| 6. | Measures suggested to the authorities of Higher Educational Institution for qualitative improvement | Feedback received from AAA Committee
Measures Suggested for approval through Advisory Committee | https://www.unishi vaji.ac.in/uploads/ distedu/CIQA/202 2_2023/2-1-6%20Measures%2 0suggested%20to %20the%20authori ties%20of%20HEI %20for%20qualita tive%20improvem ent%20(1).pdf |
| 7. | Implementation of its recommendations through periodic reviews | A Core Committee is constituted by CIQA to provide support in advising and monitoring the quality assurance aspects of the Centre. The Core Committee meets at regular intervals throughout the year | https://www.unis hivaji.ac.in/uploa ds/distedu/CIQA/ 2022_2023/2-1-7%20Implementa tion%20of%20its %20recommendat ions%20through %20periodic%20r eviews%20(1).pd f |
| 8. | Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution. | Workshops/ seminars/ symposium organized on quality themes | https://www.unis hivaji.ac.in/uploa ds/distedu/CIQA/ 2022_2023/2-1-8%20Workshops %20organized%2 0on%20quality% 20related%20the mes%20(1).pdf |

9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	E Content Videos	https://www.unishivaji.ac.in/distedu/Course-Material-(SIM)
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	Feedback obtained through Google Forms	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-10%20Collected%2C%20collated%20and%20disseminated%20accurate%2C%20complete%20and%20reliable%20statistics%20about%20the%20quality%20of%20the%20programmes.pdf
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	New UG and PG programmes were launched in 2022-23, Programme Project Reports were approved by the statutory body of the University	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-11%20Measures%20taken%20to%20ensure%20that%20PPR%20for%20each%20programme%20is%20according%20to%20the%20norms%20of%20Commission.pdf
12	Mechanism to ensure the proper implementation of Programme Project Reports	Programme Project Reports are evaluated at the end of the semester / session	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-12%20Mechanism%20to%20ensure%20the%20proper%20implementation%20of%20PPR%20(1).pdf

13	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	Annual Plan and Annual Reports were prepared and reviewed for Each Programme	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-13%20Maintenance%20of%20record%20of%20Annual%20Plans%20and%20Annual%20Reports%20of%20HEI.pdf
14	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Feedback obtained through Google Forms for restructuring of programmes in order to make them relevant to the job market	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-14%20Inputs%20provided%20to%20the%20HEI%20for%20restructuring%20of%20programmes%20in%20order%20to%20make%20them%20relevant%20to%20the%20job%20market.pdf
15	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Adopted Learner Centric Pedagogies in contact session. SLM developed in Learner Centric manner, for that need based analysis is carried out by SLM section	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-15%20Facilitated%20system%20based%20research%20on%20ways%20of%20creating%20learner%20centric%20environment%20and%20to%20bring%20about%20qualitative%20change%20in%20the%20entire%20system%20(1).pdf

| 16 | Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc. | Academic and administrative Audit (AAA) was conducted

Assessment and accreditation process was carried out by NAAC as dual Mode University | https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-16%20Steps%20taken%20as%20a%20nodal%20coordinating%20unit%20for%20seeking%20assessment%20%26amp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3Bamp%3B%20accreditation%20from%20a%20designated%20body%20for%20accreditation%20such%20as%20NAAC.pdf |
| 17. | Measures adopted to ensure internalisation and institutionalization of quality enhancement practices through periodic accreditation and audit | Academic and administrative Audit (AAA) was conducted

Assessment and accreditation process was carried out by NAAC as dual Mode University | https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-17%20Measures%20adopted%20to%20ensure%20internalisation%20of%20quality%20enhancement%20practices%20through%20periodic%20accreditation%20and%20audit%20(1)%20(1).pdf |

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18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	Nodal officer is appointed for coordination between CDOE and the Commission The Coordinator also coordinates between CDOE and other bodies like AICTE, NAAC.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-18%20Steps%20taken%20to%20coordinate%20between%20HEI%20and%20the%20Commission%20for%20various%20quality%20related%20initiatives.pdf
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	Through involvement of dignitaries / subject experts from other HEI in SLM Writers Team as well as e-Content Development	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-19%20Information%20obtained%20from%20other%20HEI%20on%20various%20quality%20benchmarks%20or%20parameters%20and%20best%20practices.pdf
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	Quarterly Reports and Annual Report were submitted to the University Authority	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-20%20Recorded%20activities%20undertaken%20on%20quality%20assurance%20in%20the%20form%20of%20an%20annual%20report%20of%20CIQA.pdf

21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session. (a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution Annually to the Commission.	Annual Reports were submitted to the University Authority	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-21%20Submitted%20Annual%20Reports%20to%20the%20Statutory%20Authorities%20or%20Bodies%20of%20the%20HEI%20about%20its%20activities.pdf
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	Reports approved by the Higher Authority of HEI	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-22%20Overseen%20the%20functioning%20of%20CIQA%20and%20approve%20the%20reports%20generated%20by%20CIQA%20on%20the%20effectiveness%20of%20quality%20assurance%20system.pdf
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	SLM is designed as per DEB Norms. Template is provided for SLM Writing keeping views of UGC Regulations Annexure VI and VII	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-23%20Facilitated%20adoption%20of%20instructional%20design%20requirements%20as%20per%20the%20philosophy%20of%20the%20ODL%20decided%20by%20the%20statutory%20bodies%20of%20HEI.pdf

24.	Promoted automation of learner support services of the Higher Educational Institution	Online Admission, Payment, Eligibility and Online Results through online portal	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-24%20Promoted%20automation%20of%20learner%20support%20services%20of%20the%20HEI.pdf
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	Involvement of other universities faculty members as expert for development of SLM and e-content	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-25%20Coordinated%20with%20external%20subject%20experts%20or%20agencies%2C%20the%20activities%20pertaining%20to%20validation%20and%20annual%20review%20of%20its%20in-house%20processes%20(1).pdf
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	Academic and administrative Audit (AAA) was conducted	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-26%20Coordinated%20with%20third%20party%20auditing%20bodies%20for%20quality%20audit%20of%20programmes.pdf
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Self- Appraisal Report was submitted to the Assessment and Accreditation agencies (NAAC)	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-27%20Overseen%20the%20preparation%20of%20Self%20Appraisal%20Report%20to%20be%20submitted%20to%20the%20Assessment

			%20and%20Accreditation%20agencies%20on%20behalf%20of%20HEI%20(1).pdf
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	Research Cell established by the Centre for Distance Education. The Cell call for Research Project Application.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-28%20Promoted%20collaboration%20and%20association%20for%20quality%20enhancement%20of%20ODL%20mode%20of%20education%20and%20research%20therein.pdf
29.	Facilitated industry – institution linkage for providing exposure to the learners and enhancing their employability.	Through Final Year Projects of M.B.A. and M.Com.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-1-29%20Facilitated%20industry-institution%20linkage%20for%20providing%20exposure%20to%20the%20learners%20and%20enhancing%20their%20employability.pdf

