



Estd: 1962

"A++"

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शिवाजी विद्यापीठ, कोल्हापूर

परिपत्रक

**विषय : शिवाजी विद्यापीठाने सुरु केलेल्या Diamond Jubilee Research Strengthening Scheme (RSS) बाबत.**

विद्यापीठ अधिविभागातील सर्व शिक्षकांना कळविण्यात येते, अधिविभागातील शिक्षकांच्या संशोधन कार्यक्षममध्ये वाढ होऊन जास्तीत जास्त संशोधन हाती घ्यावेत यासाठी विद्यापीठामार्फत Diamond Jubilee Research Strengthening Scheme (RSS) ही योजना विद्यापीठ निधीतून राबविण्यात येत आहे.

Diamond Jubilee Research Strengthening Scheme (RSS) योजनेची मार्गदर्शक नियमावली सुधारीत करण्यात आली असून त्यास अधिकार मंडळाने मान्यता दिली आहे. सदरची सुधारीत नियमावली सोबत जोडली आहे.

शैक्षणिक वर्ष २०२३-२०२४ साठी या योजनेमधून संशोधन प्रकल्प हाती घेण्यासाठी पात्र शिक्षकांनी विहित नमुन्यात प्रस्ताव (Hard Copy) महाविद्यालये व विद्यापीठ विकास विभागास दि. २०/०१/२०२४ पूर्वी सादर करावी. तसेच सदरचा प्रस्ताव विद्यापीठामध्ये नवीन स्थापित केलेल्या प्रकल्प व्यवस्थापन प्रणालीद्वारे (Project Management System) ऑनलाईन भरणे अनिवार्य आहे. सदर प्रणालीची लिंक [www.unishivaji.ac.in](http://www.unishivaji.ac.in) → Imp links → PMS या वेबपेजवर उपलब्ध आहे.

सर्व अधिविभागप्रमुखांना विनंती करण्यात येते की, सदरचे परिपत्रक आपल्या अधिविभागातील सर्व शिक्षकांच्या निर्देशनास आणावे.

Link: <http://192.168.255.123/PMS>

उपकुलसचिव

महाविद्यालये व विद्यापीठ विकास विभाग  
शिवाजी विद्यापीठ, कोल्हापूर

जा.क्र.एस.यु./म.वि.वि.वि/RSS/596

दि. 06 JAN 2024

प्रति,

मा. अधिविभागप्रमुख/समन्वयक/संचालक,

सर्व अधिविभाग / केंद्रे,

शिवाजी विद्यापीठ, कोल्हापूर

प्रत -

1) डॉ. पी. व्ही. अनभुले, Coordinator, Research Strengthening Scheme.

2) इंटरनेट युनिट विभाग -

(सदरचे परिपत्रक विद्यापीठाच्या संकेतस्थळावर Circular- C. & U. D. Section व Governance - Notification and Guidelines - CUD Section मध्ये प्रसिध्द करण्यात यावे.)



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**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH STRENGTHENING SCHEME**  
**GUIDELINES OF THE SCHEME**

**Preamble:** Shivaji University has taken a decision to support faculty working in University Departments to undertake research projects in their areas of interest under “Research Strengthening Scheme”. The support will be given through the University funds for purpose. The very objective of the scheme is to strengthen research activity among the Research and Development faculty. Under the scheme, research proposals will be invited from the eligible teachers every year. These proposals will be considered for the support as per guidelines approved by University authorities.

**Eligibility:**

1. The scheme is open to all the permanent teachers working in Departments / Schools/ Centers on University campus.
2. Teachers having ongoing research Scheme funded by any funding agency will not be consider for the scheme.

**Research Grant:** The selected project will be given support maximum upto Rs. 3,00,000/- (for teachers from Science and Engineering) and Rs. 2,00,000/- (for teachers from all other faculties). It will have recurrent and non-recurrent components. A total of 100% grant towards non-recurring component and 50% grant towards recurring component will be made available as 1<sup>st</sup> installment & the balance amount of recurring component will be adjusted in the second installment. The effective date of start of the project should be the date on which grant is sanction to the Principal Investigator.

