



Estd: 1962

“A++”

Accredited by NAAC  
with CGPA 3.52

**शिवाजी विद्यापीठ , कोल्हापूर**  
**परिपत्रक**

**विषय : शिवाजी विद्यापीठाने सुरु केलेल्या Diamond Jubilee Research Grant To College Teacher's Scheme बाबत...**

सर्व संलग्नित महाविद्यालयीन शिक्षकांना कळविण्यात येते की, विद्यापीठ अनुदान आयोगाची २(F) व १२(B) मान्यता प्राप्त नसलेल्या विद्यापीठ संलग्नित महाविद्यालयातील शिक्षकांसाठी Research Grant To College Teacher's ही योजना विद्यापीठ निधीतून राबविण्यात येत होती.

शिवाजी विद्यापीठ हीरक महोत्सवी वर्षानिमित्त या योजनेचा विस्तार करण्याबाबतचे धोरण ठरविण्यात आले आहे. त्याअंतर्गत वरील योजनेच्या मार्गदर्शक नियमावलीमध्ये बदल करण्यात आले असून योजनेचे नामकरण **Diamond Jubilee Research Grant To College Teacher's Scheme** असे करण्यात आले आहे व त्यास अधिकार मंडळाने मान्यता दिली आहे. त्याची सुधारीत नियमावली सोबत जोडली आहे.

त्यानुसार सन २०२२-२०२३ या शैक्षणिक वर्षासाठी या योजनेमधून संशोधन प्रकल्प हाती घेण्यासाठी सर्व पात्र शिक्षकांनी विहित नमुन्यात प्रस्तावाची एक प्रत या विभागास दि. २७/१२/२०२२ पूर्वी सादर करावी. तसेच सदरचा प्रस्ताव खाली दिलेल्या लिंकवरील गुगल फॉर्मद्वारे सादर करणे अनिवार्य आहे.

विद्यापीठ अनुदान आयोगाची २(F) व १२(B) मान्यता प्राप्त नसलेल्या विद्यापीठ संलग्नित महाविद्यालयातील जास्तीत जास्त शिक्षकांनी या योजनेचा लाभ घ्यावा.

उपकुलसचिव,

महाविद्यालये व विद्यापीठ विकास विभाग  
शिवाजी विद्यापीठ, कोल्हापूर

जा.क्र.एस.यु./म.व.वि.वि.विभाग/ 1121

दि. 29 NOV 2022

प्रति,

- मा. प्राचार्य/संचालक, सर्व संलग्न महाविद्यालये/मान्यता प्राप्त शिक्षण संस्था.  
(टीप: सदरचे परिपत्रक आपल्या महाविद्यालयातील सर्व शिक्षकांच्या निर्दशनास आणावे)

प्रत -

- इंटरनेट युनिट विभाग  
(सदरचे परिपत्रक विद्यापीठाच्या संकेतस्थळावर Circular-C. & U. D. Section मध्ये प्रसिध्द करण्यात यावे.)

गुगल फॉर्मची लिंक :

<https://forms.gle/wfNu3rSYcr6Luzjb7>



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**SHIVAJI UNIVERSITY, KOLHAPUR**

**DIAMOND JUBILEE**

**RESEARCH GRANT TO COLLEGE TEACHERS**

**Rules for the Award of Research Grants to Teachers of Colleges which are not covered under Section 2 (f) & 12 (B) of UGC Act**

**Preamble:** The University may constitute a Research Grant Committee under Section 106 of The Maharashtra Public Universities Act 2016 to consider the proposals received under the scheme. Teachers seeking research support under this scheme are required to submit all fully worked out research proposal through proper channel before July 31 of every year and only such proposals shall be accepted and such proposals shall be accepted and screened by the Research Grant Committee.

**Eligibility:** The scheme is open to all the permanent teachers working in affiliated colleges/institutions which are not covered under Section 2 (f) & 12 (B) of UGC Act. Teachers having ongoing research scheme, funded by Government funding agency will not be considered for the scheme. **Teacher's can avail the benefit of these scheme only once in his/her service tenure.**

**Research Grant:** University may provide **financial assistance up to Rs. 3,00,000/- for Science & Rs. 2,00,000/- for Non Science** or actual expenditure whichever is less for the college teachers for research in Science, Humanities including Language and Social Sciences in two installments as mentioned below:

- (i) 50 % at the time of Sanction
- (ii) 50 % on Submission of final report on the basis of final expenditure

**Period of the Research Project:** The period of research grant shall two years only. The date of beginning of the project shall be from the date of release of the first installment of the grant.

