



SHIVAJI UNIVERSITY, KOLHAPUR - 416 004 MAHARASHTRA

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Website Conduit : (1) Affiliation → Affiliation T2 Circulars (2) Affiliation → Affiliation T2 Information Lists

शिवाजी विद्यापीठ, कोल्हापूर - ४१६ ००४ महाराष्ट्र

NAAC 'A' Grade

Estd : 1962

दूरध्वनी ईपीबीएक्स- २६०९०००, फॅक्स ००९१ ०२३१ २६९१५३३ व ००९१ ०२३१ ६९२३३३
संलग्नता टी २ विभाग थेट दूरध्वनी क्र. ०२३१ २६०९०९१, २६०९१३५

:: परिपत्रक ::

प्रति,

मा. प्राचार्य/संचालक,

सोबत जोडण्यात आलेली संबंधित ४९ महाविद्यालये,
शिवाजी विद्यापीठ, कोल्हापूर.

महोदय/महोदया,

शासन निर्णय क्र. एनजीसी २०१७/(२०८/१७)/मशि-४ दि. १३ सप्टेंबर २०१७ तसेच शासन निर्णय क्र. एनजीसी २०१७/(२९/१७)/मशि-४ दि. १५ सप्टेंबर २०१७ मध्ये नमूद केल्यानुसार नवीन महाविद्यालय, नवीन अभ्यास पाठ्यक्रम, विषय, विद्याशाखा, अतिरिक्त तुकडी इ. बाबतचे अर्ज ऑनलाईन पध्दतीने विहित नमुन्यात स्वीकारणे व त्या अनुषंगाने संगणक प्रणाली विकसित करणे अनिवार्य आहे. त्यास अनुसरून विद्यापीठमार्फत संलग्नीकरणाची प्रक्रिया ऑनलाईन करण्याची कार्यवाही सुरू आहे. या प्रक्रियेअंतर्गत महाविद्यालये आणि संस्था स्तरावरील माहिती महाविद्यालयाकडून प्रायोगिक तत्त्वावर भरून घेण्यात येणार आहे. याकरिता आपणांस एक लिंक देण्यात येत आहे. सदर लिंकवरील कार्यवाहीकरिता आपणांस मार्गदर्शनात्मक ऑनलाईन पाथ दिला जाणार आहे. त्या पाथवरून आपल्या महाविद्यालयाची माहिती सर्व मेनुमध्ये भरण्यात यावी.

[>>Login>>User Name & Password>>College Registration.](https://i ums20-live-130002.campusnexus.cloud)

ऑनलाईन माहिती भरताना सोबतचे युजर मॅन्युअल काळजीपूर्वक पाहावे. त्यानंतरही काही समस्या निर्माण झाल्यास, अधिकच्या सूचना असल्यास खालील क्रमांकावर संपर्क साधावा.

- Integrated University Management System, Helpdesk Toll Free Number- 18002662998 and helpdesk Email id:- e_support@leexam-ust-global.com
- Smt. S. S. Kharade, I/c Director, Computer Centre, Shivaji Univesity, Kolhapur, DLL No. 0231 2609095
- Shri. V. S. Soyam, Dy. Registrar, Affiliation T-2 Section, Shivaji Univesity, Kolhapur, DLL No. 0231 2609135
- Smt. J. D. Koli, Superintendent, Affiliation T-2 Section, Shivaji Univesity, Kolhapur, DLL No. 0231 2609091.

सोबत : महाविद्यालयांची यादी, युजर मॅन्युअल आणि ऑनलाईन लिंक.


