SHIVAJI UNIVERSITY, KOLHAPUR
416 004, MAHARASHTRA
PHONE : EPABX –
2609000,www.unishivaji.ac.in, bos@unishivaji.ac.in

शिवाजी विद्यापीठ, कोल्हापूर

४१६ ००४, महाराष्ट्र

दूरध्वनी - ईपीएबीएक्स - २६०९०००, अभ्यासमंडळे विभाग – ०२३१–२६०९०९४

Estd. 1962
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With CGPA 3.52

जा.क्र./शिवाजी वि./अ.मं./३९५   दि.११/०७/२०२४

प्रति,

    मा. प्राचार्य/संचालक,

    सर्व संलग्नित महाविद्यालये/मान्यताप्राप्त संस्था,

    शिवाजी विद्यापीठ, कोल्हापूर

विषय : MSW Part-I Sem I & II या कोर्सच्या अभ्यासक्रमाबाबत...

संदर्भ : या कार्यलियाचे पत्र क्र. जा.क्र. SU/BOS/508 दि.१२/०७/२०२३

महोदय,

    उपरोक्त संदर्भिय विषयास अनुसरुन आपणास आदेशान्वये कळविण्यात येते की,शैक्षणिक वर्ष २०२३–२४ पासून लागू करण्यात आलेल्या MSW Part-I Sem I & II अभ्यासक्रमामध्ये किरकोळ दुरुस्ती करण्यात आलेली आहे. सोबत सदर अभ्यासक्रमाची प्रत जोडली आहे. सदर दुरुस्ती शैक्षणिक वर्ष २०२४–२५ पासून लागू राहील.तसेच विद्यापीठाच्या www.unishivaji.ac.in NEP-2020@suk (Online Syllabus) या संकेतस्थळावर ठेवण्यात आला आहे.

    सदर अभ्यासक्रम सर्व संबंधित विद्यार्थी व शिक्षकांच्या निदर्शनास आणून द्यावी ही विनंती.

    कळावे,

आपला विश्वासू,

डॉ.स. मो. कुबल
(उपकुलसचिव)

सोबत : अभ्यासक्रमाची प्रत.

प्रत : १. प्र.अधिष्ठाता,आतंरविद्याशाखीय अभ्यास विद्याशाखा.

    २. अध्यक्ष, सोशल वर्क आणि संबंधित विषय अस्थायी मंडळ.

    ३. संचालक, परीक्षा व मुल्यमापन मंडळ कार्यालियास.

    ४. परिक्षक नियुक्ती ए व बी विभागास.

    ५. इतर परीक्षा विभागास.

    ६. संगणक केंद्र/आय. टी. सेल विभागास.

    ७. दूरस्थ व ऑनलाईन शिक्षण विभाग.

    ८. पी.जी. सेमीनार

    ९. नॅक विभाग

           माहितीसाठी व पुढील कार्यवाहीसाठी.

SHIVAJI UNIVERSITY, KOLHAPUR - 416 004, MAHARASHTRA
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शिवाजी विद्यापीठ, कोल्हापूर - ४१६ ००४,महाराष्ट्र
दूरध्वनी - ईपीएबीएक्स - २६०९०००, अभ्यासमंडळे विभाग दूरध्वनी ०२३१—२६०९०९३/९४

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Ref.No. SUK/BOS/ 508   Date: 12/07/2023

To,

The Principals,
All Concerned Affiliated Colleges / Institutions.
Shivaji University, Kolhapur.

    Subject : **Regarding syllabi of M.A. Part – I & Other under the Faculty of Inter-Disciplinary Studies.**

Sir/Madam,

    With reference to the subject, mentioned above, I am directed to inform you that the university authorities have accepted and granted approval to the syllabi of M.A. Part - I & Other under the Faculty of Inter-Disciplinary Studies. as per National Education Policy 2020.(NEP)

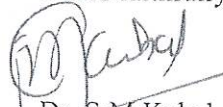|	
1)	M.A. Home Science Part - I
2)	Master of Social Work. Part - I
3)	M.A. Tabla Part - I
4)	M.A. Vocal / Instrumental Music Part - I
5)	M.A. Dramatics Part - I

    This syllabi shall be implemented from the academic year 2023-2024 onwards. A soft copy containing the syllabi is attached herewith and it is also available on university website www.unishivaji.ac.in. (Online Syllabus)

    The question papers on the pre-revised syllabi of above mentioned course will be set for the examinations to be held in October /November 2023 & March/April 2024. These chances are available for repeater students, if any.

    You are, therefore, requested to bring this to the notice of all students and teachers concerned.

    Thanking you,

Yours faithfully,

Dr. S.M.Kubal
(Dy Registrar)

Copy to:

1	Director, Board of Evaluation and Examination	7	Centre for Distance Education
2	The Dean, Faculty of IDS	8	Computer Centre / I.T.cell
3	The Chairman, Respective Board of Studies	9	Affiliation Section (U.G.) / (P.G.)
4	B.A.,B.Com.,B.Sc. Exam	10	P.G.Admission / P.G.Seminar Section
5	Eligibility Section	11	Appointment Section -A/B
6	O.E. I, II, III, IV Section	12	Dy.registrar (On/ Pre.Exam)

SHIVAJI UNIVERSITY, KOLHAPUR

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Faculty of Interdisciplinary Studies

Revised Syllabus in accordance with NEP, 2020

Syllabus for

Master of Social Work

Part I (Sem I & II)

(Revised Syllabus to be implemented from June, 2023 onwards)

1. TITLE: Master of Social Work

2. YEAR OF IMPLEMENTATION:

A new syllabus on MASTER OF SOCIAL WORK will be implemented from the academic year 2023-24 onwards in Shivaji University, Kolhapur.

3. PREAMBLE:

The profession of Social Work seeks to improve the quality of life for individuals and to effect system-wide change through the pursuit of social justice. Like any helping profession, such as nursing and teaching, Social Work seeks to help people overcome some of life's most difficult challenges. Social workers not only consider individuals' internal struggles but also work with people to examine their relationships, family structure, community environment, and the systems and policies that impact them to identify ways to help address challenges. Bachelor of Social Work programs prepares students for Generalist social work practice. Students learn to practice social work with individuals, families, groups and communities. Social workers help clients cope with poverty, abuse, addiction, unemployment, educational problems, disability, trauma and mental illness. Social workers provide individual, family and group counselling, case management services, connecting clients with resources and service providers, and other services to empower clients to meet their needs. Master of Social Work programs combines classroom learning with field education. Students gain work experience while applying their classroom training to real-world work settings. After completing the MSW programme, one can start practicing as a Professional Social Worker.

GENERAL OBJECTIVES OF THE MASTER OF SOCIALWORK PROGRAM:

1. The objective of the M.S.W program is to impart Social Work education at the postgraduate level to groom competent Social Work professionals who can bring positive change in the world.
2. To conduct Social Work research by involving students to train them in methodologies and techniques of research.
3. To undertake field action projects in Social Work and allied fields and carry out the Institute's social responsibility programs.
4. To maintain diversity among students and faculty for nurturing cultural exchange and

national integration.

5. Organize lectures, seminars, and workshops; publish books and courses to enrich the knowledge base and disseminate current academic information and messages.
6. To collaborate with similar organizations and like-minded professionals for academic excellence and professional growth.
7. To take regular feedback from students and stakeholders to maintain the quality of teaching and learning.

4. DURATION
1) The Program shall be a Post-Graduate Full-Time Program
2) The duration of the Program shall be of Two years /Four Semesters.

5. PATTERN:
The examination pattern will be Semester wise with Credit System and Continuous Internal Evaluation [CIE].

6. FEE STRUCTURE:
1) Sanctioned by University Authorities from time to time
2) For international students, the Tuition Fee will be five times (per Govt. norms).

7. PROGRAM CENTERS AND INTAKE:

1. Yashwantaro Chavan School of Social Work Jakatwadi Satara, with existing specializations.
2. MSW Program, Yashwantaro Chavan School of Rural Development, Shivaji University Kolhapur with Two New Specializations, i.e. Human Resource Management (HRD) and Medical and Psychiatric Social Work (MPSW) along with Urban and Rural community Development since academic year 2023-24, applicable in 2024-25 (for MSWII)
3. And as per the rules and regulations of the University, applicable from time to time.

8. Admission Committee:
The composition of the Admission Committee will be as per the rules of Shivaji University.

9. MERIT LIST FOR ADMISSION ROUNDS:

Entrance Examination:
   a. The entrance Test shall be as per the rules and regulations of the University, applicable from time to time
   b. The **Centre-wise** entrance test will be scheduled.
   c. There will be separate entrance examinations for University Department and affiliated colleges which run the MSW program.
   d. A merit list will be prepared based on the results of the Entrance test.
   e. In case two or more candidates have equal marks in the entrance Test, the total marks obtained by these students in the *Bachelor's degree* examination (qualifying examination) shall be considered.
   f. Even after this, if the students continued to obtain equal position/ merit, then the marks obtained by the students in the subjects excluding English and another language shall be considered.

g. Even after this, if the students continue to obtain the same merits/ marks, the marks scored in the English language shall be considered.

h. If the tie continues, the student's age from the date of birth will be considered.

10. **Reservation:**

The reservation quota for admission will be as per the rules of the State Government.

11. **ELIGIBILITY:**

I. Admission for MSW-I

a. Candidates who have passed any bachelor's degree of any statutory/Recognized University/Authority.

b. They should have obtained non-zero scores at the Entrance.
However, the admission committee has the right to decide the minimum cut-off score from time to time.

c. While preparing the Merit list, weight age shall be given to Entrance Test.

II. Admission for MSW-II

a) Those who have passed MSW-I from Shivaji University Kolhapur.

b) AT/KT is applicable as per the rules decided by university authorities from time to time.

c) Those students who have completed BSW/ BA (social work) Hons (4-yeardegree) are directly eligible to get admission for MSWII (stage6.5).

d) Those students who already possess an MSW degree (stage 6.5) with any specialization and seek one more specialization other than which he/she obtained earlier are directly eligible to get admission to MSWII (stage6.5).

1) In such cases, they will not get one more MSW degree but they will be given a one-year PG diploma Certificate in the concerned specialization which is equivalent to MSW in the same specialization.

2) The MSW Degree holders from any recognized Universities or Autonomous institutes are also eligible to get admission directly to MSW II (stage 6.5) with other specializations which he/she has obtained.

14. MEDIUM OF INSTRUCTION:

The medium of Class instructions and Examinations shall be in English and Marathi.

STRUCTURE OF THE PROGRAM **AND** SCHEME OF EXAMINATION
Semester– I, II, III and IV

Paper No.	Program Title	Title	Theory Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-I [First Year]						

MSW: 1.1	History and Philosophy of Social Work Profession	Mandatory 1.1	80	20	100	3hrs.
MSW: 1.2	Work with Individuals and work with Groups	Mandatory 1.2	80	20	100	3hrs.
MSW: 1.3	Sociology for Social Workers	Mandatory 1.3	30	20	50	2hrs.
MSW: 1.4	Fieldwork Practicum	Mandatory 1.4	-	-	100	3hrs.
MSW: 1.5	Human Growth and Development	Elective 1.1	80	20	100	3hrs.
	OR					
	Communication Skills	Elective 1.2	80	20	100	3hrs.
MSW: 1.6	Research Methodology	RM-1.1	80	20	100	3hrs.

