

REPORT OF THE ACADEMIC AUDIT COMMITTEE

The COLLEGE / RECOGNISED INSTITUTION UNDER THE FACULTY OF

1. **Name of the College:**
Address:
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Year of Establishment:
Telephone: STD Code :No. :
E Mail ID:
Web Site :
Type of Institute / College: Women's/Co-Education
Location: Urban/Rural/Hill Area/Semi -Urban
Status of University affiliation: Permanent/One Year/Two Year/Three Year
UGC 2f Approval:
12b Approval:
NAAC Accreditation Year & Grade:
NBA Accreditation Year & Grade:
NIRF Year and Ranking:
2. **Name of Trust / Society:**
Address:
.....
Year of establishment:
Telephone: STD Code:No. : E Mail:
Web Site :

3. **Name of Academic Audit Committee members :**

Sr. No.	Name	Designation	Address
1.		Chairman	
2.		Member	
3.		Member	
4.		Member	

4. **Member who interacted with the committee :**

Sr. No.	Member	Name	Remarks
1.	Principal		
2.	Management Representative		
3.	IQAC Member		
4.	Student Council		
5.	Teaching Staff		
6.	Non-Teaching staff		
7.	Any Other		

A : Input (100 Marks)

Student's Information –

1. Details of programs offered by the college (Give data for current academic year)

Sr. No.	Program Level	Name of the Program/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted	Government approval letter for college
1	Under-Graduate							
2	Post-Graduate							
3	Integrated PG Programs							
4	Ph.D.							
5	M. Phil.							
6	Certificate Courses							
7	Diploma							
8	Advanced Diploma							
9	PG Diploma							
10	Skill Development Courses							

2. Does the college offer self-financed Programs? Yes ☐ No ☐

If yes, how many? _____

3. New programs introduced in the college during the years, if any?

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Numbers	
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List the Academic departments :

Faculty /Branches	Name of the Department (e.g. Physics, Botany, History Marathi, Commerce, Management, Sociology etc.)	UG	PG	Research
Humanities				
Commerce & Management				
Science & Technology				
Interdisciplinary				
Professional				
Skilled Oriented				
Value Added				
Any Other				

4. Furnish the number of the students admitted to the college during the last Five academic years. (Including Grantable & Non Grantable

Categories	UG									
	Year 1		Year 2		Year 3		Year 4		Year 5	
	M	F	M	F	M	F	M	F	M	F
SC										
ST										
VTA										
NTB										
NTC										
NTD										
OBC										
SEBC										
EWS										
General/Open										

Categories	PG									
	Year 1		Year 2		Year 3		Year 4		Year 5	
	M	F	M	F	M	F	M	F	M	F
SC										
ST										
VTA										
NTB										
NTC										
NTD										
OBC										
SEBC										
EWS										
General/Open										

5. Details on students enrollment in the college during the current academic year :

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located					
Students from other states of India					
NRI students					
Foreign students					
Total					

Faculty/Teacher Information -

1. Course wise Faculty Information

Sr. No.	Name of Faculty Member	Designation	Qualification	Subject	Caste Category	Date of First Appointment	University Approval Letter No. & Date

(Note : Attach separate Sheet)

2. Research Information

1.	No. of M. Phil and Ph. D. Faculty Member	M. Phil : Ph. D :
2.	No. of Students Completed M. Phil/Ph. D under the guidance of faculty Members in College/Department in last one year	M. Phil : Ph. D :
3.	Information Regarding Research Papers Presented/ Published on University/State/National/International Level in last one Academic Year	National : International
4.	No. of Major/Minor Research Projects in last one Academic Year	In Progress : Completed

(Note : Attach separate Sheet)