**Assets:** Assets acquired under the funding shall be the property of the respective college after completion of the project. That should be entered in the accession register and dead stock register of the college.

**Final Report:** The final report in the prescribed format along with in Annexure- C **must be submitted with plagiarism certificate. Moreover the** audited utilization certificate should be submitted within two months after completion of the project. Final research report shall be submitted in a soft copy along with one hard copy. The report shall be in the research paper format of any international journal, typed on both sides and in single spacing. Since the tenure of the scheme will be for the period of two years, the payment against the bill of expenditure received for the teachers will be effected from the annual budgetary provisions immediately after the bills are received and without considering the specific annual component of the provisions. **While submitting the final report of project Principal Investigator should submit the project outcome report which is in Google form template available on the university website.**

**Publication:** Publication should be acknowledged to Shivaji University, Kolhapur. Principal Investigator should publish at least two Research Papers in the Scopus journal for Science Faculty and two research papers in the UGC care list for Non Science faculty with acknowledgement to the Scheme.

### **GENERAL GUIDELINES FOR RESEARCH PROPOSAL:**

1. Topic of Research proposal should not be related to M. Phil or Ph.D topic.
2. Preference may be given to Associated Professor and Assistance Professor for undertaking research projects having good publications in the Scopus and / or research publications in the referred journals.
3. Research Projects in collaboration with other agencies shall be preferred.
4. Teachers shall require to submit an undertaking in the prescribed proforma (Copy enclosed) on a stamp paper of Rs. 100/- duly counter signed by the respective Principal
5. Six monthly progress reports should be submitted (in duplicate) through proper channel. Report received after stipulated date will be liable for refund of the first installment paid to them. That will be evaluated by a subject expert committee. After a period of one year (midterm evaluation). University shall take decision for continuation of the project/ modification of research direction on the basis of evaluation. The experts shall be give clear recommendation.
6. Name of the Shivaji University should be mentioned in the address of the Author on the title page.
7. The teachers, who have been sanctioned the grant under this scheme, will be required to submit a work done report in triplicate, immediately after the tenure of the scheme is concluded.

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**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**  
**Format for Submission of Proposal for Research Project**

**PART – I**

1) Broad Subject :

Faculty :

2) Area of Specialization :

3) Duration :

4) Principal Investigator :

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence :	
vii)	Date of joining the service as a teacher	
viii)	Date of confirmation	

5) Co – Investigator(s) (If any ):

i)	Name	
ii)	Sex	Male /Female
iii)	Date of Birth	
iv)	Qualification	
v)	Designation	
vi)	Address Office : Residence :	

6) Details of the College/Institution where the project will be undertaken:

a. Department:

b. Name of the College:

7) Teaching and Research Experience of Principal Investigator

a.	Teaching experience	
b.	Research experience	
c.	Title of Ph.D./M. Phil. thesis if PI has been awarded	
d.	Publications i. Papers Published Accepted Communicated	
	ii. Books Published	

(Please enclose the list of papers and books published and/or accepted during last five years)

## Part II

### Proposed Research work

- 8) i) Project Title  
 ii) Introduction
- Origin of the research problem
  - Interdisciplinary relevance
  - Review of Research and Development in the Subject :
  - Significance of the study
- iii) Objective  
 iv) Methodology  
 v) Year wise Plan of work and targets to achieve.  
 vi) Details of collaboration, if any intended

### 9) Financial Assistance required

Item	Estimated Expenditure (Rs.)
a) Non-recurring component *: (upto 70% of the project cost)	
i) Equipment which may include computer/laptop	
ii) Books/Journals	
B) Recurring component :	
(i) Hiring Services	
(ii) Field Work and Travel	
(iii) Chemicals and glassware	
(iv) Contingency (including special needs)	
Total (Rs.)	

