



Estd: 1962

"A++"

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शिवाजी विद्यापीठ , कोल्हापूर
परिपत्रक

विषय : शिवाजी विद्यापीठाने सुरु केलेल्या Diamond Jubilee Research Grant To College Teacher's Scheme (RGCTS) बाबत...

सर्व संबंधित संलग्नित महाविद्यालयीन शिक्षकांना कळविण्यात येते की, संलग्न महाविद्यालयातील शिक्षकांमध्ये संशोधनाची आवड व जिज्ञासा निर्माण होण्यासाठी व त्यांच्या संशोधन कार्यक्षेत्र (Research Areas) वाढ होण्यासाठी विद्यापीठ अनुदान आयोगाची 2(F) व 12(B) मान्यता नसलेल्या विद्यापीठ संलग्नित महाविद्यालयातील शिक्षकांसाठी Diamond Jubilee Research Grant To College Teacher's (RGCTS) ही योजना विद्यापीठ निधीतून राबविण्यात येत आहे.

Diamond Jubilee Research Grant to College Teacher's Scheme (RGCTS) योजनेची मार्गदर्शक नियमावली सुधारीत करण्यात आली असून त्यास अधिकार मंडळाने मान्यता दिली आहे. सदरची सुधारीत नियमावली सोबत जोडली आहे.

शैक्षणिक वर्ष २०२३-२०२४ साठी या योजनेमधून संशोधन प्रकल्प हाती घेण्यासाठी पात्र शिक्षकांनी विहित नमुन्यात प्रस्ताव (Hard Copy) महाविद्यालये व विद्यापीठ विकास विभागास दि. ३१/०१/२०२४ पूर्वी सादर करावी. तसेच सदरचा प्रस्ताव खाली दिलेल्या लिंकवरील गुगल फॉर्मद्वारे सादर करणे अनिवार्य आहे.

सदरचे परिपत्रक विद्यापीठ अनुदान आयोगाची 2(F) व 12(B) मान्यता नसलेल्या विद्यापीठ संलग्नित महाविद्यालयातील शिक्षकांसाठी आहे.

Link : <https://forms.gle/Gxjw69hLZ6ko2Bft5>

उपकुलसचिव,

महाविद्यालये व विद्यापीठ विकास विभाग
शिवाजी विद्यापीठ, कोल्हापूर

जा.क्र.एस.यु./म.वि.वि.वि/RGCTS/608
दि. 10 JAN 2024

प्रति,

मा. प्राचार्य/संचालक,

सर्व संबंधित संलग्न महाविद्यालये/मान्यता प्राप्त शिक्षण संस्था. (Non 2(f) & 12 (B) Colleges)

प्रत -

इंटरनेट युनिट विभाग

(सदरचे परिपत्रक विद्यापीठाच्या संकेतस्थळावर Circular-C. & U. D. Section व Governance - Notification and Guidelines

- CUD Section मध्ये प्रसिध्द करण्यात यावे.)

➤ **Diamond Jubilee Research Grant to College Scheme (RGCTS) 2023-2024 अंतर्गत प्रकल्प सादर करताना सोबत जोडावयाची कागदपत्रे कागदपत्रे**

- 1) सोबत जोडलेला फॉर्म (Typed) असावा.
- 2) प्रकल्प प्रमुखाचे नियुक्ती पत्र (Appointment Order), (Confirmation Order)
- 3) विद्यापीठाची उभी, आडवी मान्यता
- 4) हमीपत्र (Undertaking)
- 5) आधार कार्ड छायांकित स्व-साक्षांकित प्रत
- 6) पॅन कार्ड छायांकित स्व-साक्षांकित प्रत
- 7) बँक पासबुक प्रथम पृष्ठाची छायांकित स्व-साक्षांकित प्रत
- 8) रद्द केलेला धनादेश (1) व छायांकित प्रती (2)



Passport
size Photo

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SHCEME (2023-2024)
Principal Investigator Information