(डॉ. विलास द. नंदवडेकर)
कुलसचिव

संदर्भ क्र. : शिवाजी वि/संलग्नता/टी-२/बीएके/१५७
दि. **24 AUG 2020**

LogInId	Password	College Name
AST87.CL	Test@123	Arts and Commerce College
ASURLE377.CL	Test@123	Arts, Commerce & Science Mahavidyalaya
BAL86.CL	Test@123	Balvant College
BMK51.CL'	Test@123	Bhogawati Mahavidyalaya KURUKALI
CH259.CL	Test@123	Chhatrapati Shivaji College
CHIK106.CL	Test@123	Deshbhakta Anandrao Balwantrao Naik Arts and Science College
DAH164.CL	Test@123	Dahiwadi College
DGC144.CL	Test@123	Dhananjayrao Gadgil College of Commerce
GACC75.CL	Test@123	Ganpatrao Arwade College of Commerce
GAD3.CL	Test@123	Shivraj College of Arts and Commerce & D.S. Kadam Science College
GCG47.CL	Test@123	Dr. Ghali College
HAL57.CL	Test@123	Yashwantrao Chavan Mahavidyalaya
ICH38.CL	Test@123	Dattajirao Kadam Arts
J43.CL	Test@123	Jaysingpur College
JKM44.CL	Test@123	Smt. Gangabai Khivraj Ghodawat Kanya Mahavidyalaya
KASE96.CL	Test@123	Arts & Commerce College
KICH40.CL	Test@123	Smt. Akkatai Ramgonda Patil Kanya Mahavidyalaya
KIT2207.CL	Test@123	Kolhapur Institute of Technology's College of Engineering
KM77.CL	Test@123	Smt. Mathubai Garware Kanya Mahavidyalaya
KMIM82.CL	Test@123	Kanya Mahavidyalaya
KMU88.CL	Test@123	Smt. Kusumtai Rajarambapu Patil Kanya Mahavidyalaya
KVT95.CL	Test@123	Padmabhushan Vasantrodada Patil Mahavidyalaya
KWS78.CL	Test@123	Smt. Kasturbai Walchand College of Arts & Science
L27.CL	Test@123	Shahaji Law College
LAL145.CL	Test@123	Lal Bahadur Shastri College of Arts
M83.CL	Test@123	Shikshan Maharshi Dr. Bapuji Salunkhe College
MKOT72.CL	Test@123	Shripatrao Chougule Arts & Commerce College
MMK28.CL	Test@123	Mahavir Mahavidyalaya
MMU166.CL	Test@123	Sau. Mangaltai Ramchandra Jagtap Mahila Mahavidyalaya
NAGT255.CL	Test@123	Arts & Commerce College
NCK30.CL	Test@123	The New College
NCS79.CL	Test@123	Nemgonda Dada Patil Night College of Arts & Commerce
NI215.CL	Test@123	Narayandas Sarwottamdas Soti Law College
PALUS104.CL	Test@123	Arts, Commerce & Science Mahavidyalaya
PCCA488.CL	Test@123	Smt.Premalatai Chavan College of Architecture
R31.CL	Test@123	Rajaram College
RAJE94.CL	Test@123	Raje Ramrao Mahavidyalaya
RAM93.CL	Test@123	Arts, Commerce & Science Mahavidyalaya
RCST444.CL	Test@123	Rajarambapu College of Sugar Technology
SGM156.CL	Test@123	Sadguru Gadage Maharaj College
SHAHU32.CL	Test@123	Rajarsi Chhatrapati Shahu College
T92.CL	Test@123	Padmabhushan Dr. Vasantrodada Patil Mahavidyalaya
V1.CL	Test@123	Vivekanand College
VDDC490.CL	Test@123	Smt.Vijayadevi Desai Senior College
VMI42.CL	Test@123	Shri Venkatesh Mahavidyalaya
W50.CL	Test@123	Yashwantrao Chavan Warana Mahavidyalaya

YCIS149.CL	Test@123	Yashwantrao Chavan Institute of Science
YCSK158.CL	Test@123	Yashwantrao Chavan College of Science



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USER MANUAL

March 2020

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This HRMS User's Guide has been developed to assist department employees with navigation, leave application, adding of attendance, appraisal form application, E-service book and reports on salary -pay slips etc.

1. College Registration

1.1 Registration Page

- This is home screen of the portal
- You can Login as new user on this portal from bottom right corner buttons by clicking on College Registration.
- Institutes who have already registered shall enter with their login credentials.



कविकुलगुरु कालिदास संस्कृत विद्यापीठ
Kavikulaguru Kalidas Sanskrit University

LOGIN

Integrated University Management System

LOGIN

Your Email *

Your Password *

Login

[Forgot your password?](#)

[College Registration](#)

[Student Registration](#)

[Apply for Ph.D.](#)

MAHA IT-User Manual

Kavikulaguru Kalidas Sanskrit Vishwavidyalaya

System Monitor

Zoom In

Zoom Out

College Type

Enter OTP

OTP successfully sent to the mobile number

1553

Resend OTP

☒ Applying for

☐ Existing Col

Submit

Organization Details

Institute Applying for *

Affiliated College/ Management Institute

Society

Name of the Society/ Trust/ Company *

CDR FOUNDATION

Name of Institute / Department *

RUNCTA COLLEGE

Principal Details

Title *

Mr

First Name *

SANJEEV

Middle Name

MIDDLE / KATHIR / JESS

Last Name / Surname *

SHUKLA

Gender *

Male

Date of Birth *

12/03/1978

Passport Photo of Authorized Person *

Mobile No *

9572953081

Alternate Mobile No

Alternate Mobile Number

Alternate Mobile Number

Create Password *

Confirm Password *

Size should be Max. 100 KB

Select Image

Change Image

After OTP confirmation the mobile number tab is highlighted with verified.