2.2 Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2))of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	Centre for Distance Education (CDE) uses participative methods for smooth functioning of its work. For smoothly functioning of CDE work various committees are formed.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-1%20Governance%2C%20Leadership%20and%20Management.pdf
2.	Articulation of Higher Educational Institution Objectives	Institution have clear and well defined Vision, Mission & Goals	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-2%20Articulation%20of%20HEI%20Objectives.pdf
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	Shivaji University is a dual mode University hence the curriculum development process is carried out by the BOS of the University. New UG and PG programmes were launched in 2022-23, Programme Project Reports were approved by the statutory body of the University	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-3%20Programme%20Development%20_%20Approval%20Processes.pdf
4.	Programme Monitoring and Review	Through AAA, Advisory Committee, CIQA, etc.	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-4%20Programme%20Monitoring%20and%20Review.pdf

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5.	Infrastructure Resources	Centre for Distance Education has adequate learning and administrative resources and used optimally	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-5%20Infrastructure%20Resource.pdf
6.	Learning Environment and Learner Support	The Learner Support Services including SLM, Academic counseling, Library services, ICT facilities, etc. were provided to all the programmes	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-6%20Learning%20Environment%20and%20Learner%20Support.pdf
7.	Assessment and Evaluation	Centre for Distance Education executes the evaluation through varied assessment tools including MCQs, Projects, Reports, Case Studies, Assignments, Oral Exam, Term / Semester End Examination to suit the different learning outcomes expected of the programmes	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-7%20Assessment%20and%20Evaluation.pdf
8.	Teaching Quality and Staff Development	Faculty members get an opportunity to participate in different faculty development programmes	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-2-8%20Teaching%20Quality%20and%20Staff%20Development%20(1).pdf

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V(3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	As per the guidelines of UGC Regulations	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-3-1%20Academic%20Planning%20(1

			).pdf
2.	Validation	The Institution has a mechanism for validation to ensure that its programmes are academically viable	https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-3-2%20Validation.pdf

3.	Monitoring, Evaluation and Enhancement Plans
	a) Reports from Learner Support Centres (for Open and Distance Learning programmes)
	b) Reports from Examination Centres
	c) External Auditor or other External Agencies report
	d) Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institutionlevels
	e) Reporting and Analytics bythe Higher Educational Institution
	f) Periodic Review
		Feedback from Students during-
		  i. Admissions
		  ii. Counselling Sessions
		  iii. Examinations
		  iv. Results
		Feedback from External Agencies-
		  i. AAA
		  ii. NAAC
		  iii. Advisory Committee Meeting
		  iv. Syllabus Review Meeting
		  v. Conclaves of All Authors, editors of SLM / e-Content
			https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/2-3-3%20Monitoring%2C%20Evaluation%20and%20Enhancement%20Plans%20(3).pdf

Part – III: Human Resources and Infrastructural Requirements

3.1 **Name and details of Director of Centre for Distance and Online Education(Dual**

Mode University) - Regular, full time, atleast Associate Professor

<div align="center">Or</div>

Name and details of Head for each school (for Open University) - Full time

dedicated, not below the rank of an Associate Professor

Prof. (Dr.) D. K. More

Director

M.A., Ph.D.

Appointment Letter :

https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/3-
1%20Director%2C%20CDOE%20Appointment%20Order%20%20Joining%20Repo
rt.pdf

3.2 **Compliance status of "Human Resource and Infrastructural Requirements" – As**
per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations,
2020

HEI shall mention compliance details against the requirements in terms of Staffing
norms and physical infrastructure exclusively/independently, as mentioned in the
Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the
following format:

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG Programmes				
B.A.	02	02	Yes	
B.Com.	02	02	Yes	
PG Programmes				
M.A. Marathi	02	02	Yes	
M.A. Hindi	02	02	Yes	
M.A. English	02	02	Yes	
M.A. Economics	02	02	Yes	

M.A. History	02	02	Yes	
M.A. Political Science	02	02	Yes	
M.A. Sociology	02	02	Yes	
M.Com.	02	02	Yes	
M.B.A.	02	02	Yes	
M.Sc. (Maths)	02	02	Yes	
PGD	---	---	---	---

S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience (in years)	Type (Regular/ Contract) with gross salary/month	Date of joining programme and Joining report
1	B.A.	02	Dr. N. S. Randive	Assistant Professor	M.A., M.J.C, Ph.D.	11	Contract	
			Dr. C. A. Bandgar	Co-ordinator Inter-disciplinary and others	M.A., Ph.D.	10	Contract	
2	B.Com.	02	Shri. D. K. Kamalakar	Assistant Professor	M.Com., M.B.A., SET, NET	10	Contract	
			Dr. S. V. Mane	Co-ordinator, Regional Centre Sangli	M.Com., Ph.D.	8	Contract	
3	M.A. Marathi	02	Dr. S. P. Sonalkar	Assistant / Associate Professor	M.A., Ph.D.	30	Contract	**Link :** https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/3-2%20Faculty%20Joining%20and%20Appointment%20Orders%20(1).pdf
			Dr. P. S. Londhe	Assistant Professor	M.A., NET, SET, Ph.D.	15	Contract	
4	M.A. Hindi	02	Dr. (Smt.) A. S. Maniyar	Assistant / Associate Professor	M.A., Ph.D.	27	Contract	
			Shri. P. S. Kamble	Assistant Professor	M.A., SET, NET	10	Contract	
5	M.A. English	02	Dr. Ujwal Mujumdar	Assistant / Associate Professor	M.A., Ph.D.	28	Contract	
			Dr. P. B. Bellikatti	Assistant Professor	M.A., Ph.D.	15	Contract	
6	M.A. History	02	Dr. I. H. Pathan	Assistant / Associate Professor	M.A., Ph.D.	29	Contract	
			Dr. M. M. Mujawar	Assistant Professor	M.A., SET, NET, Ph.D.	06	Contract	
7	M.A. Economics	02	Dr. P. P. Davane	Assistant Professor	M.A., SET, Ph.D.	10	Contract	
			Dr. S. P. Panchgalle	Assistant Professor	M.A., Ph.D.	20	Regular	
8	M.A. Political	02	Dr. S. D. Bhosale	Assistant Professor	M.A., Ph.D.	09	Contract	