Paper No.	Program Title	Title	Theory Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-II[First Year]						
MSW: 2.1	Social welfare Administration	Mandatory 2.1	80	20	100	3hrs.
MSW: 2.2	Work with Communities and Social Action	Mandatory 2.2	80	20	100	3hrs.
MSW: 2.3	Sustainable Development Goals	Mandatory 2.3	30	20	50	2hrs.
MSW: 2.4	Social Exclusion and Social Inclusion	Mandatory 2.4	80	20	100	3hrs.
MSW:2.5	Computer Application for Social Work	Elective 2.1	80	20	100	3hrs.
	OR					
	Environment studies and Disaster Management	Elective 2.2	80	20	100	3hrs.
MSW: 2.6	On Job Training/Field Project	OJT/FP 2.1	-	-	100	-

PaperNo.	ProgramTitle	Title	Theory Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-III [Second Year] (Human Resource Development Specializations)						
MSW (All):3.1	Social Policy and Social Legislations for Development	Mandatory (All)3.1	60	40	100	3hrs.
MSW (HRD):3.2	Human Resource Management	Mandatory (HRD)3.2	60	40	100	3hrs.
MSW (HRD):3.3	Business Communication	Mandatory (HRD)3.3	30	20	50	2hrs.
MSW (HRD):3.4	Fieldwork Practicum	Mandatory (HRD)3.4	-	-	100	-
MSW (HRD):3.5	Organizational behavior and industrial relations	Elective (HRD)3.1	60	40	100	3hrs.
	OR					
	Compensation Management and Social Security	Elective (HRD)3.2	60	40	100	3hrs.
MSW (HRD):3.6	Research Project -I	RM (HRD) 3.1	-	-	100	-

PaperNo.	ProgramTitle	Title	Semester Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-III [Second Year] (Urban and Rural Community Development Specializations)						
MSW (All):3.1	Social Policy and Social Legislations	Mandatory (All):3.1	60	40	100	3hrs.
MSW (URCD):3.2	Urban, Rural and Tribal Community Development	Mandatory (URCD):3.2	60	40	100	3hrs.
MSW (URCD):3.3	Gender and Development	Mandatory (URCD):3.3	30	20	50	2hrs.
MSW (URCD):3.4	Fieldwork Practicum	Mandatory (URCD):3.4	-	-	100	-
MSW(URCD):3.5	Environment and Renewable Energy management	Elective (URCD):3.1	60	40	100	3hrs.
	OR					
	Tourism and Rural Development	Elective (URCD):3.2	60	40	100	3hrs.
MSW (URCD):3.6	Research Project -I	RP (URCD):3.1	-	-	100	-

PaperNo.	ProgramTitle	Title	Semester Exam Marks	CIE Marks	Total Marks	Duration of Theory Examination
**Semester-III [Second Year] (Medical and Psychiatric Social Work Specializations)**						
MSW (All):3.1	Social Policy and Social Legislations	Mandatory (All):3.1	60	40	100	3hrs.
MSW (MPSW): 3.2	Preventive and Social Medicine	Mandatory (MPSW):3.2	60	40	100	3hrs.
MSW (MPSW): 3.3	Positive Psychology	Mandatory (MPSW):3.3	30	20	50	2hrs.
MSW (MPSW): 3.4	Fieldwork Practicum	Mandatory (MPSW):3.4	-	-	100	3hrs.
MSW(MPSW):3.5	Mental Health and Clinical Psychiatry	Elective (MPSW):3.1	60	40	100	3hrs.
	OR					
	Hospital Management and Public Health	Elective (MPSW):3.2	60	40	100	3hrs.
MSW (MPSW): 3.6	Research Project-I	RM (MPSW):3.1	-	-	100	-

PaperNo.	ProgramTitle	Title	Semester Exam Marks	CIE Marks	Total Marks	Duration of Theory Examination
**Semester-IV [Second Year] (Human Resource Development Specializations)**						
MSW (All):4.1	Corporate Social Responsibility	Mandatory (All):4.1	60	40	100	3hrs.
MSW (HRD):4.2	Labor Laws and Industrial Relations	Mandatory (HRD):4.2	60	40	100	3hrs.
MSW (HRD):4.3	Fieldwork Practicum	Mandatory (HRD)4.3	-	-	100	-
MSW(HRD):4.4	Strategic and Total Quality Management System	Elective (HRD):4.1	60	40	100	3hrs.
	OR					
	International HRM and Business Economics	Elective (HRD)4.2	60	40	100	3hrs.
MSW (HRD):4.5	Research Project -II	RM (HRD):4.1	-	-	150	-

PaperNo.	ProgramTitle	Title	Semester Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-IV [Second Year] (Urban and Rural Community Development Specializations)						
MSW (All):4.1	Corporate Social Responsibility	Mandatory (All):4.1	60	40	100	3hrs.
MSW (URCD):4.2	Developmental Programs for Urban, Rural and Tribal Communities	Mandatory (URCD):4.2	60	40	100	3hrs.
MSW (URCD):4.3	Fieldwork Practicum	Mandatory (URCD):4.3	-	-	100	-
MSW(URCD):4.4	Local Self Government for Urban, Rural and Tribal Communities	Elective (URCD):4.1	60	40	100	3hrs.
	OR					
	Livelihood and Social Audit	Elective (URCD):4.2	60	40	100	3hrs.
MSW (URCD):4.5	ResearchProject -II	RP (URCD):4.1	-	-	150	-

Paper No.	ProgramTitle	Title	Semester Exam. Marks	CIE Marks	Total Marks	Duration of Theory Examination
Semester-IV [Second Year] with (Medical and Psychiatric Social Work Specializations)						
MSW (All):4.1	Corporate Social Responsibility	Mandatory (All):4.1	60	40	100	3hrs.
MSW (MPSW): 4.2	Counselling and Psychotherapy	Mandatory (MPSW):4.2	60	40	100	3hrs.
MSW (MPSW): 4.3	Fieldwork Practicum	Mandatory (MPSW):4.4	-	-	100	3hrs.
MSW(MPSW):4.4	Gerontology and People with Disability	Elective (MPSW):4.1	60	40	100	3hrs.
	OR					
	Social work practice in Hospitals and Rehabilitation	Elective (MPSW):4.2	60	40	100	3hrs.
MSW (MPSW): 4.5	ResearchProject-II	RM (MPSW):4.1	-	-	150	-

15. SCHEME OF TEACHING: -

The scheme of teaching and examination should be given as applicable to MSW.

MSW-I SEM–I

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW: 1.1	History and Philosophy of Social Work Profession	3	3	-	3	80	20	100
MSW: 1.2	Work with Individuals and work with Groups	3	3	-	3	80	20	100
MSW: 1.3	Sociology for Social Workers	1.5	1.5	-	1.5	40	10	050
MSW:1.4	Fieldwork Practicum	15		15	15	-	100	100
MSW: 1.5	Human Growth and Development							
	OR							
	Communication Skills	3	3	-	3	80	20	100
MSW: 1.6	Research Methodology	3	3	-	3	80	20	100

MSW-I, SEM-II

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW: 2.1	Social welfare Administration	3	3	-	3	80	20	100
MSW:2.2	Work with Communities and Social Action	3	3	-	3	80	20	100
MSW: 2.3	Sustainable Development Goals	1.5	1.5	-	1.5	40	10	050
MSW:2.4	On Job Training/Field Project	15		15	15	-	100	100
MSW:2.5	Computer Application for Social Work	3	3	-	3	80	20	100
	OR							
	Environment studies and Disaster management	3	3	-	3	80	20	100
MSW: 2.6	Social Exclusion and Social Inclusion	3	3	-	3	80	20	100

Semester-III [Second Year] (Human Resource Development Specialization)

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):3.1	Social Policy and Social Legislations for Development	3	3	-	3	60	40	100
MSW (HRD):3.2	Human Resource Management	3	3	-	3	60	40	100
MSW (HRD):3.3	Business Communication	1.5	1.5	-	1.5	30	20	050
MSW (HRD):3.4	Fieldwork Practicum	15		15	15	-	100	100
MSW (HRD):3.5	Organizational Behavior and Industrial Relations	3	3	-	3	60	40	100
	OR							
	Compensation Management and Social Security	3	3	-	3	60	40	100
MSW (HRD):3.6	Research Project -I	3	3		3		100	100

Semester-III [Second Year] (Urban and Rural Community Development Specialization)

Sr.No.	Subject/Paper	TeachingScheme (Hrs./Week)				ExaminationScheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):3.1	Social Policy and Social Legislations for development	3	3	-	3	60	40	100
MSW (URCD):3.2	Urban, Rural and Tribal Community Development	3	3	-	3	60	40	100
MSW (URCD):3.3	Gender and Development	1.5	1.5	-	1.5	30	20	050
MSW (URCD):3.4	Fieldwork Practicum	15		15	15	-	100	100
MSW (URCD):3.5	Environment and Renewable Energy Management	3	3	-	3	60	40	100
	OR							
	Tourism and Rural Development	3	3	-	3	60	40	100
MSW (URCD):3.6	Research Project -I	3	3		3	-	100	100

Semester-III [Second Year] (Medical and Psychiatric Social Work Specialization)

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):3.1	Social Policy and Social Legislations for development	3	3	-	3	60	40	100
MSW (MPSW): 3.2	Preventive and Social Medicine	3	3	-	3	60	40	100
MSW (MPSW): 3.3	Positive Psychology	1.5	1.5	-	1.5	30	20	050
MSW (MPSW): 3.4	Fieldwork Practicum	15		15	15	-	100	100
MSW(MPSW):3.5	Mental Health and Clinical Psychiatry	3	3	-	3	60	40	100
	OR							
	Hospital Management and Public Health	3	3	-	3	60	40	100
MSW (MPSW): 3.6	Research Project-I	3	3		3			100

Semester-IV [Second Year] (Human Resource Development Specialization)

Sr.No.	Subject/Paper	TeachingScheme (Hrs./Week)				ExaminationScheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):4.1	Corporate Social Responsibility	3	3	-	3	60	40	100
MSW (HRD):4.2	Labor Laws and Industrial Relations	3	3	-	3	60	40	100
MSW (HRD):4.3	Fieldwork Practicum	15		15	15	-	100	100
MSW(HRD):4.4	Strategic and Total Quality Management System	3	3	-	3	60	40	100
	OR							
	International HRM and Business Economics	3	3	-	3	60	40	100
MSW (HRD):4.5	Research Project-II	4.5	4.5		4.5		150	150

Semester-IV [Second Year] (Urban and Rural Community Development Specialization)