Kindly check the information filled and if it is correct, then kindly click to the submit button.

Kavikulaguru Kalidas Sanskrit Vishwavidyalaya (University)

System Monitor

Zoom In

Zoom Out

College Type

Applying for Govt. Approval for New College

Existing College

New Institute Registration

Organization Details

Institute Applying for *

Affiliated College/ Management Institute

Society

Name of the Society/ Trust/ Company *

CDR FOUNDATION

Name of Institute / Department *

RUNCTA COLLEGE

Principal Details

Title *

Mr

First Name *

SANJEEV

Middle Name

MIDDLE / KATHIR / JESS

Last Name / Surname *

SHUKLA

Gender *

Male

Date of Birth *

12/03/1978

Passport Photo of Authorized Person *

Mobile No *

9572953081

Alternate Mobile No

Alternate Mobile Number

Alternate Mobile Number

Create Password *

Confirm Password *

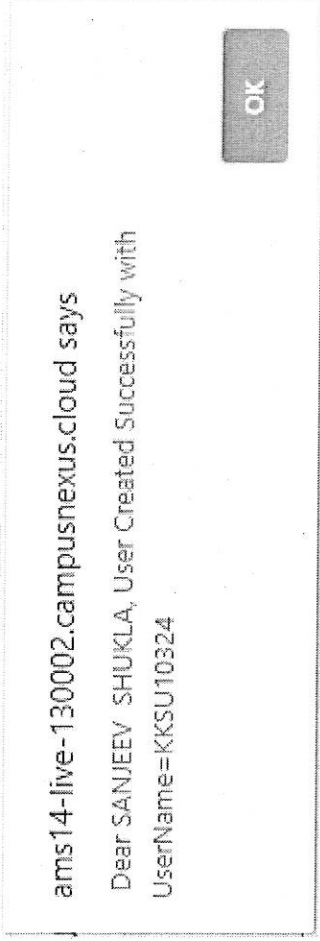
Size should be Max. 100 KB

Select Image

Change Image

1.3 Notification

- Notification on successful registration will be show on screen.
- Login details will also be shared on registered mobile number & email id of Principal



1.4 Login Page

- You can login into this portal using your username and password.
- If you have forgotten your username/password, you can reset them using links below "Forgot Password" button.



कविकुलगुरु कालिदास संस्कृत विद्यापीठ
Kavikulaguru Kalidas Sanskrit University

A screenshot of the login page for the Integrated University Management System. The page has a header with the university name and logo. The main content area is titled "Login" and contains two input fields for "Username" (with the value "KKSU10324") and "Password" (with masked characters "*****"). Below the fields is a "Login" button. To the right of the login fields are links for "Forgot your password?", "College Registration", "Student Registration", and "Apply for Ph.D.". The page also features a "Forgot Password" button in the top right corner.

1.5 Profile Dashboard

Profile dashboard screen allows you to view the latest verification status of your profile. The Sections mentioned in the dashboard are mandatory sections to be filled and sent for verification. Once you complete filling information in the listed sections of the dashboard your profile will be verified, and your application will be submitted to university for further approval process.

This is the screen just after entering your login ID and PW and clicking to the Affiliation Tab.

You must click again to the affiliation management



Kavikulaguru Kalidas Sanskrit University



SANJEEV SHUKLA

Home

Dashboard

Affiliation

Affiliation Management

Academics Calendar



Welcome to Kavikulaguru Kalidas Sanskrit University

Maharashtra State had no Sanskrit University before 1997. The former Prime Minister of India, Hon'ble Shri P.V. Narasimha Rao, who is a great scholar of Sanskrit, always insisted that Maharashtra has a great tradition of Sanskrit learning hence it should have an independent University. The initiative of Hon'ble Shri P.V. Narasimha Rao and the strong motivation of Late. Shri. Sudhakarrao Naik and the tireless efforts of Dr. Shrikant Jichkar in creating a non-formal model and well studied act for the University has helped the smooth establishment and take off of this University. The University was established on 18th September 1997. The place Bantek, which is a township in Nagpur district, was selected because it is connected to the name of great poet of the world Kavikulaguru Kalidas.

After clicking to the affiliation management, you must click to the view profile tab mentioned in bottom left hand side.