Infrastructure Information -

Sr. No	Criteria	Marks Allotted	Observation	Marks obtained	Remarks
Class rooms					
1.	Adequate well furnished class rooms as per University/Apex body norms <ul style="list-style-type: none"> Required No. :----- Available No. : ---- Adequate – 10 Marks Less than Adequate- 05 Marks Not Adequate – 0 Marks	10			
2.	Virtual Classroom with utilization If Yes- 2 Marks No- 0 Marks	2			
3.	Number of classrooms with ICT Facilities Above 50% facilities-05 Marks More than 25% facilities-03 Marks More than 10 % - 02 Marks	5			
Laboratories					
1.	No. and Size of Laboratories as per University Norms/Apex body <ul style="list-style-type: none"> Required No:----- Available No:----- Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate – 00 Marks	5			
2.	Laboratory equipments available as per University /Apex body norms Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5			
3.	Computers available as per University/Apex body Norms. Adequate- 05 Marks Less than Adequate- 03 Marks Not Adequate-00 Marks	5			
Library					
1.	Books in the library (1:5 Students : Books) A) Reference Text Books – 3 Marks B) Periodicals -1 Marks C) News papers -1 Marks) (For Professional Course, as decided by the apex bodies)	5			
2.	Journals i. International (Two each):2 Marks ii. National : (Two each): 2 Marks iii. E journals (Two each): 1 Mark	5			

3.	Digital Library Facilities: (E Journals /CD's/ DVD's/ Infinite/ Delnet etc.) • Adequate – 5 Marks • Sufficient- 3 Marks • Insufficient – 00 Marks	5			
4.	Internet Facility provided to staff & utilization- 02 Marks	2			
5.	Internet Facility for student with time table & utilization- 02 Marks	2			
6.	Book Bank Facility- 02 Marks	2			
7.	Library is automated Fully automated – 05 Marks Partially automated – 03 Marks	5			
8.	Reading Room A) Student - 03 Marks B) Faculty - 01Mark	4			
9.	Budget allocated for purchase of books and journals during the year A) 2% or more than 2% of total budget excluding salary-03 marks B) Up to 2% of total budget excluding salary - 01 marks	3			
Faculty					
1.	No. of required Teaching Faculty – A. 100% Appointment- 14 Marks B. 76% to 99% Appointment-10 Marks C. 51% to 75% Appointment- 8 Marks D. Below 50% Appointment- 00 Marks	14			
2.	Faculties deputed / sponsored for the improvement of academic qualification during last year.- 03 Marks	3			
Sports					
1.	Gymkhana (with All Facilities) A) Separate Room – (02 Marks) B) Indoor - (02 Marks) C) Outdoor - (02 Marks)	6			
2.	Well Equipped Playground A) Own - (04Marks) B) Rented - (02Marks) C) On contract basis- (01Marks)	4			
Curricular and extracurricular activities					
1.	1. Separate room for N.S.S.- 02 Marks 2. Separate room for N.C.C.- 02 Marks	4			
2.	Facilities for extracurricular & Cultural Activities- 04Marks Adequate-3 Marks Sufficient- 2 Marks	4			

- ***If Laboratory and Laboratory equipments are not applicable to the college/Department, then consider 90 Marks for input and convert it accordingly***

B : Process (300 Marks)**Teaching-Learning and Evaluation -**

Sr. No	Criteria	Mark Allotted	Observation	Marks obtained	Remarks
1.	The institution assesses the learning levels of the students, after admission and organizes special programs for advanced learners and slow learners Advanced Learners Program :05 Marks Slow Learners Program : 05Marks	10			
2.	Student centric methods, such as experiential learning, participative learning and problem solving methodologies etc. are used for enhancing learning experiences (02 Marks for each method – Maximum 30 Marks)	30			
3.	Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. 96 % to 100% Teachers - 20 Marks 76 % to 95 % Teachers - 15 Marks 51% to 75 % Teachers - 10 Marks 26 % to 50 % Teachers - 05Marks 25 % & Less Teachers - 02 Marks	20			
4.	Ratio of mentor to students for academic and stress related issues (Total Teacher : Total Students) (Mentor : Mentee) Mentor: Mentee Ratio (1:50) - 05 Marks Mentor: Mentee Ratio (1:75) - 03Marks Mentor: Mentee Ratio (1:100 & Above) - 02 Marks	5			
5.	Number of capability enhancement and development schemes A. Guidance for competitive examinations B. Career Counseling C. Soft skill development D. Remedial coaching E. Language lab F. Bridge courses G. Yoga and Meditation H. Personal Counseling I. Brain Storming J. Any other • 10 or more of the above – 20 Marks • Any 6 of the above – 16 Marks • Any 5 of the above – 12 Marks • Any 4 of the above – 08 Marks • Any 3 of the above – 04 Marks	20			
6.	The Institution ensures effective curriculum delivery through a well planned and documented process • Teaching Plan – 02 Marks • Departmental meeting record for distribution of workload, timetable etc.- 01 Mark • Feedback- 02 Marks	5			