	Science		Dr. S. L. Gaikwad	Co-ordinator, Regional Centre Satara	M.A., NET, SET, Ph.D.	10	Contract	
9	M.A. Sociology	02	Dr. (Smt.) Shailaja Mane	Assistant / Associate Professor	M.A., Ph.D.	36	Contract	
			Shri. B. R. Patole	Assistant Professor	M.A., SET, NET	07	Contract	
10	M.Com.	02	Dr. D. M. Kumthekar	Assistant / Associate Professor	M.Com., Ph.D.	32	Contract	
			Dr. P. N. Devali	Assistant Professor	M.Com., M.A., M.B.A., Ph.D.	10	Contract	
11	M.Sc. (Maths)	02	Shri. D. P. Gavade	Assistant Professor	M.Sc., B.Ed., SET, NET	07	Contract	
			Dr. U. H. Naik	Associate Professor	M.Sc., Ph.D.	31	Contract	
12	M.B.A.	02	Shri. V. V. Patil	Assistant Professor	B.E. (Mech.), MBA, NET	06	Contract	
			Dr. A. M. Mule	Associate Professor	M.B.A., Ph.D.	10	Contract	

3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ &at LSCs

Admin Staff	Required (up to5,000 students)	Available
Deputy Registrar	1	2
Assistant Registrar	1	2
Section Officer	1	2
Assistants	3 (2 for DMUniversities)	7
Computer Operator	2	1
Multi-Tasking Staff	2	4

Part – IV: Examinations

4.1 Information of formative and summative assessments/ examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-1%20Exam%20Circular%20for%20Proctored%20Examination.pdf	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-2%20Exam%20Circular%20for%20Proctored%20Examination.pdf	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;	Yes	

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	ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/ Regional Centre / Higher Educational Institution		
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes	

5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under:
	  i. continuous or formative assessment (in semester): Maximum 30 per cent.
	  ii. summative assessment (end semester examination or term end examination): Minimum 70 per cent.
		Yes
		
		https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-5%20Sample%20Question%20Papers.pdf	

6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-7%20Sample%20Marksheets.pdf	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-8%20Exam%20Circular%20for%20Proctored%20Examination.pdf	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-9%20Exam%20Centres.pdf	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	
	(b) Availability of biometric system	No	There is no provision

	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	There is no provision
	(d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	No	There is a provision of CCTV.
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Yes (Exam centres preserve the CCTV record upto 15 days from the end of examination)	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-12%20(a)%20Observer%20Letter.pdf	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-12%20(b)%20Observer%20Report.pdf	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	Yes	

	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	Yes	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), NavodayaVidyalaya(s), Sainik School(s), State GovernmentSchools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under theOpen and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	Yes (At Affiliated Colleges)	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	Yes	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes	

17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/4-2-17%20Sample%20Degree%20Certificate.pdf In Process Yes	
	(b) Each award shall also be uploaded on the National Academic Depository	NA	
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of all Examination Centres	In Process	

4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

> **No.**
> **All the examinations are conducted through offline mode.**

4.4 Result and Student Progression

For UG, PG and PGD programmes

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students progressed to next year	% of students passed	% of students passed in first class
September 2022 (Revised from July-August, 2022)	Bachelor of Arts	389	321	159	49.53	As per University Guidelines, Exam Section declares First Class after the Last Semester of the Programme
	Bachelor of Commerce	183	133	80	60.15	
	Master of Arts - Marathi	373	335	199	59.40	
	Master of Arts - Hindi	203	182	105	57.69	
	Master of Arts - English	483	426	122	28.64	
	Master of Arts - Economics	416	359	187	52.09	
	Master of Arts - History	510	459	250	54.47	
	Master of Arts – Political Science	437	405	171	42.22	
	Master of Arts - Sociology	428	392	179	45.66	
	Master of Commerce	1855	1453	234	16.10	
	Master of Business Administration	335	283	86	30.39	
	Master of Science - Mathematics	208	208	30	14.42	

All the results are declared within stipulated time as per Maharashtra Public Universities Act, 2016.

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Centre for Distance and Online Education (CDOE) running the 2 UG and 10 PG programmes. For implementing these programmes 'Guidelines on Programme Project Report as per Annexure-IX of UGC (ODL) Regulations, 2020 are strictly followed those are as follows : • Programmes Mission and Objectives Decided: CDOE Programmes Mission and Objectives are formed . As well as programmes objectives framed. • Relevance of the Programme checked in the today's era in the context of job opportunities and skill enhancement. • Suitability of the Programme for Distance Mode is checked and feasible programmes are selected for the implementation. So CDOE learners can able to select and complete it successfully. • Students learning needs are considered while revising or introducing the programmes. • Cost of the Programme Estimated and University Administrative Approval Taken Programme expenditure calculated and learners programme fee structure put up for the administrative approval. After approval of it the programme fees charged from enrolled students to these programmes. • Self Learning Material (SLM) prepared for each programmes are developed as per the UGC guidelines. • Admissions are given to the students those are fulfilling the required eligibility to the particular programmes. • Contact Sessions are organized : Semester wise Contact Sessions are organized for each programmes through the Learner facilitation centers/Study centers and the Headquarter of CDOE. • Internal Assessment through Assignments : For learning and for preparing for the final examinations Centre for Distance and Online Education gives Assignments to the students. So they can be prepared for their examinations. At the end of each semester, conducting exams, results are declared and orientation / guidance has been arranged to the failed students from Headquarter CDOE and Study Centres.

Link - https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/5-1%20Statutory%20Body%20Approval%20for%20PPR%20and%20SLM.pdf

5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

Self Learning Material is developed with the approach of self explanatory, self-contained, self-directed, self-motivating and self evaluating. Self Learning Material is prepared by the Center for Distance and Online Education and the same SLMs are provided through MoU to Open University (YCMOU, Nashik- Maharashtra) such MoU certified the SLM quality. The following is an indicative list of quality standards are used while preparing print material: (a) The Self Learning Material is designed with the approach of two-way communication between the learner and content. (b) The Self Learning Material is involving the learner actively through various experience-based activities and assignments. (c) The learner gets clear information about the structure of the programme and course. (d) There is a detailed learning map in Self Learning Material for the learner so that studies can self-directed for completion of the study. (e) The content of Self Learning Material is prepared with dialogue and personal system of writing method which creates the nature of interactivity in Self Learning Material. (f) The Self Learning Material is encouraging learners to apply new knowledge and skills. (g) There is clear definition of learning objectives and outcomes. (h) The content is divided into small sections (blocks) and sub-sections (units and sub-units) for effective learning. (i) There is an assignment on each learning objective for self-assessment. (j) Learning Platform Moodle is used for MBA Programme. (k) For different programmes and course 1933 e-contents are prepared.