Kavikulaguru Kalidas Sanskrit Vishwavidyalaya (University)

Institute Detail

Affiliated Courses 0	Affiliated UG Course 0	Affiliated PG Course 0
Total Intake 0	Total UG Intake 0	Total PG Intake 0

Profile

View Profile

View Applications

The application form is divided into below sections:

- Institute Details
- Infrastructure Details
- Faculty Details
- Declaration & Checklist

1.5.1.2 Organization member Details

- Enter the details who are representatives of the organization. i.e. Secretary/Joint Secretary etc.
- After filling the information, you can upload the documents if required

Organization member details

Designation*

Select

Title*

Select

First Name*

Designation is required

Title is required

Middle Name

Last Name / Surname

Date of Birth*

DD-MM-YYYY

Alternate Mobile No

Date Of Appointment*

DD-MM-YYYY

Gender*

Select

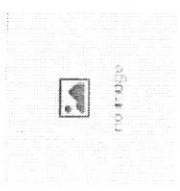
Mobile No*

Email*

Upload Photo

Std Code - Landline No

Preview



Passport Photo (Size should be Max. 100 KB)*

Choose File

No file chosen

Save

Close

1.5.1.1.3 Institute Details

1.5.1.1.4 Resolution Details and Other details

Home / Application Form / Institute Detail

Board of Directors Resolution for Starting Institution

Resolution Date * Resolution Number *

Institute Details

Institute Name

Registration Authority Issue *

Registration Authority Issue

State *

Jurisdiction District *

Taluka *

Pin Code *

Location Category *

Phone Number

Establishment GR No *

Establishment GR Date

Google Map *

TAN Number *

Latitude Of Land *

Enter Location Of Land *

Institute Other Details

Home / Application Form / Institute Other Details

First Affiliation Issued By *

College Category *

Institute Status * ☐ Men ☐ Women ☐ Co-Education

Are you applying for starting minority category college? ☐ Yes ☒ No

Course Level

Faculty ☐ Single Faculty ☐ Multi Faculty

Is complied as per section 2(f) of UGC Act 1956? ☐ Yes ☒ No

Is complied as per section 12(B) of UGC Act 1956? ☐ Yes ☒ No

1.5.1.5 Existing Course Details

Enter the details of courses which are already affiliated in your institute.

X

Course*

Course Category*

Course Commencement Year*

Sanctioned Permanent Affiliation Divisions*

Sanctioned Annual Affiliation Division*

Sanctioned Granted Divisions (Year I)*

Sanctioned Non-Granted Division (Year I)*

Shift*

Medium of Instruction*

Course Duration (Years)*

Is Course Honorary*
☐ Yes ☒ No

Total Divisions (Year I)*

Total Intake (Year I)*

Course Affiliated to University*
☐ Yes ☒ No

1.5.1.6 Subject Details

Enter details of subjects under the selected courses in the previous page.

X

Subject Details

Course*

--Select--

Semester/Year*

--Select--

Subject*

--Select--

Subject Type*

Select

Grant Type*

Select

Affiliation Type*

Select

Affiliation Letter No*

Affiliation Letter Date*

DD-MM-YYYY

Save

Close

1.5.1.7 Accreditation Details

Accreditation Details

X

Add/Edit Accreditation Ranking Details

Accreditation / Ranking Body *

Validity (With Effect From) *

Accreditation Cycle *

Accreditation Status*

Ranking / CGPA*

Select Course *

Validity (Till) *

Current Accreditation / Reaccreditation year *

Granted College of Potential Excellence Status by UGC
☒ Yes ☐ No

Date of Accreditation Certificate / Ranking *

Status of Accreditation
☐ Valid ☒ Expired ☐ Applied For

Validity (No. of Years) *

Grade*

Certificate Number *

Save Close

1.5.1.8 HSC Exam Center Details

If your institute is a recognized HSC Exam center, then enter number of students appeared for HSC exam.

If you click to No radio button, you have to click next tab

HSC Exam Center

Is the proposed institute already registered as HSC examination center? *

☒ Yes ☐ No

Number of Students appearing for HSC examination from your center *

	Arts	Commerce	Science
March	0	0	0
October	0	0	0

1.5.1.9 Bank Account Details

Fill details of bank account of institute

[Home](#) / [Application Form](#) / [Bank Account Details](#)

View/Upload Your Documents

Search IFSC Code*

SEARCH IFSC CODE

Search

Account Holder Name*

ACCOUNT HOLDER NAME

Purpose Of Account*

PURPOSE OF ACCOUNT

Add

Account Number*

ACCOUNT NUMBER

Type of Account*

SELECT

Enter details of movable/ immovable property registered with the institute.

