

# शिवाजी विद्यापीठ, कोल्हापूर.

# परिपत्रक

1.7./2022

प्रस्तावना :-

महाराष्ट्र नागरी सेवा (निवृत्तीवेतन) नियम, १९८२ मधील कलम ११५ (१) नुसार शासकीय कर्मचारी हा, सेवेत कायम झाल्यानंतर नामनिर्देशन करून त्याद्वारे नियम १११ अनुसार अनुज्ञेय होणारे (सेवानिवृत्ती उपदान/मृत्यू उपदान) मिळण्याचा हक्क त्यांच्या कुटूंबीतील एक किंवा अधिक सदस्यांना प्रदान करू शकतो. त्याअनुषंगाने कर्मचास्याने नामनिर्देशन सादर करणे आवश्यक आहे. जर कर्मचा-याने नामनिर्देशन केले नसेल किंवा ते अद्यावत केलेले नसेल तर सेवानिवृत्ती उपदान / मृत्यू उपदान, रजा रोखीकरण, अनुकंपा नियुक्ती किंवा इतर सेवाविषयक, वित्तविषयक लाभ मिळण्याच्या बाबतीत अडचणी निर्माण होऊ शकतात.

परिपत्रक :-

या परिपत्रकाद्वारे विद्यापीठातील शिक्षकेत्तर कर्मचा-यांना कळिवण्यात येते की, त्यांनी विहित नमुन्यातील नामनिर्देशन सादर करावेत. जेणेकरून सेवानिवृत्ती उपदान / मृत्यू उपदान, रजा रोखीकरण, अनुकंपा नियुक्ती किंवा इतर सेवाविषयक, वित्तविषयक लाभ मिळण्याच्या बाबतीत अडचणी निर्माण होणार नाहीत. सदर नामनिर्देशन सादर करताना -

- १. विहित नमुन्यातील नामनिर्देशन सादर करावे. विहित नमूना विद्यापीट संकेतस्थळावर उपलब्ध करून देण्यात आला आहे.
- २. नामनिर्देशित व्यक्तिच्या ओळखीचा / जन्म तारखेचा पुरावा म्हणून पुर्ण जन्मतारखेची नोंद असलेल्या कोणत्याही दोन कागदपत्रांच्या छायांकित प्रती सोबत जोडाव्यात.
- ३. नामनिर्देशन नमुन्यातील सर्व माहिती बिनचुक, सुवाच्च हस्ताक्षरात भरावी व दोन सहका-यांची साक्षीदार म्हणून स्वाक्षरी घ्यावी.
- ४. सदरची सर्व माहिती शनिवार दिनांक १५ मे, २०२२ पर्यंत या कार्यालयास सादर करावी.

सर्व अधिविभागप्रमुख व प्रशासकीय विभागप्रमुख यांना कळविण्यात येते की, त्यांनी सदर परिपत्रक त्यांच्या अधिनस्थ शिक्षक / अधिकारी / कर्मचा-यांच्या निदर्शनास आण्न द्यावे.

म-कुलसचिव

जा.क्र. आस्थापना/🖰 🕄

दिनाक:-2 1 APR 2022

प्रति.

- १) सर्व अधिविभागप्रमुख, संचालक,समन्वयक, शिक्षक, प्रशासकीय अधिकारी व सेवक
- २) मा.कुलगुरू,मा.प्र-कुलगुरू, मा. कुलसचिव, मा. संचालक परीक्षा व मुल्यमापन मंडळ, मा. वित्त व लेखा अधिकारी, यांचे कार्यालयास
- ३) इंटरनेट विभाग सदरचे परिपत्रक विद्यापीठ संकेत स्थळावर प्रसिध्द करावे.
  - यांना माहितीसाठी व पुढील योग्य त्या कार्यवाहीसाठभु.

