**SHIVAJI UNIVERSITY, KOLHAPUR**

REPORT OF THE LOCAL INQUIRY COMMITTEE

VISIT FOR CONTINUATION / EXTENSION OF AFFILIATION /INCREASE IN INTAKE / PERMANENT AFFILIATION OF B. PHARM. / M. PHARM COURSE CONDUCTED UNDER

FACULTY OF SCIENCE AND TECHNOLOGY



**SHIVAJI UNIVERSITY, VIDYANAGAR**

**KOLHAPUR – 416 004**

Phone No. : 091-0231-2609146, 2609091, 2609092, 2609135, 2609136, 2609089

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**SHIVAJI UNIVERSITY, KOLHAPUR**

**Instructions to Local Inquiry Committee (LIC)**

1. The Local Inquiry Committee has to meticulously scrutinize and evaluate the self assessed affiliation report submitted by the college. It is mandatory for Local Inquiry Committee to submit the evaluated affiliation report online/offline to Shivaji University, Kolhapur immediately after it’s visit.
2. Committee has to clearly mention in its report, whether the conditions on the basis of which affiliation was granted to institute for previous academic year, have been fulfilled or not.
3. Committee has to verify all the basic infrastructural facilities, the availability of any other innovative and professional programs or facilities available in the college.
4. Video CD or photographs of the college building and all infrastructural facilities recorded during the LIC visit need to be submitted with the LIC report.
5. The committee shall record the score under each subsection of allotted marks only after physical verification of all infrastructural facilities and relevant documents.
6. The recommendation for affiliation by LIC shall be based on the percentage of total marks scored. The **percentage of marks should be calculated by considering the total marks of only applicable subsections**.
7. For recommending continuation of affiliation, the college must score **minimum** **65% marks each** in Annexure-A (Mandatory and essential Educational facilities), Annexure-B (Other essential facilities) and Annexure C1 (for UG course) and/or Annexure C2 (for PG course).

If a college secures less than 65% marks consecutively for three years in Annexure A, B and C1 and/or C2 a deaffiliation process will be initiated by the competent authority of the University.

1. Even if college scores more than 65% marks in Annexure A, B, and C but does not have regularly appointed principal and required faculty or if the principal is approved as in charge principal for more than one year the recommendation for affiliation cannot be given for more than one year.
2. It is mandatory for committee to submit scanned document’s of each point and sub points mentioned in the affiliation form in CD along with LIC report.
3. Deficiency of books and equipments should not be given in terms of cost but should be given in terms of equipment specifications, book titles and required number.
4. Submission of false report will lead to disciplinary action as per the recommendation of university authorities against all responsible members.

**Date:**

**To**

**The Registrar**,

Shivaji University,

Kolhapur.

**Sub: Local Inquiry Committee Report of natural growth/continuation of Affiliation/permanent affiliation of Bachelor/Master of Pharmacy course.**

**Ref:**

Respected Sir,

As per the above referred letter a Local Inquiry Committee for natural growth/continuation/permanent affiliation of ………………………………………………… ………………………………………………….. from June, ………. was constituted under my chairmanship.

Our Committee visited this college/institute on …………………… .

Kindly accept the report of our committee along with the documents provided to us by the concerned college and the TA-DA bills of the committee members.

Thanking you,

Yours faithfully,

Chairman,

Local Inquiry Committee

**Local Inquiry Committee Report**

**Natural growth/continuation of Affiliation/Permanent Affiliation**

**of Bachelor/Master of Pharmacy course.**

**1.**Names of Trust/Society …………………………………………………………………

Reg. No. ………………………….

Address: ………………………………………………………………………

………………………………………………………………………

Year of establishment: ………………………...……………………………………………

Telephone: Std. Code: …………… No.……………. Fax: ……………..

E mail ID :…………………………………………………………………………

Web site Address :………………………………………………………………………...

**2.**Name of College: ………………………………………………………………….

Address: ………………………………………………………………………

………………………………………………………………………

Year of establishment: ………………………...……………………………………………

Government Approval No………………………………………………………………….

Date:………………………………………………………………………………………..

Telephone: Std. Code: …………… No.……………. Fax: ……………..

E mail ID :…………………………………………………………………………

Web site Address :………………………………………………………………………...