1.5.1.10 Current Financial Year Details

Provide financial details related to income & expenditure for the current financial year.

Current Financial Year Details

[Home](#) / [Application Form](#) / [Current Financial Year Details](#)

Income Details

Last Date*

DD-MM-YYYY

Interest From Bank

Sales Of Application Forms

Funds from Central Government *

Funds From State Government *

Funds from AICTE *

Funds from UGC *

Funds from Donations *

Funds from Other Bodies *

Funds from Student Fees *

Funds from Internal Revenue *

Funds from Other Sources *

Other Funds Details

Funds From University *

Funds From RUSA

Expenditure Details

Teaching Staff Salary *

Non-Teaching Staff Salary *

Remuneration to Visiting/Guest Faculty *

Building Maintenance *

Consumables *

Library *

Equipment *

Furniture *

Scholarship *

Others *

1.5.1.11 Funds Availability Details

Enter details of movable/ immovable property registered with the institute

Funds Availability

[Home](#) / [Application Form](#) / [Funds Availability](#)

Movable Property Details

Movable Property Details

Details of Planned/ Unplanned expenditure

Details of Planned/ Unplanned expenditure

Immovable Property Details

Immovable Property Details

Total Amount in Bank Deposits

Total Outstanding Loan

1.5.2 Infrastructure Details

Under this section, details related to land, buildings, other infrastructural facilities available with your institute are provided.

1.5.2.1 Land Details

Enter details of land on which institute is built.

Add Land Details

Land ownership * Select ▼ Land ownership is Required.	Total Land Available in (Sq Meter)*	Land Registered in the Name of*
Land Registered With*	Land Registration Date* DD/MM/YYYY	Registration Number*
Survey Number*	Land Use Certificate Issued By*	Land Use Certificate date* DD/MM/YYYY
Latitude Of Land*	Mortgaged Land* ☐ Yes ☒ No	
Enter Location Of Land* Enter a location Map Satellite		

1.5.2.2 Building Details

Register buildings build in institute campus.

X

Name of Building *

NAME OF BUILDING

Building Number *

BUILDING NUMBER

Building Status *

Select

Total built up Planned area (Sq Meter) *

0

Total built up Area ready (Sq Meter) *

0

Circulation Section Area (Sq Meter) *

0

Administrative Section Area (Sq Meter) *

0

Instructional Section Area (Sq Meter) *

0

Amenities Section Area (Sq Meter) *

0

Type of Construction *

Select

Type of Construction is Required.

Building Ownership *

Select

Building Ownership is Required.

Save

Close

1.5.2.3 Building Area Type Details

Building Area Type Details

[Home](#) / [Application Form](#) / [Building Area Type Details](#)

View/Upload Your Documents

Area Type

Instructional Area

Building Name

Select

Course Type

Select

Add Sub Area

Action	Sr.No.	Area Type	Building Name	Course Type
--------	--------	-----------	---------------	-------------

1.5.2.6 Laboratory Details

Fill details of laboratory for each course in the institute.

Add/Edit New Lab Details

[Home](#) / Laboratory Details

Department/Course *
Select

Name Of Laboratory *
NAME OF LABORATORY

Major Equipments in the Laboratory *
MAJOR EQUIPMENTS IN THE LABORATORY

Area Of Lab(In Sq Feet) *
0

Amount spent till date *
0

Budget for the current Year (in Lakhs)
0

No.of PCs available *
0

First Aid Facility *
☐ Yes ☒ No

Practical Exam Seating Capacity *
0

1.5.2.7 Computer Lab Details

Fill details of computer lab facilities available in your institute.

Add Computer Lab details

Department/Course *
Select

Name Of Laboratory *
NAME OF LABORATORY

Details of Legal softwares *
DETAILS OF LEGAL SOFTWARES

Wi Fi Facility * Yes ☐ No ☒

No.of PCs available *
0

No of printers *
0

No of PCs Connected to LAN *
0

Internet Service Provider *
INTERNET SERVICE PRO

Internet Bandwidth (mbps) *
0

Internet Connection Ratio
0

Lab Area(In Sq Feet) *
0

1.5.2.8 Hostel Details

Fill details of hostel facilities available in your institute.

Hostel Name*

Hostel Location*

Select

Hostel Funded By*

Select

Hostel Category*

Select

Area (in Sqm)*

0

Student Count*

0

Reservation Room*

☒ Yes
 ☐ No

Backup Supply*

☐ Yes
 ☒ No

Library Facility*

☐ Yes
 ☒ No

Internet Facility*

☐ Yes
 ☒ No

Occupancy Types

Rooms Count

+

1 Student/Room

0

2 Student/Room

Save

Close

1.5.2.9 Sports Facilities Details

Fill details of sports facilities available in your institute.

