# A MEMORANDUM OF UNDERSTANDING FOR A STUDENT EXCHANGE PROGRAM

## BETWEEN

## UNIVERSITIES OF ONTARIO, CANADA

### AND

## SHIVAJI UNIVERSITY, KOLHAPUR, INDIA

#### Preamble:

A consortium of universities in Ontario, the list of which are annexed to this agreement, and Shivaji University hereafter designated as the parties> agree as follows:

I. As part of a larger Ontario-Maharashtra-Goa (OMG) annual exchange program that will include a maximum of 50 Canadian and Indian students in total, the parties agree that up to 3 students (undergraduate and/or post-graduate) will be sent to and from Shivaji University to partner institutions in Ontario.

This number will be in addition to students being exchanged under separate bilateral institution-to-institution agreements.

Exchange participants must be pursuing a degree at their home institution. They may be in all fields of study (subject to restrictions by receiving universities), but high academic standing and sufficient language skills are prerequisites.

Participating students will remain registered at their home university and pay the fees required at their home university. The host university retains the right to accept students. All students must meet the admission requirements of the host university.

The home university shall inform their local OMG program office of the names of selected students by a date munually agreed upon (note: the date is usually set to allow sufficient time for students to obtain visa documents).

- 3. Exchange participants will normally study between 4 months to one academic year as non degree students. In the placement of students in Ontario universities, their preferences will be accommodated as far as is practical and possible.
- 4. The receiving institutions will determine admission and the length of stay, the sending institutions will determine the recognition of credit in fulfillment of degree requirements at home, as applicable. The host institution will assess the course work of the exchange students according to normal practices and will provide a complete record of the student's course work at the end of the academic year. In addition, students will receive a Program Completion Certificate in recognition of their participation in the program.
- 5. Receiving universities in Ontario will exempt Shivaji University students from tuition fees and Ontario students will be given the same consideration by the Shivaji University.

6. Travel arrangements and expenses are generally the responsibility of the exchange student. In recognition of the differential costs incurred by students, a special Ontario-Maharashtra-Goa (OMG) Mobility Grant will be provided by the Government of Ontario through the OMG program office in Ontario to students from Maharashtra and Goa selected to participate in this exchange program. This grant will cover a portion of their air travel costs to Ontario.

A similar grant may be made available to Ontario students through the OMG program office. Ontario Universities may also provide their students with similar travel grants and or other financial assistance in keeping with their respective financial assistance policies for outbound students.

- 7. In addition, receiving partner institutions in both regions may charge ancillary (sees, or may exempt incoming students from such fees. Shivaji University students will be responsible for their expenses at the Ontario universities, including costs of room and board, health and accident insurance, miscellaneous institutional fees that may be required by the host university and other living expenses. UHIP coverage is mandatory for all international students at Ontario universities except the University of Windsor, which has its own mandatory health insurance program.
- Each student is responsible for obtaining a Study Permit/Residence Permit required for study in the country of the host institution. The host university will provide the necessary university certification needed to obtain the authorization.
- Where possible, the host institution will provide a room in residence for those students desiring accommodation. The full cost of room and board is the responsibility of the student and is payable directly to the service provider.
- 10. The full range of services normally available to international students will be provided to the exchange students under the Agreement. These include, but are not limited to, academic advising, assistance with housing and the like, and access to academic and recreational facilities.
- 11. Shivaji University and each of the participating Ontario universities will name a responsible person at each of the institutions to act as the principal haison and coordinator for the exchange program at their institution. The details of the Coordinator will be provided by the respective participating universities to their local OMG office.
- 12. In Ontario, the program will be coordinated by a Steering Committee consisting of one representative per participating university, with an appointed chair holding a senior academic administrative position in one of the partner institutions. An appropriate structure for program administration will be established in Maharashte and Goa. An OMG program office in Ontario and Maharashtra/Goa will ultimately be responsible for institutional liaison, the students selection process, and the appropriate orientation and advising support for all students, both inbound and outbound.
- 13. In keeping with the broader spirit of this agreement, the partner institutions in Ontario agree to explore research and other scholarly collaborations for academic cooperation with Shivaji University as opportunities arise from time to time.

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This agreement shall be effective as of April 1, 2007 and will remain valid and binding for a period of three years. It can be renewed according to the regulations in force for each party unless revoked by one or both parties with advance written notice of one year.

On behalf of Shivaji University, Kolhapur: On behalf of the Ontario Partner Institutions:

Hon. Dr. M. M. Salunkhe

Vice Chancellor Shivaji University

Heile Embleton
Dr. Sheila Embleton
Vice-President Academic
York University

Tentative list of participating Ontario Universities to the Consortium (TBC)

Brock University
Carleton University
University of Guelph
Laurentian University
Nipissing University
Nipissing University
University of Toronto
Trent University
University of Ontario Institute of Technology
Queen's University
University of Waterloo
University of Windsor
University of Windsor
University of Windsor
University of Western Ontario
York University