Link - https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/5-2%20Sample%20SLM%20and%20Authority%20Approval.pdf

5.3 Compliance status in respect of Self-Learning Material – As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Self Learning Material is developed with the approach of self-explanatory, self-contained, self-directed, self motivating and self-evaluating. The learning material is developed with the learner centered approach and that is lay emphasised on real world tasks, learner's choice of tasks or situations, case studies, collaborative learning tasks, opportunities for observing others, self-evaluation, etc. SLM are developed according to POs and COs of the programme. Development of SLM process continuously carried out throughout the year. Center for Distance and Online Education prepared 283 SLM and are used for different programme. SLM writers are nominated by respective BoS Chairman on the basis of Experience and academic Credentials. Which helps to maintain the quality of SLM. During the planned period, the following points were considered very carefully. Backgrounds of learner and learning needs; learning experiences; and support and preparation in adapting to flexible learning. Following are the major content aspects that are considered while developing the learning material by authors 1. learning objectives 2. assessment of prior knowledge 3. learning activities 4. feedback of learning activities 5. examples and illustrations 6. Self assessment tests 7. summaries and key points 8. Glossary 9. References 10. study tips The Self Learning Material is developed in defined formats with following features: (i) Consistent layout and format. (ii) Inclusion of overview of content. (iii) A unit structure at the beginning of the unit. (iv) Plenty of examples. (v) Reference to prior learning. (vi) Inclusion of national or international caselets and case studies. (vii) Content in segments synchronised with learning objectives and outcome. (viii)Appropriate sequence of content. (ix) Explanation on technical, new, difficult terms or word in a glossary section. (x) Inclusion of adequate suggested reading (both print and online).

Link - https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/5-3%20Compliance%20of%20SLM.pdf

Part – VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
1	UG	Ajara Mahavidyalaya, Ajara, Dist. Kolhapur.	5	3	8	4
	PG		20	12	35	12
2	UG	Radhanagari Mahavidyalaya, Radhanagari	1	2	10	10
	PG		1	2	50	50
3	PG	Shivaraj College of Arts and Commerce & D.S. Kadam Science College, Gadhinglaj	2	2	44	02
4	PG	Arts, Commerce & Science College, Gadhinglaj	6	6	19	13
5	PG	Arts College, Kowad, Tal-Chandgad Dist-Kolhapur	4	6	28	8
6	PG	R.B.Madkholkar College, CHANDGAD, Tal-Chandgad, Dist-Kolhapur	13	13	28	8
7	PG	Arts, Commerce & Science College, Hupari	2	2	30	11
8	PG	Shrimant Babasaheb Deshmukh Mahavidyalaya, Atpadi, Dist. Sangli	1	1	89	55
9	PG	Smt. Mathubai Garware Kanya Mahavidyalaya, Sangli.	1	2	180	120

10	UG	Baba Naik Mahavidyalaya, Kokrud, Tal. Shirala, Dist. Sangli	1	1	1	1
	PG		1	1	14	14
11	PG	Vitthal (Daji) Patil Arts, Commerce & Science Mahavidyala, Salgare	1	1	20	20
12	PG	Shikshan Maharshi Bapuji Salunkhe Mahavidyalaya, Karad	2	2	33	25
13	UG	Chh. Shivaji College, Satara	2	2	123	65
	PG		2	2	162	75
14	PG	Lal Bahadur Shastri College, Satara	2	2	92	55
15	PG	Mudhoji College, Phaltan	2	2	106	53
16	UG	Dahiwadi College, Dahiwadi, Tal. Man, Dist. Satara	2	2	9	9
	PG		2	2	15	15
17	PG	Arts and Commerce College, Satara	2	2	51	26
18	PG	Sadguru Gadage Maharaj College,Vidyanagar, KARAD Tal-Karad,Dist-Satara	2	2	189	73
19	UG	Prof Sambhajirao Kadam College, Deur, Tal: Koregaon, Dist: Satara	2	2	2	2
	PG		2	2	14	14
20	PG	Arts & Comm. College, NAGTHANE Tal: Satara, Dist: Satara	2	4	34	12

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6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

Centre for Distance and Online Education consists of three levels of functioning which are located at the Head-Quarters (HQ), Two Regional Centres (Sangli, Satara) and 82 Study Centres or Learner Support Centres (LSCs) established within the territorial jurisdiction of the Shivaji University. Overall management of the processes of Admissions, Evaluation, and Declaration of Results etc. are the main responsibilities of the Head-Quarter. Under the direct management and control of the Head-Quarter, Regional Centres which are the second level of functioning, perform a dynamic operational link between the Head-Quarter and the Study Centres or Learner Support Centres. Learner Support Centres are the third level of Open and Distance Learning system and are important main contact points for access by the learners, responsive and facilitating information centres, arranging contact sessions and other operations like processing of assignments etc. The Regional Centres and Learner Support Centres are established and managed directly by the Shivaji University. Establishment and functioning Learner Support Centre: (1) All Learner Support Centre are established only in a college or institution affiliated to Shivaji University having the necessary infrastructure and human resources for offering the programme (2) The Learner Support Centre is headed by a Principal and Coordinator who is regular staff concerned College assisted by the counselors. (3) All Learner Support Centres have a Standard Operating Procedure for the smooth functioning of the Learner Support Centre which are include functions of the Learner Support Centres and its different functionaries, monitoring mechanism of different services provided by the Centre, and it is mandatory for the Learner Support Centre to maintain the learner data related to conduct of counseling sessions, evaluation of assignments and grievance redressal. (4) The learner support services are provided by the All Learner Support Centre include the following, namely:— (i) pre-admission counselling for prospective learners to provide information to facilitate them in taking an informed decision on joining a specific programme; (ii) support for admission related matters; (iii) details of study material and information shall also be available on the website of the Higher Educational Institution; vi)arrangement to ensure the delivery of study material to learners. (v) A full time dedicated help desk well versed with the learner information data base providing single window services for all learner related queries. Monitoring Learner Support Centre: Head-Quarter directly or indirectly through Regional Centres Monitor the functioning of the Learner Support Centres or Study Centres. To effectively manage challenges and complex operations for a learner at a distance, a very dynamic interactive communication system between Headquarters, regional centres and study centres has established on priority. Information and Communication Technology network connecting the Head-Quarters, Regional Centres and Study Centre or Learner Support Centres is established and used for faster and reliable operations such as:- i. username and login ID is generated for every Learner Support Centres so that LSC can see all relevant information as their progress and also provide constructive feedback. ii. headquarter maintained online notice board which is giving all relevant information about the different programmes being a delivered and the content of these is updated at least on a weekly basis; iii. Regional centres collect a holistic report about all functions assigned to Study Centres or Learner Support Centres and all aspects of quality of programme delivery periodically especially during the Admissions, Examinations, and Counselling Sessions etc., iv. any remedial action is jointly ensured by the headquarters, Regional Centres and Study Centres or Learner Support Centres promptly; vi. regular visits, at least twice a year by the Regional Centres staff for on the spot monitoring and interaction with functionaries of the Study Centres or Learner Support Centres, the learners and the counselors; and vii. Motivating to access of "Swayam" and other repositories of Massive Open Online Courses by the learners at Study Centres or Learner Support Centres.

