



Shivaji University Kolhapur

Circular

S.U./Eligibility / Ref.No/ 54

Date: 18/06/2014

1. The Principal /Head ,
Affiliated College /University Department
2. The Dy. Registrar, PGBUTR Section
Shivaji University, Kolhapur.

**Sub: Instructions regarding Eligibility procedure for admission to M.Phil/
Ph.D. and fulfillment of norms and required documents within prescribed
time limit.**

Sir,

With reference to the subject mentioned above I am directed to inform you that The candidate shall have to fulfill the eligibility norms prescribed by the university for registration to Ph. D./ M. Phil programme. Such candidate shall have to go through the following instructions carefully and submit all the relevant documents alongwith the eligibility form without fail.

The respective candidate shall have to confirm their educational qualifications in view of the following instructions or clearance of the Eligibility for the prescribed programme (M.Phil./Ph.D.) mentioned here under.

- The candidate must complete the first degree as per minimum standards prescribed by the U.G.C., New Delhi. In that, the first degree i.e. Bachelors degree in Arts/Science/Social Sciences/Commerce/Humanities shall be of 3 years duration. The Bachelors degree in Engineering and Pharmacy shall be of 4 years duration. The Bachelor degree in Architecture shall be of 5 years duration. Bachelor in Law after 10+2 shall be of 5 years duration and Bachelor in Law after graduation or after possessing first degree shall be of 3 years duration.

- The Masters degree pursued after first degree (i.e. Bachelors degree) shall be of 2 years duration whereas Masters degree in Computer Appliation (M.C.A.) shall be of 3 years duration
- The U.G.C. in its regulations has specifically prescribed that the Bachelors or the Masters degree in respective discipline must be in accordance with the nomenclature specified by the UGC under Section 22(3) of the UGC Act.
- The respective candidate shall submit the following documents alongwith the eligibility form. The respective documents shall be photocopied and attested, except T.C. & Migration Certificate.

Sr. NO	Home University Students	Other University Students
	Ph. D.	
1	Eligibility Form	Eligibility Form
2	Provisional Admission Letter	Provisional Admission Letter
3	Eligibility Fee Receipt	Eligibility Fee Receipt
4	10th Mark list Attested Xerox Copy	10th Mark list Attested Xerox Copy
5	(10+2 Pattern) 12th Mark list Attested Xerox Copy	(10+2 Pattern) 12th Mark list Attested Xerox Copy
6	(10+2+3 Pattern) Bachelor degree (All Parts) Mark list Attested Xerox Copies	(10+2+3 Pattern) Bachelor degree (All Parts) Mark list Attested Xerox Copies
7	(10+2+3+2 Pattern) Master degree (All Parts) Mark list Attested Xerox Copies	(10+2+3 +2Pattern) Master degree (All Parts) Mark list Attested Xerox Copies
8	Another Last Exam, if any, All Parts Mark list Attested Xerox Copies	Another Last Exam, if any, All Parts Mark list Attested Xerox Copies
9	M. Phil / Pre Ph. D Result	M. Phil / Pre Ph. D Result
10	All Degree Certificate. Attested Xerox Copies	All Degree Certificate. Attested Xerox Copies
11	T. C. Xerox Copy	T. C. Xerox Copy
12	-	Migration Certificate. (Original)
13	Caste Certificate, if applicable	Caste Certificate, if applicable
M. Phil		

1	Eligibility Form	Eligibility Form
2	Provisional Admission Letter	Provisional Admission Letter
3	Eligibility Fee Receipt	Eligibility Fee Receipt
4	10th Mark list Attested Xerox Copy	10th Mark list Attested Xerox Copy
5	(10+2 Pattern) 12th Mark list Attested Xerox Copy	(10+2 Pattern) 12th Mark list Attested Xerox Copy
6	(10+2+3 Pattern) (All Parts) Mark list Attested Xerox Copies	(10+2+3 Pattern) (All Parts) Mark list Attested Xerox Copies
7	(10+2+3+2 Pattern) (All Parts) Mark list Attested Xerox Copies	(10+2+3+2 Pattern) (All Parts) Mark list Attested Xerox Copies
8	Another Last Exam. if any, (All Part) Mark list Attested Xerox Copies	Another Last Exam. if any, (All Part) Mark list Attested Xerox Copies
9	All Degree Certificate. Attested Xerox Copies	All Degree Certificate. Attested Xerox Copies
10	T. C. Xerox Copy	T. C. Xerox Copy
11		Migration Certificate. (Original)
12	Caste Certificate, if applicable	Caste Certificate, if applicable

- Any candidate who does not fulfill the conditions of submitting all the documents shall have to submit the respective documents within a period of 7 days from the date of receiving the provisional admission letter from Shivaji University office. Those candidate who fail to submit the documents within stipulated time, shall have no claim on eligibility process and the University office shall not be responsible for any academic or legal complications that may raise in future.
- It shall be the prime responsibility of the candidate to check whether his/ her eligibility has been cleared by the eligibility section of Shivaji University within period of two months from the date of receipt of provisional admission letter from the University office.
- The candidate or the respective college or P.G. departments shall have to submit the documents to university office along with the covering letter addressed to the Deputy Registrar, P.G. B.U.T.R. Section. Any such documents that has been submitted to Shivaji University office without covering letter shall not be entertained and the University office shall not be responsible for misplacement of such documents.

- The UGC through the public Notice dated 17/04/2007 has directed that the students shall not take admission to the courses/degree program's in Engg.& Technology, Management, Pharmacy, Architecture, Hotel Management and Catering, Computer Applications that are run through distance mode without the approval of Joint committee of the UGC-DEC-AICTE.

In view of above Shivaji University does not recognize the respective degrees that are completed through distance mode.

Therefore the candidates shall have to take note of this and any student having such degrees shall have to inquire the eligibility norms with the Eligibility section before taking admission .

- The candidate with the qualifications/degrees of Foreign Universities shall have to apply (along with the documents and transcripts) to the Registrar (Eligibility Section), Shivaji University, Kolhapur for getting equivalence to the respective degree from Association of Indian Universities, New Delhi. This process needs to be completed before finalizing the admission. In case, the candidate fails to complete such process, the university shall not accept any claim or shall not entertain any grievance against persuasions of M.Phil/Ph.D studies and shall not be responsible any loss on the counter part of the respective student
- As per eligibility rules the M.Phil/Ph.D. eligibility shall be finalized on the basis of subject/specialization/branch of respective Masters degree. However horizontal mobility has been granted by the University authorities to the candidates having following degree for M. Phil/Ph.D registration.

M.Sc.-Bio.Techonology

M.Sc.-Microbiology

M.Sc.-Enviromental Bio.Techonology

M.Sc.-Bio.Chemistry

Thanking you,

Yours faithfully,
Sign
Registrar