\* Justification for the purchase of the equipment be provided.

### 10) (a) Details of the project/scheme completed or ongoing with the P.I

Name of the Equipment	Year	Total Infrastructural facilities obtained	Agency	Started	Completed

### (b) Institutional and Departmental facilities available for the proposed work :

Equipment :

### 11) Any other information which the investigator may like to give in support of this proposal which may be helpful in evaluating.

### To certify that:

- a) General physical facilities, such as furniture/space etc., are available in the College/Institution.
- b) I/we shall abide by the rules governing the scheme in case assistance is provided to me/us from the University for the above project.

- c) I/we shall complete the project within the stipulated period. If I/we fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the amount received by me/us.
- d) The above Research Project is not funded by any other agency.

Name and Signature

(a) Principal Investigator

(b) Co- Investigator

(c) Principal / Head of the University Department (Signature with Seal)

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**  
**Acceptance Certificate for Research Project**

Name \_\_\_\_\_

No. \_\_\_\_\_ dated \_\_\_\_\_

Title of the Project \_\_\_\_\_

- 1) The research project is not being supported by any other funding agency.
- 2) The terms and conditions related to the grant are acceptable to the Principal Investigator and College/Institution.
- 3) At present, I have no research project approved by University and the accounts for the previous project, if any have been settled.
- 4) The date of implementation of the project is \_\_\_\_\_

Principal Investigator

Principal/Director/ Head of the University Department

Dated:

**Bank Details of Principal Investigator**

Sr. No.	Name of the Account Holder	
1	Bank Name & Address	
2	Bank Account Number	
3	Type of Account	
4	IFSC Code	
5	MICR Code	

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**  
**Annual/Final Report of the work done on the Research Project**  
 (Report to be submitted within 2 months after completion of each year).

- 1) Project report No. 1<sup>st</sup> /2<sup>nd</sup> (Final) \_\_\_\_\_
- 2) University Reference No. \_\_\_\_\_
- 3) Period of report: from \_\_\_\_\_ to \_\_\_\_\_
- 4) Title of research project \_\_\_\_\_
- 5) (a) Name of the Principal Investigator \_\_\_\_\_  
 (b) Dept. and College where work has progressed \_\_\_\_\_
- 6) Effective date of starting of the project \_\_\_\_\_
- 7) Grant approved and expenditure incurred during the period of the report:
  - a. Total amount approved Rs. \_\_\_\_\_
  - b. Total expenditure Rs. \_\_\_\_\_
  - c. Report of the work done: (Please attach a separate sheet)

1)	Brief objective of the project	
2)	Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication)	
3)	Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons	
4)	Please indicate the difficulties, if any, experienced in implementing the project.	
5)	If project has not been completed, please indicate the approximate time by which it is likely to be completed. A summary of the work done for the period (Annual basis) may please be sent to the University on a separate sheet.	
6)	If the project has been completed, please enclose a summary of the findings of the study. Two bound copies of the final report of work done may also be sent to the University.	
7)	Any other information which would help in evaluation of work done on the project. At the completion of the project, the first report should indicate the output, such as (a) Manpower trained (b) Ph. D. awarded (c) Publication of results (d) other impact, if any.	

Signature of the Principal Investigator

Signature of the Principal /Director / Head of University Department

Recommendation of the expert committee about continuation of the project after 1<sup>st</sup> year.



**SHIVAJI UNIVERSITY, KOLHAPUR  
DIAMOND JUBILEE  
RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**

**Utilization certificate**

Certified that the grant of Rs. \_\_\_\_\_ Rupees \_\_\_\_\_ only)  
received from the University under the scheme of support for Research Project entitled  
\_\_\_\_\_ vide Shivaji University letter No. F. \_\_\_\_\_ dated \_\_\_\_\_ has  
been fully utilized for the purpose for which it was sanctioned and in accordance with the terms  
and conditions laid down by the University.

