



UNIVERSITY GRANTS COMMISSION
NEW DELHI

**Call for online applications for running Skill-based Programs
for the academic year 2020-2021**

Online applications are invited from interested institutions (University/College) which wish to offer skill-based programs from the forthcoming academic year at the level of Certificate, Diploma, Advanced Diploma, B.Voc., P.G. Diploma, M.Voc. and Research Degree.

Who should apply?

1. Institutions which wish to start fresh / new skill-based programs
2. Institutions seeking extension of their ongoing / existing programs.

Who are eligible?

1. **Only those institutions are eligible to apply which come under Section 2 (f) of the UGC Act, 1956**

Guidelines

The UGC Guidelines for providing Skill-based Education under National Skills Qualifications Framework have been revised and the same are available on the UGC website, www.ugc.ac.in. The programs to be approved for the academic session 2020 – 2021 shall be guided by these Guidelines.

Provisions for Financial Assistance

- Only those institutions will be eligible for financial assistance which come under **Section 12 B** of the UGC Act and are eligible to receive development grant from UGC.
- As per the revised UGC Guidelines, an eligible institution can receive **one time start up assistance only for starting fresh course(s). Start-up assistance will not be provided for existing course(s).**
- One time start up assistance will be provided for developing the infrastructure, setting up of laboratories / workshops facilities, procurement of teaching and learning materials, machineries / equipments, and renovation of buildings. This will not cover any new construction.
- UGC will provide financial assistance to the eligible institution for 1 contractual faculty / trainer / guest teacher per course per batch basis.
- Institutions which receive extension of their programs will also be eligible for financial assistance for faculty, as mentioned in the revised UGC Guidelines.
- UGC will not provide any assistance for the operational costs.

Application Process

Institutions need to submit online application on the online portal. The link to the portal is <https://nsqf.ugc.ac.in/>

- The first stage of the application process is **registration**. The institution needs to have a valid e-mail id for registration. Please note that this e-mail id is going to be used for all future communication purposes.
- Only one online application for all the courses (i.e. both fresh and ongoing courses) needs to be submitted by the institution.

- **Before initiating the online application, the institutions should keep the following information/documents readily available:**
 - Name, designation, mobile number and e-mail id of the Head of the Institution
 - Name, designation, mobile number and e-mail id of the Coordinator (Coordinator may be any staff member identified by the institution to coordinate the functioning of the skill courses. This person can also work as the single contact point for UGC and other concerned bodies for the skill courses)
 - Name(s) of proposed programme(s), trade/sector and course(s)
 - If the institution applies for a fresh/new course, the institution will have to upload
 - (a) **a brief proposal** (in not more than 1000 words). This proposal should primarily include the rationale for introducing the course, availability of relevant industry, market survey undertaken in order to assess the feasibility and potential for employment generation;
 - (b) **MoU with relevant industry** (The document should specifically mention the areas in which the industry will collaborate with / support the institution and it should have the signatures of the competent authorities from both the parties. A mere letter of intent from one party or both parties will not be acceptable. The MoU should be valid at the time of application);
 - (c) **12 B certificate** issued by UGC, provided the institution applies for start up assistance;
 - (d) A brief **financial proposal** indicating the amount of required start up assistance with justification for the budget.
 - If the institution applies for an ongoing / existing course, the institution will have to furnish year-wise / batch-wise details of intake (i.e. number of students admitted), number of passed out students and number of placed students (including self-employed).

NOTE: Sanction of grant to the approved/eligible institution will be subject to the availability of funds

- The institutions should go through all the columns carefully before clicking the final “SUBMIT” button. Once the application is successfully submitted, no further addition / deletion of course and modification of other details will be allowed. **PLEASE NOTE THAT AN INSTITUTION WILL SUBMIT ONLY ONE APPLICATION IRRESPECTIVE OF THE NUMBER OF COURSES APPLIED FOR.**
- **DEADLINE IS June 30, 2020.** Institutions do not need to send any hard copy of the application.