# [See Rule 115 (1)]

# Nomination for Death-cum-Retirement Gratuity

When the Employees member, thereof.	oyee has a fam	nily and	wishes to no	ominate one member, or mo	re than one
who is/are member(s) of specified below, any grevent of my death while	of my family, a atuity that mage in service an	and cor y be san d the ri	nfer on him/t nctioned by the fight to received	the person/persons mention them the right to receive, to the Government of Maharas we on my death, to the exter- on retirement may remain	the extenshtra in the stra in the st specified
Original Nominee(s)				Alternate Nomine	ee(s)
Name(s) and address(s) Nominee/Nominees	Relationship with the Employee	Age	Amount of share of gratuity payable to each.	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Employee or the nominee dying after the death of the Employee but before receiving payment of gratuity.	Amount of share of gratuity payable to each**.
1	2	3	4	5	6
payable to the original I This nomination Note:- (i) The Emplo	The gratuity slowninee(s) on supersedes to bysee shall draw on of any name which is not a	nown in he Non w lines e after l	this column nination mad across blank ne has signed le.	e by me earlier which stands a space below the last entry	cancelled
_				Signature of the	Employee
	(To be fill	led in b	y the Head	of Office)	
Nomination by			•••••	Ciamatama afilia d af	Office
Designation:			•••••	Signature of Head of	
Office:				Date:	
Shivaji University, Kolhapur-416 004			Designation		

## [See Rule 115 (1)]

## Nomination for Death-cum-Retirement Gratuity

Who	-	oyee has a fam	ily and	wishes to No	ominate one member, or mo	re than one
below, any my death w	gratuity that hile in servic	y, and confer may be sanct ce and the righ	on hin tioned l t to rec	n/them the ri by the Gover eive on my do	n/persons mentioned below ght to receive, to the exter mment of Maharashtra in the eath, to the extent specified ment may remain unpaid at	nt specified he event of below, any
Original nominee(s)				Alternate nomine	e(s)	
addr	e(s) and ess(s) /Nominees	Relationship with the Employee	Age	Amount of share of gratuity payable to each.	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Employee or the nominee dying after the death of the Employee but before receiving payment of gratuity.	Amount of share of gratuity payable to each**.
	1	2	3	4	5	6
** The amo payable to t Th Note:- (i)	unt/share of he original r is nomination The Employ the insertion Strike out v	the gratuity shominee(s) on supersedes to bysee shall draw on of any name which is not a	nown in the nome where lines after length of the policab	ithis column nination made across blank ne has signed le.	mount of the gratuity. should cover the whole ame by me earlier which stands space below the last entry l.	cancelled.
Witnesses to	o Signature	:				
		(To be fill			Signature of the	Employee
Nomination	ı by	(10 be iii		y the Head	oi Oilicej	
					Signature of Head of	Office
Office:					Date:	•••••
Shivaji University, Kolhapur-416 004				Designation		

Note:- The Employee is advised that it would be in the interest of his/her Nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the passion of the beneficiaries in the event of his/her death.

Designation.....

#### [See Rule 116 (14)]

#### **DETAILS OF FAMILY**

Name	of the Employee				
Design	nation				
Date o	of Birth				
Date o	of Appointment				
Details	s of the members of m	y family*	as on		
Sr. No.	Name of the Members of family*	Date of Birth	Relationship with the Employee	Signature of the Head of Office	Remarks
1	2	3	4	5	6
	y undertake to keep the dition or alternation.	ne above p	articulars up-to-date	e by notifying to the	e Head of Office
Place:.		•••			
Date:		•			

### **Signature of the Employee**

Note:- The Employee is advised that it would be in the interest of his/her nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the passion of the beneficiaries in the event of his/her death.

<sup>\*</sup>Family for this purpose means family as defined in Clause (b) of sub-rule (16) of rule 116 of Maharashtra Civil Services (Pension) Rules, 1982.