• Name of the Principal Investigator & College Address with pin code	:						
• Residential Address with pin code	:						
• Mobile No.	:						
• E-mail Id	:						
• Faculty	:						
• Name of the Subject	:						
• Project Title	:						
• Is he/she Permanent Teacher?	:	Yes :		No :			
• Date of Joining	:						
• University Approval	:	आडवी मान्यता Yes:		No:			
	:	उभी मान्यता Yes:		No:			
• Appointment Letter	:	Yes		No			
• Confirmation Letter	:	Yes		No			
• Undertaking	:	Yes		No			
• Aadhaar Card Xerox	:	Yes		No			
• Pan Card Xerox	:	Yes		No			
• Bank Passbook Xerox	:	Yes		No			
• Cancelled Cheque	:	Yes		No			

Signature of Principal Investigator



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SHIVAJI UNIVERSITY, KOLHAPUR

DIAMOND JUBILEE

RESEARCH GRANT TO COLLEGE TEACHERS

Rules for the Award of Research Grants to Teachers of Colleges which are not covered under Section 2 (f) & 12 (B) of UGC Act

Preamble: Shivaji University has taken a decision to support fulltime permanent teachers working in affiliated colleges/institutions Non 2(f) & 12(b) to undertake research projects in their areas of interest under “Research Grants to College Teachers Scheme” (RGCTS). The support will be given through the fund established by University for the said purpose. The very objective of the scheme is to promote research activity. Under the scheme, research proposals will be invited from the eligible teachers every year. These proposals will be considered for the support as per guidelines approved by University authorities.

Eligibility: The scheme is open to all the fulltime permanent teachers working in affiliated colleges/institutions which are not covered under Section 2 (f) & 12 (B) of UGC Act. Teachers having ongoing research project funded by any funding agency will not be considered for the scheme. Teachers can avail the benefit of said scheme only once in his/her service tenure.

Research Grant: University may provide financial assistance up to Rs. 1,50,000/- for Science Faculty & Rs. 1,00,000/- for other faculty or actual expenditure whichever is less. It will have recurrent and non-recurrent components. A total of 100% grant towards non-recurring component and 50% grant towards recurring component will be released through 1st installment. The second installment of 50% (balance of recurring component) will be released in second year of the project, provided annual progress report (Annexure-C) is submitted by the Principal Investigator on or before the end of the first year of the project. The effective date of start of the project should be the date on which grant is credited to the Principal Investigator.

Application Procedure: Research proposals will be invited once in a year in the prescribed format (Annexure- A), which will be made available on University website www.unishivaji.ac.in

The soft copy of the project proposal should be submitted through online link made available on University website. (www.unishivaji.ac.in – Circular – Colleges & University Development Section)

Period of the Research Project: The total period of the project will be two years from the date of sanction and extendable by six-months without any financial burden on the part of University.

Project Selection Procedure: The research proposal submitted by the teacher will be scrutinized and evaluated by the expert committee to be constituted for the purpose. The committee consists of the Dean of the concerned faculty and two subject experts nominated by Pro-Vice Chancellor. The committee will evaluate the proposal considering, importance of the problem, methodology to be used, benefits from the outcome of the project and competency of the Principal investigator. The decision of University regarding acceptance/rejection of the project and amount sanctioned for the

project under the scheme will be final. The decision regarding number of projects and financial assistance to be supported under the scheme will exclusively rest with university administration.

A list of selected projects will be made available on University website. The concerned teacher should submit his/her acceptance as per prescribed format given in Annexure B within 15 days.

Transfer of the Project: The approved project is not transferable to any other individual teacher. Under special circumstances the transfer of project to the Co-Investigator (if mentioned in the original proposal) will be considered by University.

Assets: All assets generated out of the fund for the project including equipments, books and journals will become the property of the host institution on completion of the project & host institute should be certify the same (Annexure – G). However, in case of transfer of the project, assets (or a part of it) generated out of the funds of concerned project, may be transferred to the concerned Institution on request, with prior approval of the University.

Final Report:

- The final report in the prescribed format (Annexure- C) must be submitted with plagiarism certificate. Moreover the audited utilization certificate should be submitted within two months after completion of the project.
- The research project submitted by the teacher will be evaluated by the expert committee which consists of Dean of the concerned faculty and two subject experts nominated by Pro-Vice Chancellor. Research project along with its initial research proposal should be presented by the concerned principal investigator before the committee. If the committee suggests any corrections, the principal investigator should revise and submit final research project report accordingly.
- An abstract of the “Final Research Project Report” will be kept on University website and hard bound copy will be made available at Knowledge Resource Centre of the University.
- The Principal Investigator should submit project outcome report which is in Google form template through the online link made available on the university website.

