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SHIVAJI UNIVERSITY, KOLHAPUR-416 004. MAHARASHTRA
PHONE : EPABX-2609000 PGBUTR - 2609139 GRAM : UNISHIVAJI
FAX +91-0231-2691533, 2692333 website: www.unishivaji.ac.in

शिवाजी विद्यापीठ, कोल्हापूर

दूरध्वनी इपीबीएक्स 260900 पी.जी.बी.यु.टी.आर. 2609139

फॅक्स +91-0231-2691533, 2692333 email :

directorbcud@unishivaji.ac.in

email : pcbutr@unishivaji.ac.in

संदर्भ क्र. शिवाजी वि./पीजीबीयुटीआर/ए.पी.आय./12526

दि. 26 MAR 2013

प्रति,

मा. प्राचार्य /संचालक,

सर्व संलग्नित महाविद्यालये/मान्यताप्राप्त संस्था.

विषय - प्राचार्य पदाकरिता आवश्यक असणा-या शैक्षणिक अर्हता व Academic Performance Indicator (API) गुणांकावरून अर्हता धारक पात्र शिक्षकांची यादी तयार करणेबाबत.

संदर्भ - 1. क्र. F-3.1/2009 दि. 30 जून 2010 ची विद्यापीठ अनुदान आयोगाची अधिसूचना.

2. दि.15/02/2011 चा शासन निर्णय.

3. क्र.अमावि/2012/आश्वासन क्र.216/मवि-2/19268, दि.16/11/2012 चे पत्र.

महोदय/महोदया,

आपणास विदितच आहे की, उपरोक्त संदर्भ क्र. १ व २ नुसार सहयोगी प्राध्यापक/प्राध्यापक/प्राचार्य पदासाठी विशिष्ट API गुणांक आवश्यक आहे. त्यामुळे उपरोक्त संदर्भीय क्र.3 नुसार आपणास आदेशान्वये कळविण्यात येते की,

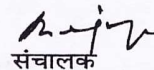
- प्राचार्य पदासाठी इच्छुक असणा-या शिक्षकांची यादी विद्यापीठ स्तरावर तयार करावयाची आहे.
- सदरची यादी मे व नोव्हेंबर मध्ये वर्षातून दोन वेळा अद्यावत करून विद्यापीठ संकेत स्थळावर प्रसिध्द करणेत येईल.
- या यादीमध्ये नाव समाविष्ट होण्यासाठी जे सहयोगी प्राध्यापक/प्राध्यापक/प्राचार्य इच्छुक आहेत त्यांनी सोबतच्या मसुद्यामध्ये API गुणांक निश्चितीबाबतचे प्रस्ताव आपल्या महाविद्यालयातील प्राचार्य/संचालक/अध्यक्ष/सचिव यांचे मार्फत या कार्यालयाकडे दि. ०१ मार्च ते ३० मार्च व ०१ सप्टेंबर ते ३० सप्टेंबर कालावधीत पाठवावेत.
- प्रस्तावासोबत प्रतिप्रस्ताव प्रक्रिया शुल्क म्हणून रु. ७०००/- चा, 'मा. वित्त व लेखा अधिकारी, शिवाजी विद्यापीठ, कोल्हापूर' यांचे नावे देय असलेला कोणत्याही राष्ट्रीयीकृत बँकेचा धनाकर्ष सोबत जोडावा. त्याशिवाय प्रस्तावावर पुढील प्रक्रिया केली जाणार नाही.
- सदरचे प्रस्ताव API गुणांक निश्चिती करून प्राचार्य पदासाठी पात्र शिक्षकांची यादी तयार करण्यासाठी असून प्राचार्य पदासाठी पात्र शिक्षकांनी संबंधित संस्था/महाविद्यालयांकडे जाहिरातीस अनुसरून अर्ज करावयाचे आहेत.
- प्राचार्य पदासाठीचे अर्ज विद्यापीठ कार्यालयाकडे कोणत्याही परिस्थितीत पाठवू नयेत.

API गुणांक निश्चिती करण्यासाठीच्या प्रस्तावास आवश्यक असणारी सर्व माहिती/नमुने खालीलप्रमाणे :

१	ए.पी.आय. प्रस्तावाच्या अर्जाचा नमुना	जोडपत्र 'अ'
२	ए.पी.आय. गुणांकाचा संक्षिप्त तक्ता	जोडपत्र 'ब'
३	अनुक्रमणिका	जोडपत्र 'क'
४	ए.पी.आय. चा प्रस्ताव विद्यापीठास सादर करण्यासाठीच्या मार्गदर्शक सूचना	जोडपत्र 'ड'
५	उपरीपत्र (Covering Letter)	जोडपत्र 'इ'