7.	Augmentation of Physical Infrastructure like classrooms, laboratories, library, computer equipments, etc. during the year	5			
8.	Upgradation on Laboratory equipments during the year	5			
9.	Expenditure for purchase of books & Journals, CD's DVD's etc. during the year.	3			
10.	Expenditure for e-journals and online library during the year.	2			
11.	New Courses introduced of the total number of courses across all Programs offered during the year. <ul style="list-style-type: none"> Above 5 - 10 Marks Between 3 to 5 - 05 Marks Below 3 - 03 Marks 	10			
12.	Number of value-added courses imparting transferable and life skills offered during the year 100% Departments with at least one Value added Course - 20 Marks 76 % to 95 % - 15 Marks 51% to 75 % - 10 Marks 26 % to 50 % - 05Marks 25 % & below - 02 Marks	20			
13.	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge <ul style="list-style-type: none"> Established Incubation centre - 03 Institution has created an eco system and Other initiatives for creation and transfer of knowledge - 02 	5			
14.	Number of functional MoUs with institutions of National, International importance, other Universities, Industries, Corporate Houses etc. during the year (1 Mark for one functional MoU) (Maximum 10 Marks) <ul style="list-style-type: none"> MoUs with institutions of national, international importance MoUs with Other Universities MoUs with Industries & Corporate Houses 	10			
15.	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the year (1 Mark for each activity) (Maximum 10 Marks) <ul style="list-style-type: none"> Number of linkages for faculty exchange : Number of linkages for student exchange: Number of linkages for internship: Number of linkages for field trip: Number of linkages for on-the-job training: Number of linkages for research etc. 	10			

16.	Percentage of students undertaking field projects / internships <ul style="list-style-type: none"> • 76% to 100% - 10 Marks • 51% to 75% - 05 Marks • 1% to 50% - 03 Marks 	10			
17.	Participation of College in different sports events of the university during last year. (Per Sport activity 1 Mark)	10			
18.	Organization & Participation Technical Quiz / Seminar / Paper presentation / Project competition / Cultural events during last year. (Per Event 1 Mark) (Maximum 10 Marks)	10			
19.	Number of extension and outreach programs conducted in collaboration with industry, community and Non - Government Organizations through NSS/NCC/Red cross/YRC etc., during the year (Number of extension and outreach programs conducted) (1 Mark per activity)(Maximum 10 Marks)	10			
20.	Percentage of students participating in extension activities with Government Organizations, Non-Government Organizations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year <ul style="list-style-type: none"> • 1% to 25% - 04 Marks • 26 % to 50% - 10 Marks • 51 to 75% - 12 Marks • 76% to 100% - 15 Marks 	15			
21.	Use of Learning Management System	5			
22.	Contribution in Lead College Scheme <ol style="list-style-type: none"> 1. By college as Participant - 05 Marks 2. By College as Conducting authority - 03 Marks 	5			
23.	Contribution in SUK Journals 05 Marks	5			
24.	No. of Faculty Members assisted for university assessment	5			
	Total Answer book by each faculty member	Marks			
	1. Assessed more than 50% their students admitted in college	5			
	2. Assessed less than 50% their students admitted in college	3			
	3. Assessed exactly admitted students in their college	2			
25.	Participation in Cultural Programme <ul style="list-style-type: none"> - International Level/National Level - 03 Marks - State Level & University Level - 02 Marks 	5			
26.	Participation of University sponsored schemes at college level	5			

Research -

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Financial Assistance provided from college to faculty for research	5			
2.	Organizing workshops / seminars for inculcating research habits amongst teachers.	5			
3.	Incubation centers in the Institutions	3			
4.	Leave and other incentives provided to teachers for research	5			
5.	The teachers benefited under FIP scheme of UGC during last three year.	3			
6.	Workshops / seminars organized during last three years for inculcating research habits amongst students	3			
7.	Research competitions, quiz etc. organized for students during last three years	5			
8.	Motivation for participation to students in research events like Avishkar etc.	3			
9.	Financial assistants provided to students for research activities from the institution.	5			
10.	Participation in SUK sponsor research Scheme	5			
11.	Prospective Plans achieved by the College	2			