# [See Rule 117 (17)]

# Nomination for Family Pension. 1950

Ibelow, who is/are member(s) of r Pension. 1950 which may be grandeath after completion of ten years	ny family, to receive in ted by the Government	the order	r shown below the family
Name(s) and address(s) of nominees	Relationship with the Employee	Age	Whether married or unmarried
1	2	3	4
Note:- The Employee should dra insertion of any name after	•	ce below t	he last entry to prevent the
Dated this	at		
Witnesses to Signature:			
1			
2		S	Signature of the Employee
			Designation
(To be	filled in by the Head o	f Office)	
Nomination by			
Designation:		Signa	ture of Head of Office
Office :		Date:	
Shivaji University, Kolhapur-416 (	004	Design	ation

# [Rule 57 (3)]

## Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident Fund Rules Forms of Nomination

1. When the Non-teaching employees has a family and wishes to Nominate one member there of.

I hereby nominate the person mentioned below who is a member of my family as defined in rule 2 (12) of the Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident Fund Rules, 1985, applicable to me, to receive the amount that may stand to my credit in the fund, in the event of my death before that amount has become payable, or having become payable has not been paid:

Name and address of Nominee	Relationship with Subcriber	Age of Nominee	Contingencies on happening of which the Nomination shall become invalid	Name, address and relationship of the person or persons, if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5

Dated this day of 20

at

Two Witnesses to Signature

Signature of employee

1.

2.

P. F. Account No.

II. When the employees has a family and wishes to nominate more than one member thereof.

I hereby Nominate, the persons mentioned below, who are members of my family as defined in Rule 2 (12) of the Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident-Fund Rules to receive the amount that may stand to my credit in the Fund in the event of mydeath before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their name:

Name and address of Nominees	Relationship with Subscriber	Age of Nominee	Amount of share of accumulation to be paid to each	of which the nomination	Name, address and relationship of the person or persons if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5	6

Dated this day of 20

at

Two witnesses to Signature

1.

2.

III, When the employee has no family and wishes to nominate one person.

I having no family as defined in rule 2 (12) of the Maharashtra Non-Agricultural Universites/ Affiliated and Aided Non-Government Colleges provident Fund Rules hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund in the Event to my death before that amount has become payable, or having become payable has not been paid:

Name and address of Nominee	Relationship with Subcriber	Age of Nominee	Contingency of happening of which the Nomination shall become invalid	Name, address and relationship of the person or persons, if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5

Dated this 20 day of

Two Witnesses to Signature

1.

2.

P. F. Account No.

Signature of employee

IV. When the employees has a family and wishes to nominate more than one person thereof.

I having no family as defined in Rule 2 (12) of the Maharashtra Non-Agricultural Universities Affiliated and Aided Non-Government Colleges Provident-Fund Rule hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund in the event of my death before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:

Name and address of Nominee	Relationship with Subscriber	Age of Nominee	Amount of share of accumulation to be paid to each	Contingency of happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5	6

Dated this day of 20

Two witnesses to Signature

1.

2.

#### [See Rule 115 (1)]

## Nomination for Death-cum-Retirement Gratuity

When the Employee has a family and wishes to nominate one member, or more than one member, thereof.

I VITAY GOVIND PATTL hereby Nominate the person/persons mentioned below who is/are member(s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity that may be sanctioned by the Government of Maharashtra in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:

Original Nominee(s)			Alternate Nomino	ee(s)	
Name(s) and address(s) Nominee/Nominees	Relationship with the Employee	Age	Amount of share of gratuity payable to each.	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Employee or the nominee dying after the death of the Employee but before receiving payment of gratuity.	Amount of share of gratuity payable to each**.
1	2	3	4	5	6
MRS. RUPALI VIJAY PATIL At./Po. M. Sangaon Tal Kagal Dist- Kolhapur	Wife	39 yas.	1007.	Master VIVEK  VIJAY PATIL  At./PoM-Sangaun  Tak-Kagal  Dist-Kolhapur.	