**Application Procedure:** Research proposals will be invited once in a year in the prescribed format (Annexure- A), which will be made available on University website [www.unishivaji.ac.in](http://www.unishivaji.ac.in)

The soft copy of the project proposal should be submitted through online link made available on University website. ([www.unishivaji.ac.in](http://www.unishivaji.ac.in) – Circular – Colleges & University Development Section)

**Period of the Research Project:** The total period of the project will be **two years** and extendable by six-months without any financial burden on the part of University.

**Project Selection Procedure:** The research proposal submitted by the teacher will be scrutinized and evaluated by the expert committee to be constituted for the purpose. The committee consists of the Dean of the concerned faculty and two subject experts nominated by Pro-Vice Chancellor. The committee will evaluate the proposal considering, importance of the problem, methodology to be used, benefits from the outcome of the project and competency of the Principal investigator. The decision of University regarding acceptance/rejection of the project and amount sanctioned for the project under the scheme will be final. The decision regarding number of projects and financial assistance to be supported under the scheme will exclusively rest with university administration.

A list of selected projects will be made available on University website. The concerned teacher should submit his/her acceptance as per prescribed format given in Annexure B within 15 days.

**Transfer of the Project:** The approved project is not transferable to any other individual teacher. Under special circumstances the transfer of project to the Co-Investigator (if mentioned in the original proposal) will be considered by University.

**Assets:** All assets generated out of the fund for the project including equipment, books and journals will become the property of the universities Departments.

#### **Final Report:**

- The final report in the prescribed format (Annexure- C) must be submitted with plagiarism certificate. Moreover the utilization certificate & statement of expenditure certificate should be submitted within two months after completion of the project.
- The research project submitted by the teacher will be evaluated by the expert committee which consists of Dean of the concerned faculty and two subject experts nominated by Pro-Vice Chancellor. Research project along with its initial research proposal should be presented by the concerned principal investigator before the committee. If the committee suggests any corrections, the principal investigator should revise and submit final research project report accordingly.
- An abstract of the “Final Research Project Report” will be uploaded on University website and hard bound copy will be made available at Knowledge Resource Centre of the University.
- The Principal Investigator should submit the final outcome of the project through online link made available on University website.

**Publication:** Principal Investigator should publish at least two Research Papers in the Scopus Journal (for Science Faculty) and UGC care listed/Scopus Journals (for other Faculty) related to the theme of the research project while duly acknowledging the support of Shivaji University, Kolhapur for the research and publications.

#### **GENERAL GUIDELINES FOR RESEARCH PROPOSAL:**

Research Strengthening Scheme is an opportunity to the teachers working in the University Departments provided by Shivaji University to continue their research work in the Departments/Schools/Centres. The Head/Director/Coordinator of the University Departments should encourage these teachers and provide available facilities as per the requirement of Principal Investigator. The research proposals help in strengthening research culture among the teachers and in enhancing the quality research in the thrust areas.

Following are some of the general guidelines applicable for the Research Proposals sanctioned under the Research Strengthening Scheme of Shivaji University, Kolhapur. The guidelines of the said scheme will be amended from time to time as per requirement.

- 1) Principal Investigator should take all administrative approvals & submissions through Project Management System (PMS) of the University.
- 2) The equipments/books/journals should be procured by following the norms of the University. University/ Departments/ Schools/centers shall provide required space for

installation of equipments and other infrastructure like electricity, water etc, if required.

- 3) The Principal Investigator shall present the outcome of the project in Regional/State level/National/International level seminars & conferences.
- 4) The principal investigator should submit mid-term progress/final report of the project through Head of the Department. (Annexure – C)
- 5) The final report of research project should include
  - i) Detailed Report along with recommendations & conclusions (two hard bound copies) along with published/presented/accepted paper(s), if any.
  - ii) Utilization certificate (Annexure – D)
  - iii) Statement of expenditure (Annexure – E)
  - iv) Asset Certificate (Annexure – F)
  - v) Template for Research Outcome (as per link)
- 6) Completion Certificate for the completed project will be issued after submission of all the required documents by Principal Investigator to University (Annexure – G)

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**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH STRENGTHENING SCHEME**  
**Format for Submission of Proposal for Research Project**

**PART – I**

- 1) Broad Subject: Faculty:  
 2) Area of Specialization:  
 3) Duration:  
 4) Principal Investigator:

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
	Address	
	Office :	
	Residence :	
	Mobile Number:	
	E-Mail ID :	
vii)	Date of joining the service as a teacher	
viii)	Date of confirmation	

- 5) Co – Investigator(s) (If any):

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address	
	Office :	
	Residence :	
	Mobile Number:	
	E-Mail ID :	

- 6) Name of the Department / School/Centre:

- 7) Teaching and Research Experience of Principal Investigator

a.	Teaching experience	
b.	Research experience	
c.	Publications (List)	
	i. Papers Published/ Accepted	
	ii. Books Published	

(Please enclose the list of papers and books published and/or accepted during last five years)

## Part II

### Proposed Research work

- 8) i) Project Title \_\_\_\_\_  
ii) Introduction  
• Origin of the research problem: \_\_\_\_\_  
• Interdisciplinary relevance: \_\_\_\_\_  
• Review of Research and Development in the Subject : \_\_\_\_\_  
• Significance of the study: \_\_\_\_\_  
iii) Objective: \_\_\_\_\_  
iv) Methodology: \_\_\_\_\_  
v) Year wise Plan of work and targets to achieve. : \_\_\_\_\_  
vi) Details of collaboration, if any intended: \_\_\_\_\_

### 9) Financial Assistance required

Item	Estimated Expenditure (Rs.)
A. Non-recurring component *: (upto 70% of the project cost)	
i) Equipment :	
ii) Books/Journals	
B) Recurring component :	
(i) Hiring Services	
(ii) Field Work and Travel	
(iii) Chemicals and glassware	
(iv) Contingency (including special needs)	
Total (₹.)	

\* Justification for the purchase of the equipment be provided.

### 10) (a) Details of the project/scheme completed or ongoing with the P.I

Name of the Project	Year	Total Infrastructural facilities obtained	Agency	Started	Completed

### (b) Institutional and Departmental facilities available for the proposed:

- work :
- Equipment:

11) Any other information which the investigator may like to give in support of this proposal which may be helpful in evaluating.

### To certify that:

- General physical facilities, such as furniture/space etc., are available in the Department
- I/we shall abide by the rules governing the scheme in case assistance is provided to me/us from the University for the above project.
- I/we shall complete the project within the stipulated period. If I/we fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the amount received by me/us.

d) The above Research Project is not funded by any other agency.

Name and Signature

(a) Principal Investigator

(b) Co- Investigator

(c) Head / Director / Coordinator of the University Department / School/Centre  
(Signature with Seal)

**SHIVAJI UNIVERSITY, KOLHAPUR  
DIAMOND JUBILEE  
RESEARCH STRENGTHENING SCHEME**

**Acceptance Certificate for Research Project**

Name \_\_\_\_\_

Ref. No. \_\_\_\_\_ dated \_\_\_\_\_

Title of the Project \_\_\_\_\_

- 1) The research project is not being supported by any other funding agency.
- 2) The terms and conditions related to the grant are acceptable to the undersigned.
- 3) At present, I/ We have no research project approved by University and the accounts for the previous project, if any have been settled.
- 4) The date of implementation of the project is \_\_\_\_\_

Principal Investigator

Co- Investigator

Head / Director / Coordinator of the University Department

Dated:



**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH STRENGTHENING SCHEME**  
**Mid-Term/Final Report of the work done on the Research Project**  
 (Report to be submitted within 2 months after completion of each year).

- 1) Project report No. 1<sup>st</sup>/2<sup>nd</sup>(Final) \_\_\_\_\_
- 2) University Reference No. \_\_\_\_\_
- 3) Period of report: from \_\_\_\_\_ to \_\_\_\_\_
- 4) Title of research project \_\_\_\_\_
- 5) (a) Name of the Principal Investigator \_\_\_\_\_
- (b) Name of the Co-Investigator \_\_\_\_\_
- (c) Dept. where work has progressed \_\_\_\_\_
- 6) Effective date of starting of the project \_\_\_\_\_
- 7) Grant approved and expenditure incurred during the period of the report:
- a. Total amount approved ₹. \_\_\_\_\_
- b. Total expenditure ₹. \_\_\_\_\_
- c. Report of the work done: (Please attach a separate sheet)

1)	Brief objective of the project	
2)	Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication)	
3)	Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons	
4)	Please indicate the difficulties, if any, experienced in implementing the project.	
5)	If project has not been completed, please indicate the approximate time by which it is likely to be completed. A summary of the work done for the period (Annual basis) may please be sent to the University on a separate sheet.	
6)	If the project has been completed, please enclose a summary of the findings of the study. Two bound copies of the final report of work done may also be sent to the University.	
7)	Any other information which would help in evaluation of work done on the project. At the completion of the project, the first report should indicate the output, such as (a) Manpower trained (b) Ph. D. awarded (c) Publication of results (d) other impact, if any.	