Government approval status i. Granted

ii Non granted

**3.**Courses taught in recognized Institute/college: Year of inception Granted/ Non-Granted

B. Pharm. ………………………………

M. Pharm. 1…………………………….

M. Pharm. 2…………………………….

M. Pharm. 3…………………………….

M. Pharm. 4…………………………….

M. Pharm. 5…………………………….

**4.** Name of the Principal of the College: ..............................................……………………

**5.** College NBA/NAAC Accreditation:.…………………………………………………….

Accreditation Status and Year: …………………… ……………………………………

NIRF ranking …………………………………………………………………………….

**6.** Public Information Officer Name :……………………………………………………..…

Appellate Officer Name : ………………………………………………………...............

**7.** Permission of State Govt.,DTE, AICTE& PCI………………………………………….

**8**. Affiliation of University to all courses……………………………………………………

**9.** B. Pharm. Course Admission Information:

|  |  |  |
| --- | --- | --- |
| Year | Intake | Admission |
| First Year |  |  |
| Second Year |  |  |
| Third Year |  |  |
| Final Year |  |  |

**10.** M. Pharm. Courses Admission Information:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Specialization | Approved Intake | | Admitted strength | |
|  | First Yr | Second Yr | First Yr | Second Yr |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**11.** Course wise Faculty Information

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No | Name of the Faculty | Designatn | Qualificatn | Subject | Category | Joining Date | University Approval Letter No. & Date |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

(Note: Attach a separate list)

**12.** Research Information of the college/institution:

|  |  |  |
| --- | --- | --- |
| 1 | No. of Faculty with Ph.D. |  |
| 2 | No. of Faculty with M. Pharm. |  |
| 3 | No. of Research publications till date | 1.National  2. International |
| 4 | No. of Research projects completed till date | 1. Major > 3Lakh  2. Minor |
| 5 | No. of Research projects undertaken till date | 1. Major > 3Lakh  2. Minor |

(Note: Attach list of publications and projects)

**13.** Visit date of the Previous local inquiry committee: …………………………………….

**14.** Conditions laid down by previous local inquiry committee and Status of compliance:

|  |  |  |
| --- | --- | --- |
| S.N. | Conditions | Compliance status |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |

**Note: Attested copy of the compliance report with supporting documents be attached.**

All the above stated information is true. For any information found to be untrue or false I will be solely responsible for the consequences.

Date:

[ Principal Name sign & Stamp ]