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):4.1	Corporate Social Responsibility	3	3	-	3	60	40	100
MSW (URCD):4.2	Developmental Programs for Urban, Rural and Tribal Communities	3	3	-	3	60	40	100
MSW (URCD):4.3	Fieldwork Practicum	15		15	15	-	100	100
MSW (URCD):4.4	Local Self Government and Urban, Rural and Tribal Communities	3	3	-	3	60	40	100
	OR							
	Livelihood and Social Audit	3	3	-	3	60	40	100
MSW (URCD): 4.5	Research Project-II	4.5	4.5		4.5		150	150

Semester-IV [Second Year] (Medical and Psychiatric Social Work Specialization)

Sr.No.	Subject/Paper	Teaching Scheme (Hrs./Week)				Examination Scheme (Marks)		
		L	T	P	Total	Theory	Term Work	Total
MSW (All):4.1	Corporate Social Responsibility	3	3	-	3	60	40	100
MSW (MPSW): 4.2	Counselling and Psychotherapy	3	3	-	3	60	40	100
MSW (MPSW): 4.3	Fieldwork Practicum	15		15	15	-	100	100
MSW (MPSW):4.4	Gerontology and People with Disability	3	3	-	3	60	40	100
	OR							
	Social work practice in Hospitals And Rehabilitation	3	3	-	3	60	40	100
MSW (MPSW): 4.5	Research Project-II	4.5	4.5		4.5		150	150

Summary of Credits

Sr. No.	Programs	No of Programs	Hours (Each Program) perweek	Total Credits
1.	Theory Programs	14 (4 credits each)	3	56
		3 (2 credits each)	1.5	06
2.	Practical Programs	04(4 credits each)	15	16
3.	Research Projects	02 (4 and 6 Credits each)	3/4.5	10
		23 Programs		88

16. SCHEME OF EXAMINATION: SEMESTER WITH CIE AND CREDIT SYSTEM

1. **THE NUMBER OF THEORY COURSES AND PRACTICALCOURSES:**

   1) The entire MSW program has 14 theory courses of 100 marks (4 credits for each) and3 theory courses of 50 marks (2 credits for each)

   2) One (1) Project work (Research work) Programof 100 marks (4 credits) and One (1) Project work (Research work) Program of 150 marks (6credits)

   3) Four (4) Practicum Programs of 100 Marks (4credits for each)

2. **SEMESTER EXAMINATION:** The examination system would be Semester with a credit system and Continuous Internal Evaluation (CIE). The examination shall be conducted at the end of each semester.

3. **CIE COMPONENT**:

   Criteria for Continuous Internal Evaluation: The total CIE component carries 40 Marks for each theory paper, which is divided as follows:

	Semester and Marks			
CIE component	**I**	**II**	**III**	**IV**
Attendance and Class Participation	5	5	10	10
Seminar Presentation	5	5	10	10
Book Review	5	5	10	10
Class Assignment	5	5	10	10
Total	**20**	**20**	**40**	**40**

4. **Class Assignment:** If due to any unforeseen or unpredictable event student fails to appear for the Class Assignment or fails in the Class Assignment, the re-Class Assignment examination for such students can be held during the same Semester.

5. **SEMESTER-Re-Examination:** If candidates fail in any course in any semester

examination, they can appear for the-examination in the subsequent semester.

6.   The ATKT rules framed by the University apply to the Program.

17. STANDARD OF PASSING:

1)   In every paper, a candidate should obtain a minimum of 40% of the total marks, i.e.32 out of 80 marks and 8 out of 20 marks for MSW Semester I and Semester II. And 24 out of 60 marks and 16 out of 40 marks for MSW Semester III and Semester IV.

2)   For every CIE component, a candidate should obtain a minimum of 40% of the total marks. .

4)   A candidate must obtain minimum marks in both the Heads of Passing. In other words, they must pass in both the Semester and CIE examinations.

5)   For the practical work (80marks) and viva voce (20marks), a candidate should obtain 40% marks, i.e.32 marks and 08 marks, respectively.

6)   The other details regarding passing standards, credits, Grade-points and Grades have been given under Credit System.

18. Credit System:

Introduction:

Students can earn credit towards their post-graduation through credit allotted to the course or the Program. The credit system permits to follow horizontal mobility toward the post-graduation courses irrespective of the faculty's boundaries or within the faculty's boundaries. Besides, it provides a cafeteria approach to higher education. A scheme has been worked out to put the credit system within the framework of the present education system in the University.

What is Credit?

Credits are a value allocated to Course units to describe the student's workload (i.e. Lectures, Practical work, Seminars, personal work in the library or at home and examinations or other assessment activities) required to complete them. They reflect the quantity of work each course requires, concern in the total quantity of work necessary to complete during a full year of academic study in the Department. Credit thus expresses a relative value.

Students will receive credit through various testing courses if they have studied a subject independently or have completed department-level regular course work. The objective of the credit system is to guarantee the academic recognition of studies throughout the world, enabling the students to have access to regular vertical and or horizontal courses in any Institution or the Universities in the world.

Mechanism of Credit System:

Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allotted to 15 contact hours. It is 30 contacts hours in the European system. The instructional days as worked out by the UGC, are180 days (30

Weeks). The paper-wise instructional days with a norm of 4 contact hours per week per paper will be 120 days. That is,60 days or 60 contact hours per paper shall be completed during each semester session. By converting these contact hours into credit at the rate of 15 contact hours for each subject, four credits will be allotted to each paper.

GRADE POINTS TABLE

Theory Paper Grade Points: Conversion**:** The marks obtained by a candidate in each Theory paper and CIE (out of 100) or any fractions like 80: 20 shall be converted into grades based on the following table:

Range of Marks obtained Out of 100	Grade Points	Range of Marks obtained Out of 100	Grade Points
00 to 5	0	51 to 55	5.5
6 to 10	1	56 to 60	6
11 to 15	1.5	61 to 65	6.5
16 to 20	2	65 to 70	7
21 to 25	2.5	71 to 75	7.5
26 to 30	3	76 to 80	8
30 to 35	3.5	81 to 85	8.5
36 to 40	4	86 to 90	9
41 to 45	4.5	91 - 95	9.5
46 to 50	5	95 - 100	10

LETTER GRADES AND CGPA CREDIT POINTS

GRADES	CGPA CREDIT POINTS
O	8.60 To 10
A+	7.00 To 8.59
A	6.00 To 6.99
B+	5.50 To 5.99
B	4.50 To 5.49
C	4.00 To 4.49
D	0.00 To 3.99

OVER ALL GRADING

Over all Final Grades	Class		Grade
8.60 To 10	Higher Distinction Level	Extra Ordinary	O
7.00 To 8.59	Distinction Level	Excellent	A+
6.00 To 6.99	First Class	Very Good	A
5.50 To 5.99	Higher Second Class	Good	B+
4.50 To 5.49	Second Class	Satisfactory	B
4.00 To 4.49	Pass	Fair	C
0.00 To 3.99	Fail	Unsatisfactory	D

CREDIT SYSTEM

Students can earn credit towards their post-graduation through credit allotted to the course or the Program. The credit system permits to follow horizontal mobility toward thepost-graduation Programs s irrespective of the faculties' boundaries or within the faculties 'boundaries. Besides, it provides a cafeteria approach to higher education. A scheme has been worked out to put the credit system within the frame work of the present education system in the University.

Mechanism of Credit System:

Credit is a kind of weightage given to the contact hours to teach the prescribed syllabus, which is in a modular form. Normally one credit is allotted to 15 contact hours. It is 30 contact hours in the European system. The instructional days as worked out by the UGC, are180 days (30 Weeks). The paper-wise instructional days with a norm of 3 contact hours per week per paper will be 120 days. That is, 60 days or 60 contact hours per paper shall be completed during each semester session. By converting these contact hours into credit at the rate of 15 contact hours for each subject, four credits will be allotted to each paper.

COMPUTATION OF SGPA and CGPA

Semester Grade Point Average (SGPA):

The SGPA is the ratio of the sum of the product to f the number of credits with the grade points scored by a student in all the Courses taken by a student and the sum of the number of credits in all the Programs undergone by a student.

Cumulative Grade Point Average (CGPA):

The CGPA is also calculated in the same manner taking into account all the Courses under gone by a student over all the semesters of a programme. The SGPA and CGPA shall be rounded to 2 decimal points and reported in the transcripts.

ILLUSTRATION OF SGPA CALCULATION

Program	Credit	Grade Point	Letter Grade	Credit Point (Credit X Grade Point)
Program 1	4	8	A+	32
Program 2	4	7	A+	28
Program 3	4	6	A	24
Program 4	4	5	B	20
Program 5	4	5	B	20
Program 6	4	6	A	24
Program 7	4	7	A+	28
Program 8	4	9	O	36
	32			212

SGPA=212/32 =6.62

ILLUSTRATION OF CGPA COMPUTATION

SemesterI	SemesterII	SemesterIII	SemesterIV
Credit:36 SGPA:6.9	Credit:36 SGPA:7.8	Credit:36 SGPA:5.6	Credit:36 SGPA:6.0

CGPA=(36 x6.9 +36 x 7.8 +36x5.6 +36 x6.0/212 =**4.46**

19. NATURE OF QUESTION PAPER AND SCHEME OF MARKING: -
FOR SEMESTER I and II

CC1.1.	
Day and Date:	**Duration**:3 Hours **Total Marks**: 80

Instructions:

A) All questions are compulsory.

B) Figures to the right Indicate full marks.

Question No. 1: Short notes (Maximum 150 words)-Answer any FOUR out of SIX	**4x5=20**

 a) Question

 b) Question

 c) Question

 d) Question

 e) Question

 f) Question

Question No. 2: Descriptive Questions (Max. 300 words)–Answer any THREE out of FOUR	**3x10=30**

  a) Question

  b) Question

  c) Question

  d) Question

Question No. 3: Write long essays (Max. 500words)–Answer any TWO out of THREE	**2x15=30**

a) Question

b) Question

c) Question

20. NATURE OF QUESTION PAPER AND SCHEME OF MARKING: -
FOR SEMESTER III and IV

CC1.1.	
Day:	**Duration**:3 Hours
Date:	**Total Marks**: 60
Instructions:	

1) All questions are compulsory.

2) Figures to the right Indicate full marks.

3) Minimum passing marks is 32.

SectionI: Short notes (Maximum200 words)-Answer any 4	**4x5=20**

    1) Question from Unit1

    2) Question from Unit2

    3) Question from Unit3

    4) Question from Unit4

    5) Question from Unit5

    6) Question from Unit6

Section II: Descriptive Questions (Maximum 400words)–Answer any 4	**4x10=40**

    7) A generic Question, which covers the entire syllabus**.**

8) Question from Unit6

9) Question from Unit5

10) Question from Unit4

11) Question from Unit3

12) Question from Unit 2or 1

Question paper patterns for MSW SEMESTER I and SEMESTER II (40 marks)

Paper No.	
Day:	**Duration**: 2 Hours
Date:	**Total Marks**: 40

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Instructions:

C) All questions are compulsory.

D) Figures to the right Indicate full marks.