Sport Activities Details

Vineet/Abhishek Vasa / Documentation

Play Ground *

NO

Sport Budget *

0

Game Details

+

Sport Level*

Game*

Playground Area (SqFeet)*

0

Other Achievements

Total Awards*

Home / Application Form / Sport Activities Details

1.5.2.10 Furniture Details

Fill details of furniture type available in your institute. For Library, Laboratory, Classroom and Office Furniture

Furniture Area Type : Class Room Furniture			
Check box *	Furniture Type *	Number Of Units *	Price *
☐	Desks		
☐	Benches		
☐	Chairs		
☐	Fans		
☐	Other		

1.5.2.11 Other Infrastructure Details Check List

Fill details of other infrastructure available in your institute.

Other Infrastructure Details Check List			
Show 5 entries		Search:	
Sr.No	Available Facilities	Status	
1	Provision of Drinking Water for Students	☐	
2	Provision of Drinking Water for Staff	☐	
3	Sanitary Facility for Staff	☐	
4	Sanitary Facility for Boys	☐	
5	Sanitary Facility for Girls	☐	

Showing 1 to 5 of 23 entries

Previous 1 2 3 4 5 Next

1.5.3 Faculty Staff Details

1.5.3.1 Sanctioned Post Details

Provide details of posts sanctioned for your institute as per university standards.

Add Sanction Post Details

Post Type*	Role*	Course*
Govt. Sanctioned Post ▼	Select ▼	Select ▼
Designation *	Nature of Appointment *	Approved by University
Select ▼	Select ▼	☐ Yes ☒ No
Approval Letter No. *	Approval letter Date*	No of Sanction Post *
Approval Letter No.	DD-MM-YYYY	0
Save Close		

1.5.3.2 Statutory Body Details

Enter details of various administrative/ statutory bodies in your institute.

Home / Application Form / Statutory Body Details			
Statutory Body Details			
Statutory Type*	Last Year Meeting Count*	Last Meeting Date*	
Select ▼	0	DD-MM-YYYY	Save Reset
Action	Member(s)	Sr.No.	Statutory Type
  		1	Governing Body/ Council
Last Year Meeting Count		Last Meeting Date	
2		01-04-2019	

1.5.4 Declaration & Checklist Details

1.5.4.1 Checklist

Fill checklist as applicable.

Check List				
SNo	CheckListItem	Option	Remarks	
1	नवीन महाविद्यालय युक्त कठ्यमाठी इटादापत्र मागणाऱ्या संस्थेच्या विहित नमुन्यातील अर्ज	Selec		
2	संस्था नोंदणी प्रमाणपत्राची साक्षात्कृत प्रत	Selec		
3	संस्थेच्या घटनेची साक्षात्कृत प्रत	Selec		

1.5.4.2 Document Details

Upload all relevant documents necessary for affiliation in respective tabs the upload option is available.

Upload Document

Note : Only not uploaded document list will appear.

Select Document Type

Select

Document Short Name

Remarks about uploaded document

Select Document

Choose File

Upload

1.5.4.3 Self-Declaration

Check the declaration & proceed. After submitting form post selecting self-declaration, you will not be able to make any changes to the form. Make sure that all information is filled correctly before submitting self-declaration.

Self Declaration

Home / Application Form / Self Declaration

I/ We are also aware that this application does not mean grant of affiliation but shall be validated by the authorities and approve/ affiliated / reject either in part or complete depending upon the Training Infrastructure requirement and availability.

Previous

I accept the above declaration.

Next

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CAMPUS MANAGEMENT 2020 Campus Management Corp.

2 Affiliation Admin Roles & Responsibilities

Affiliation admin performs the below roles:

- Creating Committees for Inspection
- Assigning Application Forms to various members/ bodies/ committees

2.1 Create Committee

Admin can create committees for inspection process by entering below mentioned details.

Home / Application Form / Create Inspection Committee

Create Inspection Committee

Home / Inspection committee Details

Inspection committee Details

Committee Type*

Local Inspection Committee (LIC) ▼

Committee Name*

Description*

Formation date of Committee*

14/04/2019

Create Password

.....

Confirm Password

....

Committee Users Details

Title*

Mr. ▼

First Name *

Middle name

Last / Surname Name *

Designation *

Primary Mobile No. *

Alternative Mobile No.

E-mail ID *

Required Field

Is Committee Head *

☐

+ ADD NEW MEMBER

Save

2.2 Assigning Institute for Approval

1. Click on GO TO ACTION button in front of the institute list.

Home / Application Form / Institute Final Report Submitted

Sr No.	affiliationType	InstName	status	action	print Final Affiliation letter
1	Extension Affiliation- New Subject	Test Institute 2139, Mumbai, dfg@sdf.com, 0416 2249295 - 2139	Assigned To (AFFILIATIONADMIN) On 11/04/2019, Further Action Pending	Go To Action	--
2	New Affiliation	mit, Pune City / Haveli Pune, ajaykumarpm@campusmgmt.com, 0253 - 2160	Assigned To (AFFILIATIONADMIN) On 14/03/2019, Further Action Pending	Go To Action	--

2. Click on Assign for Inspection tab.

»

Institute Details		»	
Institute Name : Test Institute 2139	District : Mumbai	Affiliation Type : Extension Affiliation- New Subject	
Faculty : Faculty of Science & Technology	Program : M.A.	Course : Mechanical,Mechanical	
Current Status : Assigned To (AFFILIATIONADMIN) On 11/04/2019, Further Action Pending			
Admin Actions			
Application Form	Document Details	All Final Remarks	Assign For Inspection

»

3. Select Role Type>> Username & input FROM- TO Inspection date between which the committee should visit for inspection.

»
Institute Details

Institute Name : Test Institute 2139

District : Mumbai

Faculty : Faculty of Science & Technology

Program : M.A.

Affiliation Type :
Extension Affiliation- New Subject

Course : Mechanical/Mechanical

Current Status : Assigned To (AFFILIATIONADMIN) On 11/04/2019. Further Action Pending

Role Type

INSPECTION COMMITTEE

User Name

Local Committee - sargc

Expected Inspection Start Date

04-04-2019

Expected Inspection End Date

30-04-2019

Additional Remarks

Visit for inspection

[Assign](#)

3 Local Inspection Committee (LIC) Roles

LIC after completing their visit to the institute are supposed to submit their inspection visit report online. LIC committee head will login to their account and complete the process as mentioned below

3.1 Checking Pending Institutes for Inspection

Click on institute list button on left hand side. A window will open on screen. Click on search button which will show list of all institutes assigned to the committee for inspection.

[Home](#)
[Institute List](#)
[Inspection](#)
[Institute List](#)

[Home](#) / [Application Form](#) / [Institute List](#)

Affiliation Status

All

District

All

Affiliation Type

All

[Search](#)

Show 10 entries

Search:

Institute Name

Test Institute 2139

Course

Mechanical/Mechanical

Affiliation Type

Extension Affiliation- New Subject

Status

Assigned To (INSPECTIONCOMMITTEE) On 14/04/2019 for action between 14/04/2019 and 30/04/2019 further Action Pending

[Previous](#) [Next](#)

3.2 Giving Section Wise Remarks

1. Click on the institute name which will open the below window. Click on application form tab which will open the summary of application.

Committee Actions			
Institute Name : Test Institute 2139	District : Mumbai	Affiliation Type : Extension Affiliation- New Subject	
Faculty : Faculty of Science & Technology	Program : M.A.	Course : Mechanical/Mechanical	
Current Status : Assigned To (INSPECTIONCOMMITTEE) On 14/04/2019 for action between 14/04/2019 and 30/04/2019. Further Action Pending			
 Application Form	 All Committee Remarks	 Prforma A	 Prforma B
 Program wise Checklist	 General Checklist Given By Institute	 View Documents Uploaded By Institute	 View/Upload Your Documents
 All Final Remarks	 Committee Final Remarks	 Course wise Final Approval	 Local Inspection Committee Letter

2. Click on Give Inspection Remark for the section which you want to fill remarks for. Carry the same process for all the sections where remarks are not entered.

Application Summary

Promoting Organization Details

Type of Promoting Organization : Partnership

Registration/ Incorporation Number : sdfsd

State : Maharashtra

City / Village :

Email Id : a@a.com

Vision of the organization : sdfdsf

Registration / Incorporation Certificate : Download

PAN Card of the organization : Download

Application Form

Name of Society/Trust/Company/Partnership(As appeared on Registration Certificate) :

Address : sdfsd

District : Pune

Phone Number : 020-

Genesis of the organization : 020-sdfsd

Date of Registration : 02-01-2019

Pin Code : 411018

Taluka : Pune City / Haveli

Mobile Number : 12345678

Mission Statement of organization : sdfsd

[Print](#)

Institute Inspection

Section Name	Promoting Org Details
Action*	Complied
Remarks*	Information Found Correct

[Save](#)
[Close](#)

3.3 Proforma A

Click on Proforma A tab for giving remarks related to infrastructure facilities available in the institute.

SNo	ChockListtom	Option	Remarks
1	महाविद्यालयासाठी आवश्यक व पुढेही इमारत	जोडणी	
2	मान्यताप्राप्त प्राचार्याची नेमणूक	सिंहिता	
3	अद्यावत प्राचार्य कक्ष	नाही	
4	विद्यापीठ मान्यताप्राप्त आवश्यक पूर्णचिळ अध्यापकांची नेमणूक असल्यास	Selec	

3.4 Proforma B

Click on Proforma B tab for giving remarks & completing the checklist.

SNo	ChockListtom	Option	Remarks
1	महाविद्यालयाचे वर्ग विषय व अध्यापक निहाय वेळापत्रक	होय	
2	अ) महाविद्यालयाच्या वेबसाईटवर महाविद्यालयात चालतिल्या जाणाऱ्या अभ्यासक्रमांची माहिती	आहे	
3	आ) प्रवेश प्रक्रिया/प्रवेशाचे निकष/ पात्रता प्रवेश शुल्क व इतर शुल्कासह	आहे	
4	इ) महाविद्यालयाद्वारे करण्यात आलेली संशोधन विषयक कार्याची माहिती	आहे	

3.5 Course Wise Checklist

Give remarks on course wise infrastructure availability checklist.

ProgramItem B.A. Special			
SNo	ChockListtom	Option	Remarks
1	आवश्यक वर्गस्थितांची संख्या	Select	
2	मान्यता प्राप्त आवश्यक शिक्षकांची विद्यापीठ समितिद्वारे पूर्णचिळ नियुक्ती	Select	

3.6 Validating Institute level Checklist

Give remarks on checklist filled by institute during registration.

SNo	ChockListItem	Option	Remarks	Action	Remarks
1	नवीन महाविद्यालय युक्त करण्यमाठी इरादापत्र मागणाऱ्या संस्थेचा विहित नमुन्यातील अर्ज	होय	Hello	Non Compliance	New!
2	संस्था नोंदणी प्रमाणपत्राची साक्षात्कृत प्रत	नाही	Hi	Complied	NC New 2
3	संस्थेच्या घटनेची साक्षात्कृत प्रत	लागू नाही	Again	Select	
4	चालू वर्षाच्या तपशीलवार अंदाजपत्रकाची प्रत	नाही		Non Compliance	

3.7 Document Upload by LIC

LIC members can upload documents/ pics as proof of their visit from the below section.

×

Upload Document

Note : Only not uploaded document list will appear.

Select Document Type

New Document

Document Short Name

Science Laboratory Proof

Remarks about uploaded document

Pics of Science Laboratory Proof

Select Document

Choose File

Upload

3.8 LIC Member Remarks on Inspection

All members of LIC committee must provide their individual remarks on the inspection.

Action	Sr.No.	Name	Mobile No	Is Present?	Remarks	Recommendation
☐	1	Ajay Morade	9960646820	Present	All details are avai....	Recommended
☐	2	Ganesh Jha	9096129044	Present	Issue with lab....	Not Recommended

Submit Your Final Recommendation

3.9 Approving Course Wise Intake

LIC will enter the intake which has to be approved depending on the infrastructure availability.

Course	Total Division/Unit	Total Intake	Proposed Extended Unit/Division	Proposed Intake	Approved Division	Approved Intake	Approval	Remarks	Action
Mechanical	1	1	NA	NA	1	56	Approved	cxsdbsd....	↻
Mechanical	1	1	NA	NA	1	0	Approved	60....	↻

3.10 LIC Final Letter

LIC committee can download & print the inspection report.

Organization Name & Address:	
Organization Name:	
Organization Address:	Pune City Pune City / Haveli Pune Maharashtra 411018
Email:	a@o.com
Contact Number:	020
Institute Name & Address:	
Institute Name:	Test Institute 2139
Address:	sdadrtgtr Mumbai Maharashtra 400029
Email ID:	dfg@edf.com
Contact Number:	0458 2240205
Faculty Details:	Faculty of Science & Technology
Program Details:	M.A.
Course Details:	Mechanical/Mechanical
Application Subject:	
Remarks by Committee:	
1	Name of Member: Morada Ajay p Remarks: All details are correct
2	Designation: Member Remarks: Issue with lab
3	Name of Member: Jha Ganesh J Designation: Member Remarks: Issue with lab
Final Remark:	
Final Recommendation:	Recommended
Final Remark:	sdadrt