Publication: Principal Investigator should publish at least two Research Papers in the Scopus Journal (for Science Faculty) and UGC care listed/Scopus Journals (for other Faculty) related to the theme of the research project while duly acknowledging the support of Shivaji University, Kolhapur for the research and publications.

GENERAL GUIDELINES FOR RESEARCH PROPOSAL:

Following are some of the general guidelines applicable for the Research Proposals sanctioned under the Research Grant To College Teacher’s Scheme (RGTCT) of Shivaji University, Kolhapur. The guidelines of the said scheme will be amended from time to time as per requirement.

- 1) Principal Investigator should take all administrative approvals & submissions through Principal/Director of College/Institute.
- 2) The equipments/books/journals should be procured by following the norms of the University. College/Institute shall provide required space for installation of equipments and other infrastructure like electricity, water etc, if required.

- 3) The Principal Investigator shall present the outcome of the project in Regional/State level/National/International level seminars & conferences.
- 4) The principal investigator should submit mid-term/final progress report of the project through Principal/Director. (Annexure – C)
- 5) The sanctioned amount shall be transferred on the bank account details submitted by Principal Investigator. The Principal Investigator will have the responsibility for auditing the accounts.
- 6) The Principal Investigator shall spent the sanction amount as per the provisions of Recurring & Non Recurring Components.
- 7) The final report of research project should include
 - a. Detailed Report along with recommendations & conclusions (One hard bound copy) along with published/presented/accepted paper(s), if any.
 - b. Utilization certificate (Annexure – D)
 - c. Statement of accounts (Annexure – E)
 - d. Expenditure incurred on Field Work (Annexure – F)
 - e. Asset Certificate (Annexure – G)
 - f. Template for Research Outcome (as per link)
- 8) Project Completion Certificate will be issued after submission of all the required documents by Project Investigator to the University (Annexure – H)
- 9) If a Principal Investigator fails to complete the project, he/she has to refund the entire amount sanctioned with interest.
- 10) In case of Retirement/Resignation of the Principal Investigator a No Objection Certificate from Colleges & University Development Section (CUDS) of University is mandatory.

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME
Format for Submission of Proposal for Research Project

PART – I

- 1) Broad Subject: Faculty:
 2) Area of Specialization:
 3) Duration:
 4) Principal Investigator:

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence : Mobile No.: Email Id :	
vii)	Date of joining the service as a teacher	
viii)	Date of confirmation	

- 5) Co – Investigator(s) (If any):

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence : Mobile No.: Email Id :	

- 6) Details of the College/Institution where the project will be undertaken:

- a. Department:
 b. Name of the College:

- 7) Teaching and Research Experience of Principal Investigator

a.	Teaching experience	
b.	Research experience	
c.	Title of Ph.D./M. Phil. thesis if PI has been awarded	
d.	Publications i. Papers Published Accepted Communicated	
	ii. Books Published	

(Please enclose the list of papers and books published and/or accepted during last five years)

Part II

Proposed Research work

- 8) i) Project Title
 ii) Introduction
 • Origin of the research problem
 • Interdisciplinary relevance
 • Review of Research and Development in the Subject:
 • Significance of the study
 iii) Objective
 iv) Methodology
 v) Year wise Plan of work and targets to achieve.
 vi) Details of collaboration, if any intended

9) Financial Assistance required

Item	Estimated Expenditure (Rs.)
a) Non-recurring component *: (upto 70% of the project cost)	
i) Equipment :	
ii) Books/Journals	
B) Recurring component :	
(i) Hiring Services	
(ii) Field Work and Travel	
(iii) Chemicals and glassware	
(iv) Contingency (including special needs)	
Total (Rs.)	

* Justification for the purchase of the equipment be provided.