6.3 LSC wise enrollment details

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No. & Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt. (where LSC is established	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student
1.	Yashwantrao Chavan Warana Mahavidyalaya, Waranalanagar, Tal. Panhala, Dist. Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. B.K. Wanole 9421205630	M.A. B.Ed. SET, NET, Ph.D.	1	B.A., B.Com., M.A., M.Com.	78
2.	Karmaveer Hire Arts, Science, Commerce and Education College, Gargoti.	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. S. Chavan 9960012170	M.A. M.Ed. Ph.D.	1	B.A., B.Com., M.A., M.Com.	244
3.	Ajara Mahavidyalaya, Ajara, Dist. Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. D. Madhale 9146088535	M.Com. NET	1	B.A., B.Com., M.A., M.Com.	37
4.	Shri Shahaji Chh. Mahavidyalaya, Dasara Chowk, Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Dr. Shivaji Jadhav Mob. 9975506755		1	B.A., B.Com., M.A., M.Com.	700
5.	Padmashri Dr. G. G. Jadhav Mahavidyalaya, Gaganbavada	1	Yes	Shivaji University, Kolhapur	Government	Prof. A. S. Kamble 9552729717	M.Com. M. Phil. NET. SET	1	B.A., B.Com., M.A., M.Com.	61
6.	Radhanagari Mahavidyalaya, Radhanagari	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. D. Patil 9423699737	M.A. SET	1	B.A., B.Com., M.A., M.Com.	66
7.	Shivaraj College of Arts and Commerce & D.S. Kadam Science College, GADHINGLAJ	1	Yes	Shivaji University, Kolhapur	Government	Dr. M. D. Chougale 9270060697	M.Com. B.Ed. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	49
8.	Shri Vitthalrao Patil Arts College, KALE, Dist: Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. K. B. Patre 8805577807	M.A. NET Ph.D.	1	B.A., B.Com., M.A., M.Com.	
9.	Devchand College, ARJUNNAGAR-Nipani	1	Yes	Shivaji University, Kolhapur	Government	Dr. C. M. Naik 9371512616	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	102
10.	Mahila College, Kasaba Beed, Tal-Karveer, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Smt. S. S. Bhosale 9822418909	M.A. M. Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	

11.	Rajarshi Shahu Arts & Commerce College, Rukadi,	1	Yes	Shivaji University, Kolhapur	Government	Dr. H. V. Sankpal 9850111293	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	49
12.	Dr. Babasaheb Ambedkar Mahavidyalaya, Peth Vadgaon, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. R. P. Mane 9604621939	M.A. M.Phil. Ph.D. SET	1	B.A., B.Com., M.A., M.Com.	125
13.	Tukaram Krushnaji Kolekar Arts and Commerce, Nesari	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. B. Chougule 9921535099	M.Com. M.Ed. M.Phil.	1	B.A., B.Com., M.A., M.Com.	18
14.	Arts, Commerce & Science Mahavidyalaya, ASURLE-PORLE	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. V.Devthankar 9421041728	M.A. B.Ed. M.Phil.	1	B.A., B.Com., M.A., M.Com.	55
15.	Shri.Lahu Bala Paritkar Arts, Commerce & Science College, Panore	1	Yes	Shivaji University, Kolhapur	Government	Prof. P. M. Patil 880571127	M.A. B.Ed.	1	B.A., M.A.,	47
16.	Arts, Commerce & Science College, Gadhinglaj.	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. S. Kshirsagar 9970975264	M.A. SET	1	B.A., M.A.,	18
17.	Gopal Krishna Gokhale College, Subhash Road, Kolhapur.	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. A. Menashi 9673736777	M.A. B.Ed. NET	1	B.A., B.Com., M.A., M.Com.	242
18.	Arts College, KOWAD Tal-Chandgad Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. T. Patil 9422742332	B.A. B.Ped. M.Ped.	1	B.A., B.Com., M.A., M.Com.	
19.	R.B.Madkholkar College, CHANDGAD, Tal- Chandgad, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Dr. S. D. Goral 9421112966		1	B.A., B.Com., M.A., M.Com.	28
20.	Yashwanarao Chavan Mahavidyalaya, HALKARNI Dist-. Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. V. V. Kolkar 9405559783	M.A.	1	B.A., B.Com., M.A., M.Com.	46
21.	Raja Shivchhatrpati Arts and Commerce College, MAHAGAON	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. G. Kapure 9623641958	M.A. NET	1	B.A.,B.Com., M.A., M.Com.	77
22.	Dr. J. P. Naik College, Uttur	1	Yes	Shivaji University, Kolhapur	Government	Prof. D.N. Mahadik 8483843911	M.A. B.Ed. SET	1	M.A., M.Com.	
23.	Parvatibai More Mahaila Mahavidyalay, Sarwade	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. E. Padalkar 9689439216	M.A. B.Ed.	1	M.A., M.Com. M.Sc. (Mathematics)	166

24.	Rajarshi Chh. Shahu College, Kadamwadi Road, Kolhapur Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. B. B. Ghurake 8482983364		1	B.A., B.Com., M.A., M.Com.	168
25.	Dattajirao Kadam Arts, Science & Commerce College, ICHALKARANJI, Tal:Hatkanangale,Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. C. A. Patil 9730072308	M.C.A.	1	B.A., B.Com., M.A., M.Com.	109
26.	Sadashivrao Mandlik Mahavidyalaya, MURGUD Tal- Kagal, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. M.R. Benake 9021180645		1	M.A. M.Com. M.B.A.	182
27.	Shri Venkatesh Mahavidyalaya, ICHALKARANJI, Tal: Hatkanangale, Dist:Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. P. Kesarkar 9421371182		1	B.Com. M.Com. M.B.A.	190
28.	Shripatrao Chougule Arts & Science College, MALWADI - KOTOLI,	1	Yes	Shivaji University, Kolhapur	Government	Prof. U. B. Pawar 9765746058	M.Sc. B.Ed.	1	M.Sc. (Mathematics) M.A. – Political Science	43
29.	Shri Sant Gadagebaba Mahavidyalaya, KAPASHI , Tal- Shahuwadi, DistKolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. K. K. Chavan 9823324979		1	M.A.	21
30.	Smt. Shobhatai Kore Warana mahila Mahavidylaya, Yellur, Tal.Shahuwadi, Dist. Kolhapiur	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. T. Maigade 7057048561	M.Sc.	1	B.A., B.Com., M.A., M.Com.	21
31.	Dr. Tanajirao Chorage Arts, commerce And Science Senior College, Nandwal, Jaital Phata, Tal. Karvir, Dist. Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. N.V. Nikam 7350893549	M.A. B.Ed.	1	B.A., B.Com., M.A., M.Com.	61
32.	Shree Shiv Shahu Mahavidyalaya SARUD, Tal- Shahuwadi, Dist- Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. R. Nangare 8275377910	M.A. SET	1	B.A., B.Com., M.A., M.Com. M.Sc. (Mathematics)	32