**Signature of the Principal Investigator and Co- Investigator**

Signature of the Head / Director / Coordinator of the University Department

Recommendation of the expert committee about continuation of the project after 1<sup>st</sup> year.

**SHIVAJI UNIVERSITY, KOLHAPUR  
DIAMOND JUBILEE  
RESEARCH STRENGTHENING SCHEME**

**Utilization certificate**

Certified that the grant of ₹. \_\_\_\_\_ ( Rupees \_\_\_\_\_ only)  
received from the University under the Diamond Jubilee Research Strengthening Scheme of  
support for Research Project entitled \_\_\_\_\_ vide Shivaji University letter  
No F. \_\_\_\_\_ dated \_\_\_\_\_ has been fully utilized for the purpose for which it  
was sanctioned and in accordance with the terms and conditions laid down by the University.

Signature of the  
Principal Investigator / Co-Investigator

Signature of the  
Signature of the Head / Director / Coordinator  
of the University Department

Signature  
Finance & Account Officer

Signature  
Registrar

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH STRENGTHENING SCHEME**  
**Statement of Expenditure in respect of Research Project**

- 1) Name of Principal Investigator \_\_\_\_\_  
 2) Name of Department \_\_\_\_\_  
 3) University approval No. and Date \_\_\_\_\_  
 4) Title of the Research Project \_\_\_\_\_  
 5) Effective date of starting the project \_\_\_\_\_  
 6) (a) Period of Expenditure: From \_\_\_\_\_ to \_\_\_\_\_  
 (b) Details of Expenditure \_\_\_\_\_

Item	Sanctioned Amount (₹.)	Expenses incurred (₹.)
A) Non-recurring component :		
i) Equipment		
ii) Books/Journals		
B) Recurring component :		
(i) Hiring Services		
(ii) Field Work and Travel		
(iii) Chemicals and glassware		
(iv) Contingency (including special needs)		
<b>Total (₹.)</b>		

- (c) (1) As a result of check or audit objective, some irregularity is noticed, at a later Date, action will be taken to refund, adjust or regularize the objected amounts.
- (2) It is certified that the grant of ₹.. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) received from the University under the scheme of support for Research Project entitled \_\_\_\_\_ vide University letter No. \_\_\_\_\_ dated \_\_\_\_\_ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University.

Principal Investigator /  
Co-Investigator

Signature of the Head / Director / Coordinator of  
the University Department

**SHIVAJI UNIVERSITY, KOLHAPUR  
DIAMOND JUBILEE  
RESEARCH STRENGTHENING SCHEME**

**Asset Certificate**

This is to certify that Mr./Mrs./Ms/Dr./Prof. \_\_\_\_\_  
of \_\_\_\_\_ has successfully  
completed research proposal entitled \_\_\_\_\_  
\_\_\_\_\_ sanctioned by Shivaji University, Kolhapur  
under Diamond Jubilee Research Strengthening Scheme. Regarding this project,  
Principal Investigator has been submitted all the equipments & books in the  
Department.

Date :-

Signature & Stamp  
The Head of Department  
Shivaji University, Kolhapur

**SHIVAJI UNIVERSITY, KOLHAPUR  
DIAMOND JUBILEE  
RESEARCH STRENGTHENING SCHEME**

**Project Completion Certificate**

This is to certify that Mr./Mrs./Ms./Dr./Prof. \_\_\_\_\_  
of \_\_\_\_\_ has  
successfully completed research scheme entitled \_\_\_\_\_  
\_\_\_\_\_ sanctioned by Shivaji University, Kolhapur  
under Diamond Jubilee Research Strengthening Scheme during \_\_\_\_\_  
to \_\_\_\_\_. He/She worked as Principal Investigator/Co-Principal Investigator  
for the project.

Date :-

Signature  
Competent Authority