Question No. 1: Short notes (Maximum 150 words) –Answer any FOUR out of SIX	**4x5=20**

      a. Question
      b. Question
      c. Question
      d. Question
      e. Question
      f. Question

Question No. 2 : Descriptive Questions (Maximum400words) –Answer any TWO out of THREE	**2x 10 =20**

a) Question
b) Question
c) Question

CC1.1.	
Day:	**Duration**: 2 Hours
Date:	**Total Marks**: 30
Instructions:	Question no. 1 and 4 is compulsory Figures to the right Indicate full marks. Minimum passing marks is 12.

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Section I: Short notes (Maximum200 words) -Answerany 2	2x5=10

1. QuestionfromUnit1
2. Question from Unit 2
3. Question from Unit 3

Section II: Descriptive Questions (Maximum400words) –Answerany2	2x10=20

4. Question from Unit1
5. Question from Unit2
6. Question from Unit3

A) Viva-Voce

A viva-voce examination shall be conducted for each candidate in all semesters. The viva-voce Examination for 20 marks will be conducted by the committee consisting of the Coordinator / Chairman (appointed by the Exam Department of the University in the respective exam), teacher/ Fieldwork supervisor and one external examiner (appointed by the Exam Department of the University in the respective exam).

21. **EQUIVALENCE IN ACCORDANCE WITH TITLES AND CONTENTS OF COURSE-(FOR REVISED SYLLABUS):** Not applicable

   22.   **SPECIAL INSTRUCTIONS, IF ANY:**

At the beginning of the third semester, an eligible student will apply for the Specialization they want by writing an application. It should be submitted to the concerned Department where they are studying within the stipulated time. After receiving such applications, the Department will scrutinize the application for eligibility and their overall performances in the first and second semesters. The specializations mentioned in this Program structure will be offered subject to interest of the student.

A COPY OF THE NEW SYLLABUS FOR THE MSW PROGRAM (SEMESTER-I AND II) IS ENCLOSED HERE WITH.

PROGRAM CURRICULUM

M.S.W.: Part I Sem. I Mandatory Paper No 1.1 Total Credits: 4	HISTORY AND PHILOSOPHY OF SOCIAL WORK PROFESSION

Specific Objectives:		

1. Upon completion of the course, students will have in-depth knowledge and understanding of the Social work Profession.
   1.   2. This course is indented to develop competencies among students with the necessary in puts for
   2.   Preparing them as Professional Social Workers.

			Lectures
Unit– I		**Philosophies of Social Change and Introduction of Core Concepts to Understand the Profession of Social Work**	10
	A	Goutam Buddha: History, Work and Philosophy. Dr B. R. Ambedkar: Work and philosophy. Jotiba Phule: Work and philosophy.\ M.K. Gandhi: Work and philosophy.	
	B	Definition of Social Work given by International Federation of Social Work and others.	
	C	Concepts and Meaning: Charity, Philanthropy, Human Service, Social Service, and Social Welfare.	
	D	Concepts and Meaning: Social Reforms, Social Movements, Social Action, Social Development, Social Empowerment, Social Justice, Social Defense and Social Security.	
Unit-II		**Professional Social Wok**	10
	A	Definition and attributes of a Profession. Difference between Occupation and profession. Nature of Social Work, Characteristics, functions, values, principles, Philosophy.	
	B	Goals and scope of social work. Professional Pledge.	
	C	Code of ethics for Indian social workers towards clients, colleagues And agency professionals.	
	D	Professional social work associations at International, national and Regional levels and their roles.	
Unit-III		**Social Work Education and Training**	10
	A	Inception and growth of social work education in India.	
	B	Contribution of Mary Richmond, and Jane Adams in pioneering Social Work education in the West.	
		Contribution of Dr. Clifford Manshardt in pioneering Social Work Education in India.	
	C	Factors that influenced the emergence of the method approach in Social Work Practice.	

	D	Current Trends, problems and Challenges in social work education and Practices in India.	
Unit-IV		**Theories, Approaches and Models of Social Work**	10
	A	Systems Theory and System Approach, Psychodynamic Theory, and Social Learning Theory.	
	B	Social Work practice models: Generalist Social Work Practice Models, Remedial Model, Preventive model, and Developmental model.	
	C	Evidence-based or task-centered practice model, Problem-solving model, Cognitive Behavior Model.	
	D	Crisis Conflict Theory, Intervention Model, Empowerment and Justice Model and Integrated social work model.	
Unit-V		**AreasofSocial WorkIntervention**	10
	A	The correctional setting, Rehabilitation setting, Health setting,	
	B	Urban, Rural and Tribal settings, School settings, Industrial settings,	
	C	Broken families, Run away children, Orphan and vulnerable children,	
	D	Youth and adults, People with Disabilities and people living with HIV/AIDS, LGBTQ	
Unit-VI		**Development and Social work**	10
	A	Livelihood Promotion Programs and social work Intervention	
	B	Agriculture and allied development, Activities and social work Intervention	
	C	Empowerment of weaker sections and Social work response	
	D	Environment Protection and the role of social work	

ReferenceBooks:
1. A.R. Wadia: History & Philosophy of Social Work in India, Allied publication Mumbai.
2. Cox, Davidand Manohar Pawar.4006. International Social Work. Vistar Publications. New Delhi.
3. D. Paul Choudhary,1985: Introduction to Social Work, Atmaram and sons Delhi.
4. Desai, Murli, 4006: Ideologies and Social Work: Historical and contemporary analyses, Rawat Publication, New Delhi.
5. Friend lander W R: Introduction to Social Work
6. Gore, M.S. (1965). Social Work and Social Work Education. Bombay: Asia Publication House
7. Hajira Kumar, Theories in social work practice, Friends publication New Delhi.
8. H. R. Mukhi, History of Social Thought, Sarjeet Book Depot, Delhi, 1960.Hynes Karen S., Holmes KarenA,1994, Invitation to Social Work, Longman, New York.
9. John Pierson (4012), Understanding Social Work: History and Context, Rawat Publications, Jaipur.

10. Jha, Jainendrakumar, 4001, Encyclopedia of Social Work, Vol.1,2Practice of Social Work, Anmol Publication Pvt, Ltd, New Delhi.
11. Miley, Karla Krogsrud, O'melia Michael: Generalist Social Work practice: An Empowering Approach, Allyn & Bacon, Massachusetts.
12. Kendall K.A., Reflectionon social work education, International association of school of social work Net work.
13. Louise C.Johnson (1998) Social Work Practice A Generalist Approach, Allynand Bacon, London.
14. Pamela Trevithick (4009) Social Work Skills:A Practice Hand Book, Rawat Publications, Jaipur.
15. Payne, Malcolm.4007. What is Professional Social Work? Rawat Publications. New Delhi
16. Richard Hugman (4010) Understanding International Social Work: A Critical Analysis, Palgrave Macmillan, U K

M.S.W.: Part I Sem. I Mandatory Paper No 1.2 Total Credits: 4	**WORK WITH INDIVIDUALS AND WORK WITH GROUPS**
Specific Objectives:	

1. Understand case work as a method of social work, and its place in social work practice.
2. Understand the values and principles of working with individuals and families.

3. Develop the ability to critically analyze the problems of individuals and families and the factors affecting them.
4. Enhance understanding of the basic concepts, tools and techniques in working with individuals and families, problem-solving and developmental work.
5. Develop appropriate skills and attitudes to work with individuals and families.

			Lectures
Unit– I	**Social Case Work as a Method of Social Work and its process**		10
	A	Concept, Definitions, and knowledge base for Social Case Work. History and Development of Social Case Work in the UK, USA and India.	
	B	Philosophical assumptions and values of Social Case work, Principles Of case work, Components of social case work.	
	C	Process of Casework: Intake, Study, Diagnosis, Plan, Action, Evaluation Termination	
	D	Components of Case work: Person, Problem, Place and Process.	
Unit-II	**Tools, Skills and Techniques of Social Case Work**		10
	A	Case work tools: Interview, home visit, observation listening, Communication skills.	
	B	Techniques of casework: Supportive, resource enhancement and Counseling.	
	C	Skills for working with individuals and families.	
	D	Records:Nature, purpose and principles of recording, Types: Summary, Process.	
Unit-III	**Theories and Approaches for Social Case work**		10
	A	Application of the therapeutic approaches in Case Work practice:	
	B	Behaviour Modification approach, Psychoanalysis approach, Psycho-Social approach,	
	C	Problem-solving approach, Eclectic approach, Promotive approach,	
	D	Development approach, Remedial approach, Functional approach	
Unit-IV	**Introduction, History, Values and Principles of Group Work**		10
	A	Understanding of groups-Characteristics and significance of group, Definition of Social Group Work-Characteristics of Social Group Work-Purpose of Social Group Work.	
	B	Historical evolution of group work with special emphasis on the Indian Context.	
	C	Types of groups and approaches to group work based on objectives, Purpose and type of membership	
	D	Pre-group and initial phase of group development-Characteristics of this stage-Roles, responsibilities and skills of group worker in facilitation	
Unit-V	**Group Processes and Group Dynamics**		10

	A	The factor of group formation - Formulation of goals -Identification of problems for work, Middle phase of group development, Characteristics of middle phase, Group dynamics-Group bond, Subgroups, Decision making, isolation Leadership, Conflict.	
	B	Roles, responsibilities, and Skills of group workers to handle the dynamics and for problem solving.	
	C	Concept and principles of Program planning, Skills in program planning	
	D	Evaluation–Importance, Types and Methods of evaluation, Termination –Needs, Characteristics and Types of termination	
Unit-VI	**Recording, Models and Skills of Group Work**		10
	A	**Recordings in Group work**-Importance, Principles and Types of Recording. Application of group work-Health settings, School settings, Family welfare settings, Industry settings	
	B	**Models of Group Work**: Concept and definition of model Remedial Model Reciprocal or Mediating Model Developmental Model Social Goal Model	
	C	**Skills for Group Workers**: Establishing purposeful relationships, Analysing group situations, Participating with Group Dealing with Group feeling Building group cohesiveness,	
	D	Program Development Using Internal and external resources Evaluation	

Recommended Readings:

1. Aplekar, harbert, The Dynamics of case work and counseling, New Yark, Houghtanmiffincd.
2. Banerjee,G.R.1967 *"Concept of Being and Becoming in the Practice of Social Work"*, Indian Journal of Social Work, Mumbai: Tata Institute of Social Sciences.
3. Banerjee, G.R.1971*"Some Thoughts on Professional Selfin Social Work"*,Indian Journal of Social Work, Mumbai: Tata Institute of Social Sciences.
4. Banerjee, G.R.*Course on Social Work-An Indian Perspective,* Bombay, Tata Institute of Social Sciences.
5. Barba, J.G.1991 *Beyond Case work;* London:Macmillan.
6. Biestek, F.P.1957 *The Case Work Relationship,* London, George Allen and Unwin.
7. Grace Mathew, Introduction of Case Work, Tata Institute of Social Sciences, Mumbai
8. Hamilton, G. 1946 *Principals of Social Case Recording,* New York, Columbia University Press.
9. Hamilton, G.1950 *Theory and Practice in Social Case Work,* New York, Columbia University Press.

Hartman, A. and Laird, J. 1983 *Family Centered Social Work Practice,* New York: The Free Press.

