

**CERTIFICATES AND DOCUMENTS REQUIRED TO BE SUBMITTED BY ALL CANDIDATES ALONG WITH THE APPLICATION FORM SEEKING ADMISSION TO VARIOUS PROGRAMMES OF STUDY.**

- a) Duly attested copies of Original Senior School Certificate, Bachelor's Degree, Master Degree etc. by competent authorities or Indian Mission Abroad.
- b) Candidates who have passed the qualifying examination from a foreign university should submit all the relevant information/documents which may justify the equivalence of their qualifications.
- c) Equivalence certificate is mandatory for those obtaining the qualifying degree from abroad. It is mandatory to produce equivalent certificate where required within two months from the date of reporting with provisional admission.
- d) Mark-sheets/Degrees in a language other than English should be got translated into English language and a copy of the same duly attested be attached along with photocopies of the original documents while submitting the application form.
- e) A Character Certificate from the Head of the Institution last attended is mandatory
- f) Details of Bank account
- g) A certificate from the Bank of the applicant to the effect that sufficient funds are available in the account of the applicant to sustain his/her studies in India for the duration of the programme.
- i) Copy of Passport (with validity more than a year)
- h) Medical Insurance document(s). Candidate are required to submit medical insurance documents for the duration of the programme at the time of admission/registration
- i) Intent letter/Statement of purpose and updated CV.
- j) Two recommendation letter-direct link for upload/email. The recommendation letter are to be produced on the official letter pad of the recommending person.
- k) Medical certificate to be produced from authorized/recognized Government Hospitals including the details of the tests performed.
- l) Candidates seeking admission for research programs (M. Phil., Ph. D., Post-Doctoral programs etc.) should consult the relevant faculty (guide/supervisor) and get their consent letter prior to submitting the application.
- m) **Details of Bank account for payment of fees (admission/tuition/miscellaneous etc. Cheque/ Draft in favour of Finance and Accounts Officer / Online transfer through Payment Gateway.**
- n) Complete fees are to be paid for the first year at the time of reporting.
- o) Mere submitting the application does not warrant admission. Admission will be granted based on the merit.