<sup>\*</sup> This column should be filled in so to cover the whole amount of the gratuity.

This nomination supersedes the Nomination made by me earlier which stands cancelled.

Note:- (i) The Employee shall draw lines across blank space below the last entry to prevent the insertion of any name after he has signed.

(ii) Strike out which is not applicable.	
Dated this 26th April, 2022 at	Kolhapur
Witnesses to Signature :	•
1	
2	
	Signature of the Employee
(To be filled in by the Head	of Office)
Nomination by	
Designation:	Signature of Head of Office
Office:	Date:
Shivaji University, Kolhapur-416 004	Designation

<sup>\*\*</sup> The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original Nominee(s)

[See Rule 115 (1)]

### Nomination for Dcath-cu-Retirement Gratuity

When the Employee has a family and wishes to Nominate one member, or more than one member, thereof.

I MILE. GAYEND PATE hereby nominate the person/persons mentioned below who is/are member(s) of my family, and confer on him/them the right to receive, to the extent specified below, any gratuity that may be sanctioned by the Government of Maharashtra in the event of my death while in service and the right to receive on my death, to the extent specified below, any gratuity which having become admissible to me on retirement may remain unpaid at my death:

Original nominee(s)				Alternate nomine	e(s)
Name(s) and address(s) Nominee/Nominees	Relationship with the Employee	Age	Amount of share of gratuity payable to each.	Name, address, relationship and age of the person or persons, if any, to whom the right conferred on the nominee shall pass in the event of the nominee predeceasing the Employee or the nominee dying after the death of the Employee but before receiving payment of gratuity.	Amount of share of gratuity payable to each**.
1	2	3	4	5	6
MRJ. RUPALI VIJAY PATIL	UNI'FE	39 705	100-1.	Master VIVEK VIJAY PATEL	100%
Alp. M. Sangaon Tal- Kagal Dist-Kolhapur				Address as pro Column No 1	

<sup>\*</sup> This column should be filled in so to cover the whole amount of the gratuity.

Note:- (i) The Employee shall draw lines across blank space below the last entry to prevent

This nomination supersedes the nomination made by me earlier which stands cancelled.

the insertion of any name after he has signed.	
(ii) Strike out which is not applicable.	/
Dated this 2011 April 2021 a	Kolhapur
Witnesses to Signature :	
1	
2	
	Signature of the Employee
(To be filled in by the Head of	of Office)
Nomination by	
Designation:	Signature of Head of Office
Office:	Date:
Shivaji University, Kolhapur-416 004	Designation

Note:- The Employee is advised that it would be in the interest of his/her Nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the passion of the beneficiaries in the event of his/her death.

<sup>\*\*</sup> The amount/share of the gratuity shown in this column should cover the whole amount/share payable to the original nominee(s)

#### [See Rule 116 (14)]

#### **DETAILS OF FAMILY**

Name	of the Employee	ALLY	Y GOVINI	DPAIL	
Design	nation	niox	Assistant	-	
Date o	of Birth22	-07-	1979		• • • • • • • • • • • • • • • • • • • •
Date o	of Appointment	7-04-	2001		
	s of the members of m				
Sr. No.	Name of the Members of family*	Date of Birth	Relationship with the Employee	Signature of the Head of Office	Remarks
1	2	3	4	5	6
7	MRJ RUPALI YJJAY PATEL	28/8/198	s Wife		
2.	Mas. VIVEK VIJAY PATIL	15/5/2004	Son		
-					

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of Office any addition or alternation.

Place: Kolhapus

Date: 26th April, 2022

#### Signature of the Employee

Note:- The Employee is advised that it would be in the interest of his/her nominees if copies of the nominations and the related notices and acknowledgements are kept in safe custody so that they may come into the passion of the beneficiaries in the event of his/her death.

<sup>\*</sup>Family for this purpose means family as defined in Clause (b) of sub-rule (16) of rule 116 of Maharashtra Civil Services (Pension) Rules, 1982.