Sports –

Sr. No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Sports Scholarship / Financial assistance provided to students.	3			
2.	Extra coaching provided to sportsman for particular Sports.	3			
3.	Financial assistant for dietary food, travelling etc. to sports students.	3			
4.	Organized workshops / Seminars for sports students.	2			

Output (100 Marks)

Sr.No	Criteria	Mark allotted	Observation	Marks obtained	Remarks
1.	Average result of final year of last year. <ul style="list-style-type: none"> 91% to 100% Result - 10 Marks 81% to 90 % Result-08 Marks 71% to 80% Result-06 Marks 61% to 70% Result- 04 Marks 60% & Below Result- 02 marks 	10			
2.	No. of students passed in first class and above in final year(last year) <ul style="list-style-type: none"> 71% to 100 %- 05 Marks 51% to 70% - 03Marks 26% to -50% - 02 Marks 25% & Below - 01 Marks 	5			
3.	No. of students in University merit list in final year (last year) (1 Mark for each student in Merit List) (Maximum 5 Marks)	5			
4.	Percentage of student progression to higher education (previous graduating batch) <ul style="list-style-type: none"> A. UG to PG/ B. PG to M. Phil./Ph. D: C. PhD to Post doctoral: 61% to 100% - 05 Marks 41% to 60% - 04Marks 21% to 40% - 03 Marks 20% & Less -02Marks 	5			
5.	Percentage of students qualifying in state/ national/ international level examinations during the year (e.g.: NET/SLET/GATE/ GMAT/ CAT/ GRE/TOEFL/Civil Services/State government examinations) Above 2% (of appeared students) - 05 Marks Less than 2% (of appeared students)- 02 Marks	5			
6.	Percentage of placement of outgoing students during the last year Name of the employer with contact details Number of students placed <ul style="list-style-type: none"> 31 % To 100% - 05 Marks 21 to 30% - 03 Marks 11 to 20 % - 02 Marks 1 to 10% - 01 Marks 	5			
7.	Number of research papers published in the Journals notified on UGC website during the years (ISSN Only- $\frac{\text{Total Papers}}{\text{Total Teachers}} \times 100$ <ul style="list-style-type: none"> Per teacher Three Papers-76 % to 100 % 10 Marks Per teacher Two Papers - 51% to 75 % 8 Marks Per teacher One Paper - 26 % to 50 % 5 Marks Per teacher Below One Paper – 1% to 25%- 2 Marks 	10			

8.	Books and chapters in edited volumes / books published, and papers in national / international conference-proceedings per teacher during the year (ISBN / ISSN Only) <ul style="list-style-type: none"> Number of papers Published in Proceeding during Year:-(1 Mark per Paper, Maximum 5 Marks) Number of Books Published during Year :- (1 Mark Per Book, Maximum 5 Marks) Chapters in books Published during Year :- (0.5 Mark Per Chapter, Maximum 5 Marks) 	15			
9.	No. of faculty members presented papers in symposium / workshop / conference / seminar in last year.(1 Mark per Paper, Maximum 5 Marks)	5			
10.	No. of Faculties contributed as resource persons at QIP/symposium /workshop / conference / seminar in last year. (1 Mark per Resource Person, Maximum 5 Marks)	5			
11.	No. of Students Completed M. Phil/Ph. D under the guidance of faculty Members in College. (1 Mark per Student, Maximum 5 Marks)	5			
12.	No. of Major/Minor Research Projects undertaken by faculty. (1 Mark per Project, Maximum 5 Marks)	5			
13.	Number of awards and recognition received by faculty from Government /recognized bodies during the year (1 Mark per Award/Recognitions) Total Number of Awards & Recognitions :	5			
14.	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level etc. (award for a team event should be counted as one) during the year <ul style="list-style-type: none"> International (Sports/ Cultural) – 03 Marks National (Sports/ Cultural) – 02 Marks 	5			
15.	Sports Scholarship received by the college during last year.	5			
16.	Percentage of students benefitted by Vocational Education and Training (VET)/Skill education/professional education during the year <ul style="list-style-type: none"> 51 to 100% - 05 Marks 26 to 50% - 03 Marks 1% to 25 % - 02 Marks 	5			

Grade :-

81% and Above = A+

71% to 80 % = A

61% to 70 % = B

51% to 60 % =C

50 % & Below = D

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