**Note: 1. All the above information should be filled by the college**

**2. The Principal of the college should go through the score chart filled by the committee before signing it.**

**3. The Principal of the college should keep ready the soft copy (CD) of all**

**scanned documents as required for submission to the committee.**

**Annexure – A**

**MANDATORY AND ESSENTIAL EDUCATIONAL FACILITIES**

**( Total Marks – 150 )**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Mandatory basic physical and educational facilities** | **Max. Marks** | **Available Yes/No** | **Self assessement marks.** | **Committee' assessement marks.** | **Remark** |
| 1 | 1. Appointment of Approved and qualified Principal (25marks) 2. University approved I/C Principal maximum for one year (5 marks) | 25 |  |  |  |  |
| 2 | Qualified and Approved Librarian | 15 |  |  |  |  |
| 3 | Qualified and Approved Physical Director | 15 |  |  |  |  |
| 4. | Approved No of teaching staff as per norms   1. 100% Appointment (20) 2. 91% to 99% appointed (18 Marks) 3. 71% to 90% appointed (15 Marks ) 4. 5o% to 70% appointed (10 Marks) 5. Less than 50% (00 Marks) | 20 |  |  |  |  |
| 5. | Compliance of the conditions laid by the previous committee   1. 100% conditions complied (20 marks) 2. 76% to 99% conditions complied (15 mks) 3. 61% to 75% conditions complied (10 mks) 4. 50% to 60% conditions complied (05 mks) 5. Less than 50% conditions complied(0 mks) | 20 |  |  |  |  |
| 6. | Compliance status regarding NBA/NAAC/NIRF  A) Accredited (04 mks)  IIQA/SSR/SAR Submitted (03 marks)  B) NIRF Application completed (01 mark) | 05 |  |  |  |  |
| 7. | Paper Assessment at CAP  (Total Students \* Total Subjects) + 10% Excess Answer sheets = 100%  100% - 10 (marks)  75 – 99% - 08 (marks)  50 – 74% - 05 (marks)  Less than 50% - 00(marks) | 10 |  |  |  |  |
| 8. | Course wise actual No. of admitted students | 01 |  |  |  |  |
| 9. | Office of the college is computerized | 01 |  |  |  |  |
| 10. | Principal cabin | 01 |  |  |  |  |
| 11. | Principals ante-chamber | 01 |  |  |  |  |
| 12. | Boys common room | 01 |  |  |  |  |
| 13. | Girls common room | 02 |  |  |  |  |
| 14. | Separate Staff room | 01 |  |  |  |  |
| 15. | IQAC section | 02 |  |  |  |  |
| 16. | Adequate college Building as per AICTE norms  Own Building (03 Marks)  Rental Building (02Marks) | 03 |  |  |  |  |
| 17. | Adequacy of Class rooms  As Per Requirement ……….. (02 Marks)  Less than Requirement……….(01Marks) | 02 |  |  |  |  |
| 18. | No. of Benches (Minimum 1 per 2 Students) | 02 |  |  |  |  |
| 19. | Library infrastructure as per norms | 03 |  |  |  |  |
| 20. | **Books** Required Available Marks  Titles .…….. …..…. (01)  Volumes .…….. ……… (01)  **Journals** Required Available Marks  International .…….. …..…. (01)  National ………. ….….. (01) | 04 |  |  |  |  |
| 21. | Reading Room   1. Students (02 Marks) 2. Staff (01 Marks) | 03 |  |  |  |  |
| 22. | Separate and adequate toilets   1. Boys (02 Marks) 2. Girls (02 Marks) 3. Staff (01 Marks) | 03 |  |  |  |  |
| 23. | NSS Room | 01 |  |  |  |  |
| 24. | NCC Room | 01 |  |  |  |  |
| 25. | Adequate Gymkhana/Sports facilities   1. Separate Room (01 Marks) 2. In-door (01 Marks) 3. Out-door (01 Marks) | 03 |  |  |  |  |
| 26. | Adequacy of play ground   1. Own (02 Marks) 2. Rental (01 Marks) | 02 |  |  |  |  |
| 27. | Internet Facilities   1. For Students (02 Marks) 2. For Teaching Staff (01 Marks) | 03 |  |  |  |  |
|  | 1. **Total Marks** | **150** |  |  |  |  |
|  | 1. **Marks Obtained** |  |  |  |  |  |
|  | 1. **% of total obtained marks** | **%** |  |  |  |  |
|  | 1. **Min. required Percentage of marks** | **65%** |  |  |  |  |
| **Name and Signature of Principal** | | | | | | |