33.	V.K.Chavan-Patil Arts, Commerce & Science College, Karave.Tal-Chandgad, Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. Y. J. Patil 9011867048	M.B.A.	1	B.A., B.Com., M.A., M.Com.	29
34.	Arts, Commerce and Science Senior College, Konoli Tarf Asndoli Tal-Radhanagari Dist-Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. D. Kamble 7447528084		1	M.A., M.Com.	
35.	Arts, Commerce & Science College, Hupari.	1	Yes	Shivaji University, Kolhapur	Government	Smt. A. R. Magdum 9096791441	M.Com. B.Ed.	1	B.A., B.Com., M.A., M.Com. M.Sc.(Mathematics)	33
36.	Centre for Distance Education Shivaji University, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Shri. Vaibhav Patil 7709065295	B.E., M.B.A.	1	M.B.A.	135
37.	Vivekanand College, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. S. Kale 8149689235		1	M.B.A.	60
38.	Department of Technology, Shivaji University, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Mr. .S. M. Bhosale 9890387898		1	M.Com. (Valuation of Real Estate)	
39.	Department of Mathematics, Shivaji University, Kolhapur	1	Yes	Shivaji University, Kolhapur	Government	Dr. M.T. Gophane 9420129705		1	M.Sc. (Mathematics)	
40.	Adarsh College, Vita-Mayni Road, Vita, Dist. Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. A. Varekar 9970074672	M.A. SET Ph.D.	1	B.A., B.Com., M.A., M.Com.	40
41.	Shrimant Babasaheb Deshmukh Mahavidyalaya, Atpadi, Dist. Sangli	1	Yes	Shivaji University, Kolhapur	Government	Smt.(Dr.) R. H. Kulkarni 94230175581	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	75
42.	Smt. Rajmati Nemgonda Patil Kanya Mahavidyalaya, Sangli	1	Yes	Shivaji University, Kolhapur	Government	Shri.V.B. Chougule 9403724023	M.A.	1	B.A., B.Com., M.A., M.Com.	136
43.	Smt. Mathubai Garware Kanya Mahavidyalaya,	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. R. Chadare 8485032060		1	B.A., B.Com., M.A., M.Com.	132

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	Sangli.								
44.	Pad.Dr. Vasantraodada Patil Mahavidyalaya Tasgaon, Dist. Sangli.	1	Yes	Shivaji University, Kolhapur	Government	Prof. B. J. Kadam 9970535723	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	
45.	Baba Naik Mahavidyalaya, Kokrud, Tal. Shirala, Dist. Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. V. B. Bhagvat 8421515430	M.P.Ed. SET Ph.D.	1	B.A., B.Com., M.A., M.Com.	16
46.	Raje Ramrao Mahavidyalaya, JATH Tal- Jath ,Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. H. Karennavar 9423262688	M.Sc.	1	M.A., M.Com.	38
47.	Krantisinh Nana Patil Mahavidyalaya, Walva, Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. R.M. Londhe 9860659848	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	30
48.	Mhaisal Arts Commerce And Science Mahavidyalaya, Mhaisal,	1	Yes	Shivaji University, Kolhapur	Government	Prof. Smt. K.M. Shejwalkar 9423535602	M.A.	1	B.A., B.Com., M.A., M.Com.	40
49.	Matoshri Bayabai Shripatrao Kadam Kanya Mahavidyalaya, Kadegaon.	1	Yes	Shivaji University, Kolhapur	Government	Prof. Smt. S. B. Mohite 9881570107	B.A. M.Ped.	1	B.A., B.Com., M.A., M.Com.	
50.	Vitthal (Daji) Patil Arts, Commerce & Science Mahavidyala, Salgare	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. M. Honrav 9096421749	M.A.	1	M.A., M.Com.	14
51.	Yashwantrao Chavan Arts and Commerce College, URUN-ISLAMPUR	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. V. Patil 9970900650	DCM MCA	1	B.A., B.Com., M.A., M.Com.	115
52.	Arts, Comm. & Science College UMADI, Tal-Jath, Dist- Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. I. Mendigiri 9923301058	M.A. B.Ed.	1	B.A., M.A.,	23
53.	Chintamanrao College of Commerce, SANGLI-416415	1	Yes	Shivaji University, Kolhapur	Government	Mrs. M. K. Mohanani 9561900303	M.Com. M.B.A. SET	1	B.Com., M.Com.	64
54.	Deshbhakta Anandrao Balwantrao Naik Arts and Science College, Yashwantnagar, CHIKHALI	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. M. Suryawanshi 9970700480	M.A. M.Phil.	1	M.A.	

55.	Willingdon College, SANGLI, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. G. D. Shelake 9860985057	M.Sc. Ph.D. SET	1	M.A., (History, Sociology, Politics, M.Sc. (Mathematics)	19
56.	Padmabhushan Vasantraodada Patil Mahavidyalaya, KAVATHE-MAHANKAL	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. S. Patil 8275592739	M.A.	1	M.A., M.Com. M.Sc. (Mathematics)	19
57.	Vishwasrao Naik Arts, Commerce and Baba Naik Science Mahavidyalaya, Shirala Tal – Shirala, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. U. Patil 9922215670	M.A. M.Lib. NET	1	M.A., M.Com.	82
58.	Kanya Mahavidyalaya, Shivaji Road, Shivaji Nagar, MIRAJ Tal-Miraj, Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. B. Chavan 9766115008	M.A. B.Ed. SET. Ph.D.	1	B.A. M.A.	37
59.	Arts, Commerce & Science College, Palus Tal-Palus Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Shri. P. S. Nikam 9970685443	M.A.	1	M.A., M.B.A., M.Sc. (Mathematics)	64
60.	Shri. Raosaheb Ramrao Patil Mahavidyalaya, Savlaj, Dist Sangli	1	Yes	Shivaji University, Kolhapur	Government	Dr. B. M. Magdum 9822446292	M.A. NET Ph.D.	1	M.A.	11
61.	Shri R.K. Patil Arts,Commerce & Science College, Sankh, Tal. Jat, Dist. Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. H. Savaisarje 8421218803	M.A. B.Ed.	1	B.A., B.Com., M.A., M.Com. M.Sc. (Mathematics)	68
62.	Warana Mahavidyalaya, AITAWADE (Kh)Tal: Walwa, Dist: Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. S.V.Jadhav 8275029157	M.P.Ed.	1	M.A.	16
63.	Padmbhushan Dr.Krantiveer Naganath Anna Naikwadi Kala Mahavidyalaya, Zare, Tal-Atapadi,Dist-Sangli	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. S. Devkule 9922576854	M.A. SET	1	B.A., B.Com., M.A., M.Com.	40