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14. Perlmen, H. H. 1957 *Social Case Work: A Problem Solving Process,* Chicago: The University of Chicago Press.
15. Pippins, J.A. 1980 *Developing Case Work Skills,* California: Sage Publications.
16. Richmond, M.E.1922 *What is Social Case Work?   An Introductory Description,* New York: Sage Foundation.
17. Richmond, Mary E.1917 Social Diagnosis, New York, Free Press.
18. Sainsbury, Eric.1970 *Social Diagnosis in Case Work,* London: Rout ledge and Kegan Paul.
19. Sena F. Fine and Paul H. Glass.*The First Helping Interview Engaging the Client* 1996 *and building Trust,* Sage Publication.
20. Timms, N. 1964 *Social Case Work: Principles and Practice,* London: Rout ledge and Kegan Paul.
21. UpadhyagaRK(2003)SocialCaseWork,JaipurNewDelhi,RawatPublications

M.S.W.: Part I Sem. I Mandatory Paper No1.3 Total Credits: 2			Sociology For Social Worker	

SpecificObjectives:

1. Understand the concepts to examine the social phenomenon.
2. Develop skills to analyze Indian society and change.
3. Understand change and conflict.
4. Understand the challenges to national integration

			Lectures
Unit– I	**Sociology and Indian Society**:		10
	A	Definition, scope and Significance of studying sociology	
	B	Its relationship with other social sciences such as economics, political science, psychology, anthropology and social work	
	C	Composition of Indian Society: Tribal, Rural and Urban	
	D	The concept of unity amidst diversity in India	
Unit-II	**Basic concepts in sociology:**		10
	A	Group: Primary and Secondary, in-groups and out-groups, reference groups	
	B	Social structure: meanings, status and roles of individuals and groups	
	C	Culture: Meaning and Contents-Tradition, customs, values, norms, Folklore and more.	
	D	Socialization: Meaning, process and agencies of socialization.	
Unit-III	**Social Institutions and social change in India**		10
	A	Social Institutions: Marriage, Family, Religion, State and Law	
	B	Social stratification: Meaning, Race (colour), Caste and Class divisions in India.	
	C	Social Control: Meaning and functions exercised through the social institutions	
	D	Social Change: Meaning, characteristics and factors inducing change.	

- Acuff, F. Gene; Allen, Donald E. *From Mun to Society,* Hinsdale, Illinois, The andTaylor Lloyd,A. 1973DrydenPress,
- Agrawal, A.N.and Lai Kundan *Economics and Development and Planning,* New 1989 Delhi: Vikas Publishing House Private Limited.

- Augushine, John S.(Ed.) 1989 *Strategies for Third World Development,* New Delhi: Sage Publications.
- Basu, Durga Das 1983 *Introduction to the Constitution of India,* New Delhi, Prentice-Hall of India Private Ltd.
- Bert N. Adams. 1975 *A Sociological Interpretation,* Chicago: Rang Mc Nally College.
- Bharadwaj, A. N. 1979 *Problems of SC/S.T. in India,* New Delhi: Light and Life Publication.
- Bhushan, Vidya and Sachdev, *An Introduction to Sociology,* Allhabad, Kitab Mahal. D. R. 1999
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- Panday Rajendra, 1986 *The Caste System in India-Myth and Reality,* New Delhi: Criterion Publication.
- Pandey, A. K. 1997 *Tribal Society in India,* New Delhi: Manak Publishing Ltd.
- Rao, D. Bhaskar, 1998 *World Summit for Social Development,* New Delhi: Discovery Publications.

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- Reddy, D. V. 1994 *Development and New International Economic Order,* New Delhi:Deep and Deep Publications.
- Ross, Aileen D. 1961 *The Hindu Family in its Urban Setting,* Delhi: Oxford Uuversity Press.
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- Sharma, S. L. (Ed.) 1986 *Development: Socio-Cultural Dimensions,* Jaipur; Rawat Publications.
- Sharma, K. L. (Ed.) 1999 *Caste and Race in India,* Mumbai: Popular Prakashan.
- Sharma, R. K. 1997 *Indian Society - Institution and Change,* New Delhi: Atlantic Publishers.
- Schdeva D.R. and Vidhya Bhushan, (2000), Introduction to Sociology, New Delhi, Rawat Publication.
- Singh, K. S. 1985 *Tribal Society in India,* New Delhi: Manohar Publishing House.
- Srinivas, M. N. 1996 *Village, Caste, Gender and Method (Essay in Indian Social Anthropology),* Delhi: Oxford University Press.
- Steveus Smart M., *Families Developing Relationships,* New York: Laura S. Smart.1976 Macmillan Publishing Co.
- Tandon, B. B., and K. K, Tandon. *Indian Economy,* New Delhi: Tata Mc Graw Hill 1997 Publishing Company Limited.
- Verghese, K.19J2 *general Sociology,* Delhi: Macmillan Co.

Journals/Magazines
- Sociological Bulletin (Journal of the Indian Sociological Society).
- Contribution to Indian Sociology.
- Social change, Issues and Perspectives (Journal of the Council for Social Development)
- Economic and Political Weekly, E.P.W. Research Foundations, Mumbai.

Component	Credit	Details		Marks		Criteria of Evaluation

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M.S.W.: Part I Sem. I Mandatory Paper No 1.4 Total Credits: 4	FIELD WORK EDUCATION AND PRACTICE

Specific Objectives:

Aims and Objectives of Field Work:

The broad aim of the Social Work Practicum is to provide opportunities for applying the knowledge and information gained in the classroom to real situations.

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Rules and Regulation of Fieldwork
</div>

A student who does not fulfil the fieldwork requirement during the given semester will not be eligibleto continue with the programme until he/she repeats the Field Work training programme for that semester to the satisfaction of the Institution/Department. Field Work requirements include. The rules and regulations for fieldwork are as follows:

a. 100% Attendance is essential to be eligible to pass in the Fieldwork component (Students who face serious medical emergencies can be given relaxation not more than 40% of the total attendance, provided the student submits the appropriate medical records.).

b. Students should be given an orientation regarding the Social Work Code of Ethics. Students should demonstrate an appropriate Code of Conduct in fieldwork practice. Students should fulfil the Workload Norms as prescribed by the Department/Institution.

c. Students should submit Field Work Reports in a timely and regular. Regular Attendance at the Field Work Conference is mandatory.

The decision of the Department/Institution regarding the satisfactory completion of the orientation visits, Field Work and Block Placement Training/Internships/Rural Camp or any other field assignment like survey, or relief work in case of any disaster will be final and binding on the student.

Component	Credit	Details	Marks		Criteria of Evaluation
Concurrent placement training	4	5 orientation visits to different types of organizations and Submission of orientation Visit report	10	**25**	Active participation in learning
					Content, quality of the report
		Rural camp and Submission of rural camp Report and presentation	15		Active Participation Group Behaviour
					Quality and content of the report, Presentation

		Concurrent field placements in structured agencies16 days and Concurrent placement Report (16*1)	32		Confidential Report from the agency, Attendance Certificate
					Content, quality of the report
		Conduct one case work	05	55	Content, quality of the report
		Conduct one group work	05		Content, quality of the report
		Participation in the survey, rally, and observation of important days for a social cause	05		Active participation, Innovative ideas and leadership Group Behavior
		Participation in Field work Conference	05		Active participation Progress Assessment
Continuous Internal evaluation		Field work Diary	**03**		Presentation Content
		Presentation on Field Learning			
Viva Voce Exam		External Exam	**20**	**20**	Field Work Journal and Viva Voce
		Total		**100**	**Total**

M.S.W.: Part I Sem. I	HUMAN GROWTH AND DEVELOPMENT
Elective Paper No 1.1	
Total Credits: 4	

SpecificObjectives:

1. Develop an overall understanding of the principles of growth, their relevance and application to behaviour at various phases in the life span.
2. Understand the twin roles of an individual's heritage and environmental influences in growth and Development.
3. Understand the interactional nature of growth and behaviour at various stages in the lifespan.
4. Develop sensitivity towards needs, developmental tasks, health status, and the need for developmental programs.

Apply the information on growth, Development and health in social work practice in general and individuals, groups and communities in particular.

			Lectures
Unit– I	**Introduction to Human Development**		10
	A	Meaning and Principles of Growth and Development	
	B	Influences on human development: heredity, environment, family, and community	
	C	Human reproductive system and process.	
	D	Prenatal care, Post natal care.	
Unit-II	**Stages of Human Life Span**		10
	A	Infancy, Baby hood, Childhood-Early, Middle & late: Characteristics, needs, tasks & problems	
	B	Puberty & Adolescence: Major physical and emotional changes and their influence on personal and social adjustments, hazards, and Effects.	
	C	Adulthood: Growth, personal and social adjustment, health, sexuality, Vocational and marital adjustment.	
	D	Ageing: Hobbies, adjustment, health, mental health, death, dying and bereavement,	
Unit-III	**Basic Concepts in Human Development**		10
	A	Personality: Definition, nature, determinants and types	
	B	Behaviour: Definition, nature, determinants and types	
	C	Intelligence: Concepts, levels of intelligence, the influence of heredity And environment.	
	D	Concept and assessment of intelligence (I.Q.)	

Unit-IV		Theories of Human Development	.
	A	Freud's psychosexual theory	
	B	Erikson's psychosocial theory	
	C	Karl Jung's Theory of Personality	
	D	Maslow's theory of need hierarchy	
Unit-V		Society and Human Development	.
	A	Concept of Socialization	
	B	Process of Socialization	
	C	Agencies of Socialization	
	D	Concept of Social Quotient	
Unit-VI		Emotional management	10
	A	Emotions and emotional behaviour.	
	B	Concept of Emotional Quotient	
	C	Motivation and its importance in life	
	D	Frustration and conflicts. Stress-Coping and Social support	

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Baltes, P. B. (Ed,) (1978) *Life span Development and Behaviour,* New York: Academic Press, Inc.

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Gore, M. S. 1992 *Aging and the Future of the Human Being,* The Indian Journal of Social Work, 53(2), 210-219.

Hurlock, Elizabeth B. 1978 *Child Growth and Development,* New Delhi, Tata McGraw-Hill Publishing Company Ltd.

Hurlock, Elizabeth B.1975 *Developmental Psychology,* New Delhi, Tata McGraw-Hill Publishing Company Ltd.

Kail, R. V. and Cavanangh, J. C. *Human Development,* Pacific Grove, CA: Brooks/ 1996 Core Publishing Company.

Kakar, S. 1979 *Indian Childhood, Cultural Ideals and Social Reality,* Delhi: Oxford University Press.

Kakar,S.1982 *Identity and Adulthood,* Delhi: Oxford University Press.

Kakar, S. 1970 *Conflict and Choice ~ Indian Youth in a Changing Society,* Bombay: Somaiya Publications.

Kakar,S.1978 *Images of the Life Cycle and Adult hood in India,* In

Anthony, E, J. and Colette, C. (Eds.) The Child in his Family, Wiley, 319-332.