**Name and Signature of committee members**

**Name (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Member Member Chairman**

**Annexure – B**

**OTHER ESSENTIAL FACILITIES**

**( Total Marks – 150 )**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Other Essential Facilities** | **Max. Marks** | **Available Yes/No** | **Self assessement marks.** | **Committee' assessement marks.** | **Remark** |
| 1 | Subject-wise time table as per teaching staff workload / academic calendar | 02 |  |  |  |  |
| 2 | Updated College website | 04 |  |  |  |  |
| 3 | Whether Permanent appointment letters are given to Teaching & Non-teaching staff | 04 |  |  |  |  |
| 4 | Whether service book record of all teaching staff is updated and maintained in duplicate? | 04 |  |  |  |  |
| 5 | 1. Salary to teaching and non-teaching staff is as per norms and regular (2 mark) 2. Whether amount towards GPF/CPF/DCPS of teaching & non-teaching staff is deducted from salary & deposited with concerned office? (2 mark) | 04 |  |  |  |  |
| 6 | Whether all teaching & non-teaching staff positions are sanctioned and approved along with pay fixation from the concerned office? | 04 |  |  |  |  |
| 7 | Whether roster of all teaching & non-teaching staff of all departments is maintained and updated? | 02 |  |  |  |  |
| 8 | Whether biometric facility is available for daily attendance of teaching & non-teaching staff ? | 02 |  |  |  |  |
| 9 | Students present in University Merit List for last five years | 04 |  |  |  |  |
| 10 | Modern teaching aid availability and utilization (Audio-video, LCD, Smart board, etc) | 04 |  |  |  |  |
| 11 | Whether record of all students is entered in a general register? | 02 |  |  |  |  |
| 12 | Whether fees collected from students are as approved by concerned authority? | 02 |  |  |  |  |
| 13 | Participation of students in last year lead college activity, Youth Festival. | 04 |  |  |  |  |
| 14 | Organization of intra- and inter- college, lead college, university and zonal sports events in previous academic year | 04 |  |  |  |  |
| 15 | Participation of students in intra- and inter- college sports events in last year | 02 |  |  |  |  |
| 16 | Clean College campus with maintained garden | 04 |  |  |  |  |
| 17 | College Annual magazine published | 04 |  |  |  |  |
| 18 | Independent Exam section with adequate facilities | 04 |  |  |  |  |
| 19 | Discipline monitoring using CCTV facilities | 02 |  |  |  |  |
| 20 | Parking Facility | 02 |  |  |  |  |
| 21 | Adequate drinking water facilities | 02 |  |  |  |  |
| 22 | Special facility for handicapped | 04 |  |  |  |  |
| 23 | Fire Fighting system | 04 |  |  |  |  |
| 24 | Boys Hostel and Girls Hostel (2 Marks each) | 04 |  |  |  |  |
| 25 | Canteen facility | 02 |  |  |  |  |
| 26 | Placement cell | 04 |  |  |  |  |
| 27 | 1. Standing committee (constitution and functionality) (2 Marks) 2. College Development Committee(2Marks) | 04 |  |  |  |  |
| 28 | Purchase Committee (constitution and functionality) | 04 |  |  |  |  |
| 29 | Registered Alumni association (constitution and functionality) | 04 |  |  |  |  |
| 30 | Student Counseling Cell | 02 |  |  |  |  |
| 31 | Parent-teacher association | 04 |  |  |  |  |
| 32 | Library Committee (constitution and functionality) | 04 |  |  |  |  |
| 33 | Gymkhana Committee (constitution and functionality) | 04 |  |  |  |  |
| 34 | Internal complaints Committee (constitution and functionality) | 04 |  |  |  |  |
| 35 | Anti-ragging Committee (constitution and functionality) | 04 |  |  |  |  |
| 36 | Current year budget | 04 |  |  |  |  |
| 37 | Audit report (Yr.20 - 20 ) | 04 |  |  |  |  |
| 38 | Trust/Society audit report (Yr.20 - 20 ) | 02 |  |  |  |  |
| 39 | Ledger and Daily Cash Book | 02 |  |  |  |  |
| 40 | Fee register | 04 |  |  |  |  |
| 41 | Backward class scholarship record | 04 |  |  |  |  |
| 42 | Dead Stock register | 04 |  |  |  |  |
| 43 | Accession register | 04 |  |  |  |  |
| 44 | Reserve and Deficit Fund | 04 |  |  |  |  |
|  | 1. **Total Marks** | **150** |  |  |  |  |
|  | 1. **Marks Obtained** |  |  |  |  |  |
|  | 1. **% of total obtained marks** | **%** |  |  |  |  |
|  | 1. **Min. required Percentage of marks** | **65%** |  |  |  |  |
|  | **Name and Signature of Principal** | | | | | |

**Name and Signature of committee members**

**Name (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Member Member Chairman**

**ANNEXURE - C1**

**BACHELOR OF PHARMACY**

**COURSE SPECIFC EDUCATIONAL FACILITIES (150 marks)**

**General Course Information:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name the course | Year | Intake | Admitted |
| B.Pharm. | First Year |  |  |
| Second Year |  |  |
| Third Year |  |  |
| Final Year |  |  |

**Faculty List:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr.No. | Faculty name | Subjects being taught | Teaching Experience Years | Industrial Experience Years | University Approval Letter No. & Date |
|  |  |  |  |  |  |