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64.	Shikshan Maharshi Bapuji Salunkhe Mahavidyalaya, Karad	1	Yes	Shivaji University, Kolhapur	Government	Prof. S. M. Patil 9096958166	M.A. SET	1	M.A., M.Com.	33
65.	Chh. Shivaji College, Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. H. L. Deshmukh 9921865441	M.A.	1	B.A., B.Com., M.A., M.Com.	216
66.	Lal Bahadur Shastri College, Satara	1	Yes	Shivaji University, Kolhapur	Government	Shri. R. P. Madne 9972758675	M.A.	1	B.A., B.Com., M.A., M.Com. M.Sc. (Mathe matics)	116
67.	Mudhoji College, Phaltan,	1	Yes	Shivaji University, Kolhapur	Government	Shri. S. V. Nimbalkar 9404216269	M.A. B.Ed.	1	B.A., B.Com., M.A., M.Com., M.Sc. (Mathe matics)	123
68.	Sardar Babasaheb Mane Mahavidyalay, Rahimatpur,	1	Yes	Shivaji University, Kolhapur	Government	Prof. P. D. Jagtap 9890330765	M.A. M.Phil. B.Ed.	1	B.A., B.Com., M.A., M.Com.	37
69.	Dahiwadi College, Dahiwadi, Tal. Man, Dist. Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. K. M. Pawar 9960215475	M.A. M.Phil. NET	1	B.A., B.Com., M.A., M.Com.	20
70.	Arts and Commerce College,SATARA	1	Yes	Shivaji University, Kolhapur	Government	Prof. R. M. Ghadge 9960123964	M.A. SET	1	B.A., B.Com., M.A., M.Com.	61
71.	Namdevrao Suryavanshi (Bedke) College, Nana Patil Chowk, Phaltan,	1	Yes	Shivaji University, Kolhapur	Government	Shri. D. R. Raut 9766214312	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	50
72.	D.P. Bhosale College, Koregaon, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Shri. S. N. Kolekar 9975837570	M.A.	1	B.A., B.Com., M.A., M.Com.	12
73.	Amdar Shashikant Shinde Mahavidyalaya, Medha,	1	Yes	Shivaji University, Kolhapur	Government	Dr. S. M. Kasabe 7588635622	M.A. NET SET Ph.D.	1	B.A., B.Com., M.A., M.Com.	11
74.	Arts and Commerce Mahavidyalaya, Mayni, Tal-Khatav, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Dr. S.A. Sayyad 9421120483	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	11
75.	Sadguru Gadage Maharaj College,Vidyana gar, KARAD	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. S. Bansode 9421605322	M.A.	1	B.A., B.Com., M.A., M.Com.,	138

	Tal-Karad,Dist-Satara							M.B.A.	
76.	Raja Shripatrao Bhagawantrao Mahavidyalaya, Aundh.	1	Yes	Shivaji University, Kolhapur	Government	Prof. V. G. Shinde 9623815576	M.A.	1	B.A., B.Com., M.A., M.Com.	11
77.	Dhanajayrao Gadgil College of Commerce, Satara.	1	Yes	Shivaji University, Kolhapur	Government	Dr. S. V. Yadav 9730785312	M.Com. NET GDC&A Ph.D.	1	B.A., B.Com., M.A., M.Com.	104
78.	Smt. Meenalben Mehta College, Pachagani,	1	Yes	Shivaji University, Kolhapur	Government	Prof. M. S. Wangikar 9637257525	M.A. NET	1	B.A., B.Com., M.A., M.Com.	86
79.	Prof Sambhajirao Kadam College, DEUR, Tal: Koregaon Dist: Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. D. B. Shedage 9881848498	M.A. Ph.D.	1	B.A., B.Com., M.A., M.Com.	18
80.	Sripatrao Kadam Mahavidyalay, Shirval	1	Yes	Shivaji University, Kolhapur	Government	Prof. A. R. Kamble 8600155998	M. Lib. NET SET	1	B.A., B.Com., M.A., M.Com.	6
81.	Arts & Comm. College, NAGTHANE Tal: Satara, Dist: Satara	1	Yes	Shivaji University, Kolhapur	Government	Prof. G. D. Gabhale 7972709519	M.A. NET Ph.D.	1	B.A., M.A., M.Com.	34
82.	Kakasaheb Chavan Mahavidyalaya, TALMAVALE Tal-Patan, Dist-Satara	1	Yes	Shivaji University, Kolhapur	Government	Dr. M. M. Sadale 9975936359	M.A. M.Phil. Ph.D.	1	B.A., B.Com., M.A., M.Com.	52

Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then yearssince when beingtaught in conventional mode	No. of years	7 years condition complied Yes/No
Yes	Department of Mathematics, Shivaji University, Kolhapur Since1964	58	Yes
	Willingdon College, Sangli since 1966	56	

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6.4 Off campus details (For Deemed to be University) : <u>NA</u>

Sr. No.	Name & Address of Offcampus (Pin Code)	Approval of Govt of Indiathrough notification published inthe Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Program-mes offered	Total Enrolled student.
1.							
N.							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined inAnnexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and January)	Date of delivery SLM	Whether SLM To delivered learners within a fortnight fromthe date of admission
Printing Material	18/08/2022 to 15/10/2022	Oct. to Nov. 2022	Yes
Audio-Video Material	18/08/2022 to 15/10/2022	Oct. to Nov. 2022	Yes
Online Material	18/08/2022 to 15/10/2022	Oct. to Nov. 2022	Yes
Compute based Material	18/08/2022 to 15/10/2022	Oct. to Nov. 2022	Yes

6.6 Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: <u>No</u>

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester(Semester wise – programmes wise)
	NA						

b. Upload approval of statutory authorities of the Higher Educational Institution:
   NA

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020–Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/Declaration%20(1).pdf	
	Uploading of the following on HEI website **(Mention link)**		
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-2%20The%20Shivaji%20University%20Act%2C%201962.pdf	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-3%20Recognition%20Letter.pdf	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-4%20Prospectus.pdf	

5.	Programme-wise information on syllabus, suggested readings, contact points for counseling / mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-5%20Syllabus%20and%20Study%20Centre%20List.pdf	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-6%20Important%20schedules%20for%20admission%2C%20counselling%2C%20assignments.pdf	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-7%20Feed%20Back%20Form.pdf	
8.	Information regarding all the programmes recognised by the Commission	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-8%20Recognition%20Letter.pdf	

9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-9%20Study%20Centre%20List%20with%20Programmes%20Offered%20and%20Student%20Count.pdf	
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-10%20Sample%20SLM.PDF	
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-11%20FAQ.pdf	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes CCTV & SRPD https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-12%20Exam%20Centres%20with%20Student%20Count.pdf	
13.	List of the 'Examination Centres' alongwith the number of learners in each centre, for Open and Distance Learning programmes	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-13%20Exam%20Centres%20with%20Student%20Count.pdf	