#### [See Rule 117 (17)]

## Nomination for Family Pension, 1950

I VIJAY GOYIND PATIL here by nominate the person (s) mentionner
below, who is/are member(s) of my family, to receive in the order shown below the family
Pension, 1950 which may be granted by the Government of Maharashtra in the event of my
death after completion of ten years qualifying service,

Name(s) and address(s) of nominees	Relationship with the Employee	Age	Whether married or unmarried
1	2	3	4
MRS. RUPALI YIJAY	Mife	39	
PATIL.		39 Yrs.	
Alp. M. Songaon Tal- Kagal Dist- K. Ihapur			

The Employee should draw lines across blank space below the last entry to prevent the insertion of any name after he has signed. Dated this 26th April, 2022 at Kalhayux Witnesses to Signature: 1. ..... ...... 2. ..... Signature of the Employee Designation (To be filled in by the Head of Office) Nomination by ..... Signature of Head of Office Designation: ..... Date:.... Office: Shivaji University, Kolhapur-416 004 Designation.....

### Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident Fund Rules Forms of Nomination

1. When the Non-teaching employees has a family and wishes to Nominate one member there of.

I hereby nominate the person mentioned below who is a member of my family as defined in rule 2 (12) of the Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident Fund Rules, 1985, applicable to me, to receive the amount that may stand to my credit in the fund, in the event of my death before that amount has become payable, or having become payable has not been paid:

Name and address of Nominee	Relationship with Subcriber	Age of Nominee	Contingencies on happening of which the Nomination shall become invalid	Name, address and relationship of the person or persons, if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5
Mrs. RUPALI VIJAY PATIL A/R M. Songam Tal. Kagal Dist Kolhagu		39 Yrs	Death	Mas. VIVER VIJAY PATIL - Son Ade - 18 yr. Address at pro Col. No

Dated this

20th April,

day of

2022

at

Two Witnesses to Signature

Signature of employee

1.

2.

P. F. Account No.

II. When the employees has a family and wishes to nominate more than one member thereof.

I hereby Nominate, the persóns mentioned below, who are members of my family as defined in Rule 2 (12) of the Maharashtra Non-Agricultural Universities/Affiliated and Aided Non-Government Colleges Provident-Fund Rules to receive the amount that may stand to my credit in the Fund in the event of mydeath before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their name:

Name and address of Nominees	Relationship with Subscriber	Age of Nominee	Amount of share of accumulation to be paid to each	of which the	Name, address and relationship of the person or persons if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5	6

Dated this

day of

20

at

Two witnesses to Signature

1.

2.

III, When the employee has no family and wishes to nominate one person.

I having no family as defined in rule 2 (12) of the Maharashtra Non-Agricultural Universites/ Affiliated and Aided Non-Government Colleges provident Fund Rules hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund in the Event to my death before that amount has become payable, or having become payable has not been paid:

Name and address of Nominee	Relationship with Subcriber	Age of Nominee	Contingency of happening of which the Nomination shall become invalid	Name, address and relationship of the person or persons, if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5

Dated this

day of

20

at

Two Witnesses to Signature

Signature of employee

1.

2.

P. F. Account No.

IV. When the employees has a family and wishes to nominate more than one person thereof.

I having no family as defined in Rule 2 (12) of the Maharashtra Non-Agricultural Universities Affiliated and Aided Non-Government Colleges Provident-Fund Rule hereby nominate the persons mentioned below to receive the amount that may stand to my credit in the Fund in the event of my death before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names:

Name and address of Nominee	Relationship with Subscriber	Age of Nominee	Amount of share of accumulation to be paid to each	Contingency of happening of which the nomination shall become invalid	Name, address and relationship of the person or persons if any to whom the right of the Nominees shall pass in the event of his predecesing the employee.
1	2	3	4	5	6

Dated this

day of

20

at

Two witnesses to Signature

1.

2.