सदर माहिती विद्यापीठ संकेत स्थळावर (www.unishivaji.ac.in) ठेवण्यात आली आहे. कळावे,

आपला विश्वासू,


संचालक

महाविद्यालये व विद्यापीठ
विकास मंडळ

Application for Determination of API score for the post of Principal

Name : _____

Subject : _____

College : _____

CATEGORY : III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) (I) Published Papers in Referred Journals* (15 points per publication)

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed/ Impact Factor, if any	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

* Whether relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

- i) indexed journal - by 5 points: ii) papers with impact factor between 1 and 2 by 10 points, iii) papers with impact factor between 2 and 5 by 15 points, iv) papers with impact factor between 5 and 10 by 25 points.

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories III A and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors

(ii) Non refereed but recognized, indexed and reputed Journals and Periodicals having ISSN / ISBN No. (10 points per publication)

Sr. No.	Title with page Nos.	Journal	ISSN/ISBN No.	Whether peer reviewed/ Impact Factor, if any	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

iii) Full Papers published in Conference Proceedings, Papers in Journals without ISSN / ISBN No. etc.
(10 points per publication)

Sr. No.	Title with page Nos.	Details of Conference Publication / Journal	No. of co-authors (40 % weightage)	Whether principal author / correspondent author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

- 1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.**
- 2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.**

B) Other Research Publications (Books, Chapters in book other than referred Journal articles)

i) Research Monographs, Text Books, Reference Books, Published by International Publisher with an established peer review system. (Sole author 50 points per publication, Chapter in edited book 10 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

ii) Subject Books Published by National level / State level / Central Govt. publication with ISBN / ISSN No. (Sole author 25 points per publication, Chapter in edited book 05 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

- 1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.**
- 2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.**

iii) Subject Books published by Other Local Publisher with ISBN / ISSN No. (Sole author 15 points per publication, Chapter in edited book 03 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

iv) Chapters contributed to edited knowledge based volumes published by International Publishers (10 points per publication)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

v) Chapters in Knowledge Based volumes by Indian / National level publishers with ISSN / ISBN numbers and with numbers of national and international directories. (05 points per publications)

Sr. No	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors (40 % weightage)	Whether principal author / corresponding author / Guide (60 % weightage)	Self appraisal score	API score Verified

Notes:

1. It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.
2. The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.

vi) Editing of the proceedings of the Seminar / Symposium / Conference / Workshops etc.
 (International level: sole editor 20 per publication, National level: sole editor 15 per publication,
 State level: sole editor 05 per publication)

Sr. No	Title	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-editor (40 % weightage)	Whether principal editor / corresponding editor (60 % weightage)	Self appraisal score	API score Verified

Notes:

- It is incumbent on the Coordination Committee proposed in these Regulations and the University to prepare and publicize within six months subject-wise list of journals, periodicals and publishers under categories IIIA and B. Till such time, screening/selection committees will assess and verify the categorization and scores of publications.**
- The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.**

C) Research Projects:

i) Ongoing and Completed Research Projects (In case of Co-PI points are to be shared in 60:40 ratio) (Major projects: grants more than Rs.30 lakhs for experimental sciences & Rs.5 lakhs for others, 20 points per project, Major project: grants more than Rs. 5 lakhs for experimental science and Rs.2 lakhs for others, 15 points per project, Minor project: grants more than Rs.50 thousands for experimental sciences & Rs.25 thousands for others, 10 points per project, below Rs.50,000/- for experimental sciences and below Rs.25000/-for other – 5 pts. each)

Sr. No.	Title	Agency	Period	Whether Co-PI	Grant /Amount Mobilized (Rs. Lakh)	Self appraisal Score	API score Verified

ii) Completed / Ongoing Consultancy Projects (Grants more than Rs.10 lakhs for experimental sciences & Rs.2 lakhs for others, 10 points per project. In case of joint ventures points are to be shared 60:40 ratio)

Sr. No.	Title	Agency	Period	Whether Co-PI	Grant / Amount Mobilized (Rs. Lakh)	Self appraisal score	API score Verified

3(C)**iii) Quality evaluation and Project Report**

(Completed Project Report accepted by funding Agency (20 points for major project and 10 points for other)

iv) Projects Outcome/Output: Patent / Technology transfer / Product process

(Major policy document of Govt. bodies at central and state level (30 points each national level output or patent / 50 points each for international level)

Major policy documents of Govt. bodies of Central / State level (for others). (In case of joint output points are to be shared in 60:40 ratios) (National level: 30 points per outcome/output, International level: 50 per outcome / output)

Sr. No.	Name of the Project	Funding Agency	Whether Co-PI	Amount Mobilized (Rs.)	Self appraisal score	API score Verified