**(Note: Attach separate list)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Course Specific Educational Facilities** | **Max. Marks** | **Available Yes/No** | **Self assessement marks.** | **Committee' assessement marks.** | **Remark** |
|  | Adequacy of teaching staff.  Appointed Faculty : Student ratio-  1:15 10  1:18 07  1:20 03 | 10 |  |  |  |  |
|  | Whether department and cadre-wise separate staff has been appointed as per work load? Professor 01 Marks  Associate Professor 04 Marks  Assistant Professor 05 Marks | 10 |  |  |  |  |
|  | Faculty retention ratio  75% to 100% (10 Marks)  50% to 75% (06 Marks)  Less than 50% (00 Marks) | 10 |  |  |  |  |
|  | Budget utilization as per allocation | 05 |  |  |  |  |
|  | Involvement of Industrial experts in imparting education & training in last 2 years | 05 |  |  |  |  |
|  | Organization of Seminar, Workshop, Conference etc. in last 2 years | 05 |  |  |  |  |
|  | Teachers training and staff development programs conducted in last 2 years  More than 2 per year 05  1 to 2 per year 02 | 05 |  |  |  |  |
|  | Participation of Faculty (minimum 20% every year) in Seminar, Training, Workshop, Conference etc in last 2 years. | 05 |  |  |  |  |
|  | Research publications in last 3 yrs of faculty appointed at B.Pharm.  >15 10  >10<15 08  >5<10 05  >1<5 02 | 10 |  |  |  |  |
|  | Funded Research Projects in last 2 yrs  Minor - ( > 3 ) 05  Major ( > 3 lakhs ) - ( > 1 ) 05 | 10 |  |  |  |  |
|  | Faculty Research Awards like Best Paper Award, Best Project Award etc in last 2 years | 05 |  |  |  |  |
|  | Consultancy work in last 3 years | 05 |  |  |  |  |
|  | MOU’s/Collaborations by college with industries/ Organizations | 05 |  |  |  |  |
|  | IPR/Patents filled by college in last 2 years | 05 |  |  |  |  |
|  | Expert lectures delivered by the Faculty outside in last 2 years | 05 |  |  |  |  |
|  | Curriculum coverage | 05 |  |  |  |  |
|  | Continuous assessment and efforts taken for improvement of the students | 05 |  |  |  |  |
|  | Participation of students in Technical events in last 2 years | 05 |  |  |  |  |
|  | Student Awards in last 2 years | 04 |  |  |  |  |
|  | Financial assistance/support to students for research work in last 2 years | 04 |  |  |  |  |
|  | Special Coaching for Vocational training/GPAT/Competitive exam. | 05 |  |  |  |  |
|  | Industrial Visits in last 2 years | 05 |  |  |  |  |
|  | Student Mentoring System and record | 04 |  |  |  |  |
|  | Student Feedback System | 04 |  |  |  |  |
|  | Efforts for Placement with proof | 05 |  |  |  |  |
|  | Best Practices in the college | 04 |  |  |  |  |
|  | 1. **Total Marks** | **150** |  |  |  |  |
|  | 1. **Marks Obtained** |  |  |  |  |  |
|  | 1. **% of total obtained marks** | **%** |  |  |  |  |
|  | 1. **Min. required Percentage of marks** | **65%** |  |  |  |  |
|  | **Name and Signature of Principal** | | | | | |

**Name and Signature of committee members**

**Name (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Member Member Chairman**

**Marking Scheme for Affiliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Annexure A** | **Annexure B** | **Annexure C1** | **Recommendation for Affiliation** |
| 01 | 65 to 70 % | 65 to 70 % | 65 to 70 % | One Year |
| 02 | 71 to 75% | 71 to 75% | 71 to 75% | Two Years |
| 03 | Above 75% | Above 75% | Above 75% | Three Years |
| Instructions | 1. As per above marking scheme only the lowest score amongst A, B and C1 should be considered for recommending affiliation. 2. If the marks obtained are below the minimum required percentage for consideration of affiliation, the concerned college will be given six months period for improvement and even then if the collage fails to acquire the minimum percentage of marks, action will be initiated as per Maharashtra University Act. 3. The College which has Completed 6 years of Establishment, having Approved Principal/Director, Librarian & minimum 50% Approved Permanent Faculty and is well equipped with Building, Laboratories, Classrooms, other Essential Facilities and also Accredited by NAAC/NBA will be Eligible to apply for Permanent Affiliation | | | |
|  |  | | | |

**COMMITTEE’s COMMENTS ON SPECIAL REMARKABLE WORK-**

Pertaining to special remarkable achievements in academics, cultural, sports, merit based prizes for teachers and staff, Lead college activities, Disaster Management, best practices and Innovative programs.

**COMMITTEE’S RECOMMENDATIONS**

1. **Committee’s recommendation for consideration of CONTINUATION/EXTENSION OF AFFILIATION / INCREASE IN INTAKE**

The aforesaid Affiliation Committee has visited, ------------------------------------------------------------------------------------ College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

Based on the above score chart, the college has acquired for A----------, B----------, C1------- percentage. Hence, this Committee, subject to fulfillment of following conditions, recommends the Affiliation for One /Two/ Three Years, from Academic Year 20 .. .. to 20 … … .

