

SHIVAJI UNIVERSITY, KOLHAPUR

SHIVAJI UNIVERSITY DIAMOND JUBILEE RESEARCH FELLOWSHIP (GUIDELINES FOR CENTRES & CHAIRS)

Preamble :-

In order to facilitate & strengthen the research, innovations & the academic activities of the centres & chairs. **“Diamond Jubilee Research Fellowship is being instituted during the Diamond Jubilee year of the Shivaji University, Kolhapur. Every year, one fellow shall be awarded the said fellowship for each chair & centre, established at Shivaji University, Kolhapur.**

SELECTION PROCEDURE:-

The registered PhD candidate in the concerned subject of the respective chair/centre may apply for the captioned fellowship. Candidate should apply along with the copies of certificates, an undertaking that he/she is not a recipient of any financial assistance from any other agency for the Ph. D. course or employed anywhere. Application shall be forwarded through the concerned co-ordinator of the chair & centre. The selection shall be made on the basis of the following criterion.

PG (as per Conversion of %)	M. Phil.	NET / SET	Research Papers published (per paper 5 marks)	Papers presented in Seminars/ Conferences (per papers 5 Marks)	Total	Remark
10	10	10	10	10	50	

Scrutiny Committee:-

University Department:

- 1) Co-ordinator of concerned chair/centre (Chairman)
- 2) Professor
- 3) One Associate Professor
- 4) One Assistant Professor of the subject concerned
- 5) One teacher from reserved category

Note :-

1. Out of the above five members at least one shall be a Woman Teacher (If available in the subject)
2. Quorum for the committee shall be 3 out of the above 5 members Sr. No. 1 and 5 are compulsory. Tenure of the committee shall be for the period **one year**. Proposal of the fellowship shall be approved by the Registrar as per the recommendation of the committee.
3. The application in prescribed forms, along with the testimonials shall be addressed to the respective co-ordinator of the concerned chairs / centres and

submitted in person to the chairs / centres / concerned University Department.

4. Diamond Jubilee Fellowship Scrutiny Committee shall scrutinize the applications and after the oral interview, will make recommendation, duly signed by the members of the committee for the award of the fellowship to the Registrar of the University.
5. The approval of the Registrar shall be conveyed to the Co-ordinator by the Development Section (CUD Section) of the University for necessary action.

TENURE & EMOLUMENTS:-

1. The tenure of the fellowship shall be for period of 3 years **or up to the submission of the thesis whichever is earlier.**
2. If the student or guide is in the category of differently abled persons the tenure of the fellowship shall be extended for **six months.**
3. The value of the **fellowship shall be Rs. 10,000/- p.m.** along with the contingency grant of **Rs.10,000/- p.a.** The expenditure incurred by the fellow shall have to be certified by the research supervisor/s and the concerned HoD or Director of the Centre.

OPERATIONAL FEATURES:-

1. Monthly progress report in the prescribed proforma should be submitted through the research supervisor/s to co-ordinator/Director of the Centre for payment of fellowship.
2. The monthly fellowship shall not be disbursed unless the monthly progress report is SATISFACTORY.
3. The researcher may avail 30 days leave (excluding duty leave) in a year.
4. The researcher may avail Maternity leave as per Government rule.
5. The tenure of the fellowship shall start from the date of joining. The Fellow shall work as a full-time researcher during the summer and winter vacations.
6. In extreme emergency such as accident, severe illness, the fellow shall be granted 1 month medical leave during entire tenure of the fellowship.
7. Application for discontinuation of Fellowships shall be submitted to the Registrar with the recommendation of Diamond Jubilee Fellowship Scrutiny Committee, through the supervisor/s co-ordinator/HOD/Director of the Centre.
8. If the fellow fails to complete the Ph.D., the entire amount of the fellowship received should be surrendered to the University.
9. In case the fellow discontinues the fellowship within 6 months, he/she shall have to surrender the entire amount of fellowship to the University.

10. Any problem in context of application of rules and procedural matters may be referred to the Registrar for final decision.

GENERAL:-

- (A) To facilitate speedy day-to-day working of the Research the following powers can be exercised to the supervisor/s of Research student in concurrence with the Co-ordinator/Director of the Centre.
- (1) Approval of tours to Research Fellows for attending Symposia/Seminars/Conference in India provided the fellow is attending & presenting paper/papers which have been accepted.
 - (2) Field work connected with the research.
 - (3) Computation work day to day office work under tune concerned co-ordinator.
 - (4) Consulting rare reference in the University/Research Institution library.
 - (5) Sanctioning of the leave.
- (B) The fellows may be given maximum 2 clock hours teaching / practical /project work in a week.

Utilization of contingency grant:-

1. Registration Fee, Actual II class train fare/Bus fare and D.A. will be admissible during the period of tour for attending Symposia/Seminars/Workshops/ Training Courses and field work.
2. Purchase of chemicals / consumables required for the research work.
3. Photographic materials for the research.
4. Computational charges / typing charges of research papers / thesis.
5. Registration fees for publication of research papers.
6. Stationary and postal charges. (Stationary expenditure should be limited at the rate 20% of the annual component)