(D) Research Guidance (In the case of joint supervision points are to be equally shared)

(For M.Phil. degree awarded 3 points per candidate, Ph.D. degree awarded 10 points per candidate. Ph.D. thesis submitted 7 points per candidate)

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score Claimed by the candidate	API Score Verified
M. Phil or equivalent					
Ph. D. or equivalent					

(E) (i) Training Courses, teaching Learning Evaluation Technology Programmes, Faculty Development Programmes, Soft skill development (not less than two week duration (10-12 days), 20 points each; not less than one week duration (5-6 days), 10 points each) (Max. 30 Points)

Sr. No.	Programme	Duration	Organized by	API Score Claimed by the candidate	API Score Verified

(ii) Papers presented in Conferences, Seminars, Workshops, Symposia etc. **

Participation and presentation of research paper (oral/poster) in international 10 points, national 7.5 points, and regional/state level 5 points; local-university/ college level 3 points each. (In case of joint output points are to be shared in 60:40 ratios)

Sr. No.	Title of the paper presented	Title of Conference / Seminar	Organized by	Whether international /National/State /Regional/College or University level	API Score Claimed by the candidate	API Score Verified

** If the paper presented in conference / seminar is published in the form of proceeding, the points would accrue for the publication (III (a)) and not under presentation (III (e) (ii))

(iii) Invited lectures, visiting professorship and Chairmanships at national or international conference/seminar etc.

(International level 10 points, National level 7.5 points, State/Region level 5 points, University/College level 3 points)

Sr. No.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international /National	API score claimed	API Score Verified

Signature of
Principal/Director/President/
Chairman/Secretary of Institute
with seal

(
Name & Signature of Candidate
)

जोडपत्र - 'ब'

**SUMMARY OF ACADEMIC PERFORMANCE INDICATOR (API)
POINTS**

Name : _____

Birth Date : _____

College : _____

Phone No. _____

Subject : _____

Correspondence address : _____

Mobile : _____ **Email :** _____

Sr.No.	API under sub. categories of category III	API Points claimed by candidate	Total API score	Verified API score (for University office only)
1	A	(i)		
2		(ii)		
3		(iii)		
4	B	(i)		
5		(ii)		
6		(iii)		
7		(iv)		
8		(v)		
9		(vi)		
10	C	(i)		
11		(ii)		
12		(iii)		
13		(iv)		
14	D			
15	E	(i)		
16		(ii)		
17		(iii)		
Total API Score of category III				

Signature of
Principal/Director/President/
Chairman/Secretary of Institute
with seal

(Name & Signature of Candidate)

INDEX

(for the proposal for Determination of API points)

Sr.no	Details & documents attached		Page number	
			From	To
1	Covering letter			
	Documents required as per sub categories of category III of UGC Guidelines for API			
2	A	(i)		
3		(ii)		
4		(iii)		
5	B	(i)		
6		(ii)		
7		(iii)		
8		(iv)		
9		(v)		
10		(vi)		
11	C	(i)		
12		(ii)		
13		(iii)		
14		(iv)		
15	D			
16	E	(i)		
17		(ii)		
18		(iii)		
19	Any other related information			
	Total Pages			

Place :

Date :

(Name & Signature of Candidate)

जोडपत्र 'ड'

विद्यापीठ अनुदान आयोगाच्या मार्गदर्शक नियमावलीनुसार
प्राचार्य पदासाठी API गुणांक निश्चिती करण्याबाबतचा प्रस्ताव विद्यापीठास सादर करण्यासाठी मार्गदर्शक
सूचना