Kaplan, P. S, 1988 *The Human Odyssey: Life-Span Development,* St. Paul, West Publishing Company.

Le francois, G.R, 1990 *The Life Span,* Third Edition, University of Alberta.

Magmesson, D. and Allen, V. C. *Human Development: An International Perspectives,* 1983 NewYork: Academic   Press,   Chapters 1, 5, 6, 11, 14, 16, 19, 21.

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Rapoport, Rhona and *Growing through Life, Life cycle Book,* New

York: Rapoport, Robert 1980 Harper & Row Publishers**.**

Sharma, N. 1999 *Adolescent Girl Child in India,* News Bulletin of the Indian Council of Child Welfare.

Sheehy, G.1976 *Passages: Predictable Crisis of Adult Life,* New York: Bantam Books.

Sigclman, C. K. and Shaffer, D. R *Life-Span Human Development,* 2nd Edition, Pacific 1995 Grove, CA: Brooks Cole Publishing Company.

Smolack, L.1993 *Adult Development,* New Jersey: Prentice-Hall.

Sternberg, R.J. and Wagner, R. K   *Practical Intelligence:* Nature and Origin of 1986 Competence in   Everyday World,   London: Cambridge University Press.

Veedon, R. 1993 *Death in Old Age and Bereavement Counselling,* Indian Journal of Social Work, 54(1), 85-92.

 Weiner,E. A.and Stewart,B. J.1984*Assessing Individuals:Psychological andEducationalTests*

Specific Objectives:

1. Introduce important communication skills to students
2. Familiarize the students with the use of modern equipment for Communication

			Lectures
Unit– I	**Meaning of Communication**		10
	A	Communication: Definition, Process and Elements of Communication.	
	B	Purpose, Types and Barriers in Communication.	
	C	Approaches and Theories of Communication.	
	D	Models of Communication-Lasswell, Osgood and Schramm, Gerbner, Shan on and Weaver and David Berlo.	
Unit-II	**International and Electronics Communication**		10
	A	Importance of international Communication.	
	B	Principles for effective oral presentation.	
	C	Use of modern electronic equipment.	
	D	Tele communication, Fax, email, video conferencing, lecture.	
Unit-III	**Skills in Communication**		10
	A	Listening and speaking, group discussion	
	B	Interview techniques	
	C	F.G.D.s	
	D	Presentations by using modern equipment.	
Unit-IV	**Skill training**		10
	A	Public Speaking, Organizing Meetings, workshop, conferences, seminars, written Communication, circulars, applicant letters, resource interview letters, letters of appointment, confirmation and Promotion letters.	
	B	Theatre Workshop, Puppetry, Public Relations, and Social networking through social media.	

	C	Media Research and Evaluation. Need for Communication in social work practice.	
	D	Concept of Participatory Communication. Meetings: Agenda, minutes of meetings, enquiries.	
Unit-V		**Mass Communication and Mass Media**	10
	A	Mass communication and Mass Media concepts; use with different target groups.	
	B	Therapeutic, education, entertainment and organization building Media and its impact	
	C	Commercialization, Religion and Media	
	D	Mass Media in Social Work: Exhibition, Cinema, Television, Radio, Print Media, Theatre & Local or Folk Media, Information Technology, World Wide Web.	
Unit-VI		**Public Relations and Correspondence**	10
	A	Meaning and Concept of Public Relations.	
	B	Growth of Public Relations, Public Relations in various Social Work Settings	
	C	Training and Ethics in Public Relations.	
	D	Effective Presentations Strategies.	

ReferenceReadings

1. Andal, N., (1998). Communication Theories and Models. New Delhi: Himalaya publishing house.
2. Balsubramanium.M: Business Communication

3. Croteau David; Hoynes Williams (4000). Media/Society: Industries, Images, and Audiences, Pine Forge Press
4. Culliton & James.w.: Hand Book of case Writing

5. Diwakar Sharma (4004), "Mass Communication" Theory and practice in 21stCentury, Deep and Deep Publication Pvt. Ltd New Delhi.
6. Kumar, Keval J, (4002). Mass Communication in India. Jaico Publishing House
7. Murthy: Effective Business Communication
8. Mefalopulos, Paolo. (4008). Development communication source book: broadening the boundaries of Communication. World Bank.
9. Pradhan & thakur: Business Communication:

10. Prasad, Kiran. (4009). Communication for Development-Reinventing Theory and action. New Delhi: BR Publishing Corporation.
11. Robert Ma Archer: Basic Business Communication

12. Sengupta Sailesh. (1997). Management of Public Relations and Communication. Vikaspublishinghouse

13. Urmila Rai and Rai, S M (4003). Principles of business communication. Mumbai: Himalayapublishinghouse

14. Leena Sen (4004), "Communication Skills" Prentice Hall Of India, New Delhi.
15. Andal, N., (1998). Communication Theories and Models. New Delhi: Himalaya publishing house.
16. Balsubramanium.M: Business Communication

17. Croteau David; Hoynes Williams (4000). Media/Society: Industries, Images, and Audiences, Pine Forge Press
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19. Diwakar Sharma (4004), "Mass Communication" Theory and practice in 21st Century, Deep and Deep Publication Pvt. Ltd New Delhi.
20. Kumar, Keval J., (4002). Mass communication in India. Jaico Publishing House
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22. Mefalopulos, Paolo. (4008). Development communication source book: broadening the boundaries of communication. World Bank.
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26. Sengupta Sailesh. (1997). Management of Public Relations and Communication. Vikas publishing house

27. Urmila Rai and Rai, S M (4003). Principles of business communication. Mumbai: Himalaya publishing house

28. Leena Sen(4004),"Communication Skills" Prentice Hall Of India, New Delhi.

M.S.W.: Part I Sem. I Paper no 1.6 **Research Methodology 1.1** **Total Credits: 4**	**RESEARCH METHODOLOGY**

Specific Objectives:				
1. Develop an understanding of the scientific approach to human inquiry 2. Develop an appreciation of the value and approach of social research and social workers each in addressing problems in the field of professional practice. 3. Develop skills for the use of library and documentation in research work 4. Acquire the skills for data analyses and research-based writing.				

			Lectures
Unit –I		**Fundamentals of scientific methods and Research**	10
	A	Meaning of Science, Meaning of Scientific approach	
	B	Difference Between Commonsense approach and scientific approach.	
	C	Definition of Research. Purpose of Research. Characteristics of Research.	
	D	**Ethics in research: Ethical considerations and guidelines**.	
Unit – II		**Basic elements of social research**	10
	A	. concepts, constructs, variables, Hypothesis and theory	
	B	**Research Designs and approaches;** meaning, types: Descriptive research design, experimental research design,	
	C	Explorative design, action research design, evaluation research design, survey research design, qualitative research design, quantitative research design	
Unit III		**Hypothesis and Sampling**	10
	A	**Hypothesis:** Meaning, sources, functions and types of hypotheses, Steps in testing hypotheses, Type1andTypeIIerrors	
	B	**Sampling and Sampling Designs**: population, universe, Purpose of sampling, sampling frame and sampling unit.	
	C	Meaning of probability and non-probability sampling, Types of Probability and non-probability sampling. Techniques and procedures in sample selection.	
	D	Plagiarism,	
Unit – IV		**Method and Tools of Data Collection**	10
	A	Types and Sources of Data-Primary and secondary sources of data, Problems in the use of secondary data.	

	B	**Methods of data collection:** Interview and type, observation and types, questionnaire method, Case Study method, Focus Group Discussion.	
	C	**Tools of data collection:** Interview schedule, questionnaire, observationnaire, case study inventory, questions: content, types, format and sequence of questions. Scales: Need, importance, types and application of scales	
UNIT V		**Social Work Research**	10
	A	Definition of Social Work Research. Objectives, Nature and Scope of Social Work Research.	
	B	Social work research designs, Single subject research design, Multiple subject research designs and intervention research design.	
	C	**Social Work Research Process**: Identification of Research Problem, Need Assessment, Selection of Social Work Research Design, Pre-Intervention Measurement, Introduce Intervention, Assess the Intervention effects.	
UNIT VI		**Research reporting:**	10
	A	Contents, style and types of the research report	
	B	Functions of the research report	
	C	Major steps in planning report, Foot-note, references, bibliography, preparation of abstract and publication	
	D	Writing of Research Project Proposal for Funding Agency	

Reference Books

1. Ahuja, Ram (4001) Research Methods, Jaipur: Rawat publications.
2. Alston, M. Bocoles, W. (Indian Edition 4003) Research for Social Workers-An Introduction to Methods, Jaipur: Rawat publications.
3. Bernard, H.R.4000.SocialScienceResearchMethods: Qualitative and quantitative
4. Baker, Therese L. (1994) Doing Social Research, Singapore: Mc Graw Hill
5. Goode, W.J., Hatt, P.K. (1981) Methods in Social Research, Singapore: Mc Graw Hill

6. Grinell, Richard M.(Jr.)(1988)Social Work Research and Evaluation, Illinois F. E. Peacock Pub. Inc.
7. Jacob, K.K. (1965)Methods & Fields of Social Work in India, Bombay: Asia Publishing
8. Kothari, C. R. (4004 2nd edition reprint) Research Methodology: Methods & Techniques, New Delhi, New Age International.
9. Laldas, D.K., (4008) approaches to social science research methods new royal book co. Luknow publication.
10. Ramchandran, P. (1968) Social Work Research and Statistics, Bombay: Allied Publishers

MSW PART I SEMESTER II

M.S.W.: Part I Sem. II Mandatory, Paper No 2.1 Total Credits: 4	SOCIAL WELFARE ADMINISTRATION

Specific Objectives:

1. Application of Social Welfare Administration to overcome social problems.
2. To become informed about the different kinds of services available at the governmental and NGO level for clients to take advantage of.
3. To become familiar with different legislation covering different aspects of Social Welfare and Non-Govt. Organizations.
4. To become familiar with the process of initiating social service programmes.