10) (a) Details of the project/scheme completed or ongoing with the P.I

Name of the Equipment	Year	Total Infrastructural facilities obtained	Agency	Started	Completed

(b) Institutional and Departmental facilities available for the proposed work:

Equipment:

11) Any other information which the investigator may like to give in support of this proposal which may be helpful in evaluating.

To certify that:

- a) General physical facilities, such as furniture/space etc., are available in the College/Institution.
 b) I/we shall abide by the rules governing the scheme in case assistance is provided to me/us from the University for the Above Project.

- c) I/we shall complete the project within the stipulated period. If I/we fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the amount received by me/us.
- d) The above Research Project is not funded by any other agency.

Name and Signature

(a) Principal Investigator

(b) Co- Investigator

(c) Principal / Head of the University Department (Signature with Seal)

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME
Acceptance Certificate for Research Project

Name _____

No. _____ dated _____

Title of the Project _____

- 1) The research project is not being supported by any other funding agency.
- 2) The terms and conditions related to the grant are acceptable to the Principal Investigator and College/Institution.
- 3) At present, I have no research project approved by University and the accounts for the previous project, if any have been settled.
- 4) The date of implementation of the project is _____

Principal Investigator

Principal/Director/ Head of the University Department

Dated:

Bank Details of Principal Investigator

Sr.No.	Name of the Account Holder	
1	Bank Name & Address	
2	Bank Account Number	
3	Type of Account	
4	IFSC Code	
5	MICR Code	

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME
Annual/Final Report of the work done on the Research Project
 (Report to be submitted within 2 months after completion of each year).

- 1) Project report No. 1st /2nd (Final) _____
- 2) University Reference No. _____
- 3) Period of report: from _____ to _____
- 4) Title of research project _____
- 5) (a) Name of the Principal Investigator _____
 (b) Dept. and College where work has progressed _____
- 6) Effective date of starting of the project _____
- 7) Grant approved and expenditure incurred during the period of the report:
- a. Total amount approved Rs. _____
- b. Total expenditure Rs. _____
- c. Report of the work done: (Please attach a separate sheet)

1)	Brief objective of the project	
2)	Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication)	
3)	Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons	
4)	Please indicate the difficulties, if any, experienced in implementing the project.	
5)	If project has not been completed, please indicate the approximate time by which it is likely to be completed. A summary of the work done for the period (Annual basis) may please be sent to the University on a separate sheet.	
6)	If the project has been completed, please enclose a summary of the findings of the study. Two bound copies of the final report of work done may also be sent to the University.	
7)	Any other information which would help in evaluation of work done on the project. At the completion of the project, the first report should indicate the output, such as (a) Manpower trained (b) Ph. D. awarded (c) Publication of results (d) other impact, if any.	

Signature of the Principal Investigator

Signature of the Principal /Director / Head of University Department

Recommendation of the expert committee about continuation of the project after 1st year.

**SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**

Utilization certificate

Certified that the grant of Rs. _____ Rupees _____ only) received from the University under the scheme of support for Research Project entitled _____ vide Shivaji University letter No. F. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University.

Signature
Principal Investigator

Signature
Principal/Director/Head of University Department

Signature & Stamp
Statutory Auditor

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME
Statement of Expenditure in respect of Research Project

- 1) Name of Principal Investigator _____
 2) Name of College/Institution _____
 3) University approval No. and Date _____
 4) Title of the Research Project _____
 5) Effective date of starting the project _____
 6) (a) Period of Expenditure: From _____ to _____
 (b) Details of Expenditure _____

Item	Sanctioned Amount (Rs.)	Expenses incurred (Rs.)
A) Non-recurring component :		
i) Equipment		
ii) Books/Journals		
B) Recurring component :		
(i) Hiring Services		
(ii) Field Work and Travel		
(iii) Chemicals and glassware		
(iv) Contingency (including special needs)		
Total (Rs.)		

- (c) (1) As a result of check or audit objective, some irregularity is noticed, at a later Date, action will be taken to refund, adjust or regularize the objected amounts.
- (2) It is certified that the grant of Rs. _____ (Rupees _____ only) received from the University under the scheme of support for Research Project entitled _____ vide University letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University.