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14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-14%20Exam%20Circular%20for%20Proctored%20Examination.pdf	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-15%20Academic%20Calendar.pdf	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes https://www.unishivaji.ac.in/uploads/distedu/CIQA/2022_2023/7-1-16%20NAAC%20Accreditation%20Certificate.pdf	

Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S. No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	No
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- a. as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; b. with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; c. only by way of online transfer, bank draft or pay order directly in favour of the Higher	Yes Yes Yes (Online Payment)

	Educational Institution.	
4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	No
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, ands hall provide for equity and access to all deserving learners	No
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	Yes
7.	Every Higher Educational Institution shall– a. record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; b. maintain the records of the entire process of selection of candidates, and preserve such records	Yes

	fora minimum period of five years; c. exhibit such records as permissible under law on its website; and d. be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes

8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Only for M.B.A. Programme
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes (Consolidated Pay)
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish	Yes

	information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such HigherEducational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any feeor fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution,	Yes

	no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	
14.	No Higher Educational Institution shall, issue or publish- a. any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;	Yes
	b. any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Centre for Distance and Online Education established the 'Grievance Redressal Cell' as per Annexure - XI of UGC (ODL) on 02/11/2017 and Annexure X of UGC (ODL Programmes and Online Programmes) Regulations, 2020. This Committee comprises four Members - one chairperson and three members. For the awareness regarding the 'Grievance Redressal Mechanism' Online Portal is started and its link is *https://www.unishivaji.ac.in/distedu/ Grievance-Redressal-Cell*. Through this link the students can download the form and fill it and they send their Grievances on gre_cde@unishivaji.ac.in . Besides if student is not satified with solution. Then he may file his Grievance to HEI's centralized STUDENTS' GRIEVANCE REDRESSAL ONLINE PORTAL (https://www.unishivaji.ac.in/grievance/login.aspx.

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
NIL	NIL

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

After receiving Grievance from student the Office Superintendent sent it to the concerned personnel and within 15 days students grievances are solved. Centre for Distance and Online Education has been undertaking the efforts to consider the students needs and hence through telephone, email and through Learner Support Centers as well as through Help Desk at the primary level students' queries are solved.

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	---

Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year

1. The developed 'Help Desk' mechanism has been proved fruitful since it has equipped with one portal platform-actual and virtual that will provide essential and required information to the visitor-students, in the form of brochure, leaflet, pamphlet, prospectus, etc.

2. Social Media platforms such as WhatsApp, Facebook, Telegram, Instagram and Email that can create bond among students of each programme separately. Such platforms provide students with unlimited resources and texts from credible sources-teachers that they can utilize to their advantage in on job training, field work, internship, research project, viva-voce, assignment, etc.

3. Study Centers' allotment to every faculty member for mentorship responsibility plays crucial role to understand the problems of students and centers. As well as mentorship responsibility keeps healthy relationship between study centers and headquarters in every affair from admission to results.

4. Some students are failed in the University examination by any reason, these reasons are analyzed by the faculty members by diagnostic techniques and take necessary remedies i.e., arranging extra contact lectures and provide extra assistance to students : remedial teaching for students, etc.

10.2 Best Practices of the HEI

1. Career Opportunities After Completing Higher Education (COACH), online lecture series in each course, assist to the distance students in preparing interviews and searching job opportunities in their specific field.

2. Career Enhancement Programme- enables students to face SET/NET, MPSC/UPSC and other competitive exams. Organization of virtual SET/NET workshop helped a lot since CDOE students belong to remote areas.

3. The SLMs prepared by CDOE has very useful to the students as they are prepared under the norms of BoS of each course. The SLMs of each subject are user friendly, are prepared in simple, motivational and interactive language. The prepared SLMs are provided to students through study centers as well as from Shivaji University, Consumer Stores. Since our university, provides dual mode education, the SLMs are also provided to the regular students on their demand. In addition to that the same SLMs are also made available in soft copy form on our Distance Education portal.

4. FAQs are prepared having utmost care and covering all the possible questions that reduce doubts, cynics, problems or any doubts emerged before students. In other words FAQ works as efficient self-guided material.

10.3 Details of Job Fairs conducted by the HEI

Placement Drives were conducted and many students were placed through placement drive conducted in "Rojgar melava" at Shivaji University, Kolhapur campus. Moreover, in a joint imitative by TATA STRIVE + GOOGLE AND SHIVAJI UNIVERSITY, Kolhapur for Career Oriented Certificate programme with 100% Scholarship. Participated students have successfully completed this course and they are placed in leading organization.

10.4 Success Stories of students of ODL mode of the HEI

24 students from various subjects of CDOE qualified SET/NET examination. Shrikant Gurav the student of CDOE, (M.Sc. Mathematics) recently got opportunity to serve in Mumbai Police. Moreover, after completing the postgraduate degree in Economics, 02 students selected for PSI, 02 for IBPS, 02 for LIC Development Officer.

In addition to that our few students get felicitated/honored with *'Maharashtra Nobel Purskar'*, '*Zila Adarsha Shikshka Purskar'* and *Maharashtra Meritime Award* (Angry Port).

10.5 Initiatives taken towards conversion of SLM into Regional Languages

- All the SLMs are prepared in Marathi language. Except Hindi, English and M.B.A. course.
- SLMs of many programmes such as B.A., B.Com. of CDOE have been prepared in regional language.

10.6 Number of students placed through Campus Placements

Total 44 students got opportunities to serve in different fields on regular/permanent basis.

10.7 Details of Alumni Cell and its activity

The Alumni related activities of the Centre are conducted at SUK Headquarter at Kolhapur. The activity includes placement guidance for its remote learners who have successfully completed their programs of studies.

10.8 Any other Information

1. To decrease the distance, CDOE has established District level regional centers at Sangli and Satara respectively. Both centers provide different services to the students who belong to particular region. The centers have regional coordinators with good infrastructure.

2. Dedicated both Regional Centers provide region-specific information related to learner support centers to help the potential learners.

3. CDOE has also Students Facilitation Centre (SFC) at headquarter that provides services related to TC/MC, second copy mark list, change-in-name, etc.

4. Learners have access to call their faculty members and for that personal phone numbers are shared. Identified and designated program coordinators, course coordinators and the faculty members for academic consultation about information on the program, courses and grievances.

5. Shivaji University website has specific Distance Education section that provides information related to the admission and examination to learners at one place.

DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director: Signature of the Registrar:

Name: Prof. (Dr.) D. K. More   Name: Dr. V. N. Shinde

Seal: Seal:

Date: 28 AUG 2023   Date: 28 AUG 2023