Lectures

Unit-I		**Concept of Social Welfare Administration**	**10**
	A	Meaning and concept of social welfare administration,	
	B	Functions, Scope and Principles of Social welfare administration,	
	C	History, Composition, Objectives and Activities of Central Social Welfare Board and State Social welfare advisory Board.	
	D	Areas of Application Of social welfare administration.	
Unit-II		**Types of NGOs**	**10**
	A	Definition of Social Welfare Organizations/ Non-Profit Organizations/Non-Govt. Organization),	
	B	Features of Non-Profit Organizations -Non-Government, Non-Profit making and Self-governing,	
	C	Types of Nonprofit Organizations	

	D	Organizational Structure and Characteristics of Non profit Organizations	
Unit-III	**Administrative Processes & Administrative Skills**		**10**
	A	Administrative Processes: Planning, Organizing, Staffing, Directing, Coordinating, Reporting and Budgeting (POSDCORB),	
	B	Mobilization of financial resources-Grants in Aid	
	C	Administrative skills–Writing reports, letters and minutes of meetings	
	D	Responsibilities and functions of an Executive and office Bearers.	
	Financial Management		
	A	Fund Raising activities	
	B	Methods of resource mobilization-Corporate Social Responsibility	**10**
	C	Preparing an organizational Budget. Auditing.	
	D	Components of Monthly, Quarterly, Half Yearly and Annual Reports.	
Unit-V	**Policies**		
	A	National Policy on Voluntary Sector	**10**
	B	Government-NGO Interface, Public-Private Partnership.	
	C	Governance of Voluntary Organizations: Registration of Organizations	
	D	Role of Trustees, Board of Directors Legal compliances. Accountability and Transparency, emerging trends world wide	
Unit-VI	**Human Resource Management**		
	A	Recruitment and selection	**10**
	B	Induction-Organizational Induction and Role Induction,	
	C	Allocation of responsibility, team building moral and motivation	
	D	Goal setting, capacity recognition and support	

Reference Books:
1. Social Work & Social Welfare Administration: Methods & Practices, Rameshwari Devi Ravi Prakash, Vol I & II 1998, Mangal Deep Publications, Jaipur.
2. Social Welfare, Edited by A S Kholi, 1997, Anmol Publications, New Delhi.
3. Social Welfare & Social Work, Jainendra Kumar Jha, 2002, Anmol Publications, New Delhi.
4. NGO's & Governmental Organisations-Role, Duties & Functions, N C Dobriyalsumit enterprises.
5. Social Welfare Administration in India, Dr D R Sachdeva, KitabMahal Publications.
6. NGO's and Social Welfare-New Research approaches, David Lewis & N Ravichandra, Rawat Publication.
7. Social Policy, John Baldock, Nick Manning &etal, Oxford University Press.
8.Social Policy- Themes & Approaches, Paul Spicker, 2nd edition, Rawat Publication, Jaipur
9. Social Policy & Social Work, A K Rizwi, Mohit Publication.

10. Social Policyb& Social Work, David Denney, Oxford University Press.
11. Policy Making in Government, edited by K D Madan, K Dinesh &etal, Publication Division, MIB, New Delhi
12. Interacting Factors for Social Development- A Structural approach for social development, B C Mahapatra&Kaushal Sharma, Sarup& sons Publication.
13. Social Development – Challenges Faced in an unequal &Plural society, M S Ghose, Rawat Publication. 14. Towards Social Development, edited by K S Bhat, Rawat Publication, Delhi.
15. Socio-Economic Development in India, Biswasnath Ray, 2001, Mohit Publications.
16. National Human Development Report, 2001, Planning Commission of India, March 2002, Oxford University Press.
17. Developmental Programs & Transformation, P SubbaramaRaju& C Sudhakar, Associated Press.
Suggested Journals: 1. Economic & Political Weekly 2. Yojana 3. Social Action Journal

M.S.W.: Part I Sem. II Mandatory PaperNo2.2 Total Credits: 4	WORK WITH COMMUNITIES AND SOCIAL ACTION	

SpecificObjectives:

1. Understand the concept of community and community organization practice.
2. Enhance critical understanding of the models and strategies for community organization practice.
3. Make the micro-macro connections between the ranges of complex issues in practice.
4. Develop attitudes conducive to participatory activities for civil society.

		Lectures
Unit– I	**Understanding the Community**:	10
	Concept and characteristics of community	
	Types and Functions of the Community	
	Understanding Gender, Class and Caste as an axis of in equality within the community	
	Participation of the people in community affairs and its importance in Social life	
Unit-II	**Community organization as a method of social work:**	10
	Definitions and Characteristics, Values, Ethics and Principles in Community Organization Practice	
	Community organization and Community Development-	
	Process of Community Organization (steps)	
	Rothman's Models of Community Organization.	
Unit-III	**Strategies and techniques of community organization**:	10
	A	PRA, working with subgroups, leadership, participatory planning, Monitoring and evaluation, networking,	
	B	Roles of Community Organizer	
	C	Skills in Community Organization	
	D	Recording and documentation	
Unit-IV	**Social Action as a Method of social work: -**	10
	A	Definitions and Characteristics, Values Ethics and Principles in Social Action	
	B	Community Empowerment-concept and strategies	

	C	Concept of Power and Perspectives of Power Relevant to Community Organization	
	D	Social Action–advocacy as a strategy of social action (concept, public interest mobilization, dealing with authorities)	
Unit-V		Western Models and Theories in Social Action	10
	A	Talcott Parson	
	B	Max weber	
	C	Saul Alinsky	
	D	Paulo Freire	
Unit-VI		Social Action Perspectives and Strategies in India	10
	A	Mahatma Gandhi	
	B	Jotiba Phule	
	C	B.R. Ambedkar	
	D	Citizen's Rights perspectives after independence	

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Arora R. K. (Ed.) 1979*People's Participation in Development Process: Essays in honpur^ of-B. Mehta.* Jaipur: the H.C.M.: State Institute of Public Administration.

Battem, T. R. 1962 *The Non-Directive Approach in Group and Community Work,* London: Oxford University Press.
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Dayal, R. 1960 *Community Development Programme in India,* Allahabad: Kitab Mahal Publishers.
Dunham, Arthur E1970 *The Community Welfare Organisation,* New York, Thomas Y. Crowell.
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Lai, A. K. 1977 *Politics of Poverty: A Study of Bonded Labour,* New Delhi: Chethana Publications.
'Marulasiddaiah, H. M. 1987 *Community: Area and Regional Development in India,* Bangalore, Bangalore University.
Mayo H., Jones D.1974 *Community Work,* London: Rout ledge and Kegan Paul.
Mc Miller, W. 1945 *Community Organisation for Social Welfare,* Chicago: University of Chicago Press.
Murphy, C.G. 1954*Community Organisation Practice,* Boston: Houghton Mifflin Co. II Ed (1998) P.L.A. nots 31- Participatory Monitoring and Evaluation- International Initiative of Educational Development
Patnaik, U. and Dingwaney, M. *Chains of Servitude, Bondage and Slavery in India.* 1985'Madras; Sangam Books Pvt Ltd.
Poison and Sanderson.1979 *Rural Community Organisation,* New York: John Wiley and Sons.

Ramchandra Raj, G. 1974 *Functions and Dysfucntions of Social Conflict,* Bombay: Popular Prakashan.

Ross Murray G. 1967 *Community Organisation; Theory, Principles and Practice,* New York: Harper and Row.

Siddiqui, H. Y. 1997 *Working with Communities: An Introduction to Community Work,* New Delhi; Hira Publications.

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Warren, R.L. 1965 *Studying Your Community,* New York: Free Press.

Zaltman,G.and Duncan, R. 1977 *Strategies for Planned Change,* New York: Association Press.

Journals

Community Development Journal: An International Forum, U. K., Oxford University Press.

Development and Change, Hague Blackwell Publishers.

Social Action, Aquarterly of Social trends and Social Action trusts Delhi seminar, New Delhi.

M.S.W.: Part I Sem. II Mandatory Paper No 2.3 Total Credits: 2		SUSTAINABLE DEVELOPMENT GOALS	

Specific Objectives:

This course helps students to understand the meaning and concept of sustainable development.
Sustainable development is more inclusive, and ownership is shared with key stake holders.
Needs, Approaches, and strategies for sustainable development are discussed in this course.
Course learning outcome:
Students will gain a basic understanding of the need for sustainable development.
As an outcome of this course, students will recognize the feasibility, approaches, techniques and outcomes of sustainable development. Practically students will be equipped to implement integrated strategies for sustainable development

			Lectures
Unit– I		Introduction to sustainable development and Diversity and social exclusion	10
	A	Definition, scope and elements.	
	B	Stake holders of sustainable development: People, Government, Investors, Industry, Judiciary & international organizations working for sustainable development.	
	C	Concept and implications, human development of the socio-cultural and other ethnic groups of the society. Contemporary Issues of Development —Bottom of the pyramid approach; understanding the importance of social capital and social mobilization.	
	D	Social security: Systems and role in development. People's participatory processes in Development Millennium Development Goals, Sustainable Development Goals	
Unit-II		Social Interventions for Sustainable Development: and Developmental Needs of Indian Society	10
	A	Education, skill development, and people's participation in decision-making. Tolerance of diversity women empowerment, inclusive society, and human rights. Reduction of health in equality, social security and Population control	
	B	Poverty, unemployment, inadequate housing Unsafe drinking water, deficiency of energy sources and supply, sanitation, Unscientific waste management, lack of transportation facilities.	
	C	Unskilled work force and apathy towards political activities.	

Unit-III		Environment Protection Measures and Integrated Approaches	10
	A	Environment protection policies. Waste management, Pollution control Reduce the use, reuse and recycle	
	B	Sustainable energy, preservation of forest and water sources.	
	C	Innovative models of sustainable development. The public-private partnership, decentralization of power.	
	D	Strategies to become a developed country, Future trends in integrated approaches	

References:

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Green, F. J., & Chambers, B.W. (2006). The Politics of Participation in Sustainable Development Governance, University of California: United Nations University Press.

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Kumari,A. K.(2007). Understanding Sustainable Development, Hyderabad: ICFAI University.

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Chopra, K., &Gopal, K. (1999). Operationalising Sustainable Development, New Delhi: Sage Publications. Hans, C.B., & Christina, V.(2008). Sustainable Development in International and National Law, Groningen: Maunsbach Europa Law Publishing.

Pierre, A., Shukla, P. R., & Prederic, G.(2000). India's Energy: Essays on Sustainable Development, New Delhi: Manohar Publications.

Rattan, V. (1997). Women and Child Development & Sustainable Human Development, New Delhi: S Chand & Co.

Sathyanarayan, B. (1998). Social Sciences and Planning for Sustainable Development, Bombay: Himalaya Publications.

M.S.W.: Part I Sem. II Mandatory Paper No 2.6 Total Credits: 4			SOCIAL EXCLUSION AND SOCIAL INCLUSION	
Specific Objectives:				
1. To provide an over view of social exclusion concepts and debates 2. To introduce the learner to them magnitude and extent of social exclusion in India . To introduce the basic concepts related to research on social exclusion and various inclusion policies and processes.				
				Lectures
Unit– I	Title Content 1 Introduction to the Concept			10
	A	Defining social exclusion		
	B	Dimensions of social exclusion		
	C	Interdisciplinary approaches to the study of social exclusion		
	D	Social inclusion debates in Europe, America and India		
Unit-II	Social Exclusion in India			10
	A	Social Exclusion of Dalit, and tribal communities		
	B	Politics of Exclusion and Marginalization		
	C	Social movements against exclusionary practices- historical and contemporary		
	D	Contemporary Politics for Inclusion		
Unit-III	Researching Social Exclusion			10
	A	Social exclusion of minorities and other communities		
	B	Politics of Exclusion and Marginalization		
	C	Social movements against exclusionary practices- historical and contemporary		
	D	Contemporary Politics for Inclusion		
Unit– IV	Inclusion Policies and Processes			10
	A	Social inclusion policy and Programmes		

	B	Ideological Challenges to Inclusion	
	C	Social legislation on social inclusion	
	D	Role of civil society organizations to address social exclusion	
Unit-V		Global Experiences on Inclusion	10
	A	Global survey on communities which are socially excluded	
	B	European social inclusion policies and Programmes	
	C	UK and Scandinavian Experiences	
	D	New Zealand and Australian Experiences in Addressing Social Exclusion	
Unit-VI		Action for Inclusion	10
	A	Skills in identifying social exclusion practices, Mobilizing people for social change	
	B	Advocacy for social inclusion, Networking strategies	
	C	Researching on social exclusion in India, Qualitative and Quantitative debate Participatory approaches in measuring social exclusion	
	D	Some popular measures and indices of social exclusion, Need for contextual data	

References:

• Jordan, B. (1997) A Theory of Poverty and Social Exclusion. Cambridge: Polity Press.