Principal Investigator

Principal/Director/ Head of the University Department

Statutory Auditor

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME
Statement of Expenditure incurred on Field Work

Sr. No	Date		Duration of Visit in Hrs /Days	Mode of Journey	Expenditure Incurred (Rs.)	Outcome of Field Visit
	From	To				
	Total					

Certified that the above expenditure is in accordance with the University norms for Research Projects

Principal Investigator

Principal/Director/ Head of the University Department

SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME

Asset Certificate

This is to certify that Mr./Mrs./Ms/Dr./Prof. _____
of _____ has successfully
completed research proposal entitled _____
_____ sanctioned by Shivaji University, Kolhapur under
Diamond Jubilee Research Strengthening Scheme. Regarding this project, Principal
Investigator has been submitted all the equipments & books in the
Department/College/Institution. And also following bills are entered in the college accession
register, Stock Register & Dead Stock Register.

Sr. No.	Bills Details	Bill No. & Date	Accession Register Page No./Sr. No	Stock Register Page No./Sr. No.	Dead Stock Register Page No./Sr. No.

Date :-

Signature
Principal Investigator

Signature & Stamp
The Head/Principal
Department/College/Institution

**SHIVAJI UNIVERSITY, KOLHAPUR
DIAMOND JUBILEE
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**

Project Completion Certificate

This is to certify that Mr./Mrs./Ms/Dr./Prof. _____
of _____ has
successfully completed research scheme entitled _____
_____ sanctioned by Shivaji University, Kolhapur under
Diamond Jubilee Research Grant To College Teacher's Scheme during _____
to _____. He /She worked as Principal Investigator/Co-Principal Investigator for
the project.

Date :-

Signature
Competent Authority.

(₹. 100/- Stamp paper format)

SHIVAJI UNIERSTIY, KOLHAPUR

UNDERTAKING REQUIRED TO BE SIGNED BY APPLICANT

- 1) I hereby undertake to submit on the completion of the work a detailed report of the investigations for which the grant has been made to me, a detailed statement of accounts (supported by vouchers wherever possible) showing how the amount of the grant was actually spent and a paper ready for press, embodying the results of the investigations carried out with the help of the grant received from university for publication. If approved in the university journal.

In the said paper-I undertake to acknowledge the assistance received from the University. I also undertake to hand over to the University, on the completion of research work, instruments, original equipment or any other materials that I may purchase out of the grant made by the University, I further undertake that, during the course of the work, I shall submit six monthly reports and accounts.

- 2) I further undertake to supplement, in case of need, the amount of grant from my own resources.
- 3) In the event of my failure to fulfill any of the conditions of this undertaking or such rules governing the award of research grants as are laid down by the University, I agree to refund whatever the amount of the grant I may have received from the University.

(Name:-.....)

Place :

Date :

Certificate that **Shri/Smt**..... is working in a substantive post and that he will be given all the necessary facilities to carry on his research project. All grants received from the University in his behalf will be utilized for the project concerned.

PRINCIPAL

Place :

Date :

(Undertaking format should be on the Letter Head of College/Institute)

Date :

UNDERTAKING

I/We (Name of PI/Co-PI)..... have been applied(project Title)..... under the Diamond Jubilee Research Grant to College Teacher's scheme of the Shivaji University, Kolhapur. We declare that:

1. The Principal Investigator is a permanent faculty of the institute.
2. We agree to accept the terms and conditions specified for grant of Programme.
3. I declare that, I have not ongoing research Scheme/Project funded by any funding agencies.
4. There is no financial assistance from any other funding Agency for the said approved project.
5. The institute agrees that the equipment/instrument and other facilities procured as per terms and conditions of the scheme will be extended to principal Investigator throughout the duration of the project.
6. The fund provided by the university shall be utilized only for the sanctioned project only.
7. All assets generated out of the fund for the project including equipment, books and journals will become the property of the host institution on completion of the project.

We hereby declare that whatever has been stated above is true to the best of our knowledge, Correct and nothing has been concealed there from.

Date :

Place :

Signature, Name and Address of the
Principal Investigator.

Signature, Name and Address of the
Co - Principal Investigator.

Signature, Name and Address of the
Head of the Department.

Signature, Name and Address of the
Head of the Institution.