**CONDITIONS TO BE COMPLIED**:

1. ----------------------------------------------------------------------------------------------

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1. ----------------------------------------------------------------------------------------------

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1. ----------------------------------------------------------------------------------------------

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1. ---------------------------------------------------------------------------------------------

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1. **Committee’s recommendation for consideration of**

**PERMANENT AFFLIATION**-

The aforesaid Affiliation Committee has visited, --------------------------------------------------------------------------------------- College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

The college has fulfilled all the requirements as per the Annexure A, B, C1 and has good performance in academic, co-curriculum and extracurricular activities. Hence, this Committee recommends without any condition Permanent Affiliation to the college from Academic year 20… ….

1. **Committee’s recommendation on**

**REFUSAL OF AFFILIATION-**

The aforesaid Affiliation Committee has visited, --------------------------------------------------------------------------------------- College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

Based on the above score chart, the college has acquired for A-------, B--------C1-------Percentage. However, the college failed to achieve minimum requisite percentage for the consideration of Affiliation, hence this Committee recommends the **REFUSAL OF AFFILIATION** from JUNE 20 - 20 .

Moreover the college can fulfill of all educational facilities and amenities essential as per Annexure-A, B and C1 and reapply within one month for consideration of this Affiliation.

1. **Name & Signature of Chairman of LIC :**
2. **Name & Signature of Member :**
3. **Name & Signature of Member :**
4. **Name & Signature of Member**  :

**UNIVERSITY OFFICE REMARKS-**

**-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Jr./Sr. Asst/ Asst. Superintendent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent

\_\_\_\_\_\_\_\_\_\_\_\_\_

Assistant Registrar

\_\_\_\_\_\_\_\_\_\_\_\_\_

DY Registrar

**ANNEXURE-C-2**

**MASTER OF PHARMACY**

**COURSE SPECIFC EDUCATIONAL FACILITIES (150 marks)**

**General Course Information:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **M.Pharm. Courses** | **Estd. Year** | **I/II year** | **Intake** | **Admitted** |
|  |  |  | I |  |  |
| II |  |  |
|  |  |  | I |  |  |
| II |  |  |
|  |  |  | I |  |  |
| II |  |  |
|  |  |  | I |  |  |
| II |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Course Specific Educational Facilities** | **Max. Marks** | **Available Yes/No** | **Self assessement marks.** | **Committee' assessement marks.** | **Remark** |
| 1 | Adequacy of teaching staff.  PG teacher recognized Faculty : Student ratio-  1:12 10  1:15 08  1:30 04 | **10** |  |  |  | Course wise Name and Designation of each PG teacher recognized faculty **(Attach separate list)** |
| 2 | Appointment of separate staff per PG course as per AICTE Norms  Professor 06 Marks  Associate Professor 04 Marks  Assistant Professor 02 Marks | **12** |  |  |  | Eg.: For 3 PG course if only 01 approved Prof. is appointed then score will be 09/3=3, similarly for Associate and Assistant Prof.(Attach separate list) |
| 3 | Budget utilization as per allocation | **05** |  |  |  |  |
| 4 | Involvement of Industrial experts in imparting education & training in last 2 years | **04** |  |  |  |  |
| 5 | Participation of faculty in Seminars, workshops, conferences, group discussion, etc. in last 2 years | **04** |  |  |  |  |
| 5 | Faculty Research Awards like Best Paper, Project, Oral presentation, Poster etc. in last 2 years | **05** |  |  |  |  |
| 6 | Participation of faculty in university central assessment work | **05** |  |  |  |  |
| 6 | Industrial/Outside Research organization projects handled per PG course  More than 2 per year 10 marks 1 to 2 per year 05 marks | **10** |  |  |  |  |
| 7 | Research publications **per PG course** in last 3 yrs  Indexing in Scopus/web of science  >10 25  >5<10 20  >3< 5 15  >1< 3 05 | **25** |  |  |  |  |
| 8 | Funded Research Projects in last 3 yrs  Major ( >3 lakhs ) - ( >1 ) 05  Minor - ( < 3 ) 02  ( > 3 ) 03 | **10** |  |  |  |  |
| 9 | IPR/Patents filled by college in last 2 years | **05** |  |  |  |  |
| 10 | MOU’s/Collaborations by college with industries | **05** |  |  |  |  |
| 11 | Consultancy work in last 3 years | **05** |  |  |  |  |
| 12 | Seminars, workshops, conferences, group discussions, Journal club activity conducted for PG students in last 2 years | **10** |  |  |  |  |
| 13 | Paper/poster presentations by PG Students in University, national/ international workshops / conference in last 2 years | **10** |  |  |  |  |
| 14 | Student Research Awards like Best Dissertation, Best Paper, Project, Oral presentation, Poster etc. in last 2 years | **05** |  |  |  |  |
| 15 | Continuous assessment and efforts taken for improvement of the students | **05** |  |  |  |  |
| 16 | Financial assistance/support to students for research work in last 2 years | **05** |  |  |  |  |
| 17 | Student Placements/employments in last 3 years | **10** |  |  |  |  |
|  | 1. **Total Marks** | **150** |  |  |  |  |
|  | 1. **Marks Obtained** |  |  |  |  |  |
|  | 1. **% of total obtained marks** | **%** |  |  |  |  |
|  | 1. **Min. required Percentage of marks** | **65%** |  |  |  |  |
|  | **Name and Signature of Principal :-** | | | | | |