Hills, J. le Grand, J. and Piachaud, D (eds.) (2002) Understanding Social Exclusion, Oxford University Press, Oxford.

SukhadeoThorat and Narender Kumar (2008), B. R Ambedkar Perspective on Social and Inclusive Policies, Oxford University Press, New Delhi

• Sen, A. (2000) Social Exclusion: Concepts, Application and Scrutiny. Social Development Course No.1, Asian Development Bank, Manila

M.S.W.: Part I Sem. II Elective Paper No 2.1 Total Credits: 4	COMPUTER APPLICATION FOR SOCIAL WORK

	Specific Objectives: 1. To orient the students to the basic operations of the computer. 2. To Develop Proficiency in Software Applications. 3. To Acquire Skills in Data Processing and Statistical Methods. 4. To Gain Expertise in Correlation, Regression, Sampling, and Hypothesis Testing.		
Unit I	**Introduction to Computer System, Input and Output Devices**		
	• Basic components of computer – CPU, Hardware and Software, • Input Devices, Output Devices, Secondary Storage Devices, • Operating System and Internet • Information Technology: Scope, Applications and challenges. • Practical and Applications		
Unit II	**Application of Software**		
	• MS Word: Create and Manage Documents, Format Text, Paragraphs, and Sections, Create Tables and Lists, Create and Manage References, Insert and Format Graphic Element, Manage document options and settings • Microsoft Excel: Excel Main menu, Worksheet structure, rows and columns, Excel Commands, Data Analysis. • MS PowerPoint: Create and Manage Presentations, Insert and Format Text, Shapes, and Images, Insert Tables, Charts, SmartArt, and Media, Apply Transitions and Animations • SPSS: Data Entry, Define variable, Frequency Distribution, Cross tabulation, Descriptive Statistics, Correlation Analysis, Linear Regression. • Practical and Applications		
Unit III		**Data Processing** • Data and data types • Classification of data: Discrete and continuous frequency distribution • Graphical presentation of data • Editing, Coding, Classification and Tabulation of Data, Analysis and Interpretation of data • Numerical Examples, Practical and Applications	
Unit IV		**Measures of Central Tendency and Measures of Dispersion** • Concept of measures of central tendency, Requirements of good statistical average. • Arithmetic Mean, Geometric Mean and Harmonic Mean, Median and Mode • Concept of dispersion, Absolute and Relative measures of dispersion, Requirements of a good measure of dispersion • Range and Coefficient of range, Quartile Deviation (Semi-interquartile range) and Coefficient of Q.D. Mean	

		Deviation(M.D.) and Coefficient of M.D, Standard Deviation and Variance, Coefficient of Variation. • Numerical Examples, Practical and Applications	
Unit V		**Correlation and Regression** • Concept of correlation between two variables, Types of correlation, Scatter diagram, its utility. • Karl Pearson's coefficient of correlation (r): Computation for ungrouped and its interpretation. • Spearman's rank correlation coefficient: Computation for ungrouped and its interpretation • Concept of regression, Equations of lines of regression: Computation for ungrouped and its interpretation • Numerical Examples, Practical and Applications	
Unit VI		**Sampling and Testing of Hypothesis** • Census Survey and Sampling Techniques: Simple Random Sampling (SRS) with its types SRSWR and SRSWOR, Stratified Sampling, Cluster Sampling, Quota Sampling. • Introduction to testing of Hypothesis problem. • Definitions of Terms: Null and Alternative Hypothesis, Level of Significance, Types of Errors – I and II, Size and Power of Test. • Steps involved in Testing of hypothesis. Types of Test: Parametric and Non-Parametric Tests. • Numerical Examples, Practical and Applications	

1. SinhaPK&SinhaP(4011)Computer Fundamentals,PBPPublications.

2. SaxenaS(4003)AFirstCourseinComputers,Noida,Vikas PublishingHousePvt.Ltd.

3. FryeC(4012)MicrosoftExcel4010 StepbyStep, Delhi, PHILearningPvt.Ltd.

4. PandyaK,BulsariSand SinhaS(4012)SPSSinsimplesteps,Delhi,DreamtechPress

5. GuptaSLand GuptaH(4011)SPSS 17.0forResearchers,New Delhi,internationalbookhousePvt.Ltd.

6. Leon Aand LeonM.(4012)Internet forEveryone,Chennai, LeonVikas.

7. SchwartzS.(4012).MicrosoftOffice4010,Noida,Pearson.

8. Cunningham J B and Aldrich J O (4012) Using SPSS: An Interactive Hands-On Approach,NewDelhi, SAGE

M.S.W.: Part I Sem. II Elective Paper No 2.2 Total Credits: 4		**DISASTER MANAGEMENT**	
Specific Objectives:			
1. To develop an understanding of Disasters and Disaster Management, Displacement and Rehabilitation 2. To gain knowledge of various disaster management strategies 3. To learn the international and national policies, and institutional mechanisms in disaster and rehabilitation services 4. To introduce various disasters and displacements that have occurred in India and their management 5. To study the role of Social Work Practice in Disaster Management and Rehabilitation 6. To familiarize the students with the scope of intervening in sorting out the issues of displacement and rehabilitation			
			Lectures
Unit –I	**Disaster Management- Core Concepts**		15
	A	Disaster: Definition, Meaning-Concept of Hazard and Risk.	
	B	Vulnerability and Disaster, Types and Classification of Disasters, Nature Induced Disasters and Human-Induced Disasters.	
	C	Disaster Management Cycle Disaster Management Cycle: Mitigation and prevention, Preparedness, Prediction and Early warning, Rescue and Relief, Impact assessment, Response, Recovery, Reconstruction; Disaster Risk Reduction.	
	D	Community-Based Disaster Management (CBDRM); Gate Keeping, Advocacy and Networking; Levels of Intervention–Individual, Community and Societal-National Disaster Profile.	
Unit - II	**Post Disaster Intervention**		15
	A	Interventions, Post trauma care and counselling including grief counselling with survivors,	
	B	Integrated Disaster Management Approach, Institutional and Non-Institutional Care for the Survivors.	
	C	Case Studies: Mumbai Serial Blasts: A case Study, Air strike on World Trade Center in New York on 11thSeptember 2001, Mander Devi Temple disaster, Slow Disasters (famine, drought, epidemics) and Rapid Onset Disasters (Air Crash, tidal waves, Tsunami, Road accidents.)	
	D	Role of the Central and the State Governments, Local bodies, Community, Media, International and National Non-Governmental Organizations, Charitable Trusts, Educational Institutions,	

		Voluntary Organizations, Community Based Organizations, Youth groups, and Others in Disaster Management.	
Unit - III		**Displacement**	15
	A	Meaning and concept of displacement, types of displacement, causes And consequences of displacement.	
	B	A Case Analysis: Irrigation projects, Industrial projects, Hydroelectric projects, Mining projects.	
	C	Impact of Displacement on Indigenous People	
	D	Basic Concepts of Rehabilitation and Resettlement: theory of R & R developed by Michael Cernea, model of Michael Cernea	
UNITIV		**Legal Frame work**	15
	A	Institutional Arrangement and Legal Framework: Preparation of Community Development Activities for displaced people.	
	B	The Forest Policy	
	C	The Land Acquisition Act (LAA),	
	D	Wildlife (Protection Act),1972	
UNITV		**Rehabilitation procedures**	15
	A	Policies, assessing the livelihood loss.	
	B	Livelihood impact assessment and skill mapping surveys	
	C	In come restoration strategies	
	D	Training strategy for skill upgradation	
UNITVI		**Participatory Approach in Resettlement & Rehabilitation**	15
	A	Use of participation in resettlement, participatory tools for resettlement planning.	
	B	Institutional arrangement for resettlement,	
	C	Role of NGOs/CBOs and other local, state, national and international organizations for rehabilitation.	
	D	Monitoring and evaluation of R & R interventions. Role of the Central and the State Governments, Local bodies, Community, Media, International and National Non-Governmental Organizations, Charitable Trusts, Educational Institutions, Voluntary Organizations, Community Based Organizations, Youth groups, and Others in Disaster Management.	

Suggested readings:
• Disaster Administration and Management, Text & Case studies- SL Goel-Deep and Deep

Publications
• Disaster Management- G.K Ghosh-A.P.H. Publishing Corporation
• Disaster management – S.K.Singh, S.C. Kundu, Shobha Singh A – 119, William Publications, New Delhi.
• Disaster Management – Vinod K Sharma- IIPA, New Delhi,1995
• Encyclopedia of Disaster Management- Goel S.L. - Deep and Deep Publications, New Delhi, 2006.
  Disaster Risk Reduction in South Asia- by Pradeep Sahni - Prentice – Hall of India
• Disaster Mitigation and Management Post – Tsunami Perspectives P, Jagadish Gandhi
• Disaster Mitigation – Experiences and reflections – By Pradeep sahni - Prentice – Hall of India
  Natural Hazards And Disaster Management : Vulnerability And Mitigation - R B Singh- Rawat Publications
  Disaster Planning and Recovery- Levitt, Alan M - John Valley and Sons, New York, 1997.
• National Disaster Response Plan - Ministry of Agriculture and Cooperation, Government of India, New Delhi: 2002

Aims and Objectives of Fieldwork:

The broad aim of the Social Work Practicum is to provide opportunities for applying the knowledge and information gained in the classroom to real situations. The basic objective of fieldwork during semester II is to understand the structure and dynamics of Panchayat Raj institutions train students to practice social work methods in the field.

Component	Credit	Details	Marks		Criteria of Evaluation
Concurrent Placement	5	Concurrent field Placements in NGOs/GOs/ CSR Units and other Concerned settings 16days	34	65	Confidential Report from Agency supervisor. Attendance Certificate
		Concurrent placement report			Reports
		Conduct Community Organization in the field on any issue and report submission			Relevance and Sustainable Outcome
		Conduct awareness programmes on any social Issue in the field	05		Participation in villagers' reports, photographs
		Case study on any Successful Community Development project	10		Visit report and learning
		Participation in the survey, rallies, and observation of important days for the Social cause	06		Active participation, innovative ideas and leadership
		Participation in Fieldwork Conference	10		1.Attendance 2.Progress Assessment
Continuous Internal evaluation	1	Fieldwork Diary	05	15	Answer Paper
		Presentation on Field Learning	10		Presentation Content
Viva Voce Exam	2	External Exam	20	20	VivaVoce
		Total		100	Total