अ.क्र.	सूचना
१	सदरचे प्रस्ताव सादर करताना UGC च्या नियमावलीचे तंतोतंत पालन करून विहित नमुन्यातच प्रस्ताव सादर करणे आवश्यक आहे.
२	प्रस्तावासोबत आवश्यकतेनुसार खालील कागदपत्रांच्या साक्षांकित प्रती जोडाव्यात. सदरची कागदपत्रे आपल्या प्राचार्यांनी साक्षांकित करणे आवश्यक आहे.
	अ) शैक्षणिक अर्हता दर्शक कागदपत्रे (पदवी /पदव्युत्तर/ एम.फिल./ पीएच.डी. इ. ची प्रमाणपत्र/गुणपत्रके)
	ब) अनुभव दाखला.
	क) संशोधन प्रकल्पांच्या (Minor/Major Research Project) मान्यतेची पत्रे तसेच संशोधन प्रकल्प अहवालाच्या प्रथम व अंतिम पृष्ठांची साक्षांकित प्रत.
	ड) पुस्तके प्रकाशित केलेली असलेस त्याची पहिल्या व शेवटच्या पृष्ठांची छायांकित प्रत, तसेच संपादित ग्रंथ यांच्या मुख पृष्ठांची साक्षांकित प्रत.
	इ) संशोधनपर लेख प्रसिध्द केले असल्यास ते ज्या संशोधन पत्रिकेमध्ये (Journal) प्रसिध्द केले आहेत, त्या संशोधन पत्रिकेच्या मुख पृष्ठाची साक्षांकित प्रत तसेच शोधनिबंधाच्या (Research Paper) पहिल्या पानाची साक्षांकित प्रत इत्यादी बाबी जोडाव्यात.
फ) संदर्भ ग्रंथ अभ्यासक्रमात समावेश असतील तर त्याबाबत विद्यापीठाची संबंधित कागदपत्रे.	
३	संपूर्ण प्रस्तावांच्या सर्व पृष्ठांना अनुक्रमांक द्यावेत. त्याची सोबतच्या नमुन्याप्रमाणे अनुक्रमणिका करावी.
४	संपूर्ण प्रस्ताव उपरीपत्रासह (Covering Letter) Scan (Minimum 150 DPI) करून योग्य त्या अनुक्रमाने लावून त्याची PDF प्रत pgbutr@unishivaji.ac.in. या Email-ID वर पाठवावी.
५	प्रस्तावाची Hard Copy स्पायरल बायडींग करून प्राचार्यांमार्फत सादर करावी.
६	जे शिक्षक सध्या प्राचार्य /प्रभारी प्राचार्य म्हणून कार्यरत आहेत. त्यांनी आपला प्रस्ताव संबंधित संस्थेचे अध्यक्ष/सचिव यांचे मार्फत सादर करावा.
७	अपूर्ण व विहित नमुन्यामध्ये नसलेले तसेच उपरोक्त सूचनांचे पालन न करता पाठविलेले प्रस्ताव अपूर्ण समजून नाकारले जातील व त्याबाबत कोणताही पत्रव्यवहार केला जाणार नाही.
८	इच्छुक शिक्षकांनी प्रस्ताव पाठविताना प्राचार्य पदासाठी आवश्यक असणारी शैक्षणिक अर्हता व अनुभव असल्याची खात्री करूनच आपले प्रस्ताव पाठवावेत.
९	प्रस्तावासोबत शुल्क म्हणून रु.७,०००/-चा कोणत्याही राष्ट्रीयीकृत बँकेचा 'मा. वित्त व लेखा अधिकारी, शिवाजी विद्यापीठ, कोल्हापूर' यांचे नावे देय असलेला धनाकर्ष जोडावा.
१०	API गुणांक निश्चितीबाबतच्या काही शंका/प्रश्न असल्यास pgbutr@unishivaji.ac.in. या Email-ID वर पाठवाव्यात.

जोडपत्र 'इ'

जा.क्र.

दि.

**'उपरीपत्र'
(Covering Letter)**

प्रति,
मा. संचालक,
महाविद्यालये व विद्यापीठ विकास मंडळ,
शिवाजी विद्यापीठ, विद्यानगर,
कोल्हापूर-४१६ ००४.

विषय : प्राचार्य पदासाठीच्या API अर्हतेबाबत...

संदर्भ : विद्यापीठाचे पत्र क्र.-शिवाजी वि./पीजीबीयुटीआर/एपीआय/१२५२६ दि.२६/०३/२०१३.

महोदय/महोदया,

मी ----- दि.----- पासून
----- या महाविद्यालयात ----- या पदावर कार्यरत
आहे. मी प्राचार्य पदासाठी इच्छुक असून त्याकरिता आवश्यक API गुणांक निश्चितीसाठी प्रस्ताव पाठवत आहे.
माझी उच्चतम शैक्षणिक अर्हता-----ही असून मान्यताप्राप्त शिक्षक म्हणून
माझा----- वर्षांचा अनुभव आहे.

मी स्वतः मोजणी केलेला एकूण माझा API गुणांक ----- आहे. या समर्थनार्थ सर्व
मुद्याबाबतची संपूर्ण आवश्यक कागदपत्रे साक्षांकित करून सोबत जोडली आहेत. तसेच API गुणांक
निश्चितीसाठीचे शुल्क रु.७०००/-चा-----या बँकेचा दि.----- रोजीचा
धनाकर्ष (D.D.) क्र.----- सोबत जोडला आहे.

सदरची माहिती सत्य असून कार्यालयीन कागदपत्राप्रमाणे व सोबत जोडलेल्या कागदपत्राप्रमाणे बरोबर
आहे.

आपला विश्वासू

(नाव:.....)

प्राचार्य /संचालक यांचे मार्फत रवाना

सही/शिक्का
प्राचार्य/अध्यक्ष/सचिव