Signature of the  
Principal Investigator

Signature of the  
Principal/Director/Head of University Department

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**  
**Statement of Expenditure in respect of Research Project**

- 1) Name of Principal Investigator \_\_\_\_\_  
 2) Name of College/Institution \_\_\_\_\_  
 3) University approval No. and Date \_\_\_\_\_  
 4) Title of the Research Project \_\_\_\_\_  
 5) Effective date of starting the project \_\_\_\_\_  
 6) (a) Period of Expenditure: From \_\_\_\_\_ to \_\_\_\_\_  
 (b) Details of Expenditure \_\_\_\_\_

Item	Sanctioned Amount (Rs.)	Expenses incurred (Rs.)
A) Non-recurring component :		
i) Equipment		
ii) Books/Journals		
B) Recurring component :		
(i) Hiring Services		
(ii) Field Work and Travel		
(iii) Chemicals and glassware		
(iv) Contingency (including special needs)		
<b>Total (Rs.)</b>		

(c) (1) As a result of check or audit objective, some irregularity is noticed, at a later Date, action will be taken to refund, adjust or regularize the objected amounts.

(2) It is certified that the grant of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) received from the University under the scheme of support for Research Project entitled \_\_\_\_\_ vide University letter No. \_\_\_\_\_ dated \_\_\_\_\_ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the University.

Principal Investigator

Principal/Director/ Head of the University Department

Statutory Auditor

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**  
**Statement of Expenditure incurred on Field Work**

Sr. No	Date		Duration of Visit in Hrs /Days	Mode of Journey	Expenditure Incurred (Rs.)	Outcome of Field Visit
	From	To				
	<b>Total</b>					

Certified that the above expenditure is in accordance with the University norms for Research Projects

Principal Investigator

Principal/Director/ Head of the University Department

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**

**Proforma for submission of Information at the time of submitting  
The Final Report of the Work Done on the Project**  
(To be submitted within two months after completion of project period)

1	Name & Address of the Principal Investigator	
2	Name & Address of the Institution / Department	
3	University Approval No. & Date	
4	Date of Implementation	
5	Tenure of the Project	
6	Total Grant Allocated	
7	Total Grant Received	
8	Final Expenditure	
9	Title of the Project	
10	Objectives of the Project	
11	Whether Objectives were achieved (Give Details)	
12	Summary of the Findings / Publications (In 500 Words )	
13	Possible Applications (Give Details)	

Principal Investigator

Principal/Director/ Head of the University Department

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**DIAMOND JUBILEE**  
**RESEARCH GRANT TO COLLEGE TEACHER'S SCHEME**

**Project Completion Certificate**

This is to certify that Mr./Mrs./Ms./Dr./Prof. \_\_\_\_\_  
of \_\_\_\_\_ has  
successfully completed research scheme entitled \_\_\_\_\_  
\_\_\_\_\_ sanctioned by Shivaji University, Kolhapur under  
Diamond Jubilee Research Grant To College Teacher's Scheme during \_\_\_\_\_  
to \_\_\_\_\_. He /She worked as Principal Investigator/Co- Principal Investigator  
for the project.

Date :-

Signature  
Competent Authority.

**(₹. 100/- Stamp paper format)**

**SHIVAJI UNIERSTIY, KOLHAPUR**

**UNDERTAKING REQUIRED TO BE SIGNED BY APPLICANT**

- 1) I hereby undertake to submit on the completion of the work a detailed report of the investigations for which the grant has been made to me, a detailed statement of accounts (supported by vouchers wherever possible) showing how the amount of the grant was actually spent and a paper ready for press, embodying the results of the investigations carried out with the help of the grant received from university for publication. If approved in the university journal.

In the said paper-I undertake to acknowledge the assistance received from the University. I also undertake to hand over to the University, on the completion of research work, instruments, original equipment or any other materials that I may purchase out of the grant made by the University, I further undertake that, during the course of the work, I shall submit six monthly reports and accounts.

- 2) I further undertake to supplement, in case of need, the amount of grant from my own resources.
- 3) In the event of my failure to fulfill any of the conditions of this undertaking or such rules governing the award of research grants as are laid down by the University, I agree to refund whatever the amount of the grant I may have received from the University.

(Name:-.....)

Place :

Date :

Certificate that **Shri/Smt**..... is working in a substantive post and that he will be given all the necessary facilities to carry on his research project. All grants received from the University in his behalf will be utilized for the project concerned.

PRINCIPAL

Place :

Date :