**Name and Signature of committee members**

**Name (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Member Member Chairman**

**Marking Scheme for Affiliation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr. No.** | **Annexure A** | **Annexure B** | **Annexure C2** | **Recommendation for Affiliation** |
| 01 | 65 to 70 % | 65 to 70 % | 65 to 70 % | One Year |
| 02 | 71 to 75% | 71 to 75% | 71 to 75% | Two Years |
| 03 | Above 75% | Above 75% | Above 75% | Three Years |
| Instructions | 1. As per above marking scheme only the lowest score amongst A, B and C2 should be considered for recommending affiliation. 2. If the marks obtained are below the minimum required percentage for consideration of affiliation, the concerned college will be given six months period for improvement and even then if the collage fails to acquire the minimum percentage of marks, action will be initiated as per Maharashtra University Act. 3. The College which has Completed 6 years of Establishment, having Approved Principal/Director, Librarian & minimum 50% Approved Permanent Faculty and is well equipped with Building, Laboratories, Classrooms, other Essential Facilities and also Accredited by NAAC/NBA will be Eligible to apply for Permanent Affiliation | | | |

**COMMITTEE’s COMMENTS ON SPECIAL REMARKABLE WORK-**

Pertaining to special remarkable achievements in academics, cultural, sports, merit based prizes for teachers and staff, Lead college activities, Disaster Management, best practices and Innovative programs.

**COMMITTEE’S RECOMMENDATIONS**

1. **Committee’s recommendation for consideration of CONTINUATION/EXTENSION OF AFFILIATION / INCREASE IN INTAKE**

The aforesaid Affiliation Committee has visited, ------------------------------------------------------------------------------------ College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

Based on the above score chart, the college has acquired for A----------, B----------, C2------- percentage. Hence, this Committee, subject to fulfillment of following conditions, recommends the Affiliation for One /Two/ Three Years, from Academic Year 20 .. .. to 20 … … .

**CONDITIONS TO BE COMPLIED**:

1. ----------------------------------------------------------------------------------------------

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1. ----------------------------------------------------------------------------------------------

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1. ----------------------------------------------------------------------------------------------

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1. **Committee’s recommendation for consideration of**

**PERMANENT AFFLIATION**-

The aforesaid Affiliation Committee has visited, --------------------------------------------------------------------------------------- College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

The college has fulfilled all the requirements as per the Annexure A, B, C2 and has good performance in academic, co-curriculum and extracurricular activities. Hence, this Committee recommends without any condition Permanent Affiliation to the college from Academic year 20… ….

1. **Committee’s recommendation on**

**REFUSAL OF AFFILIATION-**

The aforesaid Affiliation Committee has visited, --------------------------------------------------------------------------------------- College on / / 20 , as per University Letter No.---------------------------------------Dated- / /20 , and has prepared its report considering entire educational facilities and amenities available in the college.

Based on the above score chart, the college has acquired for A-------, B--------C2-------Percentage. However, the college failed to achieve minimum requisite percentage for the consideration of Affiliation, hence this Committee recommends the **REFUSAL OF AFFILIATION** from JUNE 20 - 20 .

Moreover the college can fulfill of all educational facilities and amenities essential as per Annexure-A, B and C1 and reapply within one month for consideration of this Affiliation.

1. **Name & Signature of Chairman of LIC :**
2. **Name & Signature of Member :**
3. **Name & Signature of Member :**
4. **Name & Signature of Member**  :

**UNIVERSITY OFFICE REMARKS-**

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Jr./Sr. Asst/ Asst. Superintendent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent

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Assistant